



Ordinary Meeting

BUSINESS PAPER

Tuesday, 28 July 2015 at 7:00 pm

Griffith City Council Chambers
1 Benerembah Street, GRIFFITH NSW 2680
Phone: (02) 6962 8100 Fax (02) 6962 7161
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

John Dal Broi (Mayor)
Doug Curran (Deputy Mayor)
Alison Balind
Pat Cox
Simon Croce
Bill Lancaster
Anne Napoli
Mike Neville
Paul Rossetto
Christine Stead
Leon Thorpe
Dino Zappacosta

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MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7pm in the Council Chambers.

Addressing the Council on Business Paper matters

If there is a matter on the agenda you would like to discuss or address, you can contact Council prior to the Ordinary Meeting of Council and request permission to address Council in relation to the matter. Notice of this must be given by 12 noon of the day of the meeting. Any requests for detailed information regarding an item on the Council Business Paper must be submitted by 12 noon of the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 02 6962 8100.

Direct correspondence to the General Manager

You can write directly to the General Manager about your issue or concern via letter or email. You can contact the General Manager at admin@griffith.nsw.gov.au or to The General Manager, PO Box 485 Griffith NSW 2680.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Manager Executive Services
Public Officer/Right to Information Officer
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Shireen Donaldson
Max Turner
Dallas Bibby
Neil Southorn
Graham Gordon

Executive Services

Governance Coordinator
Compliance Coordinator
HR & Risk Manager
Training & Recruitment Manager

Wendy Krzus
Michael Toohey
Bron Glover
Nick DeMartin

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Library Manager
Griffith Regional Theatre & Art Gallery Manager
Leisure Services Manager
Data Information Officer

Vanessa Edwards
Andrew Keith
Christine Del Gigante
Pam Young
Sarah Boon
Alan Anderson
Wendy Vaccari

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Airport Coordinator
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Bob Campbell
Steve Croxon

Sustainable Development

Planning & Environment Manager
Coordinator Landuse Planning and Compliance
Senior Development Assessment Planner
Development Assessment Planner
Principal Planner
Project Planner
Environment, Health & Sustainability Coordinator
Environment Planner
Corporate Property Officer
Tourism & Economic Development Manager
Building Certification Coordinator

Carel Potgieter
Kelly McNicol
Stephen Parisotto
Linden Foster
Pete Badenhorst
Nathan Farnell
Fiona de Wit
Joanne Tarbit
Daphne Bruce
Greg Lawrence
Vacant

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Senior W&S Engineer – Operations

Joe Rizzo
John Roser
Steven Oosthuysen

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 28 JULY 2015 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers, 1 Benerembah Street, GRIFFITH NSW 2680 on **Tuesday, 28 July 2015**.

Persons in the gallery are advised that the proceedings of the meeting will be recorded for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other recording is permitted without the authority of the Council or Committee. Recording includes a video camera and any electronic device capable of recording speech.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on (02) 6962 8100 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Prayer and Acknowledgment of Country
- 2 Apologies and Requests for Leave of Absence
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report
- CL01 p17 National Masters Road Championships 2016
- CL02 p21 Dalton Park - General Rates and Fees for Clubs
- CL03 p26 Local Government NSW Annual Conference 2015
- 9 Information Reports
- CL04 p31 National General Assembly Conference 2015
- 10 Adoption of Committee Minutes
- p36 Minutes of the Local Emergency Management Committee Meeting held on 9 June 2015

- p44 Minutes of the Griffith Community Private Hospital Committee Meeting held on 23 June 2015
 - p46 Minutes of the General Facilities Committee Meeting held on 7 July 2015
 - p50 Minutes of the Transport Committee Meeting held on 13 July 2015
 - p53 Minutes of the Traffic Committee Meeting held on 14 July 2015
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
 - p58 2016 Centenary Celebrations Committee
- 13 Councillor Question Time
- 14 Outstanding Action Report
 - p65 Outstanding Action Report
- 15 Matters to be dealt with by Closed Council
- CC01 Construction of Waste Transfer Station - Tender 4-14/15
 - commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 14 JULY 2015 COMMENCING AT 7:00 PM**

PRESENT

The Deputy Mayor, Doug Curran in the Chair; Councillors, Alison Balind, Patricia Cox, Simon Croce, Bill Lancaster, Anne Napoli, Mike Neville, Paul Rossetto, Christine Stead and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Infrastructure & Operations, Dallas Bibby, Manager Executive Services, Shireen Donaldson, Director Utilities, Graham Gordon, Director Sustainable Development, Neil Southorn, Director Business, Cultural & Financial Services, Max Turner and Minute Secretary, Wendy Krzus

MEDIA

Riley Krause, The Area News

1 COUNCIL PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting opened with Councillor Stead reading the Council prayer and the Acknowledgment of Country.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

15/190

RESOLVED on the motion of Councillors Christine Stead and Paul Rossetto that apologies be received from Councillors John Dal Broi and Leon Thorpe and leave of absence granted.

3 CONFIRMATION OF MINUTES

15/191

RESOLVED on the motion of Councillors Mike Neville and Alison Balind that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers 1 Benerembah Street, GRIFFITH NSW 2680 on 23 June 2015, having first been circulated amongst all members of Council, be confirmed.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

The following *Councillors* declared less than significant non-pecuniary interests in the following clauses:

Councillor Alison Balind

Minutes of the Access Committee Meeting – 23 June 2015

Reason – Councillor Balind's husband is Council's Road Safety Officer and attends the Access Committee. Councillor Balind's husband's role is in an advisory role.

Councillor Doug Curran

MM01 – Sikh Temple – Shri Guru Granth Sahib (Sikh Holy Book) Procession and Temple Operation

Reason - Councillor Curran has held numerous meetings with the Sikh community regarding the Traffic Management Plan. Councillor Curran has held discussions in line with his role as a Councillor on the Traffic Committee.

Councillor Anne Napoli

MM01 - Sikh Temple – Shri Guru Granth Sahib (Sikh Holy Book) Procession and Temple Operation

Reason – Councillor Napoli was lobbied by the Sikh community in regards to compliance issues and the official opening of the Sikh Temple.

Councillor Anne Napoli

Notice of Motion – Shri Guru Granth (Sikh Holy Book) Sahib Procession – Traffic Management Plan

Reason – Councillor Napoli was lobbied by some members of the Sikh community re. the Traffic Management Plan

Councillor Mike Neville

MM01 - Sikh Temple – Shri Guru Granth Sahib (Sikh Holy Book) Procession and Temple Operation

Reason – Councillor Neville has spoken to members of the Sikh community about aspects of the report.

Councillor Mike Neville

Notice of Motion – Shri Guru Granth (Sikh Holy Book) Sahib Procession – Traffic Management Plan

Reason – Councillor Neville has spoken to members of the Sikh community about aspects of this motion and report.

Councillor Paul Rossetto

MM01 - Sikh Temple – Shri Guru Granth Sahib (Sikh Holy Book) Procession and Temple Operation & CL12 Notice of Motion – Shri Guru Granth (Sikh Holy Book) Sahib Procession – Traffic Management Plan

Reason – Councillor Paul Rossetto has spoken with members of the Temple Committee. Information based.

Councillor Christine Stead

MM01 - Sikh Temple – Shri Guru Granth Sahib (Sikh Holy Book) Procession and Temple Operation & Business with Notice - Notice of Motion – Shri Guru Granth (Sikh Holy Book) Sahib Procession – Traffic Management Plan

Reason – Councillor Stead has spoken to 3 members of the Sikh Temple and a site visit also.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

MM01 SIKH TEMPLE - SHRI GURU GRANTH SAHIB (SIKH HOLY BOOK) PROCESSION AND TEMPLE OPERATION

15/192

RESOLVED on the motion of Councillors Bill Lancaster and Anne Napoli that

- (a) Council rescind that part of resolution 15/188, being CL07 Part (d) of the Traffic Committee Minutes dated 9 June 2015 as follows:

“The Sikh Temple off Rae Road is required to have obtained a full Occupation Certificate as part of Development Application 147/2009 prior to event occurring on Saturday 18 July 2015. If the temple does not obtain a full Occupation Certificate and/or the road works along Kidman Way and Rae Road associated with the development are not completed before Saturday 18 July 2015 the event shall be postponed until an Occupation Certificate is issued.”

- (b) Council approve the procession of the Shri Guru Granth Sahib (Sikh Holy Book) Saturday 18 July 2015 on the basis that an Interim Occupation Certificate is issued by Council and the approved Traffic Management Plan be amended and implemented.
- (c) An additional Traffic Management Plan is to be implemented to enable ongoing use of the temple following the procession until all conditions of consent under DA147/2009 are complied with.
- (d) Council waive the requirement for submission of a bond that would normally be required under Council's Engineering Guidelines.

For

Councillor Alison Balind
Councillor Patricia Cox
Councillor Simon Croce
Councillor Doug Curran
Councillor Bill Lancaster
Councillor Anne Napoli
Councillor Mike Neville
Councillor Paul Rossetto
Councillor Christine Stead
Councillor Dino Zappacosta

Against

8 GENERAL MANAGER'S REPORT

CL01 DETERMINATION OF NUMBER OF COUNCILLORS FOR 2016 ELECTION

Councillors Christine Stead and Anne Napoli **MOVED** the following **MOTION** that:

Council adopt a 12 Councillor structure for the 2016-2020 term of Council.

Councillor Bill Lancaster **MOVED** the following **AMENDMENT**.

Council adopt a 12 Councillor structure for the 2016-2020 term of Council and included a referendum question in the September 2016 election process seeking alteration to the number of Councillors for the 2020-2024 term of Council.

Councillor Alison Balind **SECONDED** the **AMENDMENT**.

The **AMENDMENT** was **PUT**.

The vote was tied at 5 all with the Acting Mayor using his casting vote to declare the amendment **LOST**.

15/193

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that Council adopt a 12 Councillor structure for the 2016-2020 term of Council.

CL02 GRIFFITH CBD STRATEGY RECOMMENDATIONS FOLLOWING PUBLIC EXHIBITION

Councillors Dino Zappacosta and Christine Stead **MOVED** the following **MOTION** that:

- (a) The draft Griffith CBD Strategy be adopted with minor edits as per Attachment (a) to this report.
- (b) Council allocate \$100,000 annually to reserve in relation to the CBD Strategy.

Councillor Paul Rossetto **MOVED** that:

The matter lay on the table pending further information to be reported to Council and that the Mayor and General Manager to have discussions with representatives of the business community to explore potential partnership(s) and funding options in delivering actions identified in the draft Griffith CBD Strategy.

15/194

RESOLVED on the motion of Councillor Rossetto that the matter lay on the table pending further information to be reported to Council and that the Mayor and General Manager to have discussions with representatives of the business community to explore potential partnership(s) and funding options in delivering actions identified in the draft Griffith CBD Strategy.

Mr Southorn left the meeting, the time being 7.32 pm.

Mr Southorn returned to the meeting, the time being 7.35 pm.

CL03 LOCAL GOVERNMENT NSW WATER MANAGEMENT CONFERENCE 2015

Councillors Mike Neville and Paul Rossetto **MOVED** the following **MOTION** that:

- (a) Council be represented at the 2015 Local Government NSW Water Management Conference to be held in Bowral NSW from 24 - 26 August 2015.
- (b) Councillor Bill Lancaster be nominated to attend the Conference.
- (c) Expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy.

Councillor Dino Zappacosta **MOVED** the following **AMENDMENT** that:

- (a) Council be represented at the 2015 Local Government NSW Water Management Conference to be held in Bowral NSW from 24 - 26 August 2015.
- (b) Councillor Paul Rossetto be nominated to attend the Conference.
- (c) Expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy.

Councillor Paul Rossetto declined the nomination to attend the Conference.

Councillor Paul Rossetto **MOVED** the following **AMENDMENT** that:

- (a) Council be represented at the 2015 Local Government NSW Water Management Conference to be held in Bowral NSW from 24 - 26 August 2015.
- (b) The General Manager nominate two staff members to attend the Conference.

Councillor Patricia Cox **SECONDED** the **AMENDMENT**.

The **AMENDMENT** was **PUT** and **CARRIED**.

15/195

RESOLVED on the motion of Councillors Paul Rossetto and Patricia Cox that:

- (a) Council be represented at the 2015 Local Government NSW Water Management Conference to be held in Bowral NSW from 24 - 26 August 2015.
- (b) The General Manager nominate two staff members to attend the Conference.

CL04 LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 2015 - 2016

15/196

RESOLVED on the motion of Councillors Simon Croce and Paul Rossetto that:

- (a) Council increase the Councillor fees for 2015/16 financial year to \$18,380.
- (b) Council increase the Mayoral allowance for 2015/16 financial year to \$40,090.

Councillors Alison Balind, Patricia Cox and Bill Lancaster requested their vote against the motion be recorded.

CL05 REVIEW OF INFORMATION GUIDE

15/197

RESOLVED on the motion of Councillors Alison Balind and Mike Neville that:

- (a) Council note the information contained in the report.
- (b) Council endorse the revised Information Guide.

CL06 GRIFFITH EASTER PARTY

15/198

RESOLVED on the motion of Councillors Anne Napoli and Alison Balind that Standing Orders be suspended to allow Mr Lance Perry to address Council in relation to Clause 06 – Griffith Easter Party, regarding attendance figures at the 2012/2013, 2013/2014 and 2014/2015 La Festa event.

Mr Perry distributed information to the Acting Mayor and General Manager and addressed the meeting, the time being 7.44 pm.

15/199

RESOLVED on the motion of Councillors Anne Napoli and Alison Balind that Standing Orders be resumed, the time being 7.47 pm.

Councillors Dino Zappacosta and Christine Stead **MOVED** the following **MOTION** that:

- (a) Council encourages the La Festa Committee to reconsider its business model & return the event to more like a Community Festival.
- (b) Council investigate attracting high profile entertainment events and therefore significant visitors to the region in line with the Promotion, Advertising & Sponsorship of Events Policy, in conjunction with or in addition to the Griffith Easter Party program.

