

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	28/06/2007	177	28/06/2007
2	11/05/2010	0142	11/05/2010
3	14/10/2014	0338	14/10/2014
4	13/03/2018	18/084	13/04/2018
5	09/07/2024	24/182	08/08/2024

2 Policy Objective

The objective of this policy is to provide a clear direction to water carters who provide potable water intended for human consumption to consumers ensuring that any potential hazards with this activity are minimised.

3 Policy Statement

3.1 Water Carters

The following applies to water carters:

- Must be registered with Griffith City Council.
- Must be registered with Griffith City Council as a food business.
- Comply with the New South Wales Water Carters Guidelines.
- Must source their water from a supply that complies with the Current *Australian Drinking Water Guidelines*. Refer to the policy, Use of Hydrants by External parties, if sourcing water from Council's water supply schemes.
- Undergo an annual inspection and if required, water sampling by Griffith City Council.
- A log book must be kept and a copy provided upon requested.
- Provide access to records when requested by an authorised officer.
- Develop and adhere to a 'Quality Assurance Program' or 'Drinking Water Management System', in compliance with NSW Health requirements and the Public Health Act 2010 and Public Health Regulation 2022.

3.2 Tank and Vehicle

Ideally, the water tank should be used only for the transport of potable water. If this is not possible, then at a minimum the tank must not be used for transport of effluent (treated or otherwise), petroleum products, or other potentially hazardous materials that may be prejudicial to health.

Where the tank has been used for transport of non-hazardous materials other than potable water, the tank must be cleaned and disinfected prior to filling with potable water in accordance with NSW Guidelines for Water Carters. Details of this shall be recorded in the log books.

All tanks constructed of mild steel should be coated or lined with a material that complies with *AS/NZS 4020:2005 Products for use in contact with drinking water*.

The vehicle tank and apparatus should be submitted once every twelve months for inspection by Council's Environmental Health Officers. Standpipes are to be inspected once every twelve months by Council's Water staff.

3.3 Hose

Hoses must be made of food grade material. Hoses and fittings must be capped or stored in a dust proof container during transport or when not being used. Where the tank has been used for transport of non-hazardous materials other than potable water, the hose must be cleaned, flushed out and then disinfected by filling with water and chlorinated to at least 5.0 mg/L free chlorine for a minimum of 30 minutes. Details of this shall be recorded in the log books.

3.4 Log Books

A log book must be kept by the water carter and a copy provided whenever requested. Details should include the following:

- a) The name of each water supplier from which the water carter received water
- b) The place, date, and time at which water is supplied to the water carter
- c) The name and address of each person to whom the water carter supplies water
- d) The place, date and time at which the water is supplied to that person
- e) The volume of water supplied to that person,
- f) Details of any substances other than drinking water transported in the water tank used by the water carter
- g) The dates on which any water tank used by the water carter is cleaned.
- h) Identification detail for temporary mounted tanks. (e.g. serial number if applicable)

- i) Chlorine level at the time of filling or re-chlorination
- j) Additional chlorine added (if applicable)

3.4 Council Register

Griffith City Council must keep a record of all registered water carters (Key Holders), detailing;

- a) Name of business owner
- b) Name of business
- c) Contact details of the business owner.
- d) Details of water carting tankers, number, make, model, registration, tanker volume, tanker dimensions, tanker type (e.g. temporary or mounted)
- e) Date and results of last inspection

3.5 Statutory Approvals

Water carters permitted under this policy shall comply with all relevant Acts, Regulations and Council Policies and nothing herein shall be taken as the granting of consent under the Environmental Planning & Assessment Act 1979.

3.6 Water Sampling Analyses

Water samples should be tested at a laboratory accredited by the National Association of Testing Authorities (NATA) to ensure the highest level of accuracy.

3.7 Public Liability

The proprietor must provide Council with a copy of their current Public Liability policy for not less than \$20 million dollars indemnifying Griffith City Council against any claims that arise from the operation of the water carter business.

3.8 Fees

The annual inspection fees payable are adopted by Council and published in Council's Revenue Policy.

Council offers water sampling analysis service for commercially used private supplies. Fees are outlined in Council's Revenue Policy.

4 Definitions

- **Water Carter** - For the purposes of this policy, a Water Carter is a person or business that sells and transports potable water.

- **Potable Water Supply** - A potable water supply is where the water is sourced from Griffith City Council's potable water system.
- **Potable Water** - Potable water means water that is treated to the current Australian Drinking Water Standards and is intended, or likely, to be used for human consumption, or for the purposes with human consumption, such as the washing or cooking of food or the making of ice for consumption or for the preservation of unpackaged food.

5 Exceptions

None

6 Legislation

NSW Public Health Act 2010
Public Health Regulation 2022
NSW Local Government Act 1993
NSW Local Government (General) Regulation 2021
NSW Food Act 2003
Griffith City Council Policy – Use of Hydrants by External Parties

7 Related Documents

NSW Guidelines for Water Carters

8 Directorate

Sustainable Development