

**POSITIONS VACANT**

Are you looking for a rewarding career? Then join our team and make a difference to your community. Griffith City Council offers the chance to work in a stable and secure environment while providing excellent opportunities to develop your skills and career potential. Council is proactive and passionate about creating ongoing opportunities for our growing population. Council is seeking applications from enthusiastic motivated individuals for the following positions:

**Plant Operator - Cemetery (Permanent)**

The role involves the daily operation and maintenance of the cemeteries under the supervision of the Team Leader, in an effective, efficient and safe manner recognising the respect, dignity and harmonious exceptions of the Community and to assist with the burial duties as required. The successful applicant will require a "MR" licence and a WorkCover certificate or document of competency from a registered training provider for the use of a front end loader / backhoe. Please include copies of all relevant licences and qualifications with your application. Hours of work are 38 hours per week with a commencement annual salary of \$48769.76 (Grade 5), with a rostered day off once a fortnight. For any questions about the role please contact Paul Lewis on 6962 8100.

**Technical Theatre Support (Casual)**

This position will provide support to the Technical Operations Coordinator in the preparation, installation and operation of lighting/sound and staging equipment at the Griffith Regional Theatre. Knowledge of computers and programs, basic audio visual systems and basic knowledge of Work Health and Safety. Please include copies of all relevant licences and qualifications with your application. To be considered for this position applicants must have a new Working with Children Check Clearance Number for employment screening purposes. To apply for a Working with Children Check Clearance Number, log onto and complete the online application form [www.newcheck.kids.nsw.gov.au](http://www.newcheck.kids.nsw.gov.au) (in child related industry sector tick, clubs or other bodies providing services for children). Hours of work are casual in accordance with the Theatre season and a commencement hourly rate of \$23.13 plus 25% casual loading Monday to Sunday and penalty rates for any weekend work (Grade 3). For any questions about the role please contact John Matkovic on 6962 8100.

**Work, Health & Safety Coordinator (Permanent)**

The Work Health & Safety Coordinator provides assistance, advice and coaching to all staff to assist in the effective management of safety and risk matters contributing positively to Council's overall Safety and Risk performance. The role includes providing hands-on, accurate, practical and specialised advice, together with solution-focused approach to resolving safety and risk matters, including conducting investigations, project

control and taking an advanced role in identifying emerging safety and risk trends and actively intervene to promote positive Safety and Risk outcomes for Council. The successful applicant will require Certificate IV in Work Health and Safety qualifications and extensive or equivalent skills and knowledge in Work Health and Safety (WHS) legislation, codes of practice and relevant Australian Standards. Please include copies of all relevant licenses and qualifications with your application. Hours of work are 35 hours per week with a commencement annual salary of salary \$69,946.24 (Grade 14), with a rostered day off once a month. For any questions about the role please contact Nick De Martin on 6962 8100.

**Applications for these positions close 4pm Friday 13 October 2017.**

**Library Collections Team Leader (Permanent)**

The Library Collections Team Leader role is to create, maintain and promote an effective and accessible library collection, coordinating the acquisition, cataloguing and dissemination of Western Riverina Libraries' digital and physical information resources. This includes actively collecting and preserving history of the Western Riverina area and to provide a proactive, efficient, and courteous customer service experience to a diverse range of people. The successful applicant will require a Degree in Library and Information Management or other related discipline. To be considered for this position applicants must have a Working with Children Check Clearance Number for employment screening purposes. To apply for a Working with Children Check Clearance Number, log onto and complete the online application form [www.newcheck.kids.nsw.gov.au](http://www.newcheck.kids.nsw.gov.au) (in child related industry sector, tick clubs or other bodies providing services for children). Please include copies of all relevant licenses and qualifications with your application. Hours of work are 35 hours per week (spread of hours Monday to Sunday), with a commencement annual salary of \$69,946.24 (Grade 14.) For any questions about the role please contact Nick DeMartin on 6962 8100.

**Administrative Support Officer (Casual)**

The Casual Administrative Support Officer will provide administrative support services to Council, its Committees and staff, be encouraged and committed to working in a team environment. The successful applicant would need to be flexible and available to suit an on-call basis. The commencement casual hourly rate is \$33.49 (Grade 5). For any questions about the role please contact Nick DeMartin on 6962 8100.

