



## **PUBLIC NOTIFICATION**

### **LITTER REDUCTION AND CLEAN UP CAMPAIGN DRAFT POLICY**

At the Ordinary Meeting of Council held Tuesday, 22 October 2019 it was resolved that the Litter Reduction and Clean Up Campaign Draft Policy be placed on public exhibition for a minimum of 28 days. Council is required to notify the public and provide the opportunity for submissions regarding this policy.

The draft policy may be viewed at the Council Chambers, 1 Benerambah Street Griffith, the Griffith City Library and on Council's website at [griffith.nsw.gov.au](http://griffith.nsw.gov.au).

Anyone wishing to make comment on the Litter Reduction and Clean Up Campaign Draft Policy can do so in writing addressed to the General Manager, Griffith City Council, PO Box 485, GRIFFITH NSW 2680. Online submissions are also available at [griffith.nsw.gov.au](http://griffith.nsw.gov.au). Comments or submissions will be received up to **4.00 pm, Friday, 22 November 2019**.

<b>CLAUSE</b>	<b>CL02</b>
<b>TITLE</b>	<b>Litter Reduction and Community Clean Ups - Draft Policy</b>
<b>FROM</b>	<b>Shannon McKiernan, Contract Environmental Health Officer</b>
<b>TRIM REF</b>	<b>19/77172</b>

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### **SUMMARY**

At the Ordinary Meeting of Council held 11 December 2018 it was resolved that Council support a trial of a community clean-up day facilitated by a community group, for the roadside reserves in and around Yenda area and for Council to develop relevant resources to assist groups in coordinating such events. Ongoing discussions continue to be held with Yenda Rotary Group in relation to holding a community clean-up day involving the roadside reserves along Beelbanger Road near Yenda.

A draft Council Policy has been developed outlining the requirements for litter reduction and community clean up campaigns in the Griffith Local Government Area.

The problems of waste management and the need for waste and source reduction are common to communities the world over. There is much that can be done to increase awareness of the magnitude of these problems and to encourage individuals to be responsible for their personal behaviour which is why Clean Up campaigns have proven to be one of the simplest yet most effective means of tackling these issues.

Today the focus is as much on preventing rubbish entering our environment as it is removing what has already accumulated, with issues based campaigns making every day a Clean Up Day.

Council can support Clean Up campaigns by offering appropriate assistance to environmental groups, service clubs or individuals requesting such assistance in the removal of rubbish within our City by in part designating appropriate rubbish receiving points and then removing rubbish from these points.

### **RECOMMENDATION**

- (a) Council place the Litter Reduction and Clean Up Campaign Draft Policy on public display for 28 days.**
  - (i) If any submissions are received, a further report be prepared for Council**
  - (ii) If no submissions are received, the reviewed policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.**
  
- (b) Council support a trial of a community clean-up day facilitated by a community group based for the roadside reserves in and around Yenda subject to:**
  - (i) Approval by Roads & Maritime Services where required and adherence to any conditions imposed**

- (ii) Council assist the program with relevant resources including publicity, staff, waste removal and traffic management requirements**
- (iii) Council carry out an evaluation of the trial after the event in accordance with the principles detailed in NSW Litter Prevention Strategy prior to supporting and investing in further projects.**

## **REPORT**

At the Ordinary Meeting of Council held 11 December 2018 it was resolved on the motion of Councillors Doug Curran and Christine Stead that Council support a trial of a community clean-up day facilitated by a community group based for the roadside reserves in and around Yenda area and Council to develop relevant resources to assist such groups in coordinating such events.

### **Yenda Community Clean Up Campaign**

Ongoing discussions continue to be held with Yenda Rotary Group in relation to holding a community clean-up day involving the roadside reserves along Beelbangera Road near Yenda. Key members of the group have been unable to confirm a set day for a clean-up to date due to the availability of members, but advise they still are interested to undertake a campaign in the future.

Council's Environmental Health and Sustainability section continue to liaise with the community group in relation to the matter.