Councillor Alison Balind **MOVED** that:

The matter lay on the table pending further information being reported to Council.

15/200

RESOLVED on the motion of Councillor Alison Balind that the matter lay on the table pending further information being reported to Council.

CL07 ROAD NAMING REQUEST - LAMARI

15/201

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the name of Lamari be approved and reserved for future road naming purposes by the Lamari family.

CL08 NAMING OF ROADWAY – BAGTOWN CEMETERY

15/202

RESOLVED on the motion of Councillors Alison Balind and Christine Stead that the report be raised from the table.

15/203

RESOLVED on the motion of Councillors Alison Balind and Anne Napoli that having received no submissions from the public that Council approve the name Bagtown Cemetery Drive for the dedicated roadway and entrance to Bagtown Cemetery.

9 INFORMATION REPORTS

CL09 INVESTMENTS AT 31 MAY 2015

15/204

RESOLVED on the motion of Councillors Mike Neville and Christine Stead that the report be noted by Council.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 26 MAY 2015

15/205

RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that the recommendations as detailed in the Minutes of the Pioneer Park Museum Committee meeting held on 26 May 2015 be adopted.

Point 8.3 Bagtown Identification, this matter be referred to the Environment and Sustainability Committee for action.

MINUTES OF THE FESTIVAL OF GARDENS COMMITTEE MEETING HELD ON 11 JUNE 2015

15/206

RESOLVED on the motion of Councillors Patricia Cox and Dino Zappacosta that the recommendations as detailed in the Minutes of the Festival of Gardens Committee meeting held on 11 June 2015 be adopted.

MINUTES OF THE COMMUNITIES COMMITTEE MEETING HELD ON 16 JUNE 2015

15/207

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Communities Committee meeting held on 16 June 2015 be adopted with the following amendment.

Title of Clause 04 be amended to read “Youth” not “Your”.

Councillor Croce left the meeting, the time being 8.26 pm.

Councillor Croce returned to the meeting, the time being 8.28 pm.

MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING HELD ON 18 JUNE 2015

15/208

RESOLVED on the motion of Councillors Christine Stead and Alison Balind that the recommendations as detailed in the Minutes of the Tourism and Events Committee meeting held on 18 June 2015 be adopted with the exception Clause 01 - Draft Griffith City Council Marketing Plan 2015-2018.

Councillor Alison Balind **FORESHADOWED** a **NOTICE OF MOTION** for the next Ordinary Meeting of Council to be held on 28 July 2015 to review the 2016 Centenary Working Group and change the Working Group to a Committee.

Councillor Balind left the meeting, the time being 8.32 pm.

MINUTES OF THE ACCESS COMMITTEE MEETING HELD ON 23 JUNE 2015

15/209

RESOLVED on the motion of Councillors Mike Neville and Christine Stead that the recommendations as detailed in the Minutes of the Access Committee meeting held on 23 June 2015 be adopted.

Councillor Balind returned to the meeting, the time being 8.34 pm.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

SHRI GURU GRANTH SAHIB (SIKH HOLY BOOK) PROCESSION – TRAFFIC MANAGEMENT PLAN

This matter was dealt with as part of Mayoral Minute 01.

13 COUNCILLOR QUESTION TIME

Councillor Croce asked the following question.

“Regarding the Article in the Area News regarding “Deacon University coming”. Do we have any information on this that can be shared?”

Mr Southorn advised that the article referred to by Councillor Croce included a number of initiatives by Deakin University in piloting a program bringing Deakin University to a regional centre with a vision and plan of 'Growing our Own in Griffith' without the need to be on campus. The concept is to bring students, employers and educators into alignment to ensure people could get skills and use them within the region. Mr Southorn further advised that a plan has been published which he will distribute to Councillors for their information.

14 OUTSTANDING ACTION REPORT

Council Meeting Date – 14 April 2015 – Naming of Roadway – Bagtown Cemetery Drive – this matter was dealt with in Clause 08 of the agenda – remove from the Action Report.

15/210

RESOLVED on the motion of Councillors Paul Rossetto and Christine Stead that the Outstanding Action Report be noted.

At this point of the meeting Councillor Croce stated that he had been asked by members of the Sikh community to thank Council for their support in the consideration of the report regarding the Sikh Temple.

The Deputy Mayor acknowledged the members of the Sikh community and expressed his gratitude to staff and congratulated them for their hard work and tireless efforts in relation to the development and the execution of the Traffic Management Plan.

15 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the council, councillors, council staff or council property**

- (g) **advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) **information concerning the nature and location of a place or an item of Aboriginal significance on community land.**
- (i) **alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

15/211

RESOLVED on the motion of Councillors Mike Neville and Christine Stead that:

- (a) Council resolve into closed council to consider business identified, together with any late reports tabled at the meeting.
- (b) That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 239 BANNA AVENUE, GRIFFITH - EXPRESSIONS OF INTEREST TO LEASE THE PREMISES

Reason: Council Business 10A(2)(c)

Council closed its meeting at 8.38 pm . The public and media left the chamber.

REVERSION TO OPEN COUNCIL

15/212

RESOLVED on the motion of Councillors Christine Stead and Paul Rossetto that Open Council be resumed.

Open Council resumed at 8.45 pm.

Upon resuming open Council the Deputy Mayor reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

**CC01 239 BANNA AVENUE, GRIFFITH - EXPRESSIONS OF INTEREST TO LEASE
THE PREMISES**

15/213

RESOLVED on the motion of Councillors Mike Neville and Christine Stead that:

- (a) Council accept Submission 1 as described in this report, subject to agreement to terms and conditions of the lease.
- (b) The Mayor and General Manager be delegated authority to negotiate the lease terms and conditions with the proponents of Submission 1, with a rental in the range noted in this report. Should negotiations fail with the proponents of submission 1 Council be able to enter into negotiations with the proponents of submission 2.
- (c) Subject to (b), Council enter into a lease agreement with the proponents of Submission 1 (or Submission 2) for 239 Banna Avenue Griffith, setting out all terms and conditions as negotiated and for a term of 3 years.
- (d) Council authorise the Mayor and General Manager to execute the lease agreement on behalf of Council under the common seal.
- (e) A further report including costings be provided to Council for information following execution of the lease.

There being no further business the meeting terminated at 8.47 pm.

Confirmed:

CHAIRPERSON

CLAUSE **CL01**

TITLE **National Masters Road Championships 2016**

FROM **Greg Lawrence, Manager Tourism & Economic Development**

TRIM REF **15/38675**

SUMMARY

Griffith Cycle Club has hosted very successful State Masters Championships, in September 2014 and May 2015. Both these events saw over 400 riders per event and many spectators visit Griffith. Many riders and their entourage arrived several days prior and stayed after the event.

The Griffith Cycle Club has been asked to host the National Masters Road Championships in 2016.

RECOMMENDATION

- (a) Griffith City Council provide support on a 50:50 basis of the total cost but not exceeding \$15,000 to assist in the staging of the National Masters Road Championships in October 2016.**
- (b) Griffith City Council congratulates the Griffith Cycle Club on securing this prestigious opportunity and noting it is during the Centenary of Griffith celebrations.**
- (c) Griffith City Council provides non-financial Marketing support for this event as arranged via the Marketing & Promotions Officer.**

REPORT

Following on from the two successful State Championships, Cycling NSW has been awarded the National Masters Road Championships for the 2016 year and they have asked if the Griffith Cycle Club will consider hosting this prestigious event. The event will be held on the long weekend 1st-3rd October of 2016. This event does not clash with any other activities at this stage, with both the Festival of Gardens & Citrus Sculptures being hosted mid-October.

The hosting of this event would be the culmination of the long term plan of the Griffith Cycle Club to bring a quality cycling event to the city. The format for the event will match that of the NSW event and similarly held over three days. It would be proposed to use the same courses as for the NSW events as they have proven to be very popular from both the officials and competitors perspectives.

This will also be a very significant event as it falls during Griffith's Centenary Year and will add additional value and exposure to Griffith City and the Region.

Griffith is ideally placed geographically to engage with competitors from NSW, Victoria and South Australia. It would be expected that the event would be much larger than the NSW State Championships with greater than 500 competitors generating substantial revenue for the City.

The Griffith Cycle Club once again seeks Council's assistance in providing support on a 50:50 basis in the form of Traffic Management services and facilities for the event, to a maximum cost of \$15,000, with Griffith Cycle Club being required to pay 50% plus the additional costs in excess of the \$15,000 amount.

It is not anticipate the Griffith Cycle Club will be hosting the NSW Masters Road Championships again in the foreseeable future and the National event would be a one off as other States will be awarded the event in the following years. Support from Council for the 2016 event would be the pinnacle of what has been a very successful partnership in providing quality cycling events for the City of Griffith.

OPTIONS

Council could choose to accept or reject the recommendation.

POLICY IMPLICATIONS

The recommendation is in keeping with Council's Promotion, Advertising & Sponsorship Policy FS-CP-606.

FINANCIAL IMPLICATIONS

Support of up to \$15,000 can be made through the normal budget process.

LEGAL/STATUTORY IMPLICATIONS

An approved Traffic Management Plan is required.

ENVIRONMENTAL IMPLICATIONS

Nil

COMMUNITY IMPLICATIONS

Closing off of certain streets will require notification but this has been successfully orchestrated for previous cycle events.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan items:

C6 - To partner with organisations to facilitate the delivery of required services to the Griffith community

L7 – Promote celebrate and build on our cultural diversity cosmopolitan identity.

CONSULTATION

Senior Management Team

Traffic Management Committee

ATTACHMENTS

- | | |
|---|----|
| (a) National Masters Road Championships Letter of Support request | 20 |
|---|----|



5 May 2015

General Manager
Griffith City Council
PO Box 485
Griffith NSW 2680

Dear Sir,

**Re: National Masters Road Championships 2016
Request for In-Kind Support**

The Griffith Cycle Club is about to host the 2015 NSW Masters Road Championships in the city of Griffith at the end of May. An event of this standing would not be possible without the support being provided by Griffith City Council. Our governing body, Cycling NSW are aware and very impressed by the level of support provided by both the Council and the Griffith community for this major cycling event. This, along with the professionalism shown by the Griffith Cycle Club in hosting the 2014 event was the reason that the club was asked to be the host again this year.

Following from that Cycling NSW has been awarded the National Masters Road Championships for the 2016 year and they have asked if the Griffith Cycle Club will consider hosting this prestigious event. The event will be held on the long weekend in October of 2016.

To host this event would be the culmination of the long term plan of the Club to bring a quality cycling event to the city and it does not get much better than a National Masters Road Championships. The format for the event will match that of the NSW event and similarly held over three days. It would be proposed to use the same courses as for the NSW events as they have proven to be very popular from both the officials and competitors perspectives.

Griffith is ideally placed geographically to engage with competitors from both Victoria and South Australia. It would be expected that the event would be much larger than the NSW State Championships with greater than 500 competitors generating substantial revenue for the city of Griffith.

The Griffith Cycle Club once again seeks Council's assistance by providing in-kind support in the form of Traffic Management services for the event to the cost of \$15,000. The Griffith Cycle Club being required to pay the additional costs in excess of the \$15,000 amount. Given that 2016 is the Griffith Centenary year, an event of this stature would sit appropriately in the Griffith calendar of events.

The Griffith Cycle Club will not be hosting the NSW Masters Road Championships again anytime soon and the National event would be a one off as other States will be awarded the event in the following years. Support from Council for the 2016 event would bring to a close what has been a very successful partnership in providing a quality sporting event for the city of Griffith. Without the Council support it would be very difficult for the Club to consider taking on the hosting duties. If there is any further information that you require please advise.

Yours sincerely,

Peter Budd

Peter Budd
Griffith Cycle Club
Publicity Officer

CLAUSE **CL02**

TITLE **Dalton Park - General Rates and Fees for Clubs**

FROM **Dallas Bibby, Director Infrastructure and Operations**

TRIM REF **15/45822**

SUMMARY

Both the Griffith Jockey Club (GJC) and the Griffith Harness Racing Club (GHRC) have requested that Council reimburse an amount equal to the General Rates for each organisation and that no Special Event Fees be charged for the conduct of their respective race meetings.

RECOMMENDATION

- (a) Council make a contribution to the Griffith Jockey Club and the Griffith Harness Racing Club equal to the General Rates for each Club for 2015/16 and all subsequent years by including both clubs in the list of approved sporting body subsidy recipients.**
- (b) Council continue to levy the Special Event/Day Fees for the conduct of race meetings held by both the Griffith Jockey Club and the Griffith Harness Racing Club.**
- (c) Griffith Jockey Club and the Griffith Harness Racing Club have the rates waived for the 2015/16 General Rates, being \$1,147.54 and \$941.62 respectively and additionally, Griffith Harness Racing Club be reimbursed 2014/15 general rates of \$916.68.**
- (d) Council waive the Griffith Jockey Club rates for 2014/15 for the amount of \$1,117.68.**

REPORT

The Griffith Jockey Club (GJC) and the Griffith Harness Racing Club (GHRC) have both requested in writing for Council to contribute to each club an amount equal to the General Rates levied to each club for 2015/16 and that no Special Event Fees be charged for the conduct of their respective race meetings.

Council resolved at its Ordinary Meeting on 25th March 2014 to reimburse the clubs the General Rates and the Special Events/Day Fees for the years 2012/13 and 2013/14. The GJC did not pay general rates in 2014/15, whereas GHRC has paid its general rates for 2014/15.

It is recommended that the GJC and the GHRC be either reimbursed or have the rates waived for the 2015/16 General Rates, being \$1,147.54 and \$941.62 respectively and additionally, GHRC be reimbursed 2014/15 general rates of \$916.68.

