



Building & Construction Guide No. 6 – Swimming Pool Certificate

Registering your swimming pool or spa

All property owners in NSW must register their swimming pool or spa on the NSW Swimming Pool Register at <http://www.swimmingpoolregister.nsw.gov.au>

To register your swimming pool or spa you will need to know:

1. the address of the pool/spa (as it appears on your rates notice).
2. the type of property such as a private residence, multi-occupancy (units etc) or tourist and visitor accommodation.
3. if the property is waterfront, or on land greater than 2 hectares or less than 230 square meters.
4. when the pool/spa was built (three date ranges apply).
5. if the pool barrier has been substantially modified or rebuilt, and when that work took place (three date ranges apply).

Swimming pool safety checklists, which can be used to assess the safety of your swimming pool or spa pool and ensure it meets relevant requirements, are also available on the Swimming Pool Register. There is no charge to register your pool on the NSW Swimming Pool Register. However, if you ask your local council to register your swimming pool or spa pool on your behalf, they may charge a fee of up to \$10.00.

What is a Swimming Pool Certificate?

A Swimming Pool Certificate is a certificate of compliance, issued under s24 of the Swimming Pools Act, 1992, with respect to the swimming pool located on any property and is valid for three years. Only an accredited person may issue these certificates.

Who Can Apply for a Swimming Pool Certificates?

The owner of any premises on which a swimming pool is situated may apply to Council for a Swimming Pool Certificate.

How can I apply for a Swimming Pool Certificate?

A Swimming Pool Certificate application form is available from Council's website on www.griffith.nsw.gov.au or at the Council Administration Building, 1 Benerembah Street, Griffith.

A fee is payable upon lodgement of the application

What is Involved in the Issuing of a Swimming Pool Certificate?

The application involves a site inspection of the subject premises. If satisfied that access to the swimming pool complies with the requirements of the Swimming Pools Act the Council must issue to the applicant a certificate to the effect that, as at the date on which it is issued, the swimming pool complies with those requirements.