FORM
TRIM 16/80847

(SD-FO-256) APPLICATION FOR DEVELOPMENT

Section 4.12, Environmental Planning & Assessment Act, 1979

Development Application No: _____

Faxed copies not accepted

PPIA DISCLAIMER – The personal information provided on this form is collected by *Griffith City Council* for the purposes of processing this application by Council employees and other authorized persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

Type of development ☐ Deferred Commencement ☐ Staged Development ☐ Local ☐ State ☐ Designated ☐ Integrated (see #4)

Part 1: Applicant

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other _____

Family name (or company) _____

Given names (or ACN) _____

Postal address _____ Postcode _____

Phone _____ Fax _____ Mobile _____

Contact person _____ E-mail _____

Part 2: Site Details

Unit No ____ House No _____ Street _____

Locality / Town _____

Lot(s) _____ Section _____ DP/ SP _____

Other _____

Get these details from rate notices, property deeds, or from Council property maps. If unsure, ask us for assistance. A map may be attached which contains lot, DP, vol/fol etc.

Is the subject land Crown Land? No ◯ Yes ◯ → Please attach Authority

Part 3: Description of Proposed Development

☐ Erection of a Building	☐ Alterations/Additions	☐ Demolition
☐ Advertisement or Sign	☐ Subdivision of Land/Building	☐ Swimming Pool
☐ Use of Land/Building	☐ Place of Public Entertainment	☐ Outdoor Dining
☐ Other (please state) _____		

Type of Development (tick all that apply)

☐ Single dwelling	☐ Shed/Garage/Carport	☐ Tourist
☐ Residential alterations/additions	☐ Swimming Pool	☐ Subdivision
☐ Multi-Unit	☐ Industrial	☐ Infrastructure
☐ Second Occupancy	☐ Commercial/Business	☐ Community Facility
☐ Seniors Living	☐ Retail	☐ Education Facility
☐ Other Residential	☐ Office	☐ Event
☐ Mixed	☐ Food Premises	☐ Other

If more than one proposal list individual costs (a) $_____ (b) $_____ (c) $_____

Total estimated Cost of Development $ _____ **(Inclusive of GST)**

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Part 4: Development Details

Proposed Shops, Offices, Commercial & Industrial Development

No of employees At Present _____ Proposed _____

No of off street parking spaces At Present _____ Proposed _____

Monday ___ am - ___ pm Tuesday ___ am - ___ pm Wednesday ___ am - ___ pm

Thursday ___ am - ___ pm Friday ___ am - ___ pm Saturday ___ am - ___ pm

Sunday ___ am - ___ pm

	Previous use (if known)	Proposed use
Main Use		
Other uses		

Proposed subdivision
Complete only if relevant

Yes ☐ No ☐

Type of subdivision ☐ Torrens Title ☐ Strata Title ☐ Community Title

No of existing lots : _____ Total number of new lots: _____

Approvals under s68 Local Government Act 1993

Installing:-

☐ manufactured house ☐ moveable dwelling ☐ amusement device ☐ transporting waste

☐ temporary structure ☐ domestic oil/solid fuel heater ☐ waste in a sewer

☐ a sewage management facility (septic tanks etc.) ☐ waste in a public place

☐ swinging goods over a road with a device (crane/lift) over the footpath

☐ carrying out water supply, sewerage or stormwater drainage work

Operating:-

☐ public carpark ☐ caravan park ☐ camping ground ☐ amusement device

☐ undertakers business ☐ manufactured home estate ☐ mortuary

☐ Carry out any other prescribed activity

Part 5: Outdoor Dining

Number of tables: _____

Type of table construction: ☐ Metal Mesh ☐ Plastic ☐ Other _____

Colour of tables: ☐ Dark Green ☐ Claret ☐ Black ☐ Other _____

Number of chairs: _____

Type of chairs construction: ☐ Metal Mesh ☐ Plastic ☐ Other _____

Colour of chairs: ☐ Dark Green ☐ Claret ☐ Black ☐ Other _____

Is any balustrading/screening proposed? ☐ Yes ☐ No (If YES please show details on plan)

Are umbrellas proposed? ☐ Yes ☐ No

Is any advertising signage/logos proposed on the balustrading and/or umbrellas? ☐ Yes ☐ No

(If YES please show details on plan)

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Part 6: Integrated Development

Do you require an approval under any of the following Acts?