It is also recommended that this arrangement continues for subsequent years to make an application unnecessary each year.

The Special Events/Day Fees (\$850 for 2015/16) is recommended to be retained as this fee covers costs that are incurred by Council which would not be normally required if an event wasn't being conducted i.e toilet products, power usage, additional work by staff etc.

OPTIONS

- (a) As per recommendation.
- (b) That the General Rates charges be retained for both the Griffith Jockey Club and the Griffith Harness Racing Club.
- (c) Council make a contribution to the Griffith Jockey Club and the Griffith Harness Racing Club equal to the General Rates for each Club for 2015/16 and all subsequent years. The Special Events/Day Fee for both the Griffith Jockey Club and the Griffith Harness Racing Club be waived for events held in 2015/16 and for subsequent years.

POLICY IMPLICATIONS

Future Revenue Policies will be required to reflect Council's resolution.

FINANCIAL IMPLICATIONS

- (a) Council will forgo a total of \$2,089.16 in General Rate Revenue if recommendations are adopted, increasing the current 2015/16 budget deficit for Dalton Park.
- (b) If Council waives the Special Events/Day Fees, the fees for the GJC (1 event @ \$850) and GHRC (2 events @ \$850) will not be collected as revenue.

If both rates and special events fees are waived this will have a negative impact on Council's financial result for the year.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

Not Applicable

CONSULTATION

Senior Management Team

ATTACHMENTS

(a)	Letter from Griffith Harness Racing Club	24
(b)	Letter from Griffith Jockey Club	25



16th July 2015

The General Manager
Griffith City Council
PO Box 485
GRIFFITH NSW 2680

Dear Sir

General Rates and Special Events/Day Charges

The Griffith Harness Racing Club, as negotiated last year, requests that for the 2015-2016 financial year that council make a contribution to Griffith Harness Racing Club that is equal to the general rates to be levied for the 2015-2016 and that no special event fee be charged for the conduct of two race meetings.

This request follows the resolution by Council for the previous year.

The GRHC is a not for profit organisation conducting the events for the people of Griffith to enjoy and promote the city.

GHRC is actively pursuing more dates per year and any charge for each event would be detrimental to the attempts to acquire more dates.

Yours faithfully

A handwritten signature in black ink, appearing to read "Denis Conroy", is written over a circular stamp or seal.

Denis Conroy
Secretary
Griffith Harness Racing Club



The General Manager
Griffith City Council
PO Box 485
Griffith NSW 2680

7th June 2015

Dear Sir,

General Rates and Special Events/Day Charges

The Griffith Jockey Club requests that for the 2015-2016 financial year that Council make a contribution to the Griffith Jockey Club that is equal to the general rates to be levied for 2015-16 and that no special event fee is charged for our race meeting on 12th September 2015.

This request is in keeping with the resolution by Council at its Meeting on 25th March 2014. The Griffith Jockey Club continues to be a not for profit organisation, whose sole purpose is to put on a public race day for the people of Griffith.

We look forward to Councils continued support.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Bernie Connolly', is written over a horizontal line.

Bernie Connolly
President – Griffith Jockey Club Inc.

Copy for the information of:
John Dal Broi
Mayor – Griffith City Council

CLAUSE **CL03**

TITLE **Local Government NSW Annual Conference 2015**

FROM **Brett Stonestreet, General Manager**

TRIM REF **15/44169**

SUMMARY

This report seeks Council authority to nominate delegate(s) to attend the 2015 Local Government NSW Conference to be held at Rosehill from Sunday 11 – Tuesday 13 October 2015.

RECOMMENDATION

- (a) The Mayor and General Manager (or their delegates) attend the 2015 Local Government NSW Conference at Rosehill.**
- (b) That expenses for attendance at the 2015 Local Government NSW Conference be paid in accordance with Council Policy.**
- (c) That any draft motions by Councillors for inclusion in the Conference business paper be submitted to the General Manager by 31 July 2015 and that these motions be reported to Council for consideration.**

REPORT

Local Government NSW represents the interests of its members, which include 152 general purpose councils, 12 special purpose councils and the NSW Aboriginal Land Council. A copy of the draft program (as at 2 May 2015) is attached to this report for Councillors information.

Motions will be included in the business paper for consideration at Conference where they:

- 1. Are consistent with the objects of the Association (see Rule 4 of the Association's rules);
- 2. Relate to Local Government in NSW and/or across Australia;
- 3. Concern or are likely to concern Local Government as a sector;
- 4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
- 5. Have a lawful purpose (a motion does not have lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
- 6. Are clearly worded and unambiguous in nature; and
- 7. Do not express preference for one or several members over one or several other members.

Further, for a motion to be included in the business paper for the Conference the submitting member needs to provide accompanying evidence of its support for the motion to be included. Such evidence may include an extract of the minutes of the meeting at which the member resolved to submit the motion for consideration by the Conference.

Motions for inclusion in the conference business paper must be submitted by 14 September 2015.

OPTIONS

- (a) That Council be represented at the Local Government NSW Annual Conference 2015 as per the recommendation.
- (b) That Council note the report and not be represented.

POLICY IMPLICATIONS

Councillors Payment of Expenses and Provision of Facilities Policy.

FINANCIAL IMPLICATIONS

Conference registration per delegate:

Early Bird Registration - \$899 TBA inc GST, closes 31 August 2015
Standard Registration - \$999
Plus accommodation and travel

LEGAL/STATUTORY IMPLICATIONS

Not applicable

ENVIRONMENTAL IMPLICATIONS

Not applicable

COMMUNITY IMPLICATIONS

Not applicable

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Local Government NSW Conference Draft Program (as at 15 June 2015) 28



Local Government NSW Annual Conference 2015

DRAFT PROGRAM Sunday 11 – Tuesday 13 October, 2015 (as of 15 June 2015)

Main conference venue is Rosehill Gardens Racecourse, Grand Pavilion, James Ruse Drive, Rosehill 2142

This program is correct at the time of printing; speakers and program details may have changed due to unforeseen circumstances.

Sunday 11 October

- 11.00am – 3.00pm Bump in sponsors to Grand Pavilion Level 1
- 3.00pm – 7.00pm Registration opens in the Grand Pavilion Level 1
- 4.30pm – 5.00pm Prebooked local Transfer buses
- 5.00pm – 7.00pm President's Opening Reception in the Grand Pavilion Level 1
- Welcome To Country, **Auntie Kerrie Kenton, Watte Wanne Knowledge holder of the Darug Nation**
 - Welcome from **Cr Scott Lloyd, Lord Mayor of Parramatta**
 - Opening from **Cr Keith Rhoades AFSM, President, LGNSW**
- 7.00pm Prebooked local transfer buses

Monday 12 October

Business Session Day 1 – chaired by Cr Keith Rhoades AFSM, Grand Pavilion Level 2

- 8.00am – 5.00pm Registration opens in Ground Floor in the Grand Pavilion Level 1
Distribution of voting materials and electronic handsets
- Trade Exhibition opens in Grand Pavilion Level 1.
- Prebooked local transfer buses
- 8.00am – 10.00am Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (voting for all positions at the one time)
- 9.15am – 9.45am Address from **The Hon Mike Baird MP, Premier of New South Wales**
- 9.45am – 10.00am Address from **Cr Keith Rhoades AFSM, President, LGNSW**
- 10.00am – 11.00am Opening and closing of the Federal Conference, Opening of the State Conference and start of the Business session, Adoption of Standing Orders. Demonstration of voting units and Consideration of Motions chaired by **Cr Keith Rhoades AFSM**
- 11.00am – 11.30am Morning tea in Trade Exhibition
Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (voting for all positions at the one time)
- 11.30am – 1.00pm Consideration of Conference business continued chaired by the President
- 1.00pm – 2.00pm Lunch in Trade Exhibition
- Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (voting for all positions at the one time)
- 2.00pm – 3.30pm Consideration of Conference Business continued, chaired by the President
- 3.30pm – 4.00pm Afternoon tea in Trade Exhibition

	Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (voting for all positions at the one time)
4.00pm – 5.30pm	Consideration of Conference Business continued, chaired by the President Collection of all electronic handsets and voting cards
5.30pm – 6.30pm	Delegate networking function in Trade Exhibition Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (voting for all positions at the one time)
6.30pm	Trade Exhibition Closes
5.30pm – 6.30pm	Prebooked local transfer buses Free night for all delegates

Tuesday 13 October

Business Session Day 2 – chaired by Cr Keith Rhoades AFSM, Grand Pavilion Level 2

7.30am – 8.40am	ALGWA Breakfast 'Lessons on Leadership' with Donna Rygate, Local Government NSW Chief Executive, in Grand Pavilion 2 adjacent to main auditorium
8.00am – 5.00pm	Registration opens in Grand Pavilion Level 1 Prebooked local transfer buses
8.15am – 5.30pm	Trade Exhibition opens in Grand Pavilion Level 1
8.45am – 8.50am	Introduction by Master of Ceremonies, Ellen Fanning
8.50am – 9.10am	Short Address from Hon Duncan Gay MLC , Minister for Roads, Maritime and Freight (invited)
9.10am – 10.45am	Ellen Fanning presents Reform Q and A Debate: Hon Paul Toole MP , Minister for Local Government (invited), Hon Peter Primrose MLC , Shadow Minister for Local Government, Dr Joe Drew , Research Fellow in Local Government, UNE Centre for Local Government, Professor Percy Allan AM , Principal, Percy Allan & Associates
10.45am – 11.15am	Morning tea in Trade Exhibition
11.15am – 11.45pm	Address: Hon Paul Toole MP , Minister for Local Government
11.45am – 12.00pm	Presentation of the AR Bluett Awards
12.00pm – 12.30pm	Address: Hon Peter Primrose MLC , Shadow Minister for Local Government
12.30pm – 1.00pm	Messages from Elite and Distinguished Sponsors
1.00pm – 2.00pm	Lunch
2.00pm – 3.15pm	Federation and Constitutional Issues with Professor Greg Craven , Vice-Chancellor Australian Catholic University (invited), Speaker to be confirmed specialising in Local Government's role in Federation, Aden Ridgeway , RECOGNISE Spokesperson
3.15pm – 3.30pm	Message from Association of Mining Related Councils Inc (invited)

3.30pm - 3.45pm	Address on Association Business from Cr Keith Rhoades AFSM, President, LGNSW
3.45pm – 4.00pm	Presentation of the Treasurer's Report
4.00pm – 5.00pm LGNSW	If required, Association Business chaired by Cr Keith Rhoades AFSM, President, LGNSW
4.30pm – 5.30pm	Afternoon tea and Delegate Networking Function in Trade Exhibition Prebooked local transfer buses Cloak room facilities for those not returning home to change for dinner
Conference Dinner	
7.00pm	Prebooked local transfer buses Arrival drinks on the outside terrace of the Exhibition Building
7.45pm	Delegates seated and entrée served
8.00pm	LGNSW President introduces Elite Sponsor, StateCover
8.10pm	LGNSW President and Elite Sponsor present the Outstanding Service Awards CEO announce incoming LGNSW Board
8.30pm	Main Course served
9.00pm	Entertainment and dancing
10.00pm	First prebooked local transfer buses
11.00pm	Function finishes, final transfer buses
Close of Conference.	

CLAUSE **CL04**

TITLE **National General Assembly Conference 2015**

FROM **Doug Curran, Councillor**

TRIM REF **15/45617**

SUMMARY

This report has been prepared for the information of Councillors in regards to the 2015 National General Assembly of Local Government held in Canberra between 14 – 17 June 2015 as attended by Deputy Mayor, Doug Curran and Director – Business, Cultural & Financial Services, Max Turner.

RECOMMENDATION

The report be noted by Council.

REPORT

This conference was held at the National Convention Centre in Canberra and was attended by in excess of 800 delegates from various local government authorities from around Australia. The theme of the conference was Closest to the Community: Local Government in the Federation.

The conference was well attended with a wide cross section of councils represented. The programme was a busy one with notable and keynote speakers being;

The Hon Warren Truss MP – The Deputy Prime Minister opened the conference and gave an overview of the Government's programs since coming to office. Mr Truss reiterated the Government's support for local government but with greater shared responsibility. Emphasised that State/Local Government should be encouraged and given more responsibility for raising revenue.

Minister Truss spoke of the Government's commitment to further developing Northern Australia.

Other issues noted. Melbourne/Brisbane rail line route set and is destined to be through Albury-Wodonga with most logistical issues being in Queensland. Will take 10 years to build and will attempt to utilise existing infrastructure as much as possible.

Dr John Hewson – The former leader of the Opposition was scheduled to speak however at late notice he cancelled due to illness.

The Hon Bill Shorten MP – The leader of the Opposition spoke to the Assembly for over 30 minutes. Mr Shorten spoke on three key themes: 1. Infrastructure 2. Domestic/Family Violence and 3. Women in Politics.

As expected, Mr Shorten spoke of support and engagement with local government if the Opposition were elected to govern at the next election.

The Hon Dr John Bannon AO (former Premier of South Australia) – Dr Bannon gave a presentation on the history of Federation in Australia which was both informative and entertaining and gave an insight into Federal/State relations in particular.

Dr Bannon spoke of the 2 major review functions of which he is a part of, these being the Green and White papers on Federal/State responsibilities and the White paper on taxation and revenue that needs to go hand in hand with funding these responsibilities for the services provided by the applicable level of government

The Hon Greg Hunt MP (Minister for the Environment) – The Minister spoke on a number of issues;

- Hydrogen Vehicle technology – an example of a Hyundai i35 was at the conference. This is a hydrogen gas powered vehicle with zero emissions, 600klm fuel tank range, top speed of 160kmh. Not commercially available in Australia but will be coming in the future. Needs infrastructure ie refuelling stations. Government keen to be a partner and assist in advancing the technology and infrastructure required for these vehicles to become a mainstream option for consumers.
- Murray Darling Basin Plan was mentioned. Re-affirmed the 1,500GL buy back limit with infrastructure upgrades to provide the balance of water savings.
- Land preservation. Green Army funding of \$750M and the continuation of Green Army initiatives.

