

## 1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	31 Aug 1999	25	31 Aug 1999
2	14 Jan 2003	25	14 Jan 2003
3	11 May 2010	142	11 May 2010
4	13 Aug 2013	0255	13 Aug 2013
5	22 Aug 2017	17/205	22 Aug 2017

## 2 Policy Objective

To provide information to persons making submissions about the disclosure of the contents of their submission made in response to the public consultation part of the assessment of development applications.

## 3 Policy Statement

- 3.1 Where a submission is made in response to a Development Application which is to be assessed by Council before determination, the submission may be disclosed to the applicant or other bone fide person except where:
- (a) The person making the submission claims confidentiality for reasons of personal hardship or “commercial in confidence” and the claim is clearly expressed in the submission.
  - (b) The Public Officer of Council determines under Section 12A of the Local Government Act, that such disclosure should not be made for any of the reasons expressed in the section, and such may relate to whole or part of a document.
- 3.2 Advice of the terms of the policy shall be made to persons intending to make a submission when undertaking public consultation; the advertisements for development applications, all correspondence, and a counter notice shall clearly state that submissions will be available for public inspections with a few exceptions.

## 4 Definitions

None

## 5 Exceptions

None

## 6 Legislation

None

## 7 Related Documents

None

## 8 Directorate

Sustainable Development