**Applications for these positions close 4pm Friday 20 October 2017.**

To apply or for more information, log on to [griffith.nsw.gov.au/jobs](http://griffith.nsw.gov.au/jobs) or contact Council's Workforce Planning Administrator on 6962 8100.

*Only those with current rights to work in Australia may apply. Council is an Equal Employment Opportunity employer and welcomes diversity in the workplace.*

**PUBLIC NOTICES**

**Draft Policy - Events**

At the Ordinary Meeting of Council held 12 September 2017, it was resolved that the draft events policy be

placed on public exhibition for 28 days. Council is required to notify the public and provide the opportunity for submissions regarding this policy.

The draft policy may be viewed at Council's Administration Building at 1 Benerambah Street Griffith, Griffith City Library and on Council's website at [griffith.nsw.gov.au](http://griffith.nsw.gov.au)

Anyone wishing to make comment on the above policy can do so in writing addressed to the General Manager, Griffith City Council. Comments or submissions will be received up to **4 pm Friday 13 October 2017.**

**Expressions of Interest**

**Membership of the Griffith Country University Centre Steering Group**

Following representation from the CEO of NSW Country Universities Centres, Griffith City Council has resolved to establish a Steering Group to facilitate the creation of a Country University Centre in Griffith. The purpose of a Country University Centre is to provide a place where local university students enrolled in university courses but studying from home can come to connect with their host university and other students. This type of facility has been successfully piloted at Cooma and new facilities are now being rolled out across regional NSW. Griffith is identified as a candidate location.

Council is calling for interested persons to lodge an Expression of Interest to become members of the Steering Group, which will be chaired by the Mayor or his delegate. Expressions of Interest can be addressed to the General Manager, Griffith City Council, and sent to [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) before **4pm Monday 16 October 2017.**

Please include reasons why your membership should be considered. Submissions from persons active in education, training and the employment of university graduates will be highly regarded. Individuals or entities considering lodging a proposal to host the Country University Centre facility will not be considered, at least in the early stages, for membership of the Steering Group.

For further information, please contact Neil Southern, Director Sustainable Development, on 0409891862 or visit [www.cuc.org.au/cucmodel](http://www.cuc.org.au/cucmodel)

**Quotation**

**Construction of Shared Footpath/Cycleway and Pedestrian Laybacks**

Griffith City Council is currently seeking quotations from experienced and capable contractors to perform construction of the concrete footpath and associated works for construction of the 2017/2018 shared footpath/cycleway and pedestrian laybacks programme.

A mandatory on-site joint inspection by Council staff and prospective respondents will be held at **3pm Tuesday 3 October 2017** at the intersection of Warrambool Street and Noorebar Avenue.

It is envisaged that the successful contractor/s will be advised during October 2017 with works to be completed by 31 December 2017.

Quotations should be submitted by **2pm Thursday 12 October 2017** to Griffith City Council at 1 Benerambah Street (in the Tender Box located in the foyer).

**FURTHER INFORMATION**

Requests for quotation documents and further information can be obtained by contacting Council's Operations Department on 6962 8100.

**Road Renaming**

Notice is hereby given that Griffith City Council in accordance with the Roads Act 1993 proposes to name the following new road **Procter Road:**

Council will receive written submissions regarding the renaming proposal up until **4pm on Friday 13 October 2017.** Submissions should be sent to The General Manager PO box 485 Griffith NSW 2680, via email at [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) or in person at 1 Benerambah Street Griffith. It should be noted that any submissions made may be referred to an Ordinary Meeting of Council for consideration. As such a copy of the letter including name and address (unless specifically requested to withhold) will be publically available as part of Council's meeting agenda.