Rosie Batty (Australian of the Year 2015) – Gave a presentation on her experience and fight against domestic violence. Along with former Victorian Police Chief, Ken Lay, Ms Batty is a founding member of an advisory panel formed to prevent violence against women.

There were several other interesting and informative sessions and presentations attended by the GCC representatives and these are listed as follows;

1. Facilitated discussion – Is local government a real partner?

Cassandra Goldie – Australian Council of Social Services (ACOSS)

Frank Panucci – The Australia Council for the Arts

Peter Cosier – The Wentworth Group of Concerned Scientists

2. Financial & Asset Management – Your Council, Your Challenges

Mayor Lawrence Yule LGNZ

Jeff Roorda – JRA & Associates

Paul Reid – Pittwater Council, NSW

3. White Paper on Taxation – John Comrie (Deloitte)

4. Being there for Communities

Clr Glenn Docherty – Mayor of the City of Playford SA

Clr Will Attwood – Mayor of Etheridge Shire QLD

Clr Bo Li – City of Darebin VIC

In addition to the various presentations and facilitated discussions there was a debate and passing on approx 80 motions by the Assembly.

We attended the official dinner at Parliament House on Tuesday evening.

Overall, the conference was well structured and organised and the range of topics and speakers was of value to delegates. Attending the conference also gave attendees a great opportunity to network with other council's representatives and see some of the particular issues that they are facing and how these can be dealt with.

OPTIONS

(a) As per recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The cost (excluding GST) to attend the conference for two delegates from Griffith City Council is broken down as follows;

- Conference registration fees (for 2)	\$1,870.90 (includes official dinner costs)
- Accommodation (3 nights each)	\$1,257.76
- Meals (for 2)	\$ 233.64
- Parking	\$ 36.36
Total	\$3,398.66

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) NGA 2015 Program

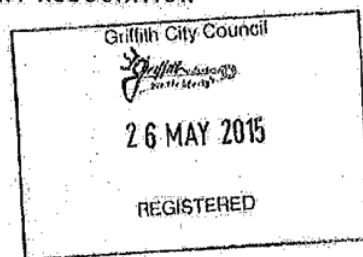
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AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

20 May 2015

Cr John Dal Broi
Griffith City Council
PO Box 485
GRIFFITH NSW 2680



Dear Mayor Dal Broi

In just under a month, local government representatives from across the country will be gathering in Canberra for the **2015 National General Assembly of Local Government (NGA)**. Each year, the NGA focuses on a theme of key national importance and in 2015 the theme is **Closest to the Community: Local Government in the Federation**. This will focus on how we fit in the Federation and how we best guide and influence the current Federal Government White Paper processes on Federation and taxation.

The NGA is your opportunity to share views, knowledge and experience to help develop national policy on a broad range of issues. Enclosed is the updated program, which has been developed with delegate participation at its core. Keynote speakers such as Dr John Hewson, the Hon Dr John Bannon AO and 2015 Australian of the Year Rosie Batty will present commentary on issues of the day, as well as highlight future challenges for the sector. Concurrent and panel sessions will address a number of local government's key responsibilities and we will hear from experts in their fields as well as local government innovators. There will also be a substantial number of motions for debate, which speak to the breadth of issues that councils must manage and it is important that those voting represent the full range of views in the Australian community.

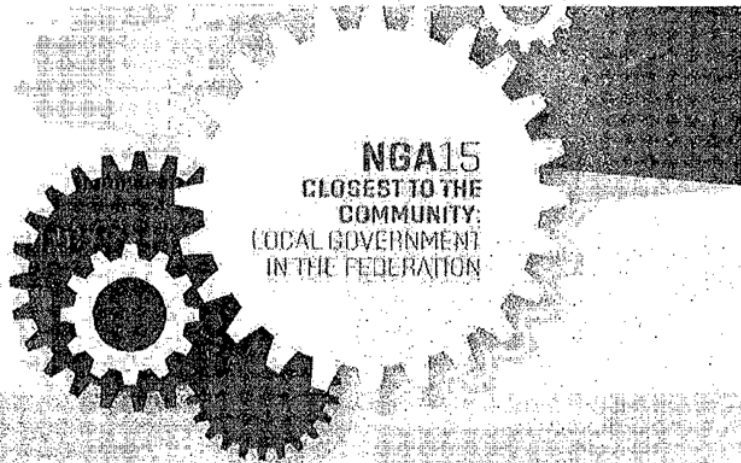
On Sunday 14 June 2015, the Regional Cooperation and Development Forum will be the first event of the NGA and the Forum focuses squarely on the needs and aspirations of regional Australia. It features the release of the 2015-16 State of the Regions report as well as a targeted session aimed at improving the prospects of grant applications. The Forum's keynote address will seek to dispel the myths relating to regional development and regional Australia. An updated program for the Regional Forum is also enclosed.

For more information on the Regional Forum, the NGA, the program and associated events, please consult the ALGA website at www.alga.asn.au. It's not too late to get involved and have your voices heard.



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

14-17 JUNE 2015
CANBERRA
REGISTER ONLINE
WWW.ALGA.ASN.AU



NGA15 PROGRAM

SUNDAY 14 JUNE 2015

5:00-7:00pm WELCOME RECEPTION
ALGA President Mayor Troy Pickard and
Chief Minister of the ACT Andrew Barr MLA

MONDAY 15 JUNE 2015

9:00am OPENING CEREMONY
9:15am Prime Minister, the Hon Tony Abbott MP (Invited)
9:45am President's Welcome
10:00am KEYNOTE SPEAKER
Dr John Howson, former Leader
of the Opposition
10:30am MORNING TEA
11:00am The Rt Hon Lord Mayor of Adelaide,
Marlin Haese
11:15am FACILITATED DISCUSSION
Is local government a real partner?
• Frank Panucci The Australia Council
for the Arts
• Peter Cosler The Wentworth Group
of Concerned Scientists
• Cassandra Goldie CEO Australian
Council of Social Services (ACOSS)
12:30pm LUNCH
1:30pm President of Local Government NZ,
Mayor Lawrence Yule
1:45pm CONCURRENT SESSIONS
Your Council, Your Challenges
• Building Liveable Cities
• Financial and Asset Management
• Innovation and Community Engagement
3:30pm AFTERNOON TEA
4:00pm Debate on motions
5:00pm CLOSE DAY 1
7:00pm Buffet Dinner, National Convention Centre

TUESDAY 16 JUNE 2015

9:00am Debate on motions
10:00am Leader of the Opposition,
the Hon Bill Shorten MP (Invited)
10:30am MORNING TEA
11:00am Debate on motions
12:00pm Leader of the Australian Greens,
Senator Richard Di Natale (Invited)
12:30pm LUNCH
1:30pm MAYOR'S PANEL
Being there for Communities
3:00pm Afternoon Tea
3:30pm KEYNOTE SPEAKER
The Hon Dr John Bannon AO, former
Premier of South Australia
4:00pm Debate on Motions
5:00pm CLOSE DAY 2
7:00pm Official Dinner, Parliament House

WEDNESDAY 17 JUNE 2015

9:00am Minister for the Environment,
the Hon Greg Hunt MP (Invited)
9:30am National Environment Agenda
• National Climate Change Adaptation
Research Facilities (NCCARE)
• National Climate Projections
• Emissions Reduction Fund
10:30am Deputy Prime Minister and Minister for
Infrastructure and Regional Development,
the Hon Warren Truss MP
11:00am MORNING TEA
11:30am Debate on motions
12:00pm KEYNOTE SPEAKER
Rosie Batty, 2015 Australian of the Year
12:30pm President's Closing remarks
12:45pm CLOSE

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
TUESDAY, 9 JUNE 2015 COMMENCING AT 12:30 PM**

PRESENT

Councillor Doug Curran (Chair), Councillor Leon Thorpe (alternate), Inspector John Wadsworth (NSW Police), Michael Rowan, Superintendent (NSW Police), David Nolan (NSW Ambulance), Andrew Cozens, Superintendent (NSW Fire & Rescue), Matthew Ross (RFS), Steve Mortlock (SES), Andrew Ticehurst (NSW Fire & Rescue), Jon Gregory (SES), Ron Kocaj (Agriculture & Animal Services), Danielle McKay (Agriculture & Animal Services), Scott Fullerton (REMO)

Quorum = 6

STAFF

Director Infrastructure and Operations, Dallas Bibby (LEMO); Airport Coordinator, Bob Campbell; Renae Foggiano (EHO); Minute Secretary, Anne Roser

Prior to commencement of the meeting, Council's Director Utilities, Mr Graham Gordon gave a presentation on the Draft Griffith Main Drain J and Mirrool Creek Floodplain Risk Management Study and Plan which is currently on public exhibition. Mr Gordon advised that this document would need to be considered in the Local Emergency Management Plan.

1 APOLOGIES

RECOMMENDED on the motion of Andrew Cozens and John Wadsworth that apologies be received from Councillor Anne Napoli, Councillor John Dal Broi, John Murphy, Meredith Whittaker, Stuart Larkin, Darren Walleth, Kevin Roth. David Nolan left the meeting at 12.45pm.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Andrew Cozens and Steve Mortlock that the minutes of the previous meeting held on 10 February 2015, having first been circulated amongst members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Nil

5 ITEMS OF BUSINESS

CL01 – REMO REPORT

Scott Fullerton (REMO) provided an overview of his Riverina Murray REMO Report (Attached).

RECOMMENDED on the MOTION of Andrew Cozens and Steve Mortlock that the report be accepted.

CL02 – LEOCON REPORT

Nil to report.

CL03 – EMERGENCY SERVICES REPORT

- Steve Mortlock (SES) provided an overview of his report (Attached).
- Andrew Cozens (NSW Fire & Rescue) advised their station officer had retired. To be appointed shortly. Attended a number of house fires. Further training to be carried out with SES.
- Matthew Ross (RFS) provided an overview of his report (Attached).
- Ron Kocaj (Agriculture & Animal Services) advised working on Draft Emergency Report. Some minor anthrax issues with cattle.
- Debbie Charles (Health) advised Ebola Centre that was set up has now been stood down.

CL04 – LEMO REPORT

Dallas Bibby (LEMO) advised that Scott Fullerton (REMO) would be invited to attend a Council Workshop to bring Councillors up to speed on Local Emergency Management.

CL05 – GRIFFITH AIRPORT OPERATIONS AND SAFETY MANAGEMENT SYSTEM

Bob Campbell (Airport Coordinator) advised that the drainage system had been completed north of the Runway. Still an issue on south side of Runway, currently awaiting funding.

6 GENERAL BUSINESS

6.1 SES

Steve Mortlock (SES) advised completion of New Start training. Further funding has been applied for.

6.2 PUBLIC HEALTH IN EMERGENCIES

Scott Fullerton (REMO) advised letter had been sent to agencies regarding Council's responsibilities to provide a public health response. (Letter received and Council's response attached.)

7 NEXT MEETING

The next meeting of the Local Emergency Management Committee Meeting to be held on Tuesday, 13 October 2015 at the Rural Fire Services.

There being no further business the meeting terminated at 1.17pm.

ATTACHMENTS**(a) REMO Report**
**Riverina Murray
Emergency Management Region**

Deniliquin Office (Riverina Murray West) - Region EMO - Scott Fullerton

Wagga Office (Riverina Murray East) - Region EMO - Owen Plowman

Riverina Murray REMO Report to the region's LEMCs – June 2015.
General Information**EM Planning**

1. REMOs are now assisting with the implementation process for the transition to the new Local EM Plan across our Emergency Management Region. All LEMCs have been briefed and work has commenced on parts 1 and 2 of the EM Plans. It is envisaged that the transition to the new Local EM Plan for all LEMCs will be completed by the end of 2016.
2. EMOS – is a robust electronic information management system for use in EOCs (for all hazards) utilises the NSW RFS ICON electronic information platform. The system has been rolled out and LEOCONS and LEMOs will eventually have access to the program. EMOS is now able to be used should EOC activation occur. More info on EMOS will follow in coming months.

Training & Capability

3. Scheduled Dates for coming Riverina Murray EM Training activities:

Training Course	Activity Number	Location	Dates	Course Administrator
Evac Management	1415/214	Griffith	24-25/6/15	REMO Scott Fullerton
Intro to EM	1516/201	Wagga Wagga	12/08/2015	REMO Scott Fullerton
EOC Concepts	1516/202	Wagga Wagga	13/08/2015	REMO Scott Fullerton
Intro to EM	1516/203	Griffith	19/08/2015	REMO Scott Fullerton
EOC Concepts	1516/204	Griffith	20/08/2015	REMO Scott Fullerton
Intro to EM	1516/205	Albury	16/09/2015	REMO Scott Fullerton
EOC Concepts	1516/206	Albury	17/09/2015	REMO Scott Fullerton
Evac Management	1516/211	Wagga Wagga	21-22/10/2015	REMO Scott Fullerton
EOC Concepts	1516/207	Tumbarumba	28/10/2015	REMO Scott Fullerton
Intro to EM	1516/208	Tumbarumba	29/10/2015	REMO Scott Fullerton
EOC Concepts	1516/209	Deniliquin	02/03/2016	REMO Scott Fullerton
Intro to EM	1516/210	Deniliquin	03/03/2016	REMO Scott Fullerton

Note: the MPES Emergency Management Overview Course is now available online at: www.emergency.nsw.gov.au

Exercises

4. A number of EOC exercises are scheduled for the next round LEMC meetings.
5. LEMO/LEOCON Exercise "Broken Grid" was conducted in Griffith in late May, the MPES funded activity was well attended, with key elements focussing on community impact and emergency management considerations of the infrastructure failure scenario. Outputs from the exercise sessions will provide valuable data for the Consequence Management Guides as LEMCs work through the transition from Displan to the new EM Plan across our region.

