

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	22 Dec 1992	C871	22 Dec 1992
2	14 Jan 2003	25	14 Jan 2003
3	11 May 2010	0142	11 May 2010
4	11 Nov 2014	0392	11 Nov 2014
5	12 Jun 2018	18/174	13 Jul 2018

2 Policy Objective

To establish a policy for the hire and loan of temporary road signs and warning devices to community and charitable organisations.

3 Policy Statement

- 3.1 A form (WO-FO-206 Application for Loan of Traffic Facilities) is to be duly completed by the intending borrowers or hirers which advises of the conditions applicable to the loan or hire arrangements.
- 3.2 An administration fee as detailed in the Revenue Policy is applicable for community or charitable organisations. A refundable deposit will be required for items as outlined on form WO-FO-206.
- 3.3 If the items are not returned within a month of the nominated return date or the items returned are not in a satisfactory condition, the borrower will be debited with an account for the replacement cost of the outstanding items, less the cost of the applicable deposit.
- 3.4 The borrower is responsible for the collection from and the return of the items to Council's depot, Jensen Road, Griffith. If Council has to recover the items, the deposit becomes unredeemable.

4 Definitions

None

5 Exceptions

None

6 Legislation

None

7 Related Documents

(WO-FO-206) Application for Loan of Traffic Facilities

8 Directorate

Infrastructure & Operations