Any proposed work involving surface water, ground water or control works. For instance, pumps, levee banks, excavations, bores or flood mitigation works where an approval from a Ministerial Corporation like DLWC is required.

Note: Works to channels etc. for which the approval of a Private Company like Murrumbidgee Irrigation is required is *not* integrated development.

☐ ***The water Act 1912 (ss13A, 18F, 20B, 20CA, 20L, 116 or Part 8)***

Any item subject to an Interim or Permanent Conservation Order.

☐ ***Heritage Act (s58)***

Any activity requiring an Environmental Protection Licence.

☐ ***Protection of the Environment Operations Act (ss43A, 47, 55)***

When you will damage or destroy an aboriginal relic or place.

☐ ***National Parks and Wildlife Act 1974 (s90)***

When you will remove a tree, erect a structure, carry out work, connect to a classified road or pump water into a public road. This includes creating an access.

Note: 1) The Pipelines Act 1967 expressly allows certain work to be done anyway.
2) Not integrated when development consent and approval of only Griffith City Council is required.
3) For these things on Roads and Traffic Authority classified roads – their concurrence is required (Not integrated).

☐ ***Roads Act 1993 (s138)***

When you excavate or take material from protected waters – the Murrumbidgee River or Lakes, including the bed and shore and within 40m of the bank.

☐ ***Rivers and Foreshores Improvement Act 1948 (Part 3A)***

When you want an aquaculture permit or carry out reclamation or dredging in any waters.

☐ ***Fisheries Management Act 1994 (ss144, 201, 205)***

Part 7: Other Information

Permission to advertise and notify the development
Required under the Privacy & Personal Information Protection Act 1998
Permission is given to advertise and notify

the proposal to meet statutory requirements	**Yes**	☐	**No**	☐
If No has an application for suppression been successful	**Yes**	☐	**No**	☐

Statutory processes will be followed unless there is a successful suppression application

Section 7.12 Contributions

Please be advised that Section 7.12 Contributions may be applicable to development in the Griffith Local Government Area. For more information regarding Section 7.12 Contributions, please refer to Council's Section 7.12 Contributions Plan 2010 available at www.griffith.nsw.gov.au

Part 8: Checklist All plans (site, floor and elevation) are to be dimensioned

Have you submitted the following information in conjunction with this application? *Please tick appropriate box*

	YES	NO	Office Use
STATEMENT OF ENVIRONMENTAL EFFECTS - *2 copies*	☐	☐	☐
SITE PLAN - *3 copies drawn to scale detailing:*			
➢ North point and scale	☐	☐	☐
➢ Name and contact details of who prepared the plan(s)	☐	☐	☐
➢ Location of all property boundaries	☐	☐	☐
➢ Location of any existing physical and natural features (eg: buildings, vegetation, access driveways, street trees, etc)	☐	☐	☐
➢ Location of any existing easements and/or utility services (eg: water, sewer, drainage, stormwater drains, electricity, power poles, gas and telephone, etc)	☐	☐	☐
➢ Location of existing and proposed structure(s)/addition(s)	☐	☐	☐
➢ Existing and proposed site ground levels and floor level(s)	☐	☐	☐
➢ Contour(s) or general fall of the land	☐	☐	☐
➢ Area(s) to be affected by any proposed cut and/or fill	☐	☐	☐
➢ Location of 10 metre vegetation buffer (Rural Residential Development)	☐	☐	☐
➢ All commitments included on your BASIX Certificate	☐	☐	☐

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FLOOR PLANS - *3 copies of proposed structure(s)/addition(s) drawn to scale detailing:*

- Existing internal layout ☐ ☐ ☐
- Proposed internal layout ☐ ☐ ☐
- All commitments included on your BASIX Certificate ☐ ☐ ☐

ELEVATION PLANS - *3 copies of the proposed structure(s) drawn to scale detailing:*