Operations:

6. Riverina Murray REMOs have been involved in a couple of Police Search Operations recently. (Nil EOC activations since last reporting period).

Coming Activities

7. The Next Meeting of the Riverina Murray Regional Emergency Management Committee (REMC) will take place in Albury in Wednesday 29th July 2015.

8. Riverina Murray Regional Meetings

Riverina Murray RRC (09:30) & REMC (11:00)	29/07/2015	Albury EOC
Riverina Murray RRC (09:30) & REMC (11:00)	25/11/2015	Wagga Wagga EOC
Riverina Murray RRC (09:30) & REMC (11:00)	23/03/2016	Griffith EOC

**Regional Emergency Management Officer Contact Details**

Scott Fullerton

Riverina Murray Emergency Management Officer (West)

Mobile: 0429 819 745

Or E-mail at: full1sco@police.nsw.gov.au

Owen Plowman

Riverina Murray Emergency Management Officer (East)

Mobile: 0429 154 619

Or E-mail at: plow1owe@police.nsw.gov.au

(b) SES Report

Type	Outstanding	Completed	Total Jobs
Storm Job	5	117	122
Total Storm	5	117	122
Support Job	0	3	3
Total Support	0	3	3
General Land Rescue	0	5	5
Road Crash Rescue	0	7	7
Total Rescue	0	12	12
Grand Total	5	132	137

(c) RFS Report

LEMC Report, June 2015

NSW Rural Fire Service - MIA District

Bushfire Risk Management Plan

A new Bush Fire Risk Management plan is being prepared for the MIA District. This will replace the multiple plans that are currently in place. Treatment strategies will be reviewed that are in the current plans before being added to the new draft plan. Once finalised the draft plan will go on public exhibition.

District Exercise Goolgowi 22nd & 23rd August

The RFS will be holding a district exercise at Goolgowi on the 22nd & 23rd August for all volunteer brigades in the MIA District. The exercise will comprise of 8 scenarios and will give participants the opportunity to learn and practice skills and techniques.

Digital Radio Network

The Hay and Carrathool areas will be switching over to digital radio in June, completing the change over for the MIA District. In the areas already on digital we've experienced better range and clearer communications on digital.

Incidents 1/3/15 - 12/5/15

DISTRICT	Fire	MVA	Other	Total
Carrathool	4	3	1	8
Griffith	30	5	12	47
Hay	5	2	1	8
Leeton	21	1	1	23
Murrumbidgee	9	0	4	13
Narrandera	11	1	2	14
TOTAL	80	12	21	113

(d) Letter from NSW Health



27 April 2015

The General Manager
Local Councils
Murrumbidgee & Southern NSW
Local Health Districts

Dear Sir / Madam

SUBJECT: PUBLIC HEALTH IN EMERGENCIES

Local Authorities have a responsibility in an emergency to provide a public health response under the provisions of the State Emergency & Rescue Management Act 1989 and its subordinate plans.

The New South Wales Health Services Functional Area Supporting Plan (NSW HEALTHPLAN) has been re-released, it can be found at
http://www0.health.nsw.gov.au/policies/pd/2014/pdf/PD2014_012.pdf

The role for Local Government is found in Healthplan Annex 7 – Supporting Organisations - Local Governments

It specifies:-

- 1) Local governments have a close working relationship with local public health services in the management of public health and environmental issues. These issues include environmental health issues such as food safety and the control of Legionella, and the management of public health infrastructure such as drinking water supplies, sewerage, sanitation and waste management.
- 2) Cooperation and resource sharing between local government and public health services for the management of emergencies is arranged at LHD level, or coordinated through the Local or District EMPLAN.

To facilitate local government's ongoing involvement in emergency management, specifically in public health, NSW Health - Public Health (Murrumbidgee & Southern NSW Local Health Districts) asks Local Councils:

- To appoint one of Council's public health staff as the local authority public health coordinator; and
- This local authority public health coordinator would be the Public Health representative on the Local Emergency Management Committee (LEMC).

As part of the partnership, the PHU will;

- Conduct / assist with the conduct of EM training;
- Conduct / assist with the conduct of an EM exercise if public health is involved; and,
- Assist with Public Health EM issues as they arise at a local level.

Public Health Unit
Murrumbidgee and Southern Local Health Districts
PO Box 201 Wagga Wagga NSW 2650
Tel 02 69339120 Fax 02 69339129



A response from Council / its Local Emergency Management Committee, by 29 May 2015 would be appreciated.

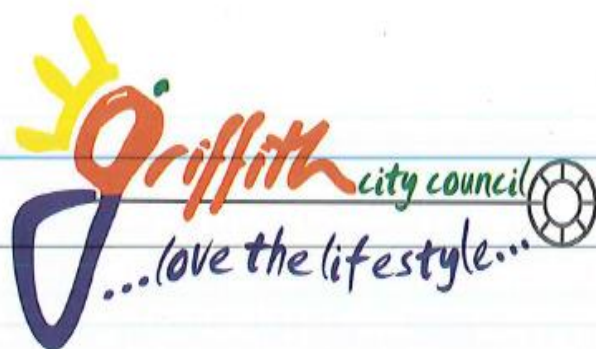
If you require any further information on this matter please contact Tony Burns on telephone 69339120 or 0428693374.

Yours sincerely

A handwritten signature in black ink, appearing to be "Tracey Oakman".

Tracey Oakman
Director Public Health Unit &
Public Health Controller, Murrumbidgee & Southern NSW
Local Health Districts

(e) Council's Response to NSW Health



8th May 2015

Ms Tracey Oakman
Director Public Health Unit & Public Health Controller
Murrumbidgee & Southern NSW Local Health Districts
PO Box 201
WAGGA WAGGA NSW 2650

Dear Tracey,

**RE: PUBLIC HEALTH IN EMERGENCIES
NOMINATION OF LOCAL AUTHORITY PUBLIC HEALTH COORDINATOR**

Thank you for your letter dated 27th April 2015 requesting Griffith City Council's ongoing involvement in emergency management, specifically in public health, and in addition, the nomination of one of Griffith City Council public health staff as the local authority public health coordinator, should a public health emergency arise in the Griffith City Council LGA.

In response your request for nomination of one of Griffith City Council's public health staff as the local authority public health coordinator, and as such Griffith City Council Public Health representative on the Local Emergency Management Committee I now nominate the following individual:

<u>Name:</u>	Fiona de Wit
<u>Organisation:</u>	Griffith City Council
<u>Position:</u>	Environment, Health and Sustainability Coordinator
<u>Address:</u>	1 Benerembah Street, Griffith NSW 2680
<u>Phone:</u>	(02) 6962 8100 / (02) 6962 818 (Direct.)
<u>Mobile:</u>	0437 948 826

If you require any further detail in relation to this nomination for Griffith City Council's representation in public health emergencies please do not hesitate to contact Fiona de Wit on (02) 6962 8100.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Brett Stonestreet', is located below the 'Yours sincerely' text.

Brett Stonestreet
General Manager
Griffith City council

**GRIFFITH COMMUNITY PRIVATE HOSPITAL COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 23 JUNE 2015 COMMENCING AT 6:00 PM**

PRESENT

Councillor John Dal Broi (Chair), Councillor Anne Napoli, Councillor Mike Neville

Quorum = 2

STAFF

General Manager, Brett Stonestreet; Director Sustainable Development, Neil Southorn; Director Business, Cultural & Financial Services, Max Turner; Manager Executive Services, Shireen Donaldson (Minute Secretary)

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillors Mike Neville and Anne Napoli that the minutes of the previous meeting held on 26 May 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Max Turner advised signage for the hospital project has been finalised and erected onsite.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli

CL01 St Vincent's Private Community Hospital Update Report

Reason – A member of Councillor Napoli's family is one of the Directors of a company that has been awarded a sub-contract of this project.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared

5 ITEMS OF BUSINESS

CL01 ST VINCENT'S PRIVATE COMMUNITY HOSPITAL UPDATE REPORT

RECOMMENDED on the motion of Councillors Mike Neville and John Dal Broi that the Committee note the information provided in this report.

Max Turner provided an update on the construction project. Asbestos rubble which has been identified onsite is being managed accordingly with compliance to relevant legislation

6 GENERAL BUSINESS

Councillor Neville raised the issue of a number of trailers which are parked along Animoo Avenue which could be blocking line of sight during construction works. Compliance staff to investigate.

6.1 Reduction of Speed Limit

RECOMMENDED on the motion of Councillors Mike Neville and Anne Napoli that the Traffic Committee investigate the possibility of introducing a reduced speed limit around the construction site of the hospital for the duration of the project as an issue of safety.

7 NEXT MEETING

The next meeting of the Griffith Community Private Hospital Committee is to be held on Tuesday, 28 July 2015 at 6:00 pm

There being no further business the meeting terminated at 6.40pm.

Confirmed:

CHAIRPERSON

**GENERAL FACILITIES COMMITTEE
HELD AT THE SENIOR CITIZENS CENTRE, 47 CANAL STREET, GRIFFITH
ON TUESDAY, 7 JULY 2015 COMMENCING AT 4:00 PM**

PRESENT

Councillor Doug Curran (Chair), Councillor Bill Lancaster, Councillor Mike Neville, Patricia Cox (Councillor - Alternate), Gavin Brady (Stakeholder), Greg Collier (Stakeholder), Marilyn Hams (Stakeholder), Wilfred (Ginge) Davies (Community Rep), Judy Kroek (Stakeholder), Wayne Spencer (Stakeholder)

Quorum = 7

STAFF

Director Infrastructure & Operations, Dallas Bibby; Director Utilities, Graham Gordon; Parks & Gardens Manager, Peter Craig; Cemetery Team Leader, Tony Box; Groundsman Dalton Park, Warren Hodge and Governance Coordinator & Minute Secretary, Wendy Krzus.

1 APOLOGIES

RECOMMENDED on the motion of Ginge Davies and Greg Collier that apologies be received from Ronald Anson (Community Rep), Denis Conroy (Stakeholder), Daniel Purchase (Community Rep), Manager Executive Services, Shireen Donaldson and Team Leader Saleyards, Les Warren.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Judy Kroek and Wayne Spencer that the minutes of the previous meeting held on 5 May 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Nil

5 ITEMS OF BUSINESS

CL01 GRIFFITH LIVESTOCK MARKETING CENTRE

Mr Gordon provided an update on the status of the Griffith Livestock Marketing Centre with the following information noted:

- Sheep sale numbers and prices are currently at a good level.
- No recent cattle sales.
- Projects to be undertaken during the 2015/16 period include, concreting yard and pavement areas (\$32,000) and a further shelter to be constructed (\$11,800). The shelter project to be expedited so that it is in place before the hot summer months.
- Effluent reuse project – is progressing with the Office of Water giving verbal approval for the project, works to commence soon.

RECOMMENDED on the motion of Councillor Bill Lancaster and Ginge Davies that the information be received.

Mr Brady entered the meeting, the time being 4.05 pm.

CL02 GRIFFITH POUND UPDATE

The Chair advised the following:

- A meeting of the Griffith City Pound Working Group will be held next week to finalise plans.
- Final design will be submitted to the General Facilities Committee and to Council for final approval.
- \$500,000 has been set aside in the 2015/16 budget for the project.
- A number of Pounds have been inspected – eg Cootamundra, Wagga, Orange.
- Mr Collier enquired as to what is planned for the existing Pound. The Chair advised that to date no decision has been made and that perhaps in the short term it could cater for any overflow.
- The Chair encouraged members to start thinking about a suitable name for the facility.

Mr Gordon left the meeting, the time being 4.08 pm.

Councillor Cox entered the meeting, the time being 4.08 pm.

- Mrs Hams enquired if the animal shutes at the new Pound would be different sizes to cater for small and large animals.

Mr Gordon returned to the meeting, the time being 4.09 pm.

RECOMMENDED on the motion of Ginge Davies and Councillor Bill Lancaster that the Committee note the report.

CL03 SENIOR CITIZENS CENTRE UPDATE

Mrs Krzus provided an update on the status of the Senior Citizens Centre storeroom development with the following information noted:

- Development Application for the project has been approved by Council. Construction Certificate application is to be submitted for approval. Plans are currently with structural engineer.
- Trees have been removed/lopped in readiness for the commencement of works. Tree lopping service donated by Barry Pickens.
- Mr Anson has approached a number of tradespersons seeking their support and assistance with the development. This has proven to be successful with a number of tradespersons committing to the project.

RECOMMENDED on the motion of Ginge Davies and Councillor Bill Lancaster that the Committee note the report.

CL04 DALTON PARK UPDATE

- Mr Craig advised that road works at Dalton Park have been delayed until this financial year.
- Of greater priority is the need for building maintenance.

Mr Hodge entered the meeting, the time being 4.13 pm.

- Mr Hodge provided an update on the program for repairs and maintenance to be carried out at Dalton Park, being repairs and painting of the photo finish box, front wall of the kiosk to be repaired, guttering to be replaced and painted, large fascia on Steward's building to be painted.
- The Chair enquired if the road was in a reasonable condition and if so if works could be held off until closer to the Clubs' main events. Mr Craig advised that the road was in reasonable condition and that works could be held off until closer to the Jockey Club and Harness Racing Club's major events.
- Mr Craig advised that each allotment at Dalton Park has been signed which helps to identify each lot.
- In addition signage depicting horses has been erected, reminding people to slow down.
- Mr Craig further advised that there is a need to undertake road works at the back of the stable area.

RECOMMENDED on the motion of Judy Kroek and Councillor Bill Lancaster that the information be received.

CL05 GRIFFITH CEMETERIES UPDATE

- Mr Craig advised that the gates at the Yenda Cemetery have been installed.
- Louie Forner and George Santalucia are to complete brickwork either side of the gates and that once completed photos will be taken and tabled at a future Committee meeting.

Councillor Mike Neville entered the meeting, the time being 4.18 pm.

