



Ordinary Meeting

BUSINESS PAPER

Tuesday, 25 August 2015 at 7:00 pm

Griffith City Council Chambers
1 Benerembah Street, GRIFFITH NSW 2680
Phone: (02) 6962 8100 Fax (02) 6962 7161
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

John Dal Broi (Mayor)
Doug Curran (Deputy Mayor)
Alison Balind
Pat Cox
Simon Croce
Bill Lancaster
Anne Napoli
Mike Neville
Paul Rossetto
Christine Stead
Leon Thorpe
Dino Zappacosta

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MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7pm in the Council Chambers.

Addressing the Council on Business Paper matters

If there is a matter on the agenda you would like to discuss or address, you can contact Council prior to the Ordinary Meeting of Council and request permission to address Council in relation to the matter. Notice of this must be given by 12 noon of the day of the meeting. Any requests for detailed information regarding an item on the Council Business Paper must be submitted by 12 noon of the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 02 6962 8100.

Direct correspondence to the General Manager

You can write directly to the General Manager about your issue or concern via letter or email. You can contact the General Manager at admin@griffith.nsw.gov.au or to The General Manager, PO Box 485 Griffith NSW 2680.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Manager Executive Services
Public Officer/Right to Information Officer
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Shireen Donaldson
Max Turner
Dallas Bibby
Neil Southorn
Graham Gordon

Executive Services

Governance Coordinator
Compliance Coordinator
HR & Risk Manager
Training & Recruitment Manager

Wendy Krzus
Michael Toohey
Bron Glover
Nick DeMartin

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Library Manager
Griffith Regional Theatre & Art Gallery Manager
Leisure Services Manager
Data Information Officer

Vanessa Edwards
Andrew Keith
Christine Del Gigante
Pam Young
Sarah Boon
Alan Anderson
Wendy Vaccari

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Airport Coordinator
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Bob Campbell
Steve Croxon

Sustainable Development

Planning & Environment Manager
Coordinator Landuse Planning and Compliance
Senior Development Assessment Planner
Development Assessment Planner
Principal Planner
Project Planner
Environment, Health & Sustainability Coordinator
Environment Planner
Corporate Property Officer
Tourism & Economic Development Manager
Building Certification Coordinator

Carel Potgieter
Kelly McNicol
Stephen Parisotto
Linden Foster
Pete Badenhorst
Nathan Farnell
Fiona de Wit
Joanne Tarbit
Daphne Bruce
Greg Lawrence
Vacant

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Senior W&S Engineer – Operations

Joe Rizzo
John Roser
Steven Oosthuysen

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 25 AUGUST 2015 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers, 1 Benerembah Street, GRIFFITH NSW 2680 on **Tuesday, 25 August 2015**.

Persons in the gallery are advised that the proceedings of the meeting will be recorded for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other recording is permitted without the authority of the Council or Committee. Recording includes a video camera and any electronic device capable of recording speech.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on (02) 6962 8100 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Prayer and Acknowledgment of Country
- 2 Apologies and Requests for Leave of Absence
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report
- CL01 p15 Renaming - IOOF Park
- CL02 p21 Griffith Easter Party
- CL03 p43 Murray Darling Association - 2015 AGM and National Conference - Berrigan
- CL04 p47 SIRENS 2015 Thanksgiving Dinner
- 9 Information Reports
- CL05 p52 Delivery Program Progress Report - 30 June 2015

- 10 Adoption of Committee Minutes
 - p55 Minutes of the Griffith Community Private Hospital Committee Meeting held on 28 July 2015
 - p57 Minutes of the Pioneer Park Museum Committee Meeting held on 28 July 2015
 - p61 Minutes of the Traffic Committee Meeting held on 11 August 2015
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Councillor Question Time
- 14 Outstanding Action Report
 - p65 Outstanding Action Report
- 15 Matters to be dealt with by Closed Council

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 11 AUGUST 2015 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, John Dal Broi in the Chair; Councillors, Patricia Cox, Simon Croce, Doug Curran, Bill Lancaster, Anne Napoli, Mike Neville, Paul Rossetto, and Christine Stead.

STAFF

General Manager, Brett Stonestreet, Director Infrastructure & Operations, Dallas Bibby, Manager Executive Services, Shireen Donaldson, Director Utilities, Graham Gordon, Director Sustainable Development, Neil Southorn, Director Business, Cultural & Financial Services, Max Turner and Minute Secretary, Naomi Brigger

MEDIA

Stephen Mudd, The Area News

1 COUNCIL PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting opened with Councillor Lancaster reading the Council prayer and the Acknowledgment of Country.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

15/230

RESOLVED on the motion of Councillors Christine Stead and Paul Rossetto that apologies be received from Councillors Balind, Thorpe and Zappacosta, and a leave of absence granted.

3 CONFIRMATION OF MINUTES

15/231

RESOLVED on the motion of Councillors Christine Stead and Doug Curran that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers 1 Benerembah Street, GRIFFITH NSW 2680 on 28 July 2015, having first been circulated amongst all members of Council, be confirmed.

4 BUSINESS ARISING

There were no matters arising.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Doug Curran

CL01 - Intermodal Freight Transport Facility

Reason – Councillor Curran has been involved in numerous meetings with objectors, applicants and land owners in regards to the DA.

Councillor Anne Napoli

CL01 - Intermodal Freight Transport Facility

Reason – Councillor Napoli has attended a presentation delivered by the applicant at GCC and has also met with the objectors.

Councillor Mike Neville

CL01 - Intermodal Freight Transport Facility

Reason – Councillor Neville has been lobbied by the proponent and the objectors about aspects of the report.

Councillor Paul Rossetto

CL01 - Intermodal Freight Transport Facility

Reason – Councillor Rossetto has met with both proponents and developers with other Councillors.

Councillor Paul Rossetto

Minutes of the Utilities Committee Meeting & Minutes of Business Development & Major Projects Committee Meeting

Reason – Councillor Rossetto is a shareholder of MI and has had discussions with a Calabria Road developer. Not significant share holding in MI. Councillor role information exchanged.

Councillor Paul Rossetto

Minutes of the Business Development & Major Projects Committee Meeting

Reason – Councillor Rossetto is a shareholder of Almondco. No significant influence in the company.

Councillor Christine Stead

CL01 - Intermodal Freight Transport Facility

Reason – Councillor Stead has spoken to objectors and also attended a meeting at Council with both the developer and objectors.

Councillor Christine Stead

CL07 - Review of Developer Charges for Multi Dwelling Residential Development

Reason – Councillor Stead has spoken to a developer in regards to Section 64 contributions.

6 PRESENTATIONS

GRIFFITH HEALTH FACILITIES LIMITED FUNDRAISING COMMITTEE PRESENTATION TO THE PRIVATE HOSPITAL AND GRIFFITH CYCLE CLUB PRESENTATION OF CHAMPIONS JERSEY TO COUNCIL

15/232

RESOLVED on the motion of Councillors Doug Curran and Christine Stead that standing Orders be suspended to allow the presentation from the Griffith Health Facilities Limited Fundraising Committee to the Private Hospital and Griffith Cycle Club presentation of Champions Jersey to Council.

Standing orders were suspended at 7.07pm.

15/233

RESOLVED on the motion of Councillors Christine Stead and Paul Rossetto that the meeting resume standing orders.

7 MAYORAL MINUTES

MM01 REPORT OF THE 2016 CENTENARY COMMITTEE MEETING - WEDNESDAY 5 AUGUST 2015

15/234

RESOLVED on the motion of Councillors Anne Napoli and Doug Curran that:

1. Council endorse the Committee report items from the August 5, 2015 Meeting, being:
 - (a) The adoption of the Communication Strategy for 2016.
 - (b) The cost of 50% production fee, and the sale price of \$5 each for the Centenary Souvenir Booklet.
 - (c) The cost of \$1,500 inc. GST for the calendar sponsorship.
 - (d) The quote from Dolce Films to be paid over the two financial years equally for the production of the Centenary DVD and event highlights reel.
 - (e) The order for 200 Centenary shirts with a vinyl logo in place of embroidered.
 - (f) Adjustments to the Terms of Reference, being:
 - (i) That the Meeting Time be changed to 5.30pm on the third Tuesday of the month.
 - (ii) That Mr Alan Barton and Mrs Monique Patterson be appointed as voting members of the Committee.
 - (iii) That the quorum remain at 6.
2. Council note the Draft Calendar of Events and the Draft Budget for the 2016 Centenary.

8 GENERAL MANAGER'S REPORT

CL01 INTERMODAL FREIGHT TRANSPORT FACILITY

15/235

RESOLVED on the motion of Councillors Mike Neville and Doug Curran that Mr Paul Pearsall (Grainlink – Objector), Mr Terry McFarlane (Objector) and Mr Cameron Jackson (Applicant) be granted leave to address Council in regard to the proposed development

Mr Paul Pearsall addressed Council, the time being 7.19pm.

Mr Terry McFarlane addressed Council, the time being 7.25pm.

Mr Cameron Jackson addressed Council, the time being 7.28pm.

15/236

RESOLVED on the motion of Councillors Doug Curran and Anne Napoli that

- (a) Pursuant to the provisions of Section 80(1)(a) of the Environmental Planning and Assessment Act, 1979 Council grant consent to Development Application No. 64/2015 for an intermodal freight transport facility at Lot 3 DP 14591, 4 Irrigation Way, Widgelli subject to conditions set out in Attachment "A" of this report.
- (b) The application be delegated to the Director of Sustainable Development for preparation and issue of the notice of determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Councillor John Dal Broi
Councillor Patricia Cox
Councillor Simon Croce
Councillor Doug Curran
Councillor Bill Lancaster
Councillor Anne Napoli
Councillor Mike Neville
Councillor Paul Rossetto
Councillor Christine Stead

Against

The division was declared PASSED by 9 votes to 0

CL02 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

15/237

RESOLVED on the motion of Councillors Doug Curran and Christine Stead that Council nominate the Mayor and General Manager, or their delegates to attend the Australian National Local Roads and Transport Congress from 17-19 November 2015.

CL03 LICENCE AGREEMENT WITH VODAFONE NETWORK PTY LIMITED OVER PART LOT 1 DP 914631 SCENIC HILL

15/238

RESOLVED on the motion of Councillors Mike Neville and Patricia Cox that:

- (a) Subject to satisfactory structural engineering design, Council enter into a licence agreement with Vodafone Network Pty Limited for the temporary installation of a 21 metre high (above ground level) wooden pole on part Lot 1 DP 914631 for an initial period of 6 months and thereafter on a monthly basis,
- (b) On relocation of the Vodafone service, Vodafone Network Pty Limited remove the pole and associated equipment and reinstate the site to its original condition at the cost of the applicant.
- (c) The rental for 6 months be charged at \$7,993.50 + GST and thereafter be charged on equal monthly instalments of \$1,332.25 + GST to increase by CPI on an annual basis.
- (d) All cost and charges associated with the preparation of the licence agreement setting out all terms and conditions shall be at Vodafone Network Pty Limited expense.
- (e) Council delegate authority to the General Manager and Mayor to execute the licence agreement under the Common Seal if so required.

CL04 DRAFT POLICY "VANDALISM - REWARD FOR INFORMATION GC-CP-314" FOR PUBLIC EXHIBITION

15/239

RESOLVED on the motion of Councillors Paul Rossetto and Anne Napoli that the report be raised from the table.

Councillors Paul Rossetto and Mike Neville moved the following **MOTION** that:

- (a) Council endorse the Vandalism, Graffiti and Rubbish Dumping – Reward for Information Policy for public exhibition for a period of 28 days.
- (b) If any submissions are received, there be a report back to Council.
- (c) If no submissions are received, the policy be considered adopted as at the date of the close of the submission period.

Councillors Bill Lancaster and Doug Curran moved the following **AMENDMENT** that:

- (a) Council endorse the Vandalism, Graffiti and Rubbish Dumping – Reward for Information Policy for public exhibition for a period of 28 days.
- (b) Amend the 'Eligibility for Rewards' to state that Council staff, Councillors, Law Enforcement and Security Services Personnel are excluded in the Draft Policy prior to placing on public exhibition.
- (c) If any submissions are received, there be a report back to Council.
- (d) If no submissions are received, the policy be considered adopted as at the date of the close of the submission period.

The **AMENDMENT** was **PUT** and **CARRIED**.

15/240

RESOLVED on the motion of Councillors Paul Rossetto and Mike Neville that:

- (a) Council endorse the Vandalism, Graffiti and Rubbish Dumping – Reward for Information Policy for public exhibition for a period of 28 days.
- (b) Amend the ‘Eligibility for Rewards’ to state that Council staff, Councillors, Law Enforcement and Security Services Personnel are excluded from rewards in the Draft Policy prior to placing on public exhibition.
- (c) If any submissions are received, there be a report back to Council.
- (d) If no submissions are received, the policy be considered adopted as at the date of the close of the submission period.

