

## (PG-FO-201) Application to Use Council's Sporting Ovals

We, The \_\_\_\_\_  
(Name of organisation/sporting club)

of \_\_\_\_\_  
(Address of organisation) (Postal address)

Being involved in \_\_\_\_\_  
(Type of sport)

And incorporated under \_\_\_\_\_  
(Type of status, eg NSW)

Wish to make an application to use \_\_\_\_\_  
(Council's facility)

We apply to use the facility on the following days and times, under the direction of our organisation for:

Competition Start Date: \_\_\_\_\_ Competition Completion Date \_\_\_\_\_

The sporting club must present to Council evidence of a current public liability policy with a minimum cover of \$20 million (attach photocopy).

Please print name of insurer: \_\_\_\_\_

	<u>Day</u>	<u>Time</u>
<u>Competition</u>	_____	_____
	_____	_____
	_____	_____
<u>Training</u>	_____	_____
	_____	_____
	_____	_____

The competition(s) that we are competing in are conducted by:

\_\_\_\_\_  
(Name of Association, etc)

### IMPORTANT: IN THE EVENT OF AN EMERGENCY THE AMBULANCE OFFICERS HAVE KEYS TO ACCESS ALL SPORTING OVALS

We agree to the following conditions being met and fulfilled by our organisation:

1. Sporting bodies are to make a pre-practice and pre-game inspections and decisions on the ground's fitness for use.
2. Sporting bodies must inspect structures, in-ground sprinklers, etc, for safety prior to use.
3. Sporting bodies that have structures such as goal posts for Soccer, Hockey, etc, must ensure that they are well secured at all times and are always in a safe condition before being used. If considered unsafe, they are not to be used and Council is to be advised ASAP.
4. Any unsafe facilities/grounds should not be used and reported to Council immediately (including written communication).
5. NO UNAUTHORISED VEHICLES ARE TO BE DRIVEN ON THE GROUNDS (please advise all players)
6. Grounds are to be left in a clean and tidy condition. Your club will be charged \$60.00 per person, per hour if clean up is required following use of the oval.
7. Amenities block are to be left in a clean and tidy condition.
8. **NOTE:** All electrical appliances must have current test and tag attached.
9. Grounds are not to be used if wet and if it is considered that undue damage could be caused to the playing surface and competitors.
10. Council's decision will be final on the allocation of facilities and grounds.
11. No approval for use of grounds will be given until such time as these forms have been signed and returned to Council.

Print Name: \_\_\_\_\_ Position: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Email: \_\_\_\_\_

**NB: Please keep a copy of the completed form for your records.**

Approved: Sports Grounds Overseer	Group / System: Operations- Parks and Gardens	Document ID: PG-FO-201	Version: 1
Relevant To:	Date Issued: 12-07-10 Revised: 3-07-17	Status: Approved	Page: 1 of 2

<b>Approved:</b> Sports Grounds Overseer	<b>Group / System:</b> Operations- Parks and Gardens			<b>Document ID:</b> PG-FO-201	<b>Version:</b> 1
<b>Relevant To:</b>	<b>Date Issued:</b> 12-07-10	<b>Revised:</b> 3-07-17	<b>Status:</b> Approved		<b>Page:</b> 2 of 2