Tender Consideration FL-CP-202

(PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	16/11/1999	751	16/11/1999
2	14/01/2003	25	14/01/2003
3	14/03/2006	92	14/03/2006
4	11/05/2010	0142	11/05/2010
5	08/03/2011	063	08/03/2011
6	27/01/2015	15/005	27/01/2015
7	13/02/2018	18/046	16/03/2018

2 Policy Objective

- To ensure that Council's decision making process is transparent, and
- To ensure that the Council's procedures in dealing with tenders comply with the Local Government Act and the Local Government (Tendering) Regulation, 1999.

3 Policy Statement

3.1 All tenders shall be considered in Committee of Council, due to the information being supplied being of a commercial in confidence nature and as per section 10a (2) (D) of the Local Government Act and in accordance with Council's Procurement Manual adopted and updated by Council's Management Executive from time to time. Should any inconsistency arise between the Act/Regulations and the Manual the Act and Regulations shall take precedence.

3.2 Council shall accept tenders submitted by electronic means (E-Tendering) and this fact shall be recorded in the relevant tender documents.

3.3 Council will not accept tenders submitted by facsimile or via Council's own e-mail addresses.

3.4 In those cases where tenders are submitted by electronic means, the council shall not require the submission of formal tender documents.

3.5 The General Manager shall have the authority to shorten or extend a tender period where the circumstances justify such action being taken. Where such action is taken, the fact is to be reported to the next meeting of the Council, together with the reasons for the decision.

4 Definitions

None

5 Exceptions

None

6 Legislation

Local Government Act
Local Government (Tendering) Regulation, 1999

7 Related Documents

GCC Procurement Manual
GCC Code of Conduct
GCC Statement of Business Ethics
GCC Local Preference Purchasing Policy

8 Directorate

Business Cultural and Financial Services