FORM
(Blanks not to be photocopied.)
(Printed on 22-Sep-14 at 16:09)

(SD-FO-237) APPLICATION FOR CERTIFICATE OF COMPLIANCE FOR SWIMMING POOL

Section 22D, Swimming Pools Act 1992 and/or Section 73A of the Building Professionals Board Act 2005

Office Use	**Application Number**: _____

PPIA DISCLAIMER – The personal information provided on this form is collected by *Griffith City Council* for the purposes of processing this application by Council's employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

Part 1: Applicant's Details

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other _____

Family name (or company): _____

Given names (or ACN): _____

Postal address: _____ Postcode: _____

Phone: (w) _____ (h) _____ (m) _____ Fax: _____

Contact person: _____ E-mail: _____

Signature(s) _____ Date ____/____/____

Application is hereby made for a Certificate of Compliance under s22D of the Swimming Pools Act 1992 in relation to the swimming pool located on the property identified below by.

Delete whichever is not applicable

a) The owner of the building or part or the owner's solicitor, architect or agent;

b) The purchaser under a contract of sale of property which comprises or includes the building or part or the purchaser's solicitor or agent;

c) A public authority which has, before making this application served a copy of the application on the owner;

d) A lawful occupier of Crown Lands which comprise or includes the building or part, being a person to whom the lands are lawfully contracted to be sold, or;

e) A person with the consent in writing of the owner of the building or part or the owner's solicitor or agent

Part 2: Property Address of Swimming Pool

(These details can be obtained from land ownership details or from Council's rates notice(s). If unsure, ask us for assistance)

Unit No ____ House No _____ Street _____ Locality/Town _____

Lot(s) _____ Section _____ DP/ SP _____

Attach a copy of the *Certificate of Registration* obtained when you registered your pool online

Part 3: Consent of Land Owner(s)

(All persons or other legal entities who own the subject land(s) must give their written consent to this application, attach a separate sheet if necessary. If the owner is a company or owners' association, must be signed by a director or secretary. If you have acquired this property within the last 6 months please provide a copy of your Notice of Sale/Transfer or Certificate of Title)

As owner(s) of the land to which this application relates, I/we consent to this application. I/we also give consent for authorised Council officers to enter the land/premises to carry out inspections.

	Name	Address	Signature	Date
1	_____	_____	_____	___/___/___
2	_____	_____	_____	___/___/___
3	_____	_____	_____	___/___/___

Part 4: Contact Details for Access to Premises

Name _____

Phone (Work) _____ (Home) _____

Mobile _____ Fax _____

APPLICANTS ARE ADVISED THAT:

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1. You are entitled to appeal to the Land & Environment Court against Council's refusal of this application should that situation arise.

2. For the purposes only of any appeal proceedings arising in connection with an application under Section 22D of the Act, Council is taken to have refused the application if it has not finally determined the application within six (6) weeks after the application.

3. Section 22D of the Act and Regulation 13 are set forth in entirety

Local Authority must grant certificate of compliance if swimming pool complies with this Part

22D. (1) The requirements for the issue of a certificate of compliance in respect of a swimming pool are that:

(a) The swimming pool is registered under Part 3A, and
(b) The swimming pool complies with the requirements of this Part.

(2) A local authority or an accredited certifier must issue a certificate of compliance in respect of a swimming pool if the local authority or accredited certifier:

(a) Has inspected the swimming pool under this Division, and
(b) Is satisfied that the requirements for the issue of a certificate of compliance have been met.

(3) A local authority or an accredited certifier must not issue a certificate of compliance except as provided by subsection (2).

(4) A local authority or an accredited certifier may refuse to issue a certificate of compliance until any fee payable for the inspection has been paid.

(5) A certificate of compliance in respect of a swimming pool is to be issued to the owner of the premises on which the pool is situated in a form approved by the Director-General.

(6) A certificate of compliance remains valid for a period of 3 years from the date on which it is issued but ceases to be valid if a direction is issued under section 23 in respect of the swimming pool to which the certificate relates.

