



FORM

(Blanks not to be photocopied. Print direct from TRIM)
(Printed on 31-Mar-22 at 12:09)

(WO-FO-115) Application for Standing Bond & Approved Contractor Register- Section 138 Driveway Construction

Company Name:	
ABN:	
Contact Name:	
Contact Number:	
Contact Email:	
Postal Address:	

Standing Bond of \$2500 is payable at the time of lodging this application, [Trust Register 50] Payment can be made in person at Griffith City Council - 1 Benerembah Street or over the phone by credit/debit card. Please Contact Customer Service on 1300 176 077 to arrange credit/debit card payment.

Terms and Conditions

- 1) By submitting this application your company will be automatically included on the Council's Approved Contractors register for construction of Driveways under Section 138.
- 2) The Standing Bond will remain on the register indefinitely provided a satisfactory result is received following the inspection of the completed works.
- 3) In the event that the completed work does NOT comply with approved Plans, Australian Standards and Council specifications, it will be referred to Council's Compliance Team for further action.
- 4) If it is determined that the works are non-compliant, the Standing Bond may be utilised to cover the costs of rectification. An invoice will be issued if the Standing Bond is not sufficient to cover the full cost of rectification works. For your company to remain on the Approved Contractors Register, a top up payment will be required for the Standing Bond.
- 5) Council may remove your company from the Approved Contractors Register for failure to rectify the non-compliant works.
- 6) Council may increase the amount of Standing Bond to cover the actual cost of rectifying the non-compliant works. Council will notify in writing of this change and difference in the amount will be required to be paid within 14 days to remain on the Approved Contractors Register.
- 7) Return of bond - in the event your company wants to be removed from the standing bond register, e.g. you have ceased trading, this can be requested and the bond can be returned on the condition that all outstanding work is compliant.

I agree to the Terms and Conditions to be on the Approved Contractors Register.

Name: _____ **Signed:** _____ **Date:** ____ / ____ / ____

Office use only:

Application Approved by:	
Signature:	
Date:	
Payment Receipt Number:	

Approved: Works Manager Maintenance	Department: Works	Record No: 2
Date Issued: 31 Mar 2022	Date Revised: 6 September 2023	Status: Approved
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