- Mr Craig provided an outline of planned works for the Yenda and Griffith Cemeteries for the 2015/2016 financial year.
- Mr Collier advised that the entrance to the Yenda Cemetery was somewhat 'spongy' due mostly to the wet weather and enquired if this could be looked at.
-

RECOMMENDED on the motion of Greg Collier and Councillor Bill Lancaster that the information be received.

6 OUTSTANDING ACTION REPORT

Meeting of 06.08.13 – CL06 – Senior Citizens Centre Update – Ongoing project – DA approved, Construction Certificate to be submitted to Council for assessment – item to remain on the report.

Meeting of 11.11.15 & 13.01.15 – CL06 – Dalton Park – drainage – meeting held– remove item from action report.

Meeting of 13.01.15 – CL06 – Dalton Park – Hire of Facilities – Recommendation to be put into effect (bond and key deposit increase) to be added to 2015/16 revenue policy – action completed – remove item from action report.

Meeting of 13.01.15 – CL09 – Griffith Council Pound – Revised plans to be brought to a General Facilities Committee – item to remain on the report.

Meeting of 05.05.15 – CL07 – General Business – Plan of Dalton Park – Mr Gordon to provide Mr Conroy with a plan of Dalton Park – Mr Gordon has passed on plan to Mr Conroy – item to be removed from action report.

RECOMMENDED on the motion of Greg Collier and Ginge Davies that the Outstanding Action Report be noted.

7 GENERAL BUSINESS

7.1 Request from the Griffith Jockey Club – Re: General Rates & Special Event Fee

Mr Bibby advised that Council has received correspondence from the Griffith Jockey Club requesting that for the 2015/16 financial year Council make a contribution towards their rates and that no special event fee be charged for their race meeting to be held in September.

Mr Bibby further advised that a similar request would be forthcoming from the Harness Racing Club and that both matters would be presented to Council for consideration.

7.2 Entrance to the Griffith Cemetery

Mr Collier enquired if Council could consider a gateway entrance to the Griffith Cemetery, similar to what Wagga has as this would enlighten people as to where the entrance of the Cemetery is and at the same time enhance the cemetery.

7.3 Cemetery Reservations

Mr Collier sought clarification on fees and charges when reserving a cemetery plot.

Mr Collier stated that this had been discussed previously and that he understood that the fee includes the charge for a 1st burial only and that the fee for a re-open is to be paid at the time of the second interment and not when reserving a plot. Mr Collier asked if the process for determining the reservation fee could be recorded somewhere so that it is clear what is to be charged.

8 NEXT MEETING

The next meeting of the General Facilities Committee is to be held on Tuesday, 8 September 2015 at 4:00 pm in the Council Chambers.

Mr Bibby advised that he will be an apology for the next meeting.

There being no further business the meeting terminated at 4.30 pm

Confirmed:

CHAIRPERSON

**TRANSPORT COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
MONDAY, 13 JULY 2015 COMMENCING AT 5:30 PM**

PRESENT

Councillor Simon Croce (Chair), Councillor Doug Curran, Councillor Anne Napoli, Ray Ellis (Stakeholder), James Jackson (Stakeholder).

Quorum = 4

STAFF

Director Infrastructure & Operations, Dallas Bibby, Engineering Designs & Approvals Manager, Joe Rizzo, Traffic Engineer, Mathew Vitucci, Road Safety Officer, Greg Balind, Airport Coordinator, Bob Campbell and Minute Secretary, Leanne Austin

1 APOLOGIES

Apologies were received from Councillor Christine Stead and Christine Tomlinson.

Absent: Gerry Wilcox.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of James Jackson and Councillor Doug Curran that the minutes of the previous meeting held on 1 June 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Intermodal Terminal Widgelli

Mr Rizzo advised the Committee that Council's Mayor/GM's Personal Assistant had emailed Councillors to meet the objectors of Development Application for the Intermodal Terminal at Widgelli to discuss the development at the request of the objectors. To date one Councillor has responded to the request. The objectors have again requested Councillors to meet with them onsite to discuss the development; this request will again be forwarded onto Councillors.

3.2 Traffic Incident – Murrumbidgee Avenue/Beaumont Road Intersection – Road Safety Assessment

Councillor Napoli enquired if Mr Bibby had received a response from the RMS in relation to safety issues at the intersection. Mr Bibby advised no response has been received as yet. Councillor Napoli enquired if there is any available funding such as Roads to Recovery that could be utilised to improve the intersection. Mr Bibby advised Roads to Recovery funding

would be presented to Councillors at a future workshop for consideration.

Mr Vitucci advised that the report presented at the previous meeting outlined an assessment of the intersection in which the intersection met safety requirements. No recommendations were forthcoming. Councillor Napoli enquired if Council could look at reducing the speed limits to the approach of the intersection. Mr Rizzo advised this would be tabled at the Traffic Committee meeting to be held 14 July 2015.

4 DECLARATIONS OF INTEREST

Nil.

5 ITEMS OF BUSINESS

CL01 MAINTENANCE AND INSPECTION OF FAIREY FIREFLY

The Committee considered a report on the inspection of the Fairey Firefly aircraft mounted on the pole at the intersection of Jondaryan Avenue and Banna Avenue, Griffith.

RECOMMENDED on the motion of Councillor Doug Curran and Councillor Anne Napoli that the report be noted.

CL02 REPORT ON AIRPORT ACTIVITIES JUNE 2015

Mr Campbell advised of a bird strike incident at the airport where a flock of galahs collided with an incoming aircraft, causing the aircraft to be grounded pending an engineer's assessment. The Committee discussed options for reducing the incidents of bird strikes at the airport.

Councillor Curran enquired if funding had been approved for repairs to runway 18/36, mentioned in the written report. Mr Bibby advised a detailed funding application is to be submitted by the end of August 2015 for the resealing of the main runway. If successful the gravel runway will be repaired to accommodate local aircraft during the closure of the main runway. A consultant will be engaged to assist with the funding application, following Council's shortlisting from the Expression of Interest process for the funding from the Regional Tourism Infrastructure Program.

RECOMMENDED on the motion of Councillor Doug Curran and Councillor Anne Napoli that the Committee note the report.

CL03 WAKADEN STREET SERVICE ROAD

Council has received several enquiries regarding the parking/loading arrangements and B-Double access along the Wakaden Street Service Road.

Mr Rizzo advised Council staff have had enquiries about access to sites from the Wakaden Street Service Road with some businesses wanting to load and unload from the service road. The Committee discussed various options including provision of B-Double access however due to the constraints of the service road and associated cul-de-sacs this was not the preferred option.

RECOMMENDED on the motion of Councillor Doug Curran and Ray Ellis that the existing arrangements along the Wakaden Street Service Road remain. Businesses along the service road will be required to load/unload onsite and all vehicles shall enter and leave the site in a forward direction. For instances where this is unachievable loading/unloading

activities may be conducted on the service lane under a Council approved Traffic Management Plan.

6 OUTSTANDING ACTION REPORT

The Outstanding Action report was reviewed and noted.

7 GENERAL BUSINESS

7.1 Kooyoo Street

Councillor Napoli has received complaints regarding inadequate disabled car parking spaces along Kooyoo Street. Currently there is only one disabled car space and there is no layback/ramp to access the footpath.

RECOMMENDED on the motion of Councillor Anne Napoli and James Jackson that an additional disabled car parking space and layback be installed in accordance with the Australian standard 2890.

7.2 Signage Volkswagen Car Dealership

Councillor Napoli advised the signage at the Volkswagen car dealership along Mackay Avenue is causing a sight obstruction at the Yoogali intersection. Mr Balind advised this matter has been recently investigated by Council staff and Council's Planning & Environment Compliance Officer is attending to the issue. Staff to follow up to ensure this has been actioned.

7.3 Rotary Banners

Councillor Croce advised the Rotary banners at Ebert Street and Mackay Avenue are causing a sight obstruction. Council officers have notified Rotary.

7.4 Flooding Dickie Road

Mr Jackson advised there is flooding occurring across Dickie Road possibly from one of the adjoining properties. Council staff to investigate further.

8 NEXT MEETING

The next meeting of the Transport Committee is to be held on Monday, 10 August 2015 at 5:30 pm. Mr Jackson advised he would be an apology for the next meeting.

There being no further business the meeting terminated at 6.12 pm.

Joe Rizzo, Mathew Vitucci, Greg Balind and Leanne Austin vacated the meeting at 6:13 pm.

Mr Tony Reed, consultant from Complete Urban, entered the meeting to provide a presentation to the Committee on the Road Services Review.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 14 JULY 2015 COMMENCING AT 10:30 AM**

PRESENT

Councillor Doug Curran (Chair), Michael Buckley (RMS), Senior Constable Andrew McKelvie (Police), John Bonetti (representing Adrian Piccoli)

Quorum = 3

STAFF

Engineering Design & Approvals Manager, Joe Rizzo, Traffic Engineer, Mathew Vitucci, Road Safety Officer, Greg Balind and Minute Secretary, Leanne Austin

1 APOLOGIES

RECOMMENDED on the motion of RMS and John Bonetti that an apology be received from Sergeant Matt Carroll.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of John Bonetti and RMS that the minutes of the previous meeting held on 9 June 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 TASAC Signage Removal

Mr Balind advised Council is to provide RMS with a quote to remove non-compliant signage.

3.2 Leo Franco Motors Traffic Management Plan

Mr Joe Rizzo advised Council is waiting on the TMP from Leo Franco Motors.

3.3 Willandra Avenue Bridge Technical Assessment

Mr Vitucci advised Murrumbidgee Irrigation and RMS have provided required information for assessment. Freightlink to provide assessment report.

4 DECLARATIONS OF INTEREST

Less Than Significant Non-Pecuniary Interest

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Doug Curran

CL03 Citrus Sculpture – Erection and Dismantling Traffic Management Plan

Reason – Councillor Curran is a member of the Festival of Gardens Committee.

Councillor Doug Curran

CL04 Griffith Festival of Gardens Launch Traffic Management Plan

Reason – Councillor Curran is a member of the Festival of Gardens Committee.

Councillor Curran advised the Committee that former member, Sergeant Mark Andrews, was involved in a serious accident whilst on duty. The Committee wished to send their best wishes to Sergeant Andrews for his recovery.

5 ITEMS OF BUSINESS

CL01 INSTALLATION OF CARAVAN/MOTORHOME ONLY PARKING - VISITORS CENTRE - BANNA AVENUE

Council has received a request for installation of regulatory signage allowing for caravan and motorhome vehicles only to park in the existing parallel parking spaces on the southern side of Banna Avenue to the east of Jondaryan Avenue. The signs will replace the advisory signs currently in place which are not subject to any enforceable legislation. Mr Bonetti suggested the parking be designated as 2 hour parking.

RECOMMENDED on the motion of John Bonetti and RMS that the Traffic Committee recommend the installation of 2 hour regulatory parking signs indicating 'Caravan and Motorhome Parking Only' on the southern side of Banna Avenue and Jondaryan Avenue, to replace the existing advisory only signs.

CL02 HEAVY VEHICLE ACCESS TO DEVELOPMENTS AND PRIVATE PROPERTY

Council has received several development applications requiring heavy vehicle access. The Committee discussed the issue of heavy vehicles turning left to enter or exit sites having to cross onto the wrong side of the road or the access to the development having to be widened to accommodate the turning path of the largest vehicle accessing the site.

RECOMMENDED on the motion of John Bonetti and Senior Constable Andrew McKelvie that the Traffic Committee recommend that driveways be widened to accommodate the largest vehicles accessing a site. In the instances where this is unachievable the applicant shall conduct a risk assessment justifying the safety of the proposed accessway.

NOTE: The above recommendation to be replaced with the following recommendation which was emailed to members following the meeting on 14 July 2015.

The Local Traffic Committee recommend that driveways be widened to accommodate the largest vehicles accessing a site subject to the following conditions:

- 1. All vehicles are to enter and exit the site in a forward direction.**
- 2. Driveways are to be located no less than one (1) metre from the properties side boundaries.**
- 3. Tapers of driveways are not to encroach beyond the frontage of the subject allotment.**
- 4. Accessways are to be designed in accordance with *Council's Engineering Guidelines* and wherever practicable vehicles entering or exiting a site must not**

travel on the incorrect side of the roadway. In the instances where heavy vehicles will be required to travel on the opposite side of the road to access the site, Council will require the applicant to conduct and submit for Council approval a risk assessment in accordance with the RMS *Route Assessment Guidelines for Restricted Access Vehicles – Freight Investigation Levels* justifying the use of the accessway in that manner.

CL03 CITRUS SCULPTURE - ERECTION AND DISMANTLING - TRAFFIC MANAGEMENT PLAN

The Committee considered the Traffic Management Plan for the erection and dismantling of the Citrus Sculptures on 11 October 2015 and 25 October 2015 respectively.

RECOMMENDED on the motion of RMS and John Bonetti that the Traffic Committee recommend the approval of the Traffic Management Plan relating to the annual Citrus Sculpture display - Banna Avenue.

CL04 GRIFFITH FESTIVAL OF GARDENS LAUNCH - TRAFFIC MANAGEMENT PLAN

Council considered the Traffic Management Plan for the Griffith Festival of Gardens launch.

RECOMMENDED on the motion of RMS and Senior Constable Andrew McKelvie that the Traffic Committee recommend the approval of the Traffic Management Plan relating to the launch of the Festival of Gardens to be held on Friday 16 October 2015.

6 OUTSTANDING ACTION REPORT

Shri Guru Granth Sahib (Sikh Holy Book) Procession – Traffic Management Plan

Mr Vitucci tabled Traffic Management Plans for the Shri Guru Granth Sahib Procession and Sikh Temple Operations. Mr Vitucci advised that inclement weather has prevented the completion of roadworks at the Shri Guru Granth Sahib temple. The approval of the procession and issue of an Interim Occupation is to be considered at the Ordinary Meeting of Council 14 July 2015.