For further information please contact Council's Corporate Data Administrator at the Council offices or by phone on 6962 8100 or email [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)

**Draft Amendments to the Cemetery Management Plan**

At the Ordinary Meeting of Council held 26 September 2017, it was resolved that draft amendments to the Cemetery Management Plan (Section 5) in relation to the placement of ornaments in the Lawn section of the Griffith Cemetery be placed on public exhibition for 28 days. Council is required to notify the public and provide the opportunity for submissions regarding this policy. The draft amendments to the Cemetery Management Plan may be viewed at the Council Chambers, 1 Benerambah Street Griffith, the Griffith City Library and on Council's website at [griffith.nsw.gov.au](http://griffith.nsw.gov.au)

Anyone wishing to make comment on the above policy can do so in writing addressed to the General Manager, Griffith City Council. Comments or submissions will be received up until **4pm Friday 10 November 2017.**

**Notification of Temporary Road Closure**

**Sunday 8 & Sunday 22 October 2017 from 6.30am - 2:30pm, Banna Avenue: between Jondaryan Avenue and Crossing Street** will be closed for the construction/deconstruction of orange sculptures. Signs will be installed at relevant points advising of alternative route(s).

**Friday 13 October 2017 from 5pm - 10pm, Banna Avenue north of Bonegilla Road to Jondaryan Avenue. Northern section of Visitor's Centre car park will be closed from 4pm** for the Spring Fest Launch Party. Signs will be installed at relevant points advising of alternative route(s)

**Sunday 8 October - Sunday 22 October 2017 (inclusive), the turning bays on Banna Avenue outside the Visitor Information Centre Car park, the middle car park and the U-turn in front of Econolodge Griffith Motor Inn** will be closed to vehicle traffic to allow for pedestrian access to citrus sculpture displays. Signs/barrier boards will be installed at relevant points advising of alternative route(s)

**Please note a 40km/hour speed limit will exist on all roads concerned.**

**NOTIFICATION OF DEVELOPMENT APPLICATIONS RECEIVED - (Environmental Planning & Assessment Act, 1979)**

DA No.	Address	Description	Applicant
199/2017(1)	LOT 840 DP 751728 Twigg Road YENDA	Construction of a shed & use as a depot (telecommunications business) & construction of an ancillary dwelling	D & S Cabling Solutions

Copies of the Development Application and associated plans are available for inspection at Council's Customer Service Centre located on the ground floor of the Griffith City Council's Administration Building, 1 Benerambah Street, Griffith. This documentation may be viewed between the hours of 8:15am - 4pm, Monday to Friday up until 20 October 2017.

**PLEASE NOTE:** Section 147(5) of the Environmental Planning & Assessment Act, 1979 requires the disclosure of any Political Donations & Gifts made in the two years prior to the application date. A form is available from Council's Customer Service Centre or Council's website - [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) Written submissions regarding the Development Application should be addressed to the General Manager and will be received by Council up until **4pm on 20 October 2017.** Submissions should include a contact name, address and telephone number. Submissions made on behalf of a company should also include the names and addresses of all company directors. If submissions are received raising concerns with the proposed development a report will be presented to an Ordinary Meeting of Council for determination. As such, copies of all submissions (including the writer's name and address) will form part of Council's Business Paper and be available to the public. Should you wish to have your contact details withheld it is recommended that you request this in your submission.

Brett Stonestreet, General Manager PO Box 485, Griffith NSW 2680 Ph: 6962 8100 [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) [www.facebook.com/griffithcitycouncil](https://www.facebook.com/griffithcitycouncil)



**graffiti REMOVAL DAY**  
Love where we live!  
Sun 29 Oct 2017

- Volunteer
- Nominate a Site
- Promote the Day

For more information call 1300 665 310 or visit [graffitiremovalday.org.au](http://graffitiremovalday.org.au)



**the fitness club 2017 spin marathon**  
Saturday 14 October at Griffith Regional Aquatic Leisure Centre, 10am-4pm

Teams can raise funds for a charity of their choice with all registration fees (\$100 per team) being donated in full to Griffith Carevan.

No team? No problem, join the GRALC Team!

Visit [www.facebook.com/gralcAU](http://www.facebook.com/gralcAU) for details on how to get involved.

Griffith Regional Aquatic LEISURE CENTRE



SEASON SPONSOR  
Griffith City Volkswagen

**HIT PRODUCTION FROM BROADWAY TO BALLROOM**  
SATURDAY 21 OCTOBER 7.30PM

1 Neville Place, Griffith NSW | [theatre@griffith.nsw.gov.au](mailto:theatre@griffith.nsw.gov.au)  
02 6962 8444 | [www.griffithregionaltheatre.com.au](http://www.griffithregionaltheatre.com.au)