### **Draft Policy for Litter Reduction and Clean Up Campaigns**

A draft Council Policy has been developed outlining the requirements for litter reduction and community clean up campaigns in the Griffith Local Government Area. The problems of waste management and the need for waste and source reduction are common to communities the world over. There is much that can be done to increase awareness of the magnitude of these problems and to encourage individuals to be responsible for their personal behaviour which is why Clean Up campaigns have proven to be one of the simplest yet most effective means of tackling these issues.

Today the focus is as much on preventing rubbish entering our environment as it is removing what has already accumulated, with issues based campaigns making every day a Clean Up Day.

Council can support Clean Up campaigns by offering appropriate assistance to environmental groups, service clubs or individuals requesting such assistance in the removal of rubbish within our City by in part designating appropriate rubbish receiving points and then removing rubbish from these points.

The draft Policy provides an overview of the responsibilities of event coordinators and highlights resources to assist groups in coordinating such events.

### **Roadside Clean up Campaigns**

Roadside Clean Ups are only allowed along municipal roads that have a speed limit that is 40 km/hour or less.

This is to reflect a recommended safe speed limit in local traffic zones. This includes suburban streets with a kerb. Due to the limited 40km/h zones in the Griffith Local Government Area, proposed changes to speed limits in conjunction with special events are required to be approved by the Local Traffic Committee. This would include the proposed clean-up event along the roadside reserves near Yenda.

Special events are managed and approved in accordance with the Roads and Maritime Services (RMS) Guide to Traffic and Transport Management for Special Events. A special event Transport Management Plan (TMP) for the event in accordance with the guide detailing the required traffic control measures is to be submitted to Council four months prior to the event for approval by the Local Traffic Committee.

A TMP is a tool to identify, assess and control traffic issues that may arise on a public or private traffic/road network due any number circumstances, i.e. special events, construction works, the operation of large facilities, etc. A TMP is presented in a report format and is usually accompanied by at least one Traffic Control Plan which detail's the correct geometric layout of the site, the key areas of concern, distances, relevant site specific information and any traffic control measures implemented in accordance with Australian Standard 1742.3 - Traffic Control at Worksites and the RMS Manual Traffic Control at Worksites.

Based upon the guide, any proposed event will be required to include the following;

- (a) A completed RMS Special Event Transport Management Plan
- (b) A completed Police Schedule 1 Form - Notice of Intention to Hold a Public Assembly
- (c) A Traffic Control Plan (TCP), prepared by a properly accredited professional, detailing the traffic control measures proposed for the event shall be submitted to Council for approval.
- (d) Public Liability Insurance is required for the event. The Public Liability Insurance policy is required be to the value of \$20,000,000 and Griffith City Council and the RMS are required to be listed as interested parties. Details of the Public Liability Insurance shall be submitted to Council for approval.

### **The Benefits of Clean up Campaigns**

In supporting the opportunity for ongoing community clean-ups it is important to understand the benefits of such an initiative. Such benefits include:

The NSW Government is also serious about reducing litter. The Premier has committed to reduce the volume of litter in New South Wales by 40% by 2020. The NSW government has reinvigorated its anti-littering efforts, funded through the Waste Less, Recycle More initiative. According to Keep Australia Beautiful National Litter Index, the amount of litter in New South Wales has been slowly trending downward since the Index began in 2005–06. However, social research indicates that the NSW community considers litter to still be a significant problem that needs to be further addressed.

The NSW Government are committed to take significant steps to move beyond small yearly improvements. To do this, they advise a need to integrate approaches to litter prevention across five elements:

- (a) Rewarding responsible behaviour
- (b) Education and awareness
- (c) Infrastructure and clean-up

- (d) Regulation and enforcement
- (e) Evaluation and monitoring.

By facilitating community groups to assist in clean-up programs there is an opportunity to assist in meeting complimentary outcomes for a range of State Government and Council initiatives.

### **OPTIONS**

#### OPTION 1

As per recommendation.

#### OPTION 2

Any other resolution of Council.