Councillor Curran advised the contractors have left the site. Access to the temple following the official opening will be from Rae Road until the roadworks have been completed.

Senior Constable Andrew McKelvie requested that the Traffic Management Plan be sent to Sergeant Matt Carroll for approval.

The RMS expressed concerns regarding the condition of Rae Road. Mr Rizzo advised staff have visited the site and the road will be re-sheeted/graded prior to the procession.

The RMS also stated concerns in relation to WHS issues and site induction. Councillor Curran advised Snowy Works contractors have been made aware of the proposed arrangements. Mr Rizzo advised barriers would be placed to mark off the work site area.

Mr Bonetti stated his concerns regarding the amount of traffic on Rae Road and the condition of the road, once the Occupation Certificate had been issued and extra traffic would be utilising the road.

Mr Rizzo advised that works had been completed on the building and only the roadworks were outstanding. Council officers had inspected Rae Road and deemed it fit for use.

RECOMMENDED on the motion of RMS and John Bonetti that the revised Traffic Management Plans for the Shri Guru Granth Sahib procession and Sikh temple Operations as tabled at today's meeting be approved.

Police representative abstained from voting.

Attachments

- (a) Sikh Holy Book Procession TMP
- (b) Sikh Temple Operations TMP
- (c) Gurdwara Singh Sabha Society Certificate of Currency
- (d) SWSTCP Kidman Way Rae Road

Note: the tabled attachments for this item are available for viewing at:

http://www.griffith.nsw.gov.au/cp_themes/default/page.asp?p=DOC-CHO-08-83-64

7 GENERAL BUSINESS

7.1 Road Safety Assessment Murrumbidgee Avenue and Beaumont Road Intersection

Mr Vitucci tabled a road safety assessment for the Murrumbidgee Avenue and Beaumont Road intersection. The assessment was done following a recent fatality at the intersection. The road safety assessment was presented to the Transport Committee on 1 June 2015. Councillor Napoli requested the Traffic Committee consider reducing the speed zone at the approach to the intersection.

The Committee requested that the RMS review the speed limit of Beaumont Road. Mr Buckley to notify Council staff of his assessment.

Attachments

- (a) Murrumbidgee Ave/Beaumont Rd Road Safety Assessment

Note: the tabled attachments for this item are available for viewing at:

http://www.griffith.nsw.gov.au/cp_themes/default/page.asp?p=DOC-CHO-08-83-64

7.2 Variable Message Board Signage Coates Hire

Mr Vitucci advised that the Griffith Swans had requested permission to display a Variable Message Board in front of Coates Hire, Banna Avenue, advertising their home games. Mr Rizzo advised the Variable Message Board would be placed on the road reserve and requires RMS approval.

Mr Vitucci to contact the owner of the business to meet with planning staff.

7.3 Jondaryan Avenue Pedestrian Issues

The RMS advised pedestrian crossings are not permissible across two lanes of traffic.

Councillor Curran enquired if traffic lights could be installed. Mr Rizzo advised this would depend on blackspot funding.

The RMS advised roundabouts are generally not changed to traffic light intersections based on safety issues. Traffic lights can be installed at roundabouts however this would have to be based on a traffic efficiency issue and a modelling exercise would be required.

7.4 Trucks Double Parking – Hanwood Store

Mr Balind advised that complaints have been raised regarding trucks double parking at the Hanwood Store. He stated that a meeting is pending with HWP Police regarding parking and the Traffic Committee will be updated on the outcome of that discussion at the August meeting.

7.5 Trucks Parking - Beelbanger Store

Senior Sergeant McKelvie advised the Beelbanger Store owner had submitted a complaint regarding overnight parking of trucks. Police have patrolled the area however no trucks were present on inspection.

Councillor Curran requested signage be investigated preventing parking of refrigerated vehicles. Mr Balind advised that noise from trucks coupling/uncoupling and audible reversing warning devices are also the subject of the complaints. The issues had previously been referred to Council's Compliance Officers however many of the complaints stem from trucks parking at the site after Council's normal business hours.

7.6 Road Train Signage Goolgowi

RMS enquired why there was a Road Train detour sign at Goolgowi. Mr Vitucci advised this was a temporary sign and would be removed once the Jones Road road closure was no longer required.

7.7 Disabled Parking Private Property

Senior Sergeant McKelvie advised non-compliant vehicles are being parked in the disabled parking bays at Woolworths and vehicles are also parking on the entrance lane prior to the cross walk. Police do not have any jurisdiction over this as it is on private property. Private businesses should engage Council/police as regulators to enable this to be policed. Mr Rizzo advised he would consult with Council's Coordinator Landuse Planning and Compliance regarding this issue.

7.8 Bringagee Road

Mr Bonetti enquired if any complaints had been received regarding the condition of Bringagee Road as a truck recently went off the side of the road due to the poor condition and wet weather. Council staff advised that no complaints had been received.

7.9 Service Lanes Wyangan Avenue

Councillor Curran raised the issue of speeding along the Wyangan Avenue service lanes and requested investigation into reducing the speed limit of these lanes. Council staff to investigate. Mr Rizzo advised the Wakaden Street Service Lane may meet the criteria for a reduced speed due to the close proximity of schools and businesses.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 11 August 2015 at 10:30 am

There being no further business the meeting terminated at 11.51 am.

Confirmed:

CHAIRPERSON

TITLE **2016 Centenary Celebrations Committee**

FROM **Alison Balind, Councillor**

TRIM REF **15/46540**

SUMMARY

A Notice of Motion was received from Councillor Alison Balind on 21 July 2015, as attached below.

RECOMMENDATION

- (a) The Griffith 2016 Working Party be established as a Section 355 Committee of Council for a specific period of time (to be determined by Council) with appropriate delegations for expenditure within a set budget.**
- (b) Terms of Reference (TOR) be developed to define the activities of the Committee**

SENIOR MANAGEMENT TEAM COMMENT

Council has adopted a consistent approach to the establishment of Committees of Council. SMT have attached for Councillor's consideration a draft Terms of Reference (TOR) for a proposed 2016 Centenary Celebrations Committee to manage, coordinate and conduct events for 2016 Centenary celebrations. Should Council adopt the attached Terms of Reference, recommendations from the newly established 2016 Committee would be reported directly to Council.

Councillors will note that none of its Section 355 committees currently have delegations of authority and the draft TOR has been prepared consistent with that principle. Council adopts budget items for all functional areas of Council and staff that support Council's 355 committees have delegated authority to commit expenditure within these budgets.

All existing Section 355 committees of Council are current until September 2016 to coincide with the next ordinary election of Council. Notwithstanding this, there is a three month transition period to establish Committees in the new Council. It is considered that this provision will enable the 2016 Centenary Celebrations Committee to function until 31 December 2016.

SMT RECOMMENDATION

- (a) That Griffith City Council establish a 2016 Centenary Celebrations Committee under Section 355 of the Local Government Act.**
- (b) The Terms of Reference (TOR) of the Committee be in accordance with the attached draft**
- (c) Council approve Mr Hape Kiddle, Mr Noel Hicks, Ms Monique Patterson, Mr Barrie Steer, Mr Phil Clarke and Mr Alan Barton as Community Representatives of the 2016 Centenary Celebrations Committee**

ATTACHMENTS

- | | | |
|-----|--|----|
| (a) | Notice of Motion received from Councillor Balind | 60 |
| (b) | Draft Terms of Reference | 61 |

To: Leanne Austin/Griffith City Council@Griffith City Council, Wendy Krzus/Griffith City Council@Griffith City Council,
Cc:
Bcc:
Subject: Fw: Notice of Motion
From: Shireen Donaldson/Griffith City Council - Tuesday 21/07/2015 11:58 AM

----- Forwarded by Shireen Donaldson/Griffith City Council on 21/07/2015 11:58 AM -----

From: Cr Alison Balind/Griffith City Council
To: Brett Stonestreet/Griffith City Council@griffith city council, Shireen Donaldson/Griffith City Council@griffith city council,
Cc: Cr Doug Curran/Griffith City Council@griffith city council, Cr John Dal Broi/Griffith City Council@griffith city council
Date: 21/07/2015 11:56 AM
Subject: Notice of Motion

Good morning Brett and Shireen

Could you please include the following in the agenda for the next meeting of Griffith City Council.

1 - That the Griffith 2016 working party be established as a Section 355 Committee of Council for a specific period of time (to be determined by Council) with appropriate delegations for expenditure within a set budget.

2 - That Terms of Reference be developed to define the activities of the committee

Thank you.

Alison Balind,
Councillor - Griffith City Council
0498 668 069



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(TOR-XXX) 2016 Centenary Celebrations Committee

Growing Griffith 2030 – Community Strategic Plan Alignment: ECONOMIC

1. Responsible Directorate:

- 1.1 Sustainable Development

2. Establishment and Guidelines:

- 2.1 The 2016 Centenary Celebrations Committee is established under section 355 of the Local Government Act 1993 which states:

*A function of Council may, subject to this Chapter, be exercised:
(b) By a committee of the council*

- 2.3.1 The 2016 Centenary Celebrations Committee, as a Committee of Council is bound by practices as established in Council policies:

- Code of Conduct
- Meeting Code of Practice
- Council Committees Policy

- 2.4 It is the responsibility of all Committee members to familiarise themselves with and follow practices as contained in the above. This includes responsibilities pertaining to declarations of interest and awareness of confidentiality obligations.

3. Authority to Act:

- 3.1 The 2016 Centenary Celebrations Committee has no powers to commit or expend any Council funds that are not contained within an adopted budget unless approval has been received via resolution from Council.
- 3.2 Any recommendation for expenditure other than within an adopted budget must be endorsed by Council through adoption of Committee minutes at the next Ordinary Meeting of Council and cannot be acted upon until the adoption of Committee Minutes at the next Ordinary Meeting of Council.

4. Purpose & Scope:

- 4.1 To coordinate, manage and deliver various events for the 2016 centenary year of Griffith.

5. Frequency of Meetings:

- 5.1 Meetings are held on a **monthly** basis. The Committee may also call a special meeting in extraordinary circumstances where a majority of members believes this to be necessary (suggested - in the lead up to an event).
- 5.2 Meetings will be held on the **first Wednesday of the month** in the Keenan Room, Griffith City Council unless otherwise notified.

Approved: Senior Governance Officer	Group / System: Sustainable Development	Document ID: TOR-009	Version: 1
Relevant To: Error! Unknown document	Date Issued: 12 Mar 2013	Revised:	Status: Current
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(TOR-XXX) 2016 Centenary Celebrations Committee

6. Membership:

The membership of the 2016 Centenary Celebrations Committee will be:

- 1 Mayor (Cr Dal Broi)**
- 4 Councillors (Crs Stead, Balind, Thorpe, Napoli) (Alternate Cr xxx)**
- 6 Community Representatives**

- 6.1 Membership shall be appointed by resolution of Council.
- 6.2 The Mayor, by virtue of holding the office of Mayor, is appointed as a member to all Committees established by Council.
- 7. **Quorum:**
 - 7.1 Minimum number for quorum will be half the above membership plus one (not including the Mayor). *(Note: In calculating the initial required quorum when establishing the Terms of Reference, the Mayor will not be taken into account when determining a Quorum as the attendance of the Mayor may vary from Committee to Committee.)*
 - 7.2 Voting members will be **10** thus the quorum will be **6**
 - 7.3 A quorum is not required for meetings to take place. However, for a decision to be made at a meeting, a quorum of members must be present. If a quorum is not reached, the meeting can be held for information purposes only and discussion recorded as a Report of the meeting (in lieu of Minutes of the Meeting).

8. Voting:

- 8.1 For the vote to be carried, a majority (more than half) of the above membership is required.
- 8.2 In the event of a tied vote, the Chair will have the casting vote.
- 8.3 The Mayor will have a voting right at any meeting the Mayor attends. (In accordance with Council's Code of Meeting Practice, Council Committees are to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council. As such the Mayor will have a voting right at any meeting the Mayor attends).
- 8.4 Council staff do not have the authority to move or second motions nor vote on issues.

9. Chairperson:

- 9.1 Councillor appointed Chairperson is **Councillor Dal Broi**.
- 9.2 **Duties of the Chairperson:**
 - 9.2.1 Chair meetings and ensure agenda items are discussed, decisions are made and action to be taken, as appropriate.
 - 9.2.2 Ensure preparation of agenda before the meeting.
 - 9.2.3 Approve meeting minutes prior to distribution.
 - 9.2.4 Represent the Committee as spokesperson.

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(TOR-XXX) 2016 Centenary Celebrations Committee

- 9.2.5 Comment to the media on minor matters only. Media contact on larger projects are to be channelled through the Mayors Office.
- 9.2.6 The Chairperson can cancel scheduled meetings if there are no scheduled Agenda items for consideration

10. Directorate and Staff Support

- 10.1 The **Director Sustainable Development** will determine Directorate staff support to the 2016 Centenary Celebrations Committee

10.2 Duties of the Director Sustainable Development:

- 10.2.1 Approve items for inclusion in the Agenda.
- 10.2.2 Provide appropriate Council staff support to 2016 Centenary Celebrations Committee Meetings and coordination of the program of events.
- 10.3 The 2016 Centenary Celebrations Committee will be coordinated by the Marketing and Promotions Officer:

10.4 Duties of the Marketing and Promotions Officer:

- 10.4.1 Be the nominated contact officer for the Committee.
- 10.4.2 Be the main conduit between the Committee and Council.
- 10.4.3 Be the custodian of information required for the Committee.
- 10.4.4 Coordinate meetings.
- 10.4.5 Provide and or collect reports for inclusion in the Agenda.
- 10.4.6 Monitor and follow-up the Action Report.

11. Secretary:

- 11.1 Sustainable Development staff will provide a secretary and administrative support to the Committee.

