

# New directors appointed

Council is pleased to announce the appointment of its two new directors.

Phil Harding will take up the Director Sustainable Development role and Shireen Donaldson is the new Director Economic and Organisational Development.

Mr Harding has been Acting Director Sustainable Development with Council since November 2017.

Mrs Donaldson currently holds the position of Manager Executive Services with Council and has been a key member of the Senior Management Team since her appointment in July 2012. She has held several roles within Griffith City Council.

General Manager, Brett Stonestreet said both bring a wealth of knowledge to their respective positions.

“Phil comes to Griffith with a very sound track record,” Mr Stonestreet said.

“He has extensive experience in Local Government, primarily in Queensland as well as the private sector, I am delighted that he has chosen to be a permanent member of our team.

“Shireen is a real asset to our organisation

and it’s great that she will continue to be part of Griffith City Council in this new role.”

Local Government Management Solutions were engaged to assist with recruitment and coordinated an extensive merit-based recruitment process, including nation-wide advertising.





## immunisation clinic

Griffith City Council will be conducting an Immunisation Clinic for children on Thursday 7 June 2018 at the Senior Citizens Centre 47 Canal Street, Griffith between 3pm and 4pm.

Visitors to the clinic are requested to bring with them their children’s blue health record book and Medicare Card.



## Garbage collection got you down in the dumps?

### To make sure your bin gets collected:

- Put your bin out the night before
- Place it on the nature strip, not the road
- Face the wheels to your house or property
  - Ensure it’s safe and secure
- Don’t overload the bin – maximum weight is 70 kilograms
  - Allow a minimum distance of one metre between your domestic waste bin and recycling bin
- Don’t place your bin under low branches

Contact Griffith City Council on 6962 8100 for more information or to report a problem with your bin.



## news

### POSITIONS VACANT

Are you looking for a rewarding career? Then join our team and make a difference to your community. Griffith City Council offers the chance to work in a stable and secure environment while providing excellent opportunities to develop your skills and career potential. Council is proactive and passionate about creating ongoing opportunities for our growing population. Council is seeking applications from enthusiastic motivated individuals for the following positions:

#### Work Health and Safety Coordinator (Permanent)

The role of this position is to provide assistance, advice and coaching to all staff to assist in the effective management of safety and risk matters contributing positively to Council’s overall Safety and Risk performance.

The role includes providing hands-on, accurate, practical and specialised advice, together with solution-focused approach to resolving safety and risk matters, including conducting investigations, project control and taking an advanced role in identifying emerging safety and risk trends and actively intervene to promote positive Safety and Risk outcomes for Council.

The successful applicant will require Certificate IV in Work Health and Safety qualifications and extensive or equivalent skills and knowledge in Work Health and Safety (WHS) legislation, codes of practice and relevant Australian Standards. Please include copies of all relevant licenses and qualifications with your application.

Hours of work are 35 hours per week with a commencement annual salary of \$69,946.24 to \$76,939.20 (Grade 14) and a rostered day off once a month. For any questions about the role please contact Kylie Carusi on 6962 8100.

**Applications for the above position close 4pm, Friday 1 June 2018.**

#### Personal Assistant to the General Manager and Mayor (12 month term appointment)

The role of this position is to ensure the effective and efficient functioning of the Office of the General Manager and the Office of the Mayor and Councillors’ by maintaining responsibility as the first point of contact and by providing high level, confidential executive secretarial support. Please include copies of all relevant licenses and qualifications with your application. The successful applicant will require:

- Diploma level in either Business Administration, Local Government, Frontline Management or Public Relations or experience at an equivalent level
- Demonstrated experience relevant to the role of managing an office of a senior executive

Brett Stonestreet, General Manager PO Box 485, Griffith NSW 2680 Ph: 6962 8100  
[www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) [www.facebook.com/griffithcitycouncil](https://www.facebook.com/griffithcitycouncil)

- Demonstrated high level time management, planning, administration and organisational skills.

Hours of work are 35 hours per week with a commencement annual salary \$61,306.44 to \$67,438.80 (Grade 11) and a rostered day off once a month.

For more information about the role please contact Shireen Donaldson on 6962 8100.

**Applications for the above position close 4pm, Friday 8 June 2018.**

To apply or for more information, log on to [griffith.nsw.gov.au/jobs](http://griffith.nsw.gov.au/jobs) or contact Council’s Workforce Planning Administrator on 6962 8100.

*Only those with current rights to work in Australia may apply. Council is an Equal Employment Opportunity employer and welcomes diversity in the workplace.*

### PUBLIC NOTICES

#### Notification of Fox Baiting at the Lake Wyangan Picnic Area

The Parks and Gardens Department of Griffith City Council will commence placing 1080 Fox Baits at the Lake Wyangan Picnic Area from 12 June 2018 and end baiting on the 31 July 2018. All conditions of the Pesticides control order 2018 will be followed including the Pesticides Act 1999- Pesticide Control Order under section 38, schedule 2 use of 1080 bait product control of foxes. For further information contact Peter Craig -Parks and Gardens Manager during business hours on 69 62 8100.

#### Application Forms to Enlarge Flower Vases at Griffith Cemetery

Residents wishing to have the flower vase holes at the Griffith Cemetery enlarged can now fill out an application form.

(PG-FO-610) Application for Coring of Beam (vase) can be obtained from the Griffith Cemetery Monday to Friday between the hours of 7am and 2pm.

Applicants must complete the form, meeting set criteria. There is no charge to have this work carried out.

Council will engage a contractor to carry out the works once sufficient numbers have been received.

### ROAD CLOSURE

#### Gallipoli Street

Notice is hereby given under the Roads Act 1993, Section 122 for the temporary closing of Gallipoli Street between Palla Street and Animoo Avenue to through traffic from 7am to 3pm on Thursday 31 May 2018 for water main replacement. Alternative route will be clearly sign posted. Access to local residents and businesses will be provided.

## Expression of Interest Restoration of Griffith Speedway Signs



### Are you a past member of the Griffith Speedway Club?

Griffith City Council is seeking past members or interested community members who may be interested in preserving the speedway signs (as pictured below) to make an application outlining their proposal to undertake preservation works.

Applications should be sent to:

Griffith City Council

Waste Operations Manager

PO Box 485 Griffith NSW 2680

or email

[admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)

**Applications close 4pm Friday 3 June.**



Griffith City Council 1 Benerembah Street Griffith NSW 2680  
p 6962 8100 e [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) w [griffith.nsw.gov.au](http://griffith.nsw.gov.au)