- Height of existing and proposed structure(s)/addition(s) ☐ ☐ ☐
- Floor height of existing and proposed structure(s)/addition(s) ☐ ☐ ☐
- Existing and proposed fall of the land in relation to floor level ☐ ☐ ☐
- Existing and proposed surface finishes (eg: brick wall, tile or colorbond roof, etc) ☐ ☐ ☐
- Section view of the proposed work(s) ☐ ☐ ☐
- All commitments included on your BASIX Certificate ☐ ☐ ☐

BASIX CERTIFICATE – *Obtained online at: www.basix.nsw.gov.au* ☐ ☐ ☐

POLITICAL DONATIONS & GIFTS DISCLOSURE STATEMENT ☐ ☐ ☐

- If yes please complete the Political Donations & Gift Disclosure Statement form available at www.griffith.nsw.gov.au or by contacting Customer Service on 02 6962 8100

Part 8A Checklist for Outdoor Dining

STATEMENT OF ENVIRONMENTAL EFFECTS YES NO

USE OF COUNCIL'S FOOTPATH POLICY (UD-CP-201) YES NO

SITE PLAN – 4 copies drawn to scale detailing: YES NO

- North point and scale ☐ ☐
- Location of the shop front and kerb ☐ ☐
- Width of footpath between the shop front and kerb ☐ ☐
- Width of shopfront and proposed outdoor eating area ☐ ☐
- Any existing and/or proposed physical features (eg. power poles, rubbish bins, public seating, street signs, etc) ☐ ☐

COPY OF PUBLIC LIABILITY INSURANCE YES NO

- For $20,000,000.00 ☐ ☐
- Listing Griffith City Council as an interested party and "indemnifying Griffith City Council against any claims arising from the placement of furniture or use of the outdoor eating area on the public foothpath". ☐ ☐

DETAILS OF PROPOSED OUTDOOR EATING AREA FURNITURE YES NO

- Type, size and colour of any balustrading ☐ ☐
- Type, size and colour of any umbrellas ☐ ☐
- Details of any proposed advertising on balustrading and/or umbrellas ☐ ☐

Part 9: Signature(s)

Applicant's Declaration

I apply for development consent for the development described in this application. I declare that all the information given is true and correct. I also understand that if the application is incomplete or does not comply with statutory requirements the application may be rejected/refused.

Signature _____ Date _____/_____/_____

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Development Application Matrix

	Residential dwellings	Dual Occupancy	Multi unit housing	Alteration & additions to residential dwellings	Garage, Outbuilding, Awning, Carport, etc	Commercial/Industrial building	Alteration & additions to Commercial/Industrial	Demolition	Subdivision of land	Advertising sign	Home business	Septic tank / AWTS	Farm shed	Swimming pool	**Applicant check list**	**Council check list**
Site plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	☐	
Statement of Environmental Effects	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		☐	
Floor plan	✓	✓	✓	✓	✓	✓	✓	❋			✓		✓		☐	
Elevation plan(s)	✓	✓	✓	✓	✓	✓	✓	❋		✓			✓	✓	☐	
Section plan(s)	O	O	O	O	O	O	O						■	O	☐	
Engineers/footing details	O	O	O	O	O	O	O			■			O	O	☐	
Specification of works	O	O	O	O	■	O	O								☐	
Structural plans	■	■	■	■	■	■	■			■			■	■	☐	
Shadow diagrams	❋	❋	❋	❋	❋	❋	❋								☐	
Landscaping plan	❋	✓	✓	❋	❋	✓	✓	❋	❋		❋	❋	❋		☐	
Stormwater Drainage plan	O	✓	✓	✓	✓	✓	✓		❋				✓		☐	
Waste Management plan						❋	❋	✓			❋		❋		☐	
Traffic Impact Statement / Study			❋			❋	❋		❋						☐	
Traffic Control Plan	■	■	■	■	■	■	■	■	■		■		■		☐	
Fire Safety Schedule						■	■				■		■		☐	
Soil Classification Report	O	O	O	■	■	O	■			■			■		☐	
Land Capability Study									❋			❋			☐	
Land Contamination Report									❋						☐	
Site survey	❋	❋	❋	❋	❋	❋	❋	❋	❋				❋	❋	☐	
Heritage Impact Assessment	❋	❋	❋	❋	❋	❋	❋	❋	❋	❋	❋		❋		☐	
Flora and fauna assessment	❋	❋	❋	❋	❋	❋	❋	❋	❋				❋		☐	
Noise and vibration study	❋	❋	❋	❋		❋	❋	❋	❋						☐	
Odour study	❋	❋	❋	❋		❋	❋		❋						☐	
Schedule of finishes	❋	❋	❋	❋	❋	✓	✓			✓			❋		☐	
Erosion Control Plan	❋	❋	❋	❋	❋	❋	❋	❋	❋						☐	

✓ Indicates this information is required.