CL05 REVIEW OF POLICY (GC-CP-407) - COUNCILLOR PAYMENT OF EXPENSES AND PROVISION OF FACILITIES

15/241

RESOLVED on the motion of Councillors Patricia Cox and Simon Croce that:

- (a) Council place the draft Councillors Payment of Expenses and Provision of Facilities Policy (GC-CP-407) on public display for 28 days.
- (b) If any submissions are received a further report be prepared for Council
- (c) If no submissions are received, the draft policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

CL06 COUNCIL SPONSORED SCHOLARSHIPS

15/242

RESOLVED on the motion of Councillors Paul Rossetto and Christine Stead that:

- (a) Council consider a funding allocation of \$1,000 in the 2016/17 budget process for a University scholarship program.
- (b) Council’s Communities Committee be requested to nominate the criteria upon which scholarships might be awarded, including eligibility, types of courses and any particular conditions that might apply.

CL07 REVIEW OF DEVELOPER CHARGES FOR MULTI DWELLING RESIDENTIAL DEVELOPMENT

15/243

RESOLVED on the motion of Councillors Doug Curran and Mike Neville that Council retain the current section 64 charges required under Council’s Development Servicing Plan.

Councillor Christine Stead requested her vote AGAINST be recorded.

CL08 GRIFFITH CAROLS BY CANDLELIGHT FUNDING REQUEST

Councillors Christine Stead and Anne Napoli moved the following **MOTION** that:

- (a) Council increase the Carols by Candlelight budget for 2015/16 from \$1,500 to \$5,000.
- (b) Council approve an annual budget of \$5,000 (adjusted annually for CPI increases) to support the Carols by Candlelight event from 2016/17, subject to Council's ongoing annual budget approval process.
- (c) The Carols by Candlelight Committee provide a report to Council by 28 February annually that includes;
 - 1. A summary of how that year's event performed, and
 - 2. An expenditure and income statement for the event.

Councillors Paul Rossetto and Christine Stead moved the following **AMENDMENT** that:

- (a) Council increase the Carols by Candlelight budget for 2015/16 from \$1,500 to \$5,000.
- (b) Council approve an annual budget of \$5,000 (adjusted annually for CPI increases) to support the Carols by Candlelight event from 2016/17, subject to Council's ongoing annual budget approval process.
- (c) That the Carols by Candlelight Committee provide a report to Council by 28 February annually that includes;
 - 1. A summary of how that year's event performed, and
 - 2. An expenditure and income statement for the event.
- (d) That 10% of the budget, being \$500, be allocated to the Yenda Carols by Candlelight.

The **AMENDMENT** was **PUT** and **CARRIED**.

15/244

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that:

- (a) Council increase the Carols by Candlelight budget for 2015/16 from \$1,500 to \$5,000.
- (b) Council approve an annual budget of \$5,000 (adjusted annually for CPI increases) to support the Carols by Candlelight event from 2016/17, subject to Council's ongoing annual budget approval process.
- (c) That the Carols by Candlelight Committee provide a report to Council by 28 February annually that includes;
 - 1. A summary of how that year's event performed, and
 - 2. An expenditure and income statement for the event.
- (d) That 10% of the budget, being \$500, be allocated to the Yenda Carols by Candlelight.

9 INFORMATION REPORTS

CL09 CUSTOMER FOCUS REVIEW - MID TERM STATUS REPORT

15/245

RESOLVED on the motion of Councillors Doug Curran and Christine Stead that Council continue to support the actions from the Customer Focus Improvement Strategy.

CL10 EXPENSES INCURRED UNDER COUNCILLORS PAYMENT OF EXPENSES AND PROVISION OF FACILITIES POLICY (GC-CP-407)

15/246

RESOLVED on the motion of Councillors Christine Stead and Simon Croce that the information be noted.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE UTILITIES COMMITTEE MEETING HELD ON 16 JULY 2015

15/247

RESOLVED on the motion of Councillors Paul Rossetto and Mike Neville that the recommendations as detailed in the Minutes of the Utilities Committee meeting held on 16 July 2015 be adopted.

MINUTES OF THE BUSINESS DEVELOPMENT AND MAJOR PROJECTS COMMITTEE MEETING HELD ON 20 JULY 2015

15/248

RESOLVED on the motion of Councillors Doug Curran and Christine Stead that the recommendations as detailed in the Minutes of the Business Development and Major Projects Committee meeting held on 20 July 2015 be adopted.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 COUNCILLOR QUESTION TIME

Councillor Mike Neville asked the following question:

“I would like to give notice to the GM to raise from the table the report to Council on 14/7/15 by Mr Lawrence re “Griffith Easter Party” CRM No 14785 Minute No 15/200.”

The General Manager, Mr Brett Stonestreet noted the request.

14 OUTSTANDING ACTION REPORT

15/249

RESOLVED on the motion of Councillors Doug Curran and Mike Neville that the report be noted by Council.

15 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

Nil

There being no further business the meeting terminated at 8.01pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
TITLE	Renaming - IOOF Park
FROM	Wendy Vaccari, Corporate Data Administrator
TRIM REF	15/50664

SUMMARY

A request to rename IOOF Park to Centenary Park has been received from the 2016 Centenary Celebrations Committee.

RECOMMENDATION

- (a) Council support the renaming of IOOF Park to Centenary Park as requested by the 2016 Centenary Celebrations Committee.**
- (b) Council place the renaming proposal on public exhibition for 28 days.**
- (c) If no public submissions are received, the renaming be formally adopted and appropriate new signage be developed for Council's review and implementation, and**
- (d) If any public submissions are received then a further report be provided to Council for determination.**

REPORT

Council has received a request from the 2016 Centenary Celebrations Committee to rename IOOF Park to Centenary Park. One of the significant events to mark Griffith's 100 years will be the 2016 Stone Symposium Sculptures to be located at IOOF Park, the renaming would give relevance to the location and suitably commemorate the Centenary.

The land is Crown Reserve 81439 identified as Lot 7038 DP 1095127 34-52 Kookora Street the park was originally established by members of the Independent Order of Odd Fellows (IOOF) in the 1950s. Council granted use as a park in 1968 and adopted the name of IOOF Park in December 1977.

As indicated the request has been endorsed by the Centenary Celebrations Committee with a suggestion that to preserve the history of the park and to acknowledge the contribution of the IOOF Lodge the arched signage be changed to the new name and the existing structure and plaques be retained.

It is Council's intention to write to the IOOF Foundation advising them of Council's proposal to rename the park.