(7) A local authority or accredited certifier that issues a certificate of compliance in respect of a swimming pool must ensure that details of the certificate are entered on the Register, by providing the details to the Register-General in a form approved by the Director-General.

(8) The regulations may make provision for or with respect to the time and manner in which any such information is to be entered on the Register.

13 **Fee for application for exemption**

(1) A local authority may impose a fee of up to $70 on an application for an exemption under section 22 of the Act.

(2) An application made to a local authority that has imposed a fee must be accompanied by that fee.

Lodgement of Application

Hours of Lodgement:

Monday to Friday: 8:15am – 4:00pm

Fees:

Fees are payable on lodgement as per Council's current Revenue Policy. Quotations are available by contacting Council's Customer Service Centre on (02) 6962 8100.

Payment methods:

Payment can be made by cash, cheque, EFTPOS or Credit Card. Cheques are to be made payable to 'Griffith City Council'.

Acknowledgement:

A Tax Invoice/receipt specifying the type and amount of fees paid will be issued at the time of lodgement.

How to contact us:

Phone: (02) 6962 8100
Fax: (02) 6962 7161

Postal address:

The General Manager
Griffith City Council
PO Box 485
GRIFFITH NSW 2680

Courier or Personal Delivery:

Customer Service Centre
Ground Floor
Griffith City Council Administration Building
1 Benerembah Street
GRIFFITH NSW 2680

E-mail: admin@griffith.nsw.gov.au

Web: www.griffith.nsw.gov.au

FORM
TRIM 14/60033

(SD-FO-245) AGREEMENT FOR CERTIFICATION WORK

DETAILS OF CERTIFYING AUTHORITY

Griffith City Council
1 Benerembah Street (PO Box 485)
GRIFFITH NSW 2680
Telephone 02 6962 8100
Email: admin@griffith.nsw.gov.au

Accredited Certifiers:

Anthea Crack	BPB 2482
Craig Filmer	BPB 0945

INSURANCE DETAILS

Statewide Mutual Liability Scheme – 000736 – Valid to 30 June 2018 (Anthea)
Pen Underwriting – 1214-0023722 – Valid to 6 April 2019 (Craig)

CLIENT DETAILS

Name: _____

Address: _____

Contact Number: _____

Email address: _____

PARTICULARS OF CERTIFICATION WORKS (please tick)

- ☐ Issue of a compliance certificate
- ☐ Issue of a construction certificate
- ☐ Issue of an occupation certificate
- ☐ Act as Principal Certifying Authority
- ☐ Issue certificate of compliance / non-compliance for swimming pool

PARTICULARS OF DEVELOPMENT

Description: _____

Address: _____

Lot & DP: _____

IS THIS WORK SUBJECT TO ANY RELEVANT DEVELOPMENT CONSENT OR CERTIFICATE

- ☐ Yes - If yes, please complete the following
- ☐ No
- ☐ Development Application — Approval No: _____
- ☐ Construction Certificate — Certificate No: _____
- ☐ Complying Development Certificate — Certificate No: _____

Name of the consent authority for the above: _____

Please list particulars of any plans, specifications or other documents the subject of any consent related to the above

_____

_____

_____

_____

_____

INSPECTIONS

Inspections shall be carried out by one of the accredited certifiers listed at the top of the page, subject to availability and level of accreditation. The accredited certifiers employed or engaged by Council may change without notice prior to the completion of the certification works identified in this contract.

(SD-FO-245) AGREEMENT FOR CERTIFICATION WORK

FEES AND CHARGES

Construction Certificate: _____

Inspections: _____

Occupation Certificate: _____

Swimming Pool Certificate of Compliance / Non-compliance _____

Unforeseen contingencies or additional inspections will be charged in accordance with Council's current Revenue Policy. Any invoice for such is to be paid within 21 days after the completion of that work.

Date of Contract: _____

Print name (Client): _____

Signature (Client): _____

Print Name (Certifying Authority): _____

Signature (Certifying Authority):