(SD-FO-258) APPLICATION FOR CONSTRUCTION APPROVAL (CIVIL WORKS)

PPIA DISCLAIMER – The personal information provided on this form is collected by *Griffith City Council* for the purposes of processing this application by Council employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

Application No: _____

Information for the applicant

- This form may be used to apply for a construction approval to carry out civil works.
- To minimise delay in receiving a decision about the application, please fill in all sections and ensure all relevant information and documents are provided.
- Once completed, this application form should be submitted to Council for determination.

SECTION A. Details of the applicant*

**An application for a construction approval may only be made by a person who has the benefit of the development consent. An application may not be made by a person who will carry out the civil works unless that person owns the land on which the work is to be carried out.*

Mr ☐ Ms ☐ Mrs ☐ Dr ☐ Other _____

First name _____ Family name _____

Company (if applicable) _____ ABN (if applicable) _____

Unit/Street no. _____ Street name _____

Suburb or town _____ State _____ Postcode _____

Daytime telephone _____ Fax _____ Mobile _____

Email _____

SECTION B. Location and title details of the land where the civil works are to be carried out

Unit/Street no. _____ Street name _____

Suburb or town _____ Postcode _____

Lot no. _____ Section _____ DP / SP no. _____

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SECTION C. Description of the civil works to be carried out

Briefly describe the development.

SECTION D. Estimated cost of the development

$	The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all civil works required for the development. GST is also to be included.

SECTION E. Development consent

Date of development consent (if already granted)	
Development consent reference No.	
Name of consent authority	
Name of applicant for development consent	

Provide:

A copy of the development consent, including:

- approved plans endorsed by the consent authority
- conditions of development consent
- other documents referenced by the development consent that are relevant to this application.

SECTION F. Attachments relating to the proposed development

Applicants must provide the documents listed below that are relevant to the type of works that is proposed. Please place a cross in the appropriate box(s) to indicate the type of works involved. Confirm from Council how many copies are required prior to lodging this application.

1. Provide appropriate plans and specifications for the following:

a) detailed engineering plans as to the following matters:

- ☐ earthworks
- ☐ Roadworks
- ☐ road pavement
- ☐ road furnishings
- ☐ stormwater drainage and associated hydraulic calculations
- ☐ water supply works
- ☐ sewerage works
- ☐ erosion control works

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2. *Is any long service payment levy payable under s.34 of the Building and Construction Industry Long Service Payments Act 1986?* ☐ **Yes** ☐ **No**

If Yes – provide:

A copy of a receipt for any long service payment levy that has been made (or, where such a levy is payable by instalments, a receipt for the first instalment of the levy).

The levy may be made to the council when this application is lodged.

SECTION G. List of documents

Prepare and attach a list of all of the documents provided under SECTION E and F

SECTION H. Authority to enter and inspect land

Council must not issue a construction approval (civil works) for development on a site unless the Council has carried out an inspection of the site of the development.

If the applicant is the owner of the land, by signing this application authority is given to Council to enter the subject property at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this Application. The Applicant undertakes to take all necessary steps make access available to the property to enable the inspection to be carried out.

If the applicant is not the owner of the land, the owner(s) must sign the statement.

As the owner(s) of the above property, I/we consent to Council to enter the subject property at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this application. I/we undertake to take all necessary steps make access available to the property to enable the inspection to be carried out.

Owners Signature(s)

Name(s)

Date

SECTION J. Delivery of the application

Applications for construction approval (civil works) must be delivered by hand, by post or transmitted electronically to the principal office of Council. Applications MAY NOT be sent by fax.

SECTION K. Signature of Applicant(s)

Signature of Applicant(s)

Name(s)

Date

SECTION L. Date of Receipt of Application

To be completed by Council **immediately** after receiving this Application.

This Application was received on _____ (insert date)