OPTIONS

- (a) No action**
- (b) Council approve the renaming to Centenary Park**

POLICY IMPLICATIONS

ICT-CP-201 Road & Parks – Naming & Renaming

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

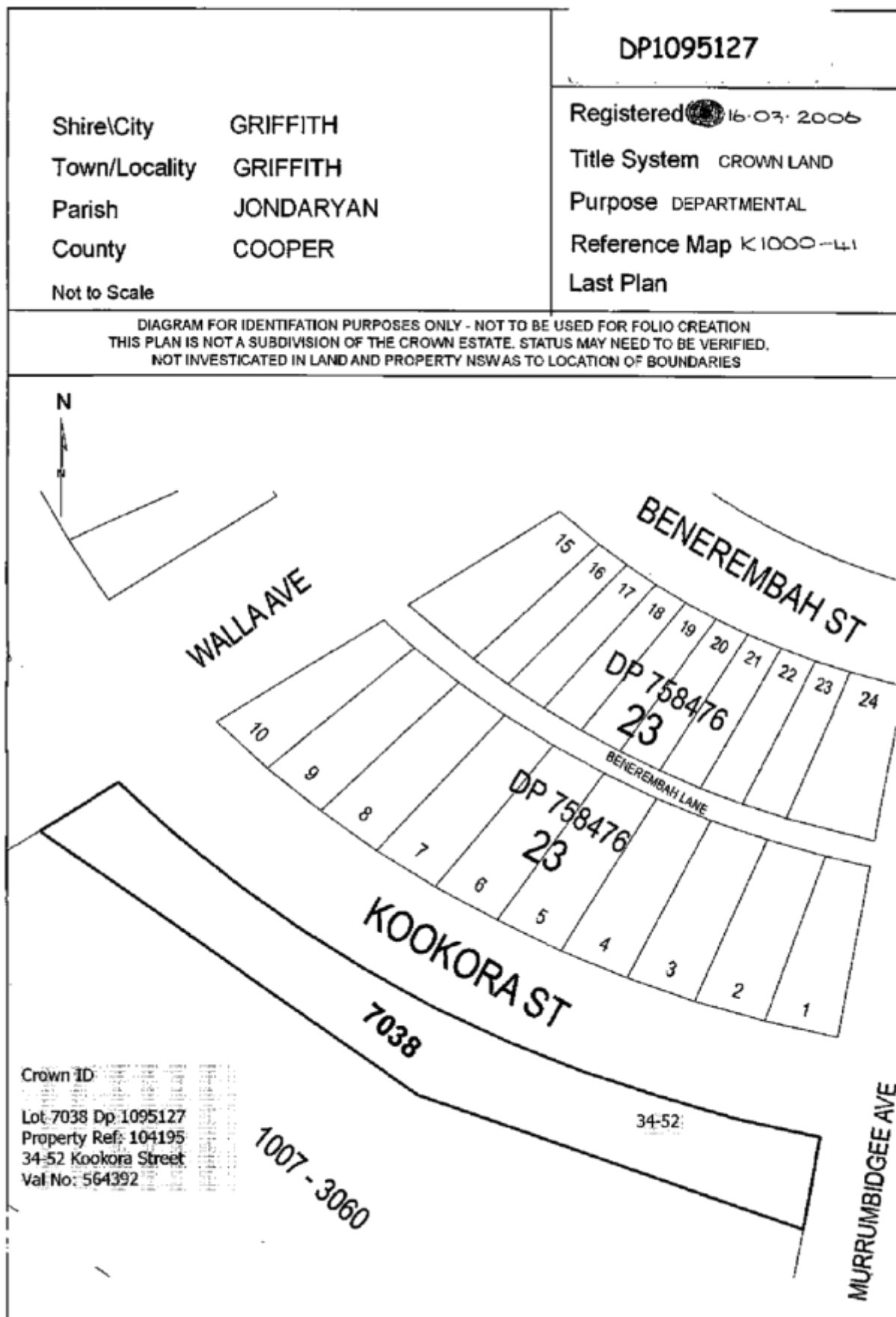
Not Applicable

CONSULTATION

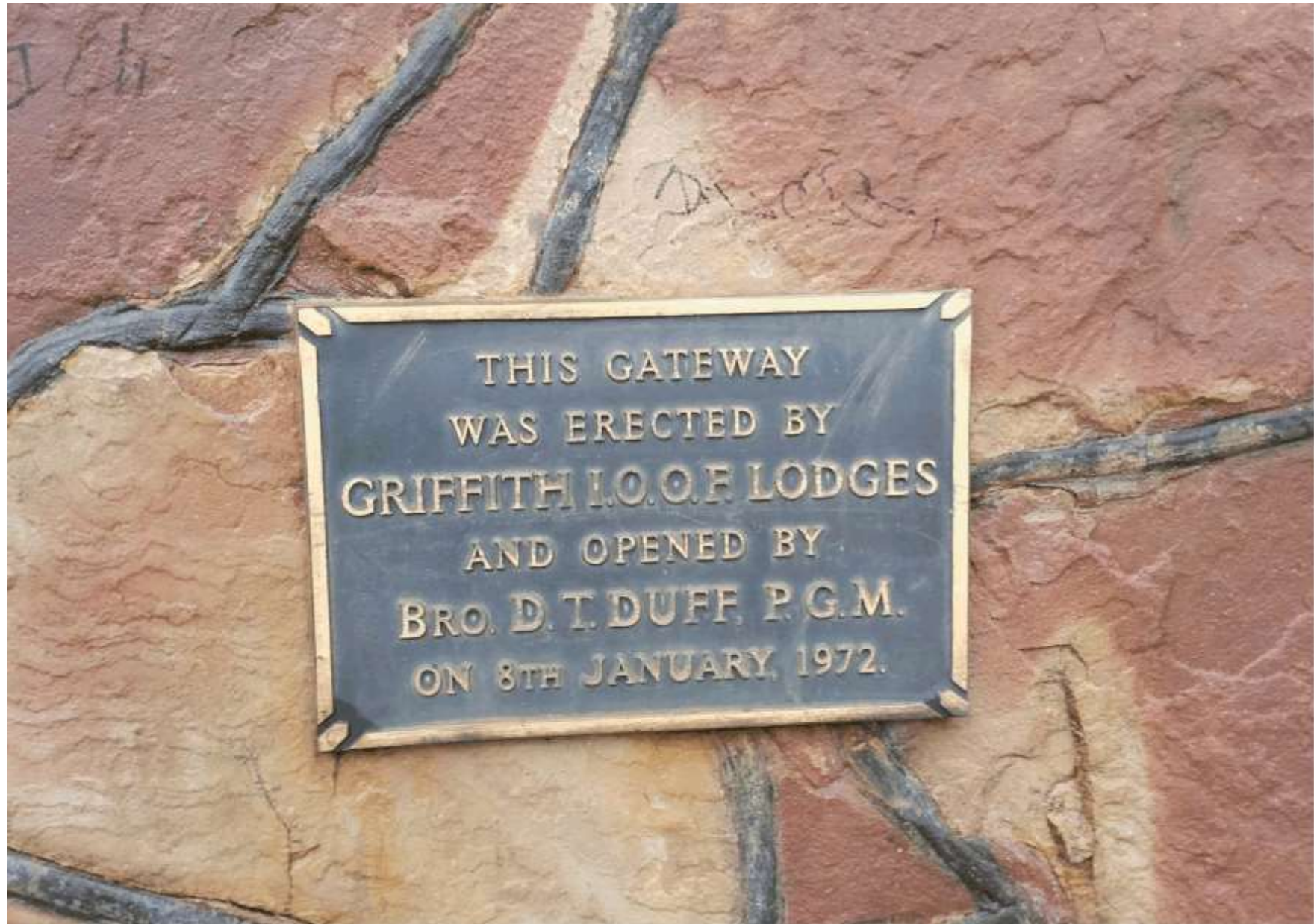
Senior Management Team

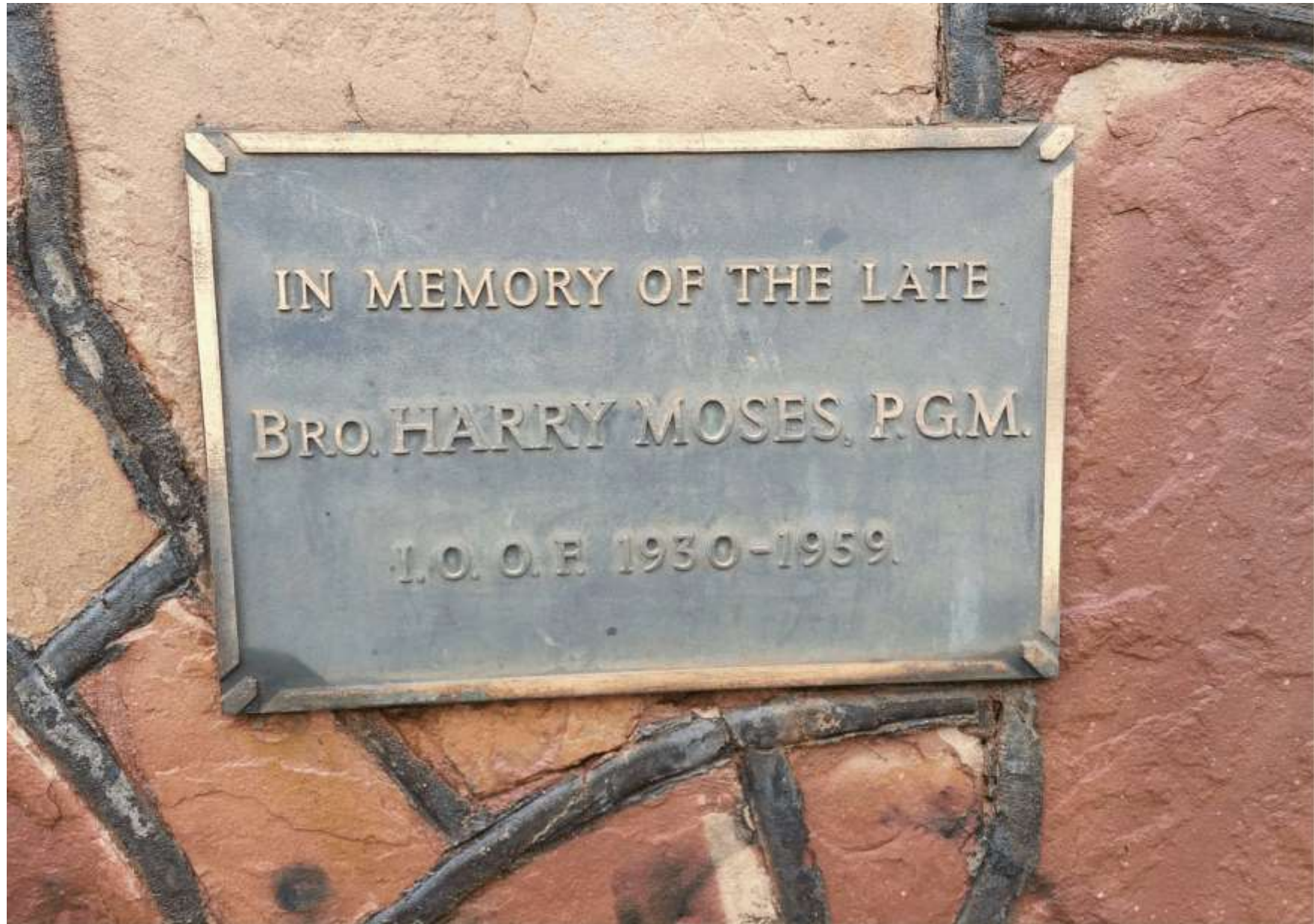
ATTACHMENTS

(a)	IOOF Park - Deposited Plan	17
(b)	IOOF Park - Arch - Signage	18
(c)	IOOF Park - Plaque - Opening	19
(d)	IOOF Park - Plaque - Dedication	20









CLAUSE	CL02
TITLE	Griffith Easter Party
FROM	Greg Lawrence, Manager Tourism & Economic Development
TRIM REF	15/54578

SUMMARY

The purpose of this report is to provide additional information that was not available at the time the original report was presented to Council on 14 July 2015. The following report was presented at the Ordinary Meeting of Council held 14 July 2015.

This report summarises the events and benefits generated by the 2015 Griffith Easter Party, as requested by Council, with a focus of La Festa, an event that has been in existence for over 44 years. La Festa has undergone numerous name changes from the Water Wheel Festival, The Vintage Festival, Griffith Wine & Food Festival 1989, The Festival of Griffith a Dash of International 1999, Festival of Griffith Faces & Flavours of Australia 2000 to La Festa Faces of Australia 2004.

The Griffith Easter Party came about because of the desire of Council's Tourism & Economic Development team to promote all the individual events that were programmed over the Easter break into one central programme. This allows for more effective communications and monitoring of the success of the event as the Griffith Easter Party tagline was utilised in all our marketing material.

The concept has been very successful however a review of recent La Festa events has raised questions regarding the nature of Council's on - going commitment.

RECOMMENDATION

- (a) The report be raised from the table.**
- (b) Council encourages the La Festa Committee to reconsider its business model & return the event to more like a Community Festival.**
- (c) Council investigate attracting high profile entertainment events and therefore significant visitors to the region in line with the Promotion, Advertising & Sponsorship of Events Policy, in conjunction with or in addition to the Griffith Easter Party program.**

REPORT

Summary of the 2015 Griffith Easter Party is as follows:

Campaign partners

Griffith City Council, Wine Grapes Marketing Board & La Festa Committee.

Advertising

- \$16K TV campaign – aired from 8 March – 3 April across Canberra, Wagga, Albury, Shepparton & Griffith networks.
- \$430 social media campaign – 4 campaigns targeting different locations and reactions.
- \$550 printed programme – distributed locally and to Visitor Centres in nearby towns.

Visit Griffith Website Results

- Web hits during Griffith Easter Party advertising campaign 7 March ‘til 7 April were up 133% (4298 hits)
- Typically monthly web hits are: 1845 Jan 2015, 1625 Dec 2014, 1726 Nov 2014 – while no advertising campaigns running
- Where are the 4298 people who are searching from?
Sydney 2904 or 70%
Melbourne 368 or 8%
Wagga 37
Adelaide 52
Albury 12
Brisbane 99 or 2%
Canberra 184 or 4%
Griffith 220 or 5%
- 60% of people are viewing data on mobile or tablet devices – of these 43% are using iPhones, 25% iPads & 6% Samsung Galaxy S5,
- 75% of users are new to the site (25% return visitors)
- Most popular day of the week for viewing the website is Monday. Monday 16 March 100 hits per day, Monday 23 with 200 hits per day, Monday 30 with 280 hits per day peaking at 360 hits on Good Friday.
- TV campaign generated instant results in hits to the website
- 294 people went directly to the Griffith Easter Party web site

Direct Approach – Tourism Team

- 16 local groups came into the Visitor Centre on Good Friday for Easter programmes
- Many people visiting from Canberra, reacted to the ad on TV
- Many others also from Wagga & Albury who saw the ad on TV and visited
- A group of 14 came to Griffith after seeing the ad on TV – 2 families from ACT and 2 families from Sydney
- 50 people purchased advanced tickets online direct from the La Festa site

Facebook

- 37,702 people reached via the 4 Facebook campaigns
- 83,527 impressions (the average frequency to see one of the four campaigns per person was 2.22 times)
- 1340 ad clicks – people clicked/reacted to the ad
- 145 new page Likes (Visit Griffith now on 1568 Likes...and growing)
- 98 website clicks (clicks through to the Griffith Easter Party web page)
- 87% reached on mobile News Feeds vs 13% desktop News Feed
- The Television Commercial was the most popular post reaching 32,384 people in just one week and created 499 post engagements (sharing, liking, comment).

26,564 were reached on mobile news feeds vs 4,483 on desktop news feeds.

Some Additional Observations

- Par Avion flights are steadily increasing. Over the Easter 2015 week, 75 people flew in and out of Griffith to Melbourne (Essendon) route compared with Easter 2014 with 39 people taking flights.
- By bundling all the individual events under the Griffith Easter Party banner we are able to monitor and measure the success of our marketing. We are now into our third year of the Griffith Easter Party, with the first campaign commencing in 2013 and we are building on our success with our consistent approach to marketing.
- We are able to reach visitors in the Sydney market which we could not afford to do by using our Website and Facebook for no cost.
- We reached nearly 40,000 visitors through our posting via Facebook, again demonstrating the power of Social Media, an important medium given the low cost to enter.
- By having the Griffith Easter Party as the only source of marketing, we are able to see who is looking at us.

Preliminary review of La Festa

La Festa has been operating in Griffith for some 44 years and has undergone many name changes. When it was known as the Vintage Festival it was at its heyday, bringing many thousands of visitors to Griffith city. However with the onset of drink driving laws, WH&S and most regions having more and more events (La Festa is held over the Easter break), this event has struggled to stay viable.

In 2011 the La Festa committee made a decision to move the event from Banna Avenue to the Community Gardens. This was a strategic move as the committee decided they needed to charge an entry fee to ensure the viability of the event, maintaining the requirement the event to be fenced. This caused much discussion in relation to this move.

La Festa has also struggled to grow in numbers, facing difficulty in growing into a two day event. The event is currently a one day event operating on Easter Saturday from 10:00am until 6:00pm. Because of the Easter timing all suppliers will only deliver equipment on the Thursday so the logistics of having to store the equipment elsewhere is an issue. The setup is done by a very dedicated but small band of local volunteers. This has and will become more of an issue for the future survival of the event, as most volunteers are working for 4 -5 days before and after the Easter break, with volunteer burn out a major risk.

Over the years very little is known of how many visitors to the City have been drawn as a direct result of La Festa. In 2013 a figure of 12,000 visitors was quoted. In 2014 a more accurate measurement was put in place with numbers quoted at 6,600. This year, after relocating to Memorial Park and with entry numbers and postcodes of visitors recorded, the figure was 5,469 (plus 566 kids who did not pay an entry fee) with 80% stating they were locals. This is significant because to realise the spin off from visitors and their spend, there needs to be more visitors coming from outside the region. In addition to the dollars spent, visitors return home with the great story of what is in Griffith and act as Ambassadors. It should also be noted that Easter is traditionally a peak period for any tourist region and yet in Griffith the Motels were not full, with only a 65% occupancy rate.

The relocation to Memorial Park in 2015 appeared very successful and certainly added to the vibrancy of what the City has to offer. However, the location of La Festa in Memorial Park, coupled with the need to fence the event to ensure gate takings and compliance with liquor consumption requirements, has been reported as crowded. This indicates little scope to increase visitor numbers at this location. Some damage to Memorial Park also occurred.

A comment about the success of the 2015 event has been requested from the Griffith Business Chamber but not yet received. The La Festa Committee has not yet published its review and financial statements for 2015, so it could be considered premature to draw firm conclusions.

However, it is likely that attendances at La Festa in 2015 were encouraged by the headline entertainment of Joe Camilleri and The Black Sorrows. Such an approach is to be applauded but the Memorial Park location will never realise the large crowd numbers high profile events can achieve.