O Indicates this information is required if you are applying for a Construction Certificate or Complying Development Certificate.

❋ Indicates this information may be required.

■ Indicates this information may be required if you are applying for a Construction Certificate.

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Required for the lodgement of DEVELOPMENT APPLICATION: _____

Part 10: Owner's Consent

The land owner's written consent is required for a Development Application to be lodged with Griffith City Council. *(Environmental Planning and Assessment Act 1979* Section 4.12(1), *Environmental Planning and Assessment Regulation 2000,* Clause 50(1)(a) and Schedule 1 Part 1 Clause1 (i))

DETAILS OF LAND TO BE DEVELOPED & PROPOSED DEVELOPMENT

Name/Company of Owner: _____

House No: _____ Street Name: _____

Suburb: _____ Postcode: _____

Lot No: _____ Section No: _____ Deposited Plan/Strata Plan No: _____

Description of development: _____

_____

_____

OWNERS NAME / COMPANY*

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email address: _____ Contact phone No: _____

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application,

Signature: _____ Date: ____/____/____

Print Name: _____ Capacity (Owner/Director): _____

* If the land is owned by a private company (P/L), the signature of at least one director residing in Australia is required. In the case of a public company, the signatures of two directors are required, both of which must reside in Australia.
* If signed on behalf of a Body Corporate, the **Common Seal** must be stamped on this section.
* If more than one registered owner then **ALL OWNERS MUST SIGN**.

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OWNERS NAME / COMPANY*

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email address: _____ Contact phone No: _____

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application,

Signature: _____ Date: ____/____/____

Print Name: _____ Capacity (Owner/Director): _____

OWNERS NAME / COMPANY*

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email address: _____ Contact phone No: _____

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application

Signature: _____ Date: ____/____/____

Print Name: _____ Capacity (Owner/Director): _____

OWNERS NAME / COMPANY*

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Email address: _____ Contact phone No: _____

As owner(s) of the land to which the above described Application for Development applies, I/we consent to the making of the abovementioned development application. I/we also give consent for authorised Council officers to enter the land to carry out inspections relating to this application

Signature: _____ Date: ____/____/____

Print Name: _____ Capacity (Owner/Director): _____

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How to Lodge Your Application

Address the application to:

The General Manager
Griffith City Council

and send it to us by any of the following methods:

Mail: PO Box 485
GRIFFITH NSW 2680

Courier or personal delivery:
Ground Floor
1 Benerembah Street, GRIFFITH

How to contact us:
Phone: (02) 6962 8100
Fax: (02) 6962 7161
E-mail: admin@griffith.nsw.gov.au

Web: www.griffith.nsw.gov.au

Hours of Lodgement: Monday – Friday 8.15 am – 4.00 pm or by appointment.

Fees

Fees are payable on lodgement as per Council's Revenue Policy. Quotations are available by contacting Council's Customer Service Officers on 6962 8100.

Payment methods

You can pay by cash, cheque, or EFTPOS (Cheque, Savings or Credit Card). Make cheques payable to 'Griffith City Council'.

Acknowledgement

We will acknowledge that we have received your application. You will receive a receipt specifying the amount of fees paid, and the registered number of the application.

Coming in to see us?

Our Customer Service Centre is located on the ground floor of the Griffith City Council Administration Centre, 1 Benerembah Street, Griffith.

IF YOU WISH TO DISCUSS A PROPOSAL WITH ONE OF OUR PROFESSIONAL OFFICERS, IT IS ESSENTIAL THAT YOU ARRANGE AN APPOINTMENT. WE RECOMMEND THAT YOU CONSULT WITH A COUNCIL ASSESSMENT OFFICER BEFORE SUBMITTING THIS APPLICATION.