

(IM-FO-204) Change of Name Form

Please read the following notes carefully before proceeding.

- This application should only be used for change of name details ie: Marriage, Divorce, Power of Attorney, Executor, Company Name Changes
- Change of postal address should be advised on the separate Change of Address Form
- Applications will not be processed without supporting documentation attached ie: copy of marriage certificate, stat dec, change of name certificate, company registration etc.
- Where the name is changed on a rate account it will be for the purposes of Griffith City Council ONLY any changes to Title Particulars should be lodged by the applicant with Land and Property Information.
- Please return completed form in person or by post, fax or email. Contact details appear at the bottom of this form

Existing Customer Details

Current Surname:

(or company name)

Given names:

Reason for Name Change

Reason for Name Change:

☐

Supporting documents attached

New Customer Details

New Surname:

(or company name)

Given names:

New ABN:

(if applicable)

Title:

☐

Mr

☐

Mrs

☐

Miss

☐

Ms

Council Accounts / Records

Please list all of your Council rate accounts, licences, permits, debtor accounts and any active development applications. **Note:** the NSW Companion Animals Register has a separate change of address form.

RATE ACCOUNTS

Assessment number:

Property address:

Use new name details

☐

Yes

☐

Yes

☐

Yes

OTHER DEALINGS WITH COUNCIL

Applications Currently Active
(ie: development applications)

Use new name details

Use new name details

☐

Yes

Creditor Account

☐

Yes

☐

Yes

Debtor Account

☐

Yes

Authorisation Please select one of the following options:

☐ Please use new name details only for the accounts indicated above

☐ Please use new name details for all Council correspondence

Full name (print):

Signature:

Date:

PRIVACY STATEMENT

The Privacy & Personal Information Act 1998 applies to personal information held, used and disclosed by council. If you would like further information please contact

Council Council Offices 1 Benerambah Street Griffith PO Box 485, Griffith NSW 2680 Phone 1300 176 077 Email admin@griffith.nsw.gov.au