It is therefore suggested the La Festa committee reconsider the purpose of La Festa - is it a Community event or is it designed to be an event that brings in significant numbers of visitors who will contribute to local businesses?

If it is the former, a Banna Avenue location seems appropriate but the fencing detracts significantly from the community festival appeal.

If the latter, Memorial Park is not the recommended location because of the limitation in the numbers of ticket paying persons that can be accommodated.

There is scope to attract high profile entertainment events to Griffith and it is recommended this be explored either as part of the Griffith Easter Party or for special purpose events at other times of the year, noting that Council's Policy for Advertising, Promotion and Sponsorship of Events (attached) was reviewed in 2014 to provide for these possibilities.

Additional information that has been requested is as follows:

- (a) La Festa Treasurer's Report showed that La Festa had made a profit of \$51,579.99 as per the attached Treasurers Report.**
- (b) Griffith Business Chamber conducted a survey of members on the success of the side walk sale and of 175 members only 29 responded, of which only 5 advised they had better than expected sales, 3 claimed it was on par with last year and 19 advised it did not apply to them.**

OPTIONS

- (a) As per printed recommendation and maintain support for La Festa as a community festival.
- (b) Council retain the current level of funding for another year to enable La Festa to demonstrate visitor growth, with future funding dependant on visitor growth.
- (c) Another resolution as determined by Council.

POLICY IMPLICATIONS

Council Policy Promotion, Advertising and Sponsorship of Events applies.

FINANCIAL IMPLICATIONS

Since 2003 La Festa has received over \$255,000 in direct financial assistance and around \$120,000 In Kind support from Council.

LEGAL/STATUTORY IMPLICATIONS

Various regulations govern the conduct of the event and the consumption of alcohol at it.

ENVIRONMENTAL IMPLICATIONS

Individual events require consideration of environmental implications.

COMMUNITY IMPLICATIONS

La Festa is an important community festival. The recommendation supports this concept but questions whether it can be achieved in other ways.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C6 - To partner with organisations to facilitate the delivery of required services to the Griffith community

CONSULTATION

Senior Management Team

Tourism & Events Committee

ATTACHMENTS

(a)	La Festa Posters	26
(b)	Griffith Easter Party Brochure 2015	29
(c)	Promotion, Advertising & Sponsorship of Events Policy	30
(d)	La Festa MOU 2015	38
(e)	Treasurer's Report La Festa	42

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Griffith*
a "Dash of International"

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EASTER '89 - March 24th / April 2nd

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- Assisted By -		
★ Arts Council of N.S.W. Ltd ★ Vittoria Coffee ★ Wine Grapes Marketing Board		

GRIFFITH EASTER PARTY 2-6 APRIL 2015



**JOE CAMILLERI &
THE BLACK SORROWS**



GriffithEasterParty.com.au

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Promotion, Advertising and Sponsorship of Events POLICY – FS-CP-606



Directorate	Sustainable Development	
TRIM Ref	14/40831	
Status	Current	
Adopted	8 July 2014	Minute No: 0224

Policy Objective

This policy is to provide a procedure and guidelines for determining Council's use of the Promotion, Advertising and Sponsorship of Events budget.

Policy Statement

1. Purpose

The purpose of Council's Promotion, Advertising and Sponsorship of Events budget is to allow the Tourism & Economic Development Unit to effectively promote the City of Griffith to the surrounding regions for the purpose of attracting visitors as well as to encourage family & friends to visit. It is also designed to provide seed funding to stakeholders who are endeavouring to showcase the City and region, subject to guidelines as stipulated hereunder in this Policy.

It is the intention of this Policy to:

- Provide seed funding for new initiatives which will benefit the local economy.
- Facilitate the promotion of the City of Griffith to encourage visitation.

2. Scope

This Policy applies to requests for promotion, advertising or sponsorship of events made by not-for-profit organisations, charitable organisations, Section 355 Committees of Council, individuals, and groups under auspice of any of the above bodies, as well as allowing Council Officers to put in place programs and events that will facilitate increased visitation to the City.

3. References

Local Government Act 1993
Community Strategic Plan
Griffith City Council Tourism and Economic Development Strategy
Griffith City Council Policy CC-CP-701 Sponsorship and Acknowledgement of Assistance

4. Delegation of Function

The Promotion, Advertising and Sponsorship of Events budget provides the Manager Tourism & Economic Development the delegation to implement promotion and advertising strategies for the appropriate use of this budget subject to these Policy guidelines.

Promotion, Advertising and Sponsorship of Events POLICY –FS-CP-606



Applications for event sponsorship will be reported to Council's Tourism and Events Committee with their recommendation determined by Council.

5. Policy

- 5.1 The spirit of the scheme is to efficiently support organisations and groups whose requests meet the needs of the community as articulated in Council's Tourism & Economic Development Strategy.
- 5.2 Requests must meet specified criteria to ensure compliance against the Tourism & Economic Development Strategy
- 5.3 The emphasis of the Policy is to provide seed funding for events as a means to assist the event become sustainable over future years.
- 5.4 Applications shall be considered on their merits, taking into account the circumstances of each case, the availability of funds in Council's budget, the guidelines of this Policy and the relevant provisions of the Local Government Act 1993.

6. Promotion, Advertising and Sponsorship of Events Criteria

In assessing applications, the Tourism & Economic Development Unit will use the following criteria:

- 6.1 Must increase visitation to and awareness of Griffith
- 6.3 Must have stakeholder financial involvement
- 6.4 Is this request a first time occurrence?
- 6.5 Does the event have capacity to raise its own funds by control of gate takings, entry fees or sale of merchandise, food or liquor?
- 6.6 Does the event rely on volunteers compared to paid officials?
- 6.7 Does the conduct of the event create any risk to Council or the public?
- 6.8 Applicants must be based in or affiliated with, and/or service clients within the Griffith City Council Local Government Area.
- 6.9 Applicants must be insured or are a Committee of Council or auspiced by another body which does have insurance.
- 6.10 Recipients will be required to:
 - i) Get approval from the Tourism & Economic Development Unit on their event marketing plan (advertising schedule and communication strategy).
 - ii) Provide proofs of all promotional material to the Tourism & Economic Development Unit prior to printing.

Promotion, Advertising and Sponsorship of Events POLICY –FS-CP-606



- iii) Recognise Griffith City Council as an event partner (eg. logo on promotional material, website and acknowledged in press releases) in accordance with Council Policy CC-CP-701 Sponsorship and Acknowledgement of Assistance, whether assistance provided by Council is in cash or in kind.
 - iv) Complete an assessment and acquittal report and provide it to the Tourism & Economic Development Unit within 30 days of completion of the funded event. Failure to do so will deem the applicant ineligible for future funding.
- 6.11 Events are funded on the understanding that the event is expected to become self-sustaining and that this funding is limited to three years, with a possible extension at the discretion of Council after receiving advice from the Manager Tourism & Economic Development.
- 6.12 Joint promotional agreements cannot have funding paid to an individual without written approval from the Manager Tourism & Economic Development
- 6.13 Activities that come under this Policy but also include In Kind support from Council will be further assessed against Councils In Kind budget for subsidising costs of community events.
- 6.14 This policy only covers activities as listed herein and acceptance is not meant to imply acceptance of any other Policy of Council.
- 6.15 Organisations, groups or individuals may only apply for assistance once in any financial year.

7. Definitions

None

8. Exceptions

None

9. Legislation

Local Government Act 1993

Policy History

Revision Number	Date of Adoption/Amendment	Minute Number
New	8 July 2014	0224

PROMOTION, ADVERTISING AND SPONSORSHIP OF EVENTS APPLICATION FORM

Please send your Request to Griffith City Council, Tourism & Economic Development Department,
 PO Box 485 GRIFFITH NSW 2680 or email paigecampbell@griffith.nsw.gov.au
 Enquiries call 02 6962 8258

APPLICANT INFORMATION

1	Applicant	Organisation / Group <input type="checkbox"/> Individual <input type="checkbox"/> (go to 7)
2	Name of Organisation	
3	ABN Number	Registered for GST Y N
4	Is your org. Not For Profit, a registered charity or a Section 355 committee of Council	Y (Please specify _____) N If Yes go to 11 If NO then you are ineligible to apply unless auspiced
5	Is your group Auspiced	Y N Yes see below / No - ineligible
6	Details of Auspice Org Name: _____ Contact: _____ ABN: _____ Registered for GST Y N Attached written confirmation of Auspice (Essential Criteria) Y N	
7	Contact Person	
8	Phone Number	
9	Address	
10	Email	

EVENT DETAIL	
11	EVENT TITLE
12	Brief outline (no more than 25 words)
13	Justification for the Event *Demonstrate how your event will increase visitation to Griffith & raise the awareness for Griffith City Council. * Demonstrate stakeholder financial support

Add additional pages if required

PROPOSED BUDGET

17	What is your proposed budget? Please fill in the budget projections for your events.
----	---

Total of all events**INCOME**

Council Donation (Amount sought)	
Your Organisation Contribution (specify)	
In Kind Support	
Cash Sponsorship	
Ticket Sales	
Other (merchandise)	
TOTAL	

EXPENSES

Facilitator / Professional Fees	
Venue Hire	
Equipment Hire	
Marketing & Promotions	
Safety	
Security	
First Aid	
Artwork & Design	
Printing	
Advertising	
Distribution	
Subtotal	
Insurance	
Administration	
Photocopying	
Special Guest	
Travel	
Other (specify)	
TOTAL	

18	Will you acknowledge Council as providing assistance with this development?	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
19	Will you undertake an evaluation of this process? If No, then ineligible	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
20	If successful, your organisation understands that there is no guarantee of support in the future	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
21	Will your project go ahead if your organisation does not receive the full requested amount	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
22	If you are an organisation, please ensure copies of insurance and most recent annual reports are included in your application (if no, then ineligible)	Yes <input type="checkbox"/>
		No <input type="checkbox"/>

Support Documentation

Please attach any support information from people or organisations your partnership will work with.
Please attach any additional support information from people or organisations

*I certify, on behalf of the applicant, that to the best of my knowledge the information provided in this
Promotion, Advertising and Sponsorship of Events Application form is correct.*

ORGANISATION REPRESENTATIVE	
Name	
Signature	Date



Mr Brett Stonestreet
General Manager
Griffith City Council
PO Box 485
Griffith NSW 2680

24 September 2014

Dear Mr Stonestreet,

The 2015 La Festa Committee recently updated the existing Memorandum of Understanding between La Festa Incorporated and Griffith City Council.

The generosity of Griffith City Council has assisted the festival to grow in to a sustainable festival that showcases the city of Griffith, and we wish to continue to work closely with Council to ensure the festivals ongoing success for the community.

Please find attached a list of activities and services the festival requests consideration for assistance from Griffith City Council.

Yours faithfully

Jason Torresan
Chair
2015 La Festa

MEMO OF UNDERSTANDING (MOU)

Commencing: September 2014

BETWEEN

LA FESTA INCORPORATED
PO Box 2032
GRIFFITH NSW 2680

AND

GRIFFITH CITY COUNCIL
PO Box 485
GRIFFITH NSW 2680

This agreement is between La Festa Incorporated (hereafter referred to as La Festa), the Griffith City Council concerning the partnership between the aforementioned parties involved in the hosting of the annual festival. **This MOU is to be negotiated on an annual basis and is subject to the satisfactory achievements of the conditions contained herein this MOU.**

La Festa Incorporated and Griffith City Council agree that:

1. Festival Administration

Staff from the Griffith City Council Visitor Information Centre will **assist where they can (and subject to other duties)** with the following:

- Event weekend printing -- e.g. site plans, run-sheets as necessary, **this printing needs to be emailed to Mirella by the Thursday prior to Good Friday** Disseminating documentation including posters and flyers **to other VIC's and postal/phone enquiries.**
- Answering locals and visitors enquiries as required (NA to suppliers and stallholders)
- Access to store room in lead-up/post event
- Supply collateral for festival Information Tent on the week as GCC like

2. Statutory Documentation

La Festa will complete and submit the following documentation to the appropriate Griffith City Council staff prior to a predetermined deadline to process as necessary:

- Compilation & submission of Development Applications
- Compilation & submission of Traffic Management Plans
- Completion of Risk Assessments
- Compilation of OHS forms

3. Marketing and PR

Event promotion through Council/Tourisms, 'Griffith Easter Party' featuring:

- Cooperative TVC and radio campaign mentioning La Festa as a feature event, **La Festa to contribute to this campaign on a dollar for dollar basis.**
- Website including La Festa as a major event under 'Festivals and Events'
- Print including "What's on" flyer
- Other digital marketing including e-news, blog and social media platforms
- Other
- Trade shows

4. Sponsorship

4.1 Griffith City Council will provide financial assistance to the **2015** festival both in dollar value and in-kind (**in kind support is approximately \$10,000.00**).