11.2 Duties of the Secretary:

- 11.2.1 Preparation and distribution of agendas.
- 11.2.2 Issuing notices for meetings (at least three (3) days prior to the meeting), ensuring all necessary documents requiring discussion or comment are attached to the agenda.
- 11.2.3 Taking minutes and notes of proceedings and preparing and distributing minutes of the meeting. *Minute taking at Meetings may be shared among Governance staff and technical staff attending the meeting depending on staff loads.*
- 11.2.4 Update Action Report

12. Responsibility of Committee Members:

- 12.1 Attend meetings and be punctual.

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(TOR-XXX) 2016 Centenary Celebrations Committee

- 12.2 Send an apology if unable to attend a meeting.
- 12.3 Read Business Papers in advance and undertake necessary research.
- 12.4 Raise issues and concerns, and report on initiatives and issues which may be relevant to or of interest to other members.
- 12.5 Participate in discussions and decision making.
- 12.6 Follow through actions minuted and decided at the meetings.

13. Management of Business:

- 13.1 The Committee may invite appropriate persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.
- 13.2 Each event will have an event manager nominated, assisted by a team of volunteers.

14. Term of Office:

- 14.1 The term of office for Section 355 committees will be the same term as the current Council, with addition of an extra three months after the General Election of Councillors. This Committee is identified as a Sunset Committee to cease function at the September 2016 election.

15. Reporting Framework:

- 15.1 The 2016 Centenary Celebrations will report to Griffith City Council via minutes presented to Ordinary Council Meetings.

16. Governing Policies:

GC-CP-402 – Council Committees
GC-CP-413 – Code of Meeting Practice
GC-CP-404 – Code of Conduct
Griffith Community Strategic Plan – Growing Griffith 2030

17. Amendments:

- 17.1 The Terms of Reference may be amended in the following way:
 - 17.1.1 Any amendment to the Terms of Reference as accepted by the Committee shall be forwarded to Council for consideration but cannot be applied until adopted by Council.

Adopted: Council Meeting –

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TITLE Outstanding Action Report

TRIM REF 15/44694

RECOMMENDATION

The report be noted by Council.

ATTACHMENTS

(a) Outstanding Action Report

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Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
23 June 2015	ENDORSEMENT OF VANDALISM - REWARD FOR INFORMATION POLICY FOR PUBLIC EXHIBITION	MES	13963	15/179	RESOLVED on the motion of Councilor Balind that the report LAY ON THE TABLE.	29/06/2015: Revised draft policy being prepared. Will be distributed to Councillors for comment prior to July 21 Workshop. Further report to Council will be prepared to place draft policy on public exhibition.
23 June 2015	ARDLETHAN TIN MINE REHABILITATION SOLID WASTE LANDFILL PROJECT	DSD	13971	15/174	<p>RESOLVED on the motion of Councillors Napoli and Stead that:</p> <p>(a) Council write to the Department of Planning expressing opposition to the proposed development of the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project.</p> <p>(b) Council organise a community meeting regarding the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project and invite Ms Renee Doyle to give a presentation. Invitations to be extended to all commodity groups, local associations, farming organisations and a general invitation to all community members.</p> <p>(c) Experts to be invited to speak at the community meeting regarding the effects of Phylloxera, aquifers, fruit fly and other</p>	09/07/2015: Contact has been made with persons to be invited to present to the meeting. Initial tentative date of 15 July cannot be achieved. Meeting date postponed until August, subject to availability of the Mayor.

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
					biosecurity issues.	
9 June 2015	ENDORSEMENT OF EXECUTIVE SERVICES POLICIES FOR PUBLIC EXHIBITION	ESM	13545	15/161	RESOLVED on the motion of Councillors Curran and Neville that: (a) Council endorse the draft Executive Services Policies as presented for public exhibition for a period of 28 days. (b) Following the public exhibition period, if no submissions are received the policy/policies be considered formally adopted. (c) Policies that receive a submission be reported back to Council.	22/06/2015: Submissions close 17 July 2015. 20/07/2015: One submission received re Keeping of Animals Policy. Report to be presented to Council. All other policies considered adopted.
9 June 2015	INVITATION – ROTARACT CLUB OF GRIFFITH CHARTER NIGHT	GM	13547	15/162	RESOLVED on the motion of Councillors Lancaster and Neville that: (a) The General Manager provide a report comparing and itemising expenditure and facilities in the financial year 2011/12 against the budget for the 2015/16 financial years. (b) The report be presented at or before the Ordinary Meeting of Council reviewing the 'Councillors Payment of Expenses and Provision of Facilities' Policy in approximately September 2015.	22/06/2015: Report in preparation.
26 May 2015	MINUTES OF THE	DU	13001	15/145	RESOLVED on the motion of	15/06/2015: Workshops being

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
	FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD 30 APRIL 2015				<p>Councillors Rossetto and Neville that</p> <p>(a) The recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 30 April 2015 be adopted.</p> <p>(b) Griffith City Council write to the Local State Government Member, Mr Adrian Piccoli, MP seeking funding for Council's one third share of the possible reconstruction costs of the EMR given the State Government's involvement in reconfiguring the EMR's flood mitigating operations referred to in the 2014 Griffith Main Drain J & Mirrool Creek Flood Study and Murrumbidgee Irrigation's CEO Mr Peter Borrows letter dated 27 April 2015.</p>	<p>held 16 June 2015 at Griffith, Yoogali and Yenda.</p> <p>22/06/2015: Submissions close 7 July 2015, report presented to the Floodplain Management Committee Meeting in August and a report to be presented to Council September 2015.</p>
26 May 2015	QUESTION TIME – COUNCILLOR ROSSETTO RE SCHOLARSHIP	DSD	13003		<p>"Would Council consider offering a scholarship of \$1,000 towards a CSU Diploma in TV Production."</p> <p>Councillors Rossetto and Croce MOVED the following MOTION that Council investigate the provision of a scholarship of \$1,000 towards a CSU Diploma in TV production. Funding for this would be through the Community Grants funding.</p> <p>The Mayor referred this matter to the Senior Management Team for further</p>	20/07/2015: To be reported to Council 11 August 2015.

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
					investigation.	
26 May 2015	THIRD QUARTER PERFORMANCE REPORT 2014/15 - BUDGET REVIEW AND OPERATIONAL PLAN – CCTV COVERAGE SYMPOSIUM SCULPTURES	DSD	12999	15/142	RESOLVED on the motion of Councillors Thorpe and Croce that on the understanding that the 2016 International Sculptures are to be sited at Willow/IOOF/Venetian Park and on the understanding that close and adjacent areas have been the subject of vandalism, we accordingly request Council's Senior Management Team to take action to result in an effective CCTV coverage of each of the sculptures. Such action to include the allocation of required funds for this project.	15/06/2015: Scope and cost of CCTV works being investigated.
28 April 2015	BUSINESS ARISING - QUESTION TIME – COOPER ROAD	WMM	11891		Councillor Rossetto requested that Council obtain a comparative quote for the required works along Cooper Road. The Mayor advised this would be referred to the Senior Management Team with information to be provided to Councillors.	07/05/2015: Rigid Specifications to be drafted to ensure accurate information is provided to potential Quoter/tenderer. Determination required of whether to request quotation or Tender as in excess of the \$150,000 LGD tender requirement. 18/05/2015: Draft Roads Services Review report will propose that Cooper Road construction be released for tender. 20/07/2015: Draft report to be considered at August Transport

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
						Committee meeting.
14 April 2015	PROPOSED NEW MECHANICAL WORKSHOP FOR GRIFFITH CITY COUNCIL	PP-UDSP	11363	15/102	<p>RESOLVED on the motion of Councillors Thorpe and Zappacosta that:</p> <p>(a) Council not continue negotiations with Forlico Builders on the scope of the tender because savings obtained were insufficient to meet the approved budget for the project.</p> <p>(b) Council authorise the General Manager to negotiate with other persons (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender, (as per Clause 178 (3) (e) of the Local Government Regulation under the Local Government Act), the reasons being that after conducting a vigorous tender process, it is unlikely any new tenders will be received within Council's allocated budget for the proposed project, and Council's only way of achieving this project within budget is to enter into negotiations with individual contractors.</p> <p>(c) In endorsing above</p>	<p>24/04/2015: Council is in the process of obtaining new quotes and possible tenders on separate portions of the project.</p> <p>01/06/2015: Proposed Advertising date - 10 July and closing 31 July.</p>

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
					recommendations, note that the Mechanical Services Workshop and Depot Upgrade Working Group meeting minutes of 8 April 2015 be considered adopted.	
14 April 2015	MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING 19 MARCH 2015	MTED	11358	15/096-097	<p>RESOLVED on the motion of Councillors Croce and Thorpe that the jetty at the Lake Wyangan camping area be replaced with funding being made available in the 2015/2016 budget.</p> <p>RESOLVED on the motion of Councillors Cox and Stead that a report be presented to Council on the outcomes and benefits to the Griffith Community resulting from the Griffith Easter Party.</p>	<p>4/5/2015: The final design to be considered by the Tourism & Events Committee with budget amendment to apply to a quarterly review of the 2015/16 budget.</p> <p>01/06/2015: Council staff to liaise with the fishing club re design of jetty.</p> <p>01/06/2015: Report on outcomes and benefits scheduled for Council during July.</p> <p>20/07/2015: Application to be submitted to community Building Partnerships to partly fund the jetty in early August 2015.</p> <p>20/07/2015: Matter laid on the table pending annual meeting of La Festa Committee.</p>
24 Feb 2015	GRIFFITH CITY COUNCIL ENTRY FOR	GM	9290/2015		Has worked commenced on a Griffith City Council structure for inclusion in	09/03/2015: Communications Dept. promoting for staff to

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
	THE CITRUS SCULPTURES				the Citrus Sculptures? Mr Stonestreet advised that construction had not commenced as staff suggestions would be checked firstly for compliance with event management guidelines then reported to Council for decision.	submit concept designs. 06/03/2015: Submissions close on 10 April 2015. 07/04/2015: On close entries will be submitted to Council for consideration. 01/06/2015: Draft design being completed. 15/06/2015: Design being submitted to Festival of Gardens Committee. 20/07/2015: Design is being worked with Council's Metal Fabricator in conjunction with Trevor Ceccato (representative Citrus Sculpture/FOG).
25 Nov 2014	COUNCILLOR QUESTION TIME – COUNCIL MEETINGS IN VILLAGES	MES	7095		Consider Council meetings in villages for the next year as has been done in the past. To be alternated. The Mayor advised this would be considered.	05/12/2014: Report prepared for SMT for consideration - 8 December 2014. To be workshopped 17 February 2015. 02/3/2015: Community Workshop to be held in Yoogali. 16/03/2015: Possibly hold first Councillor workshop in Yenda to coincide with Floodplain Risk Management & Study Plan consultation process. 20/04/2015: Dependant on Floodplain Committee meeting

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
						<p>outcome.</p> <p>4/5/2015: Workshop to be held 16 June in Griffith Library, Yenda and Yoogali.</p> <p>22/06/2015: Workshops were held on 16 June 2015 in Griffith Library, Yenda and Yoogali.</p>
14 Oct 2014	BUSINESS ARISING - STATUS OF DEVELOPMENT COMPLIANCE, REAL JUICE COMPANY	DSD	6323	0330	Council allow Real Juice three (3) months to comply with the DA conditions in relation to Waste Water Management and suspend further enforcement action against Real Juice with respect to non-compliance with conditions of consent in relation to their waste water management plan during this three (3) month period.	<p>3/11/2014: To be reviewed January 2015.</p> <p>19/01/2015: Waste water management plan submitted in December 2014. Staff comments returned to Real Juice in December. Awaiting company response.</p> <p>16/03/2015: Council still waiting for final Waste Management Plan from Real Juice.</p> <p>18/05/2015: Revised draft concept plan submitted 15/05/2015.</p> <p>01/06/2015: Council staff met with consultant on 28 May 2015.</p> <p>20/07/2015: Council final comments submitted to Real Juice 15 June 2015.</p>
8 Apr 2014	REVIEW OF SERVICES - GRIFFITH CITY	GM	2438	0112	(a) Council endorse in principle the 'Review of Council Readiness for	Expression of Interest for roads design, construction and

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
	COUNCIL				<p>Best Value Reviews' Report inclusive of recommendations contained therein, subject to any amendments as determined by Council</p> <p>(b) The General Manager prepare a report for Council's consideration in terms of an implementation plan for the various recommendations referred to in (a) above.</p> <p>(c) (i) Council undertake the Customer Focus Review across the entire organisation commencing in the current financial year (2013/14) and a variation be made to the budget through the March 2014 quarterly review process to undertake this project.</p> <p>(ii) That Blackadder Associates be engaged to assist with this review using Best Value Review Methodology.</p> <p>(d) Council undertake the Roads Design, Construction, Maintenance and Associated Services Best Value Review during the 2014/15 financial year and that provision be made in Council's draft 2014/15 budget (Operational Plan) for this</p>	<p>maintenance has been called. Review to commence March/April following Customer Focus Review.</p> <p>16/03/2015: Reviewer has been appointed.</p> <p>07/04/2015: Council Information Desk will be held monthly (Griffith Central Plaza) commencing Friday 8/05/2015.</p> <p>Community Budget Forum tentative date is Wednesday 13/05/2015.</p> <p>Roads Review – Consultant's first visit to GCC is week commencing Monday 13 April.</p> <p>18/05/2015: Consultants second visit Monday 11 and Tuesday 12 May 2015.</p> <p>01/06/2015: Final visit scheduled for July.</p> <p>20/07/2015: Draft report presented to Transport Committee August 2015.</p>

Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
					<p>purpose.</p> <p>(e) As a matter of Policy, Council undertake the Customer Focus Review and Roads - Design, Construction, Maintenance and Associated Services Review with the objective of achieving best practice. These two reviews will not result in outsourcing of these services provided performance is better or comparable to DLG benchmarks.</p>	