(ICT-FO-201) Change of Address

Please return completed form in person or by post, fax or email.
Contact details appear at the bottom of this form.
Failure to complete all relevant sections may cause delays in processing.

Customer Details

Surname: (or company name)

Title: ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Given names:

NAR No Office Use Only

Person 1

Person 2

Current Residential Address: (or company office)

Telephone numbers: Home: Mobile: Work:

Email address:

New Postal Address

Postal address: (ie: mailing address)

Council Accounts / Records

Please list all of your Council rate accounts, licences, permits, debtor accounts and any active development applications. Note: the NSW Companion Animals Register has a separate change of address form.

RATE ACCOUNTS

Assessment No.	All owners agree	Property address:	Use new postal address
	☐ Yes		☐ Yes
	☐ Yes		☐ Yes
	☐ Yes		☐ Yes

DEBTOR & CREDITOR ACCOUNTS

Account No.	Description of Account	
		☐ Yes

APPLICATIONS CURRENTLY ACTIVE (eg development applications)

Application No.	Application No.	Application No.	
			☐ Yes

Authorisation Please select one of the following options:

☐ Please use new postal address for all Council correspondence

☐ Please use new postal address only for the accounts indicated above

If signing on the property owners behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (ie: power of attorney, executor, trustee, company director).

Full name: (print)

Date:

Signature:

Capacity

Office Use:

Received By:

Date:

PRIVACY STATEMENT

The Privacy & Personal Information Act 1998 applies to personal information held, used and disclosed by council. If you would like further information please contact Council

Council Offices 1 Benerembah Street Griffith PO Box 485, Griffith NSW 2680 Phone 02 6962 8100 Email admin@griffith.nsw.gov.au