-
- Sponsorship of \$22,000 (inc. GST) per annum
- Road closures, erection of signs per TMP
- Installation and removal of street banners in Banna Avenue
 - Staff wages for filling of sand bags
 - Garbage collection
 - Storage of equipment, **subject to La Festa keeping the storage area accessible and tidy for Griffith City staff to store Festival of Gardens equipment**
 - The In Kind costs are in the vicinity of \$10,000.00

4.2 La Festa will provide recognition and inclusion of Griffith City Council in all promotional activities.

- **Griffith City Council as the major Sponsor will be recognised as such with logos on all collateral, Media Release's and editorial. All material to be pre-approved by the Manager Tourism & ED or his delegate.**

5. Marketing

5.1 La Festa will employ a system that accurately records total event attendance, visitor origin (postcode) and visitor profile(s). Griffith City Council would like to see 20% growth, (over the official attendance's last year of 6600) in attendance numbers, with 30% audience coming from outside of the Griffith region. Griffith City Council needs to receive a copy of the survey report.

5.2 Griffith City Council needs to approve the Marketing plan for this event.

Alterations: *This agreement may be subject to review and changes upon consultation and consent by both parties at any time during the life of the agreement.*

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the date first hereinabove indicated and each retains a copy thereof.

Signed for and on behalf of)
La Festa Incorporated)
by:)

..... Date
Chair

Signed for and on behalf of)
Griffith City Council)
by:)

..... Date
Position:

La Festa Incorporated
Treasurer's Report

Westpac Deposit Bearing Interest Account 414372

Cash Book Balance 1/7/15:

67,425.76

Add: Receipts

Less: Payments:

#200591	ATO - June BAS	4,781.00
#200592	Tilma	5,445.00
#200593	Fairfax Media	407.50
#200594	GCC - Coates Hire and install 3 phase	2,155.63
#200595	Department of Fair Trading - submit annual financials	141.00
#200596	Southern Cross Austereo	442.20
#200597	GCC - call out to repair water main	1,305.44
#200598	Fairfax Media - AGM	170.50
#200599	GCC - contribution to The Griffith Visitors Guide	700.00
#200600	GCC - hire of BGR for AGM	297.50
		<u>15,845.77</u>

Cash book balance 13/8/15:

51,579.99

Westpac bank statement balance

59,639.43

Less: Outstanding cheques

#200592	Tilma	5,445.00
#200595	Department of Fair Trading - submit annual financials	141.00
#200597	GCC - call out to repair water main	1,305.44
#200598	Fairfax Media - AGM	170.50
#200599	GCC - contribution to The Griffith Visitors Guide	700.00
#200600	GCC - hire of BGR for AGM	297.50
		<u>8,059.44</u>

Balance as at 13/8/15:

51,579.99**Westpac Cash Management Reserve 414380**

Cash Book Balance 1/7/15:

564.55

Add:

Interest

Less: Payments:

Westpac bank statement balance

564.44

Less: Outstanding cheques

Balance as at 13/8/15:

564.44

CLAUSE **CL03**

TITLE **Murray Darling Association - 2015 AGM and National Conference - Berrigan**

FROM **Brett Stonestreet, General Manager**

TRIM REF **15/52077**

SUMMARY

The Murray Darling Association is an association of Local Government municipalities in New South Wales, Queensland, South Australia, and Victoria. It also incorporates community groups, businesses, individuals and agencies with an interest in ensuring that the Murray-Darling Basin continues as a viable and valuable asset for all Australians.

The Association provides a focus for Local Government and community participation in the major natural resource issues of the Murray-Darling Basin. It provides information, facilitates debate, identifies needs and priorities, undertakes projects and education initiatives, and promotes research.

The 71st Annual General Meeting and National Conference of the Murray Darling Association will be held at Berrigan from Wednesday 9 September to Friday 11 September 2015.

Council's delegate to this Association is Councillor Pat Cox or alternate delegate Councillor Paul Rossetto. As Council's delegate Councillor Cox has been consulted with respect to her availability to attend the conference and it is understood that she may wish to defer on this occasion to Council's alternate delegate being Cr Rossetto.

RECOMMENDATION

Council be represented at the 71st Annual General Meeting and National Conference of the Murray Darling Association held in Berrigan from 9 – 11 September 2015.

REPORT

As per the summary above and conference program is attached.

OPTIONS

- (a) As per the recommendations above.
- (b) Council determine to not send representation to the 71st Annual General Meeting and National Conference of the Murray Darling Association will be held at Berrigan from Wednesday 9 September to Friday 11 September 2015.

POLICY IMPLICATIONS

GC-CP-407 - Councillor Payment of Expenses and Provision of Facilities Policy.

FINANCIAL IMPLICATIONS

Conference registration fee - \$550 per delegate plus associated expenses relating to travel, accommodation and meals.

LEGAL/STATUTORY IMPLICATIONS

Not applicable

ENVIRONMENTAL IMPLICATIONS

Not applicable

COMMUNITY IMPLICATIONS

Not applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C2 - Be well informed about current issues that impact our community. This item links to Council's Strategic Plan item C4 - To advocate on behalf of the community with State and Federal authorities

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | |
|------------------------|----|
| (a) Conference Program | 45 |
|------------------------|----|

In 2015, we are going back to basics for our sustainability, the very survival of our basin communities.

It's in the balance!

The Murray Darling Association was formed in 1944 as the Murray Valley Development League.

Its objective, back then, to provide sufficient water supplies and hydro-electricity to support sustainable production in agriculture, business and industry, across the basin.

We all agree, to sustain a healthy environment requires the care of a vibrant, healthy community and support from an economy sustained by a robust agricultural sector.

That means, we need the balanced implementation of the Basin Plan - to deliver on the triple bottom-line – ensuring social, economic and environmental benefits for our local communities.



WEDNESDAY 9 SEPTEMBER 2015

7.30am	Inter-regional golf competition <i>See separate flyer</i>
9:00am	Conference registration <i>Cobram Barooga Golf Club</i>
12:00pm	LUNCH Cobram Barooga Golf Club
12:45pm	Conference commences – delegate seating <i>Cobram Barooga Golf Club</i>
1:00pm	Delegates call to order
1:05pm	Welcome to our National Conference <i>National President</i>
1:10pm	“Welcome to country” <i>To be confirmed</i>
1:15pm	Mayoral welcome to Berrigan Shire <i>Cr Bernard Curtain</i>
1.20pm	Official opening <i>TBC</i>
1.30pm	Sponsor address – MDBA <i>Mr Neil Andrews, Chairman – MDBA</i>
1.40pm	Keynote presentation <i>Julian Cribb,</i> <i>Author – The Coming Famine</i>
2.10pm	Student presentation <i>Findley High</i>
2.40pm	AFTERNOON TEA
3.00pm	Commonwealth Environmental Water Holder <i>David Papps</i>
3.30pm	Presentation of motions
4:30pm	Conference day one concludes
5:15pm	Barooga pick-up commences for the Civic reception
5:30pm	Tocumwal pick-up commences for the Civic reception
6:00pm	CIVIC RECEPTION <i>Light finger foods</i>

THURSDAY 10 SEPTEMBER 2015

8.45am	Partners tour
9.00am	Seating and welcome <i>Cobram-Barooga Golf Club</i>
9.15am	Keynote address <i>Darryn Hartnett,</i> <i>Director – Enduro Capital</i>
9.45am	Sponsor presentation
9.55am	Social well-being address <i>Dr Jacqui Schirmer</i> <i>Snr Research Fellow UoC</i> <i>Regional Wellbeing</i>
10.25am	MORNING TEA
10.45am	Q&A-style forum
11.15am	Constitution review presentation <i>RK Lawyers</i>
11.45am	Presentation by 2016 Conference host
12.15pm	Announcement of 2017 host region Raffle drawing Conference Close
2.00pm	Annual General Meeting <i>Cobram-Barooga Golf Club</i>
6.00pm	ANNUAL CONFERENCE DINNER <i>Sporties Garden Room, Cobram</i>

This program may be subject to minor changes for scheduling, but we will endeavour to keep as close as possible to what appears here.

FRIDAY 11 SEPTEMBER 2015

8.45am to 5.15pm	Regional study tour "Getting the balance right" <ul style="list-style-type: none"> • Paddleboat cruise • The Drop. Interpretation by a representative from Pacific Hydro and Murray Irrigation • Deniliquin Rice Mill guided tour <i>Tour includes morning tea on Thompsons Beach and lunch at North Tuppall Woolshed Bush BBQ.</i>
------------------	--



PARTNERS TOUR
THURSDAY 10 SEPTEMBER
8.45am – 4.15pm

Includes:

- Byramine Homestead tour and morning tea
- Monichino for lunch
- Cobba paddleboat cruise

CLAUSE **CL04**

TITLE **SIRENS 2015 Thanksgiving Dinner**

FROM **Brett Stonestreet, General Manager**

TRIM REF **15/52061**

SUMMARY

Mayor John Dal Broi and Councillor Anne Napoli, together with their partners have been invited to the annual 'SIRENS Thanksgiving Dinner' on Saturday 5 September 2015 in Sydney. As per the 'Councillors Payment of Expenses and Provision of Facilities' Policy (GC-CP-407), this report seeks to determine whether Council sends representation to attend the SIRENS Thanksgiving Dinner.

RECOMMENDATION

That as per the 'Councillors Payment of Expenses and Provision of Facilities' policy (GC-CP-407):

- (a) Mayor John Dal Broi and Councillor Anne Napoli's ticket and associated expenses to attend the SIRENS Thanksgiving Dinner on 5 September 2015 be paid.**
- (b) Ticket and associated expenses relating to the attendance of the Mayor's partner be paid.**

REPORT

The Sisters of Charity and SIRENS Group was launched in 2001 and have tirelessly supported the needs of the St Vincent's Hospital Emergency Department. Previous fundraising initiatives have resulted in the enhancement of equipment and educational resources, coupled with upgrading facilities and equipment within the Emergency and Physiotherapy departments.

The SIRENS Thanksgiving Dinner on 5 September 2015 presents guest speaker Dr Melinda Berry, St Vincent's Staff Specialist of Emergency Medicine and the Don Harrison Stimulation Centre.

Griffith City Council has an ongoing relationship with St Vincent's Health Australia through the establishment of the St Vincent's Private Community Hospital Griffith which will include a 20 bed inpatient unit and 20 day-only beds with the co-located Murrumbidgee Clinical Teaching & Learning Centre. Combined with the existing Griffith Base Hospital, the interlinked clinical and teaching campus of some 150 hospital beds and related community and primary care infrastructure will see a critical mass of healthcare services established for the people of the Riverina.

OPTIONS

- (a) As per recommendation above.**

- (b) That Council not send representation to the SIRENS Thanksgiving Dinner on 5 September 2015.

POLICY IMPLICATIONS

Councillors Payment of Expenses and Provision of Facilities Policy (GC-CP-407)

FINANCIAL IMPLICATIONS

Tickets to the SIRENS Thanksgiving Dinner are valued at \$150.00 each. Other financial implications will involve travel and associated expenses.

LEGAL/STATUTORY IMPLICATIONS

Not applicable.

ENVIRONMENTAL IMPLICATIONS

Not applicable.

COMMUNITY IMPLICATIONS

Griffith City Council has an ongoing relationship with St Vincent's Health Australia through the establishment of the St Vincent's Private Community Hospital Griffith

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C6 - To partner with organisations to facilitate the delivery of required services to the Griffith community

This item links to Council's Strategic Plan item D1 - Develop Griffith as a centre of choice for trade, business, health, recreation and employment.

This item links to Council's Strategic Plan item D5 - Provide infrastructure in partnership with service providers.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Invitation - Cr Anne Napoli - SIRENS Thanksgiving Dinner | 49 |
| (b) | Invitation - Mayor John Dal Broi - SIRENS Thanksgiving Dinner | 51 |

The Sisters of Charity and The SIRENS Group
(Supporters in the Resuscitation of Emergency Needs at St Vincent's Hospital)

Request the pleasure of the company of

Councillor Anne & Mr Angelo Napoli

At The SIRENS 2015

Thanksgiving Dinner

St Vincent's Hospital Emergency Department



SIRENS

"Living and loving life with the gift of your heartbeat."

At the Marigold Restaurant
683 George Street, Sydney
On Saturday September 5, 2015
7.00 pm—11.30 pm

St Vincent's Hospital Emergency Department



SIRENS

"Living and loving life with the gift of your heartbeat."