### **POLICY IMPLICATIONS**

The proposed community clean-up day compliments existing Council strategies and programs including:

- (a) Draft Entrance Strategy
- (b) A project funded by Local Government NSW and NSW Environmental Heritage Trust in relation to “An Innovative Solution to Measuring and Revaluing Griffith's Roadside Reserves” coordinated by Environment, Health and Sustainability Unit.

### **FINANCIAL IMPLICATIONS**

Council may incur costs associated with supporting a community roadside clean-up program. Resources required would include:

- (a) Media and promotional material
- (b) Allocation of staff prior to, during and after the event (if required)
- (c) Waste removal equipment and disposal cost
- (d) Traffic Management requirements.

### **LEGAL/STATUTORY IMPLICATIONS**

Not Applicable.

### **ENVIRONMENTAL IMPLICATIONS**

Not Applicable.

### **COMMUNITY IMPLICATIONS**

Not Applicable.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 9.2 Develop partnerships with the community and government agencies to care for the environment.

## **CONSULTATION**

Senior Management Team

Yenda Community Workshop held on 14 March 2018 and 18 September 2018

Yenda Rotary Group

## **ATTACHMENTS**

- (a) Draft Policy - Litter Reduction and Clean Up Campaigns [↓](#) 22



## Litter Reduction and Clean up campaigns XX-CP-000

(PUBLIC POLICY) *delete either local or public*

### 1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	dd/mm/yyyy	xx/xxxx	dd/mm/yyyy
2			
3			
4			

### 2 Policy Objective

- To promote local litter Clean Up campaigns.
- To facilitate and support community volunteers to undertake clean up activities.
- To assist with waste disposal generated from the clean up operations.

### 3 Policy Statement

#### 3.1 Introduction

***Council supports Clean Up campaigns by offering appropriate assistance to environmental groups, service clubs or individuals requesting such assistance in the removal of rubbish within our City.***

The problems of waste management and the need for waste and source reduction are common to communities the world over. There is much that can be done to increase awareness of the magnitude of these problems and to encourage individuals to be responsible for their personal behaviour which is why Clean Up campaigns have proven to be one of the simplest yet most effective means of tackling these issues.

Today the focus is as much on preventing rubbish entering our environment as it is removing what has already accumulated, with issues based campaigns making every day a Clean Up Day.

Council supports Clean Up campaigns by offering appropriate assistance to environmental groups, service clubs or individuals requesting such assistance in the removal of rubbish within our City by in part designating appropriate rubbish receiving points and then removing rubbish from these points.

Volunteers participating in approved "Clean Up campaigns" will be allowed to take the collected refuse to a waste management facility or transfer station for free.



### 3.2 Clean Up Australia Campaigns

#### ***Any day can be a Clean Up Australia Day campaign***

Councils support getting involved with Clean Up Australia as a member of the Community, by registering an event at [www.cleanup.org.au](http://www.cleanup.org.au). Community includes individuals, friends, family, faith based groups, local community groups and more.

Note: You have to be over 18 to register a Clean Up event but anyone can take part.

Clean up Australia send the applicant a kit with everything needed to get started for a Clean Up event.

Some key considerations for organising a community clean-up program include:

- engagement of volunteers,
- publicity,
- site selection,
- rubbish removal and recycling,
- sharps and syringe management and first aid,
- Risk assessment and safety checklists; and
- equipment checklists
- collaboration with relevant stakeholders such as RMS and private industries.

Clean up Australia provide a comprehensive guide to assist event organisers in running a successful event as part of the registration process.

Council supports registered Clean Up Australia Day campaigns with free removal of rubbish within our City by in part designating appropriate rubbish receiving points and then removing rubbish from these points.

Council also supports registered Clean Australia Day campaigns through appropriate education and promotional opportunities.

### 3.3 Roadside Clean up campaigns

#### ***Roadside Clean Ups are only allowed along municipal roads that have a speed limit that is 40 km/hour or less.***

This is to reflect a recommended safe speed limit in local traffic zones. This includes suburban streets with a kerb. Due to the limited 40km/h zones in the Griffith Local Government Area, proposed changes to speed limits in conjunction with special events are required to be approved by the Local Traffic Committee.

