Rates – Writing Off of Extra Charges (Interest) FS-CP-205

(PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	05/06/2001 Policy, Finance & Works Committee	P25	05/06/2001
2	14/01/2003	25	14/01/2003
3	11/05/2010	0142	11/05/2010
4	27/01/2015	15/005	27/01/2015
5	13/02/2018	18/046	16/03/2018

2 Policy Objective

Procedure guide for the effective and sympathetic processing of applications to write off interest on hardship grounds.

3 Policy Statement

3.1 Where an application is received to write off extra charges on overdue rates on the grounds that their payment would cause hardship (Section 567), the Director Business, Cultural and Financial Services shall request the debtor to produce whatever documentary evidence deemed necessary to determine if:

- The person was unable to pay the rates and charges when they became due for reasons beyond the person's control;
- Accrued interest is unable to be paid for reasons beyond their control; or
- Payment of the accrued interest would cause the person hardship.

3.2 The Director of Business, Cultural and Financial Services is authorised to determine such applications up to an amount of $200 following a recommendation from the Finance Manager and/or Revenue Team Leader.

4 Definitions

None

5 Exceptions

None

6 Legislation

Local Government Act 1993

7 Related Documents

None

8 Directorate

Business Cultural & Financial Services