Special Guest Speaker

Dr Melinda Berry

St Vincent's Staff Specialist of Emergency Medicine & the Don Harrison Simulation Centre

The evening includes Chinese Banquet, beverages, entertainment, lucky door prize, table prize

RSVP: Monday August 17, 2015
Loretta Jagucanskas
SIRENS
St Vincent's Fundraising office
Locked Bag 32, Darlinghurst NSW 2010
Telephone: 02 8382 1684
Email: ljag@stvincents.com.au

Tickets: \$150 per person or
\$1500 per table of 10
(gst inclusive)

SIRENS 2015

Thanksgiving Dinner

"Living and loving life with the gift of your heartbeat"

Kindly reserve Seats @ \$150.00 (gst inclusive) each Totalling \$

Please make cheque payable to: St Vincent's Emergency Department—SIRENS which is enclosed.

Please reserve a table for persons in my name.

I/We would like to be seated attable or kindly seat me/us at a table.

Alternatively, kindly accept this donation for \$.....

NAME: TELEPHONE NUMBER:

ADDRESS: EMAIL:

Credit Card No.:

CVV: Expiry Date: Name of Card Holder (please print)

Signature of card holder:



SIRENS

Remittance
Loretta Jagucanskas

SIRENS
c/- St Vincent's Hospital Fundraising Office
Locked Bag 32, Darlinghurst NSW 2010
Telephone: 02 8382 1684
Email: ljag@stvincents.com.au

Your gift to The SIRENS Appeal will help St Vincent's Emergency Department purchase new equipment and continue its world leading holistic medical service to the community.

SIRENS 2015

Thanksgiving Dinner

“Living and loving life with the gift of your heartbeat”

SIRENS was officially launched in September 2001 by the then NSW Premier the Hon Bob Carr, MP. The aim of this group is to raise funds to enable St Vincent's Hospital Emergency Department to purchase new medical equipment and continue its 158 year tradition of providing vital medical services for people living in or working in Sydney's inner city. Each year St Vincent's Emergency Department treats over 42,000 people which makes it one of the busiest emergency departments in Australia.

The SIRENS group comprises experienced St Vincent's fundraisers and is led by Mrs Angela Isles.

Executive members and advisors include Sr Jacinta Fong RSC (St Vincent's Emergency Department), Prof Gordian Fulde (St Vincent's Director of Emergency Medicine), Dr Paul Preisz (St Vincent's Deputy Director of Emergency Medicine), Dr Martin Duffy (St Vincent's Staff Specialist of Emergency Medicine), Melanie Kelly (St Vincent's Nurse Manager of Emergency Department), Julie Gawthorne (St Vincent's Clinical Nurse Consultant of Emergency Medicine), Sr Anthea Groves, RSC, OAM, Pat Garside, Lyndall Ashley, Patricia Bradbury, Lucinda Chan, Joyce Cheam, Maude Chin, Catherine Chung, Beverley Fong, Brian Griffin, Dallas Griffin, Vivienne Hardy, Andrew Isles, Jonathan Isles, Victoria Isles, Kenneth Kwok, Garry Leong, Melinda Loew, Inn Wei Mok, Sew Hong Ong, Jeanne Rockey AM, Jan Savage, Sue Sheehy, Rosie Stevens and Kerry Stubbs.

For further information about the group membership or sponsor enquiries contact
Angela Isles on 9362 9979 or Beverley Fong on 9232 6880.



SIRENS

Your gift to The SIRENS Appeal will help St Vincent's Emergency Department purchase new equipment and continue its world leading holistic medical service to the community.

The Sisters of Charity and The SIRENS Group

(Supporters in the Resuscitation of Emergency Needs at St Vincent's Hospital)

Request the pleasure of the company of

Mayor John & Mrs Eustine Dal Broi

At The SIRENS 2015

Thanksgiving Dinner

St Vincent's Hospital Emergency Department



SIRENS

"Living and loving life with the gift of your heartbeat."

At the Marigold Restaurant

683 George Street, Sydney

On Saturday September 5, 2015

7.00 pm—11.30 pm

St Vincent's Hospital Emergency Department



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CLAUSE	CL05
TITLE	Delivery Program Progress Report - 30 June 2015
FROM	Shireen Donaldson, Manager Executive Services
TRIM REF	15/50561

SUMMARY

Section 404(5) of the Local Government Act 1993 requires that regular progress reports are provided to Council with respect to the principal activities detailed in its Delivery Program.

RECOMMENDATION

Council note the Delivery Program Progress Report as at 30 June 2015.

BACKGROUND

Council's Integrated Planning and Reporting Framework is based on a long term community strategic plan, Growing Griffith 2030, which sets out the community's vision and the directions that Council needs to pursue to help achieve this vision. In accordance with the legislation, complementing the Community Strategic Plan is a four year Delivery Program and a one year Operational Plan.

The Delivery Program is the commitment from Council, over a four year term, of what is going to be delivered to progress Council and the community towards the directions set out in the Community Strategic Plan. The one year Operational Plan sets out the actions being undertaken, in a particular year, to progress what the Delivery Program is to deliver.

This report and the attached performance measures provide a summary of progress to date in relation to the actions from Council's Delivery Program as at 30 June 2015.

Some of the 2014/15 Delivery Program achievements from July 2014 to June 2015 include:

- Griffith Community Private Hospital project progressed and construction commenced.
- Repair and upgrade to the intersection of Jones and Boorga Roads as well as construction and sealing of Jones Road to Rifle Range Road - \$1.3m project.
- Realignment of Morley Road to the new M1 bridge across Main Drain J.
- Intersection improvements and widening of culverts Murrumbidgee Avenue/Thorne Road.
- Widening/rehabilitation of Beelbanger Road.
- Completion of flood restoration works of approximately \$11m from the 2012 floods.
- Upgrade Memorial Park Yenda.
- Continuation of shared footpath network Sanders Street/Clifton Boulevard.
- Installation of playground equipment GRALC.
- Westend Oval Play equipment upgrade.
- Construction of amenities block at the northern end of Lake Wyangan Picnic Ground.
- New seating and carpet throughout the Griffith Regional Theatre.
- New mobile library van operational with funding assistance from Public Libraries NSW
- Upgrade of CCTV cameras in Griffith CBD.

- Completion of annual Water mains replacement program.
- Completion of annual Sewer mains capital maintenance program.
- Improvements to Livestock Marketing Centre with further concreting of pens taking place and an additional shade structure erected.
- Conditional approval verbally obtained from NSW Department Primary Industries Water to reuse treated sewerage effluent at Griffith Saleyards complex.
- Griffith Community Directory website and online portal redesigned and updated.
- Federal Government funding approved for the establishment of a "Headspace" facility in Ulong Street, Griffith. The service will be managed by the Murrumbidgee Primary Health Network and Council is working with all stakeholders to have this important service up and running by December this year.
- Completion of Customer Service Review with recommendations currently being implemented.
- Roads Services Review nearing completion.
- Expression of Interest submitted to State Government for funding to reseal Griffith Airport runway. (Application has been short listed with detailed application invited).
- Adoption of a Griffith Crime Prevention Strategy.
- Draft Main Drain J and Mirrool Creek Floodplain Risk Management Study and Plan finalised and placed on public exhibition inviting community submissions.
- Funding secured to prepare a Lake Wyangan Plan of Management. This project will investigate options to address blue green algae.
- Upcoming expansion of library youth space due to successful \$200K grant funding from State Government.
- Tenders called for construction of waste transfer station at Tharbogang Waste facility.
- Memorandum of Understanding signed with Deakin University and Riverina Institute of TAFE to expand tertiary education options in Griffith.
- Draft Griffith CBD strategy prepared and placed on exhibition for community comment.
- Griffith Regional Aquatic Leisure Centre Master Plan in preparation.
- Planning commenced for Centenary Celebrations with major event Sculpture Symposium.
- Masters Cycling and Master Swimming events attracted to Griffith.
- Concept plans drafted for new companion animal handling facility for completion in 2015/16.
- Playground Strategy adopted.
- Purchase of The Clock building.
- New software programs implemented including Local Government Software Solutions – Pulse – Corporate Planning & Reporting, Performance Management, Risk Management, Delegations.
- Mechanical Workshop project designed and planned. Construction to occur 2016 at completion of re-tendering process.

In addition, Council's Operational Plan Actions for the fourth quarter 2014/15 financial year are presented to Council for adoption (Attachment A).

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

In accordance with the Local Government Act 1993 Section 404.

ENVIRONMENTAL IMPLICATIONS

Whilst this report has no direct environmental implications, it does summarise Council's activities. Some of the objectives achieved have had a positive impact on environmental issues within the Local Government Area.

COMMUNITY IMPLICATIONS

Council has an obligation to provide progress reports to the Community advising the extent to which Council has achieved its goals as set out in the Delivery Program. The Community has an expectation that Council will work towards meeting objectives outlined in the Growing Griffith 2030.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C5 - To provide a governance role in the continuous development of the City of Griffith.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Quarterly Review Report Delivery Program & Operational Plan Actions (under separate cover)

**GRIFFITH COMMUNITY PRIVATE HOSPITAL COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 28 JULY 2015 COMMENCING AT 6:17 PM**

PRESENT

Councillor John Dal Broi (Chair), Councillor Anne Napoli, Councillor Mike Neville

Quorum = 2

STAFF

General Manager, Brett Stonestreet, Director Sustainable Development, Neil Southorn, Director Business, Cultural & Financial Services, Max Turner, Manager Executive Services, Shireen Donaldson and Minute Secretary.

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillors Mike Neville and Anne Napoli that the minutes of the previous meeting held on 23 June 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Speed Limits & Parking

The matter concerning speed limits and parking surrounding the hospital construction site has been referred to Traffic Committee to consider changing speed limits and parking restrictions during construction of the hospital.

4 DECLARATIONS OF INTEREST

There were no declarations of interests declared

5 ITEMS OF BUSINESS

CL01 ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH UPDATE REPORT

Mr Turner advised asbestos onsite had been removed and disposed of appropriately. The project continues on budget, the removal of the asbestos utilising contingency funding. The Project Control Group report was presented, the only variation being the removal of asbestos.

RECOMMENDED on the motion of Councillors Mike Neville and Anne Napoli that the report be received.

6 GENERAL BUSINESS

Councillor Napoli advised the Fundraising Committee was preparing for the next Fun Run and that the Fundraising Committee had raised the paver initiative inquiring who should run this event. This to be included on the next Agenda.

Councillor Napoli advised the number of members on the Fundraising Committee should be increased. Councillor Napoli to approach potential members for either membership to the Committee or as volunteer assistance at the next Fun Run.

7 NEXT MEETING

The next meeting of the Griffith Community Private Hospital Committee is to be held on Tuesday, 25 August 2015 at 6:00 pm.

There being no further business the meeting terminated at 6.39 pm.

Confirmed:
CHAIRPERSON

**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN THE MYALL PARK HALL, PIONEER PARK MUSEUM ON
TUESDAY, 28 JULY 2015 COMMENCING AT 1:30 PM**

PRESENT

Councillor Pat Cox (in the Chair), Councillor Mike Neville (Alternate), Gordon McCaw (Community), Frank Perosin (Stakeholder – Italian Museum), Charlie Bishop (Community), Rhonda Romagnolo (Stakeholder – Italian Museum), Doreen Stephens (Community), Allan Bennett (Community) and Carmel La Rocca (Community).

Quorum = 7

STAFF

Director Sustainable Development, Neil Southorn; Pioneer Park Business & Administration Coordinator, Jennifer O'Donnell-Priest; Pioneer Park Technical Coordinator, Javier Terrazas.

1 APOLOGIES

RECOMMENDED on the motion of Allan Bennett and Doreen Stephens that apologies be accepted from Councillor John Dal Broi, Councillor Dino Zappacosta, Derek Motion (Community), Manager Tourism and Economic Development, Greg Lawrence and June McGrane (Community).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion Charlie Bishop and Rhonda Romagnolo that the minutes of the previous meeting held on 26 May 2015 having first been circulated amongst members be confirmed.

3 BUSINESS ARISING

There was no business arising. To be dealt with in Items of Business.

4 DECLARATIONS OF INTEREST

There were no significant non-pecuniary interests declared

5 ITEMS OF BUSINESS**CL01 BUSINESS & ADMINISTRATION COORDINATOR UPDATE****5.1 Business & Administration Coordinator Update**

Mrs O'Donnell-Priest summarised the items on the report. The following business items were discussed:

5.1.1 Australia Day

Mr Bennett expressed a strong concern that the Australia Day Citizenship & Awards Ceremony was not going to be held at Griffith Pioneer Park for 2016. The Committee debated further with a request to Council to consider Pioneer Park Museum as the most suitable venue to hold the ceremony.

RECOMMENDED on the motion of Allan Bennett and Charlie Bishop that Council determine that the Australia Day Citizenship and Awards Ceremony be held at Griffith Pioneer Park Museum considering the 2016 Centennial Celebrations.

5.1.2 Staff Update

It was asked whether the Curator interviews had been held. Mr Southorn advised that applications were of a good standard and that the interviews would be held in the upcoming week.

