

(WS-FO-240) WATER APPLICATIONS

I/we make application to have the following works/services carried out and pay any applicable fees and ongoing annual charges as set out in Councils Revenue Policy.

Water Meter Connection ☐
Water Meter Relocation ☐
Water Main Extension ☐

Water Meter Disconnection ☐
Water Meter Resizing ☐

Is this application part of a D/A? ☐ Yes ☐ No D/A No. _____/_____

DETAILS OF PROPERTY / PREMISES:

Owners Name(s): _____

House/Farm Number: _____ Street/Road Name: _____

Town/Village: _____

Lot No: _____ Section No: _____ DP No: _____

Parcel No: _____ Assessment No: _____

APPLICANTS DETAILS:

Applicants Name: _____

Postal Address: _____

Phone Number: _____ Fax Number: _____

Email: _____

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____
_____ Date: _____

TYPE OF WATER SUPPLY: (Tick only one)

☐ Potable (drinking water) ☐ Non-Potable (raw water)
☐ Size Requested _____ mm (If > 20mm, see Notes c, d & j below)

TYPE OF CONNECTION: (Tick only one)

☐ Residential ☐ Commercial ☐ Industrial ☐ Irrigation only ☐ Fire Service (See Note d, g & J below)
☐ Other (please state) _____

TYPE OF PREMISES: (Tick only one)

☐ House ☐ Units/Flats ☐ Farm ☐ Commercial ☐ Industrial
☐ Other (please state) _____

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RESIZING OF METER: ☐

Current Size _____ mm

Size Requested _____ mm

☐ Domestic ☐ Commercial ☐ Industrial ☐ Non-Potable ☐ Fire Service (See Note d, g) & j below)

☐ Other (please state) _____

DISCONNECTION OF METER ☐

Meter Number: _____

Meter Size: _____ mm

Reason for Disconnection: _____

Note: Once the meter has been disconnected & removed, any future application to have it reconnected will be charged at the full cost as if a new meter was being installed

RELOCATION OF METER: ☐ (By Quotation Only)

Meter to be relocated: (See c & j below)

Meter Number: _____

Meter Size: _____

GENERAL SITE SKETCH PLAN TO SHOW:

Site plan must include position of all buildings, pathways and drives and road names. (Please mark with an **X** where you require the meter.

Nearest Side Road/Street

Nearest Side Road/Street

House / Farm / Lot No.....

Street/ Road Name.....

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Note:

- a) Clause 12 of Water, Sewerage and Drainage Regulations Local Government Act, 1993: *The only persons permitted to tap a Council main under this clause are Council staff acting in the course of their duty.*
- b) Clause 47 of Water, Sewerage and Drainage Regulations Local Government Act, 1993: *A person must not begin carrying out water supply, sewerage or drainage work unless the person is holder of a permit issues in accordance with the Plumbing and Drainage Code of Practice.*
- c) Water Services must be sized in accordance with Australian Standards AS 35001: Water Supply under the National Plumbing and Drainage Code.
- d) Where the requested service is greater than 25mm and/or for provision of fire services, the application is to be accompanied by a written report detailing the reason a larger meter is required. This is to be supported with hydraulic calculations prepared by an appropriately qualified Hydraulic Engineer justifying the capacity of the reticulated mains network and internal capacity of the new system. A summary of the hydraulic calculations is to be included in the report.
- e) The site plan overleaf is to be completed to indicate the position of meter. This is only an indication & may need to be amended.
- f) A connection may take up to 21 days to be completed.
- g) An application will be returned if all required information is not provided.
- h) Council is required to administer a backflow prevention program in accordance with the National Plumbing and Drainage Code AS 3500.1 and as such a Backflow Prevention Device maybe required to be installed with your meter (fees applicable).
- i) The water meter must be accessible to Council staff & contractors at all times.
- j) Where requested service is > 25mm, prices are to be quoted.

OFFICE USE ONLY

Installation Fee: \$ _____

Checked by: _____

Disconnection Fee: \$ _____

(CSO Print Name)

Receipt No. _____

Signature: _____

Date Paid: _____

CRM No _____
(Records)

TO BE COMPLETED BY WATER & WASTEWATER CO-ORDINATOR

Hazard Level:

- ☐ High
☐ Medium
☐ Low

Connection Material:

- ☐ Copper
☐ HDPE
☐ Other _____

Supply Type:

- ☐ Domestic
☐ Industrial
☐ Irrigation
☐ Other _____
- ☐ Fire
☐ Commercial

Job No. _____

Authorised by _____

Print Name: _____

Comments: _____