Special events are managed and approved in accordance with the Roads and Maritime Services (RMS) Guide to Traffic and Transport Management for Special Events. A special event transport management plan (TMP) for the event in accordance with the guide



detailing the required traffic control measures is to be submitted to Council four months prior to the event for approval by the Local Traffic Committee.

A TMP is a tool to identify, assess and control traffic issues that may arise on a public or private traffic/road network due any number circumstances, i.e. special events, construction works, the operation of large facilities, etc. A TMP is presented in a report format and is usually accompanied by at least one Traffic Control Plan which detail's the correct geometric layout of the site, the key areas of concern, distances, relevant site specific information and any traffic control measures implemented in accordance with Australian Standard 1742.3 - Traffic Control at Worksites and the RMS Manual Traffic Control at Worksites.

Based upon the guide, any proposed event will be required to include the following;

- A completed RMS Special Event Transport Management Plan.
- A completed Police Schedule 1 Form - Notice of Intention to Hold a Public Assembly.
- A Traffic Control Plan (TCP), prepared by a properly accredited professional, detailing the traffic control measures proposed for the event shall be submitted to Council for approval;
- Public Liability Insurance is required for the event. The Public Liability Insurance policy is required be to the value of \$20,000,000 and Griffith City Council and the RMS are required to be listed as interested parties. Details of the Public Liability Insurance shall be submitted to Council for approval; and

#### Information in relation to Public Liability Insurance for special events

Individual volunteers for Council are to be suitably inducted, as if they are undertaking instruction from a Council-designated co-ordinator or a Council Employee. (ie. WH&S, Hi-Vis and safety procedures and the like). All individual Volunteers names are to be recorded on a dedicated Event Register, and retained by Council.

Any Organisation as a collective or Legal Entity (other than Council designated S355 Committees) are not indemnified under Council's Policies. Cover cannot be extended to include any Contractor whatsoever. S355 are already noted as an Insured Party under Council's Programs.

Unincorporated or incorporated community organisations participating in any Community Clean-Up Programs must carry their own Public Liability Insurance.

Contractors (Commercial Enterprises or Sporting Associations) specifically involved in any Community Clean-Up Program must maintain their own coverage.

If a named Contractor is deemed as the "Organiser or Promoter" of any Community Clean-Up Campaign – they must have their own specific Liability Policies endorsed to reflect the activities as an Organiser or Promoter and not just activities relating to their normal commercial operations.

#### Potential costs incurred by Council



Council may incur costs associated with supporting a community roadside clean-up program. Resources required would include:

- Media and promotional material;
- Allocation of staff prior to, during and after the event (if required);
- Waste removal equipment and disposal cost;
- Traffic management requirements;

### 3.4 The benefits for supporting Clean up campaigns

In supporting the opportunity for ongoing community clean-ups it is important to understand the benefits of such an initiative. Such benefits include:

The NSW Government has committed to reduce the volume of litter in New South Wales by 40% by 2020. The NSW government has reinvigorated its anti-littering efforts, funded through the Waste Less, Recycle More initiative. According to Keep Australia Beautiful National Litter Index, the amount of litter in New South Wales has been slowly trending downward since the Index began in 2005–06. However, social research indicates that the NSW community considers litter to still be a significant problem that needs to be further addressed.

The NSW Government are committed to take significant steps to move beyond small yearly improvements. To do this, they advise a need to integrate approaches to litter prevention across five elements:

1. rewarding responsible behaviour
2. education and awareness
3. infrastructure and clean-up
4. regulation and enforcement
5. evaluation and monitoring.

By facilitating community groups to assist in clean-up programs there is an opportunity to assist in meeting complimentary outcomes for a range of State Government and Council initiatives.

## 4 Definitions

**Litter:** Rubbish such as paper, cans, and bottles left lying in an open or public place.

## 5 Exceptions

This policy applies to Clean Up campaigns in the Griffith local government area only.



## 6 Legislation

None

## 7 Related Documents

- Office of Local Government: [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)
- Clean up Australia: [www.cleanup.org.au](http://www.cleanup.org.au)
- Roads and Maritime Services: [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au)

## 8 Directorate

Sustainable Development