5.1.3 Sewer Update

Mr Southorn spoke to the sewer upgrade with discussion on the proposed stages of the project i.e. Stage 1 – Backpackers, Stage 2 – Griffith Pioneer Park Museum Cottage, Stage 3 – Griffith Pioneer Park Museum.

5.1.4 Pioneer Park Spring Fair

The Committee discussed whether it was feasible to hold the Spring Fair and it was understood that the Show Society were to hold their own Spring Fair or something similar. Ms O'Donnell-Priest to investigate.

CL02 TODD COLLECTION AND EXHIBITION SHED UPDATE

Mr Southorn summarised the shed project to date and budget outcomes. The Committee discussed the scope of works required and the current budget. It was agreed that the project needed to be downscaled with a standard shed to be built. The Committee debated pros and cons to different design aspects. It was stated that it was likely to be of plain design with adequate features. It was requested that the costing be brought to the next meeting.

CL03 ADVERTISING AND PROMOTIONS

The Committee reviewed the advertising and promotions report. Councillor Cox enquired whether there was still a Civic Guide situated at the Airport. Ms O'Donnell-Priest to investigate. Mr Bishop suggested that consideration should be given in advertising in the Caravan and Motorhome Association (CMHA) publication. Mr Bennett agreed that this is a targeted and popular market.

CL04 CHANGE TO MEETING FREQUENCY

Discussion took place on the proposal to change the meeting frequency of Pioneer Park Museum Committee meetings to a bimonthly meeting (i.e. every two months). It was noted that the continuity of decisions and integrity of the Committee needed to be taken into account. With this in mind the Committee agreed to have a formal meeting every two months and an informal the other off month. This would give opportunity to engage volunteers in informal meetings with the Committee and staff.

RECOMMENDED on the motion of Gordon McCaw and Allan Bennett that the Pioneer Park Museum Committee change the frequency of the formal meetings to bimonthly with an informal meeting to be held in the alternate month and the Terms of Reference to be updated accordingly.

SENIOR MANAGEMENT TEAM COMMENT:

With respect to the Committee recommendation for informal meetings to be held in the alternate month, it is interpreted that all members of the Committee and all volunteers associated with Pioneer Park will be invited to attend. There will be no agendas prepared for these informal meetings nor minutes taken. Any recommendations as a consequence of discussions at the informal meetings will be the subject of consideration at the next bimonthly meeting.

CL05 VISITATION STATISTICS 29.06.2015 – 19.07.2015

The Committee noted and discussed the visitation statistics.

RECOMMENDED on the motion of Councillor Neville and Rhonda Romagnolo that the Committee noted the report.

6 OUTSTANDING ACTION REPORT

The Outstanding Action report was reviewed and updated with the following:

12/04/13 – PA System – Finalised and to be removed from report.

23/04/13 – Conservation Management Area (Todd Collection) – report next meeting.

27/08/13 – MOU Italian Museum & Griffith City Council - Advice received and Draft MOU to be reviewed by Frank Person, Cr Pat Cox and Jenny O'Donnell. Expected finalisation next meeting.

22/10/13 – Fire Safety Concerns – Ongoing operational item that is being progressively addressed – Finalised and to be removed from report.

24/02/15 – 2016 Centenary Sculpture Symposium – Greg Lawrence and Jennifer O'Donnell involved in the organising group and will advise when things progress.

24/03/15 – Australia Day Proposal Ideas – Committee recommendation to seek Council's endorsement to hold the event at Griffith Pioneer Park Museum in 2016.

26/05/15 – Lawn Mower – Mr Terrazas currently seeking quotes for mower.

7 GENERAL BUSINESS

7.1 Use of the Italian Museum for Functions

Councillor Cox tabled correspondence from the Italian Museum and Cultural Centre Incorporated with a request to be advised of any intended functions to be held inside the Italian Museum. Request was noted. PS. This has now been added to the Memorandum of Understanding.

7.2 Griffith Pioneer Park Museum Car Park

Mrs Romagnolo requested that someone advise Council to attend to the carpark to prepare for the Salami Festival to be held on 30 August 2015.

7.3 Solar Panels – Italian Museum

Mrs Romagnolo requested that the solar panels situated on the Italian Museum be cleaned

and therefore increase efficiency. Mr Terrazas advised that he was waiting on a few required jobs identified before hiring a cherry picker to undertake this type of work. Mr Terrazas advised that there had been no decline in energy being produced.

8 NEXT MEETING

The next meeting of the Pioneer Park Museum Committee is to be held on 25 August 2015 at 1.30 pm.

There being no further business the meeting terminated at 3.10 pm.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN THE MURRAY ROOM, GRIFFITH ON
TUESDAY, 11 AUGUST 2015 COMMENCING AT 10:32 AM**

PRESENT

Councillor Doug Curran (Chair), Senior Constable Shawn Biele (Police), Michael Buckley (RMS), John Bonetti (representing Adrian Piccoli)

Quorum = 3

STAFF

Traffic Engineer, Mathew Vitucci, Road Safety Officer, Greg Balind and Minute Secretary, Leanne Austin

1 APOLOGIES

RECOMMENDED on the motion of John Bonetti and Michael Buckley that apologies be received from Matt Carroll (Police) and Engineering & Design Approvals Manager, Joe Rizzo.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of John Bonetti and Michael Buckley that the minutes of the previous meeting held on 14 July 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 TASAC Signage

Mr Buckley requested an update on the TASAC signage issue. Mr Balind to follow this up with Council's Works Manager Maintenance.

3.2 Leo Franco Motors Traffic Management Plan

Mr Vitucci advised he had spoken with Leo Franco Motors and a TMP would be submitted in the near future.

3.3 Road Safety Assessment Murrumbidgee Avenue/Beaumont Road Intersection

Mr Bonetti enquired if the speed limit of Beaumont Road had been reviewed. Mr Buckley advised an assessment had been completed and no changes recommended. Mr Vitucci requested a written response from the RMS.

3.4 Trucks Double-Parking Hanwood Store

Mr Balind advised he had spoken to Police in relation to truck parking issues, with the Police advising that they will issue an infringement notice only if it is a serious parking issue. Other parking issues are to be dealt with by Council officers.

4 DECLARATIONS OF INTEREST

Nil.

5 ITEMS OF BUSINESS

CL01 2015 ROTARY CARNIVAL TRAFFIC MANAGEMENT PLAN

The Committee considered a Traffic Management Plan submitted by the Rotary Club of Griffith, proposing to hold their annual Community Carnival in Memorial Park on Friday 27 November 2015.

Councillor Curran stated his concerns with reduced availability of parking areas as the Railway Street car park will be closed to traffic. Councillor Curran also requested that businesses and residents be notified of the road closure. Council staff to utilise the Variable Message Board to advise car park users of the road closure.

RECOMMENDED on the motion of John Bonetti and Michael Buckley that the Traffic Committee recommend the closure of the Railway Street car park between 5pm and 9pm Friday 27 November 2015 and allow its use by the Rotary Club of Griffith as per the Traffic Management Plan.

CL02 INSTALLATION OF ADDITIONAL DISABLED PARKING SPACE - KOOPYOO STREET

The Committee considered a request for the installation of an additional disabled parking space next to the existing disabled zone in Kooyoo Street. A lay back was also requested to be installed. Mr Vitucci suggested that the shared area between the two disabled parking bays be marked/hatched for a trial period and if this is not successful a bollard may need to be installed. RMS were not in favour of installation of a bollard.

RECOMMENDED on the motion of Michael Buckley and John Bonetti that the Traffic Committee recommend:

- (a) The installation of a new 'dual' disabled parking zone and signs on the eastern side of Kooyoo Street near the intersection with Yambil Street as per Australian Standards 2890.6.
- (b) The installation of kerb ramp adjacent to disabled zone to allow access from the new parking spaces to the nearby footpath.

CL03 INSTALLATION OF QUEUING ACROSS INTERSECTION SIGNS - BANNA AVENUE

The Committee considered various options for improving the use of main roundabouts in the Griffith CBD. Senior Constable Biele advised this issue is difficult to enforce as pulling motorists over would contribute to the congestion of traffic flow. Mr Buckley advised RMS were not in favour of additional signage being installed.

Mr Vitucci suggested a media campaign to promote the correct use of roundabouts be circulated. The Committee noted that parking and pedestrian crossings contribute to the traffic congestion issues.

RECOMMENDED on the motion of Michael Buckley and John Bonetti that:

- (a) The Traffic Committee acknowledges there is a problem with use of local roundabouts.
- (b) The RMS do not support extra signage on roundabouts on State Roads.
- (c) A media / educational campaign be circulated to promote correct use of roundabouts in conjunction with a Police enforcement campaign.
- (d) RMS to investigate hatching linemarking options, if required, following media campaign.

CL04 LATE REPORT - REQUEST FOR SIGNAGE APPROACHES TO WAKADEN STREET / BLUMER AVENUE ROUNDABOUT

This report was dealt with in conjunction with CL03 above.

6 OUTSTANDING ACTION REPORT

The Outstanding Action report was updated.

7 GENERAL BUSINESS

7.1 2016 Centenary Celebrations

Mr Vitucci advised the 2016 Centenary Celebrations Committee is proposing to hold a street parade and street party in August 2016 which will require the closure of Banna Avenue. Councillor Curran stated his concerns with loss of car parking. Mr Vitucci advised a Traffic Management Plan and Traffic Control Plans will be submitted for approval later this year.

7.2 Speed Zones Review

Mr Buckley updated the Committee on speed zone reviews on the following roads:

Watkins Ave, Overs Road, Holt Road; Kidman Way; Rankins Springs Road; Stafford Road & Sidlow Road; Walla Avenue

Councillor Curran requested that a media release be circulated to inform residents of the changes to the speed zones. RMS and Council to prepare a joint media release.

7.3 New Speed Zone Requests

Mr Balind advised he had received a request for a speed zone review of Wyangan Avenue from Ortella Street to Crump Close. Classifiers are currently installed.

7.4 Performance Based Standards for Heavy Vehicle Access

Mr Balind advised that Performance Based Standards for heavy vehicle access had been discussed recently at a RAMROC meeting. The recommendation from the meeting was that Level 1, 2A & 3A be permitted. Committee members to be emailed the details and provide a formal response. The Committee was in concurrence with the RAMROC recommendation.

7.5 Thorne Road & Murrumbidgee Avenue Intersection

Mr Bonetti requested the Thorne Road and Murrumbidgee Avenue intersection be assessed to determine if a Stop sign or advanced warning sign is required. Mr Buckley advised once the works have been completed the intersection can be assessed. Signage has been approved previously as part of the design.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 8 September 2015 at 7:00 pm

There being no further business the meeting terminated at 11:37 am.

Confirmed:

CHAIRPERSON

TITLE Outstanding Action Report

TRIM REF 15/53996

RECOMMENDATION

The report be noted by Council.

ATTACHMENTS

(a) Outstanding Action Report

66

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
28 July 2015	LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2015	GM	15276	15/003	<p>RESOLVED on the motion of Councillors Anne Napoli and Alison Balind that:</p> <p>(a) The Mayor and General Manager (or their delegates) attend the 2015 Local Government NSW Conference at Rosehill.</p> <p>(b) Expenses for attendance at the 2015 Local Government NSW Conference be paid in accordance with Council Policy.</p> <p>(c) Any draft motions by Councillors for inclusion in the Conference business paper be submitted to the General Manager by 31 July 2015 and that these motions be reported to Council for consideration.</p> <p>Councillor Cox requested that issues regarding availability, management and supply of irrigation water, implications for the community and ongoing sustainability be considered as a motion for the conference. General Manager to draft a suitable motion. Councillor Napoli requested that a motion be drafted objecting to any exploration and mining of Coal Seam Gas in agriculturally productive land. Councillor Neville raised the issue of trading town water to raise</p>	17/08/2015: Draft motions in preparation.

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
					revenue for infrastructure projects. The Mayor advised discussions had been held with the Minister for Local Government, the Hon Paul Toole, who advised Council should lobby the Member for Murray, the Hon Adrian Piccoli in relation to this issue. General Manager to draft a suitable motion.	
28 July 2015	CONSTRUCTION OF WASTE TRANSFER STATION - TENDER 4-14/15	WOM	15279	15/005	<p>RESOLVED on the motion of Councillors Mike Neville and Doug Curran that:</p> <p>(a) Council reject all tenders submitted for Tender 4-14/15 Construction of Waste Transfer Station for Griffith City Council at Tharbogang Waste Management Centre, due to all tenders being significantly above the adopted budget for the project.</p> <p>(b) Council not call fresh tenders for Tender 4-14/15 as a sufficient pool of tenderers with which to negotiate is available.</p> <p>(c) Council authorise the General Manager to negotiate with Joss Construction, being the preferred tenderer following evaluation, with a further report to be presented to Council within 60 days. The reason for selecting Joss Construction is that they</p>	30/07/2015: DU & WOM are currently negotiating with Joss Construction; report will be prepared for Council once negotiations are concluded.

