

# (SD-FO-216) SURRENDER OF A DEVELOPMENT APPLICATION

Under the Environmental Planning and Assessment Act, 1979 section 4.63

## OR "EXISTING USE" RIGHT

Conferred by Division 10 of Part 4 of the Act

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### Part 1: Applicant and Site Details

#### 1. Your name, address etc

**We will post reply to this address.**

*Phone No for daytime contact*

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other \_\_\_\_\_ Family  
name (or company) \_\_\_\_\_  
Given names (or ACN) \_\_\_\_\_  
Postal address \_\_\_\_\_ Postcode \_\_\_\_\_  
Phone \_\_\_\_\_ Mobile \_\_\_\_\_  
Contact person \_\_\_\_\_ E-mail \_\_\_\_\_

#### 2. Location and title description of the property

*We need this to correctly identify the land where the development is proposed*

Unit No \_\_\_\_\_ House No \_\_\_\_\_ Street \_\_\_\_\_  
Locality / Town \_\_\_\_\_  
Lot(s) \_\_\_\_\_ Section \_\_\_\_\_ DP/ SP \_\_\_\_\_  
Other \_\_\_\_\_

### Part 2: Owner/s of the Land and Owner/s Consent

#### 3. Who owns the land?

*Give the name of every owner*

**All owners must sign, attach separate sheet if required.**

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Postcode \_\_\_\_\_

#### 4. Owner's consent

**Must be completed by the owner of the land, not the owner of the business. If more than one owner, every owner must sign.**

**If the owner is a company or owners' association, must be signed by a director or secretary.**

Being the **owners** of the land described above, I/we surrender the Consent/the Right described above.

Signature	Date	Capacity*	Phone
1 _____	____/____/____	_____	_____
2 _____	____/____/____	_____	_____
3 _____	____/____/____	_____	_____
4 _____	____/____/____	_____	_____

*\*If signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg, power of attorney, executor, trustee, company director).*

### Part 3: Development Consent/Right Details

#### 6. Development Consent No:

\_\_\_\_\_

#### 7. Date of Determination:

\_\_\_\_/\_\_\_\_/\_\_\_\_



## FORM

(Blanks not to be photocopied)  
(Printed on 26-Sep-14 at 08:09)

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## Part 4: Type – Surrender/Right

8. ☐ Surrender

☐ Existing Right

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## How to Lodge Your Surrender/Right

Address the application to:

The General Manager  
Griffith City Council

and send it to us by any of the following methods:

**Mail:** PO Box 485  
GRIFFITH NSW 2680

**Courier or personal delivery:**  
Ground Floor  
1 Benerembah Street, GRIFFITH

**How to contact us:**  
Phone: (02) 6962 8100

E-mail: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)

**Web:** [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au)

**Hours of Lodgement:** Monday – Friday 8.15 am – 4.00 pm or  
by appointment.

### Coming in to see us?

Our Customer Service Centre is located on the ground floor of the  
Griffith City Council Administration Building, 1 Benerembah Street,  
Griffith.

Approved: Coordinator Planning and Compliance	Group / System: Sustainable Development	Document ID: SD-FO- 216	Version: 2
Relevant To: Error! Unknown document property name.	Date Issued: 31 Jan 2011	Revised: 1 Mar 2018	Status: Approved
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