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
					scored the highest in the tender evaluation process.	
14 July 2015	CL02 GRIFFITH CBD STRATEGY RECOMMENDATIONS FOLLOWING PUBLIC EXHIBITION	PP	14780	15/194	<p>Councillors Dino Zappacosta and Christine Stead MOVED the following MOTION that:</p> <p>(a) The draft Griffith CBD Strategy be adopted with minor edits as per Attachment (a) to this report.</p> <p>(b) Council allocate \$100,000 annually to reserve in relation to the CBD Strategy.</p> <p>RESOLVED on the motion of Councillor Rossetto that the matter LAY ON THE TABLE pending further information to be reported to Council and that the Mayor and General Manager to have discussions with representatives of the business community to explore potential partnership(s) and funding options in delivering actions identified in the draft Griffith CBD Strategy.</p>	<p>16/07/2015: Cr Rossetto to take a concept of exploring a partnership between business and Council to fund projects detailed in the Griffith CBD Strategy to Business Development and Major Projects Committee -</p> <p>20/07/2015: Item laid on the table pending Mayor and GM discussions with business community re possible partnerships /funding sources.</p> <p>03/8/2015: Letter written to Business Chamber inviting Executive to meet with Mayor and GM to discuss Council's resolution.</p>
14 July 2015	CL06 GRIFFITH EASTER PARTY	MTED	14785	15/200	<p>Councillors Dino Zappacosta and Christine Stead MOVED the following MOTION that:</p> <p>(a) Council encourages the La Festa Committee to reconsider its business model & return the event to more like a Community Festival.</p>	<p>03/08/2015: Council staff to follow up with La Festa Committee.</p> <p>17/08/2015: The report will be presented to Council 25 August 2015.</p>

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
					<p>(b) Council investigate attracting high profile entertainment events and therefore significant visitors to the region in line with the Promotion, Advertising & Sponsorship of Events Policy, in conjunction with or in addition to the Griffith Easter Party program.</p> <p>RESOLVED on the motion of Councillor Alison Balind that the matter lay on the table pending further information being reported to Council.</p>	
14 July 2015	CC01 239 BANNA AVENUE, GRIFFITH - EXPRESSIONS OF INTEREST TO LEASE THE PREMISES	CPO	14790	15/213	<p>RESOLVED on the motion of Councillors Mike Neville and Christine Stead that:</p> <p>(a) Council accept Submission 1 as described in this report, subject to agreement to terms and conditions of the lease.</p> <p>(b) The Mayor and General Manager be delegated authority to negotiate the lease terms and conditions with the proponents of Submission 1, with a rental in the range noted in this report. Should negotiations fail with the proponents of submission 1 Council be able to enter into negotiations with the proponents of submission 2.</p> <p>(c) Subject to (b), Council enter into</p>	24/07/2015: Negotiations with Submission 1 have commenced on agreement to terms and conditions of the proposed leasing of 239 Banna Avenue.

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
					<p>a lease agreement with the proponents of Submission 1 (or Submission 2) for 239 Banna Avenue Griffith, setting out all terms and conditions as negotiated and for a term of 3 years.</p> <p>(d) Council authorise the Mayor and General Manager to execute the lease agreement on behalf of Council under the common seal.</p> <p>(e) A further report including costings be provided to Council for information following execution of the lease.</p>	
23 June 2015	ARDLETHAN TIN MINE REHABILITATION SOLID WASTE LANDFILL PROJECT	DSD	13971	15/174	<p>RESOLVED on the motion of Councillors Napoli and Stead that:</p> <p>(a) Council write to the Department of Planning expressing opposition to the proposed development of the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project.</p> <p>(b) Council organise a community meeting regarding the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project and invite Ms Renee Doyle to give a presentation. Invitations to be extended to all commodity groups, local associations, farming organisations and a</p>	09/07/2015: Contact has been made with persons to be invited to present to the meeting. Initial tentative date of 15 July cannot be achieved. Meeting date postponed until August, subject to availability of the Mayor.

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					<p>general invitation to all community members.</p> <p>(c) Experts to be invited to speak at the community meeting regarding the effects of Phylloxera, aquifers, fruit fly and other biosecurity issues.</p>	
26 May 2015	MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD 30 APRIL 2015	DU	13001	15/145	<p>RESOLVED on the motion of Councillors Rossetto and Neville that</p> <p>(a) The recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 30 April 2015 be adopted.</p> <p>(b) Griffith City Council write to the Local State Government Member, Mr Adrian Piccoli, MP seeking funding for Council's one third share of the possible reconstruction costs of the EMR given the State Government's involvement in reconfiguring the EMR's flood mitigating operations referred to in the 2014 Griffith Main Drain J & Mirrool Creek Flood Study and Murrumbidgee Irrigation's CEO Mr Peter Borrows letter dated 27 April 2015.</p>	<p>15/06/2015: Workshops being held 16 June 2015 at Griffith, Yoogali and Yenda.</p> <p>22/06/2015: Submissions close 7 July 2015, report presented to the Floodplain Management Committee Meeting in August and a report to be presented to Council September 2015.</p> <p>17/08/2015: Further discussion of the attached priorities to be undertaken by the Floodplain Management Committee prior to presentation to Council in November 2015.</p>
26 May 2015	THIRD QUARTER PERFORMANCE REPORT 2014/15 - BUDGET REVIEW AND	DSD	12999	15/142	<p>RESOLVED on the motion of Councillors Thorpe and Croce that on the understanding that the 2016 International Sculptures are to be sited</p>	<p>15/06/2015: Scope and cost of CCTV works being investigated.</p> <p>17/08/2015: The options to</p>

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	OPERATIONAL PLAN – CCTV COVERAGE SYMPOSIUM SCULPTURES				at Willow/IOOF/Venetian Park and on the understanding that close and adjacent areas have been the subject of vandalism, we accordingly request Council's Senior Management Team to take action to result in an effective CCTV coverage of each of the sculptures. Such action to include the allocation of required funds for this project.	provide CCTV coverage in this locality to be presented to Council in conjunction with the 2016/17 budget.
28 April 2015	BUSINESS ARISING - QUESTION TIME – COOPER ROAD	WMM	11891		Councillor Rossetto requested that Council obtain a comparative quote for the required works along Cooper Road. The Mayor advised this would be referred to the Senior Management Team with information to be provided to Councillors.	<p>07/05/2015: Rigid Specifications to be drafted to ensure accurate information is provided to potential quoter/tenderer. Determination required of whether to request quotation or Tender as in excess of the \$150,000 LGD tender requirement.</p> <p>18/05/2015: Draft Roads Services Review report will propose that Cooper Road construction be released for tender.</p> <p>20/07/2015: Draft report to be considered at August Transport Committee meeting.</p> <p>17/08/2015: August meeting postponed, to be held in September.</p>

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14 April 2015	PROPOSED NEW MECHANICAL WORKSHOP FOR GRIFFITH CITY COUNCIL	PP-UDSP	11363	15/102	<p>RESOLVED on the motion of Councillors Thorpe and Zappacosta that:</p> <p>(a) Council not continue negotiations with Forlico Builders on the scope of the tender because savings obtained were insufficient to meet the approved budget for the project.</p> <p>(b) Council authorise the General Manager to negotiate with other persons (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender, (as per Clause 178 (3) (e) of the Local Government Regulation under the Local Government Act), the reasons being that after conducting a vigorous tender process, it is unlikely any new tenders will be received within Council's allocated budget for the proposed project, and Council's only way of achieving this project within budget is to enter into negotiations with individual contractors.</p> <p>(c) In endorsing above recommendations, note that the Mechanical Services Workshop</p>	<p>24/04/2015: Council is in the process of obtaining new quotes and possible tenders on separate portions of the project.</p> <p>01/06/2015: Proposed Advertising date - 10 July and closing 31 July.</p> <p>03/08/2015: Tenders close 6/8/2015.</p> <p>17/08/2015: Working group meeting to be scheduled early September to consider tenders.</p>

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					and Depot Upgrade Working Group meeting minutes of 8 April 2015 be considered adopted.	
14 April 2015	MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING 19 MARCH 2015	MTED	11358	15/096-097	RESOLVED on the motion of Councillors Croce and Thorpe that the jetty at the Lake Wyangan camping area be replaced with funding being made available in the 2015/2016 budget.	<p>4/5/2015: The final design to be considered by the Tourism & Events Committee with budget amendment to apply to a quarterly review of the 2015/16 budget.</p> <p>01/06/2015: Council staff to liaise with the fishing club re design of jetty.</p> <p>20/07/2015: Application to be submitted to community Building Partnerships to partly fund the jetty in early August 2015.</p>
					RESOLVED on the motion of Councillors Cox and Stead that a report be presented to Council on the outcomes and benefits to the Griffith Community resulting from the Griffith Easter Party.	<p>01/06/2015: Report on outcomes and benefits scheduled for Council during July.</p> <p>20/07/2015: Matter laid on the table pending annual meeting of La Festa Committee.</p>
24 Feb 2015	GRIFFITH CITY COUNCIL ENTRY FOR THE CITRUS SCULPTURES	GM	9290/2015		Has worked commenced on a Griffith City Council structure for inclusion in the Citrus Sculptures? Mr Stonestreet advised that construction had not commenced as staff suggestions would be checked firstly for	<p>09/03/2015: Communications Dept. promoting for staff to submit concept designs.</p> <p>06/03/2015: Submissions close on 10 April 2015.</p>

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					compliance with event management guidelines then reported to Council for decision.	<p>07/04/2015: On close entries will be submitted to Council for consideration.</p> <p>01/06/2015: Draft design being completed.</p> <p>15/06/2015: Design being submitted to Festival of Gardens Committee.</p> <p>20/07/2015: Design is being worked with Council's Metal Fabricator in conjunction with Trevor Ceccato (representative Citrus Sculpture/FOG).</p>
14 Oct 2014	BUSINESS ARISING - STATUS OF DEVELOPMENT COMPLIANCE, REAL JUICE COMPANY	DSD	6323	0330	Council allow Real Juice three (3) months to comply with the DA conditions in relation to Waste Water Management and suspend further enforcement action against Real Juice with respect to non-compliance with conditions of consent in relation to their waste water management plan during this three (3) month period.	<p>3/11/2014: To be reviewed January 2015.</p> <p>19/01/2015: Waste water management plan submitted in December 2014. Staff comments returned to Real Juice in December. Awaiting company response.</p> <p>16/03/2015: Council still waiting for final Waste Management Plan from Real Juice.</p> <p>18/05/2015: Revised draft concept plan submitted 15/05/2015.</p> <p>01/06/2015: Council staff met with consultant on 28 May 2015.</p>

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						20/07/2015: Council final comments submitted to Real Juice 15 June 2015.
8 Apr 2014	REVIEW OF SERVICES - GRIFFITH CITY COUNCIL	GM	2438	0112	<p>(a) Council endorse in principle the 'Review of Council Readiness for Best Value Reviews' Report inclusive of recommendations contained therein, subject to any amendments as determined by Council</p> <p>(b) The General Manager prepare a report for Council's consideration in terms of an implementation plan for the various recommendations referred to in (a) above.</p> <p>(c) (i) Council undertake the Customer Focus Review across the entire organisation commencing in the current financial year (2013/14) and a variation be made to the budget through the March 2014 quarterly review process to undertake this project.</p> <p>(ii) That Blackadder Associates be engaged to assist with this review using Best Value Review Methodology.</p> <p>(d) Council undertake the Roads Design, Construction,</p>	<p>Expression of Interest for roads design, construction and maintenance has been called. Review to commence March/April following Customer Focus Review.</p> <p>16/03/2015: Reviewer has been appointed.</p> <p>07/04/2015: Council Information Desk will be held monthly (Griffith Central Plaza) commencing Friday 8/05/2015.</p> <p>Community Budget Forum tentative date is Wednesday 13/05/2015.</p> <p>Roads Review – Consultant's first visit to GCC is week commencing Monday 13 April.</p> <p>18/05/2015: Consultants second visit Monday 11 and Tuesday 12 May 2015.</p> <p>01/06/2015: Final visit scheduled for July.</p> <p>20/07/2015: Draft report presented to Transport Committee August 2015.</p>

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					<p>Maintenance and Associated Services Best Value Review during the 2014/15 financial year and that provision be made in Council's draft 2014/15 budget (Operational Plan) for this purpose.</p> <p>(e) As a matter of Policy, Council undertake the Customer Focus Review and Roads - Design, Construction, Maintenance and Associated Services Review with the objective of achieving best practice. These two reviews will not result in outsourcing of these services provided performance is better or comparable to DLG benchmarks.</p>	03/08/2015: Meeting postponed to September 2015.