



Ordinary Meeting

BUSINESS PAPER

Tuesday, 22 September 2015 at 7:00 pm

Griffith City Council Chambers
1 Benerembah Street, GRIFFITH NSW 2680
Phone: (02) 6962 8100 Fax (02) 6962 7161
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

John Dal Broi (Mayor)
Doug Curran (Deputy Mayor)
Alison Balind
Pat Cox
Simon Croce
Bill Lancaster
Anne Napoli
Mike Neville
Paul Rossetto
Christine Stead
Leon Thorpe
Dino Zappacosta

idalbroi@griffith.com.au
dcurran@griffith.com.au
abalind@griffith.com.au
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scroce@griffith.com.au
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MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7pm in the Council Chambers.

Addressing the Council on Business Paper matters

If there is a matter on the agenda you would like to discuss or address, you can contact Council prior to the Ordinary Meeting of Council and request permission to address Council in relation to the matter. Notice of this must be given by 12 noon of the day of the meeting. Any requests for detailed information regarding an item on the Council Business Paper must be submitted by 12 noon of the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 02 6962 8100.

Direct correspondence to the General Manager

You can write directly to the General Manager about your issue or concern via letter or email. You can contact the General Manager at admin@griffith.nsw.gov.au or to The General Manager, PO Box 485 Griffith NSW 2680.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Manager Executive Services
Public Officer/Right to Information Officer
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Shireen Donaldson
Max Turner
Dallas Bibby
Neil Southorn
Graham Gordon

Executive Services

Governance Coordinator
Compliance Coordinator
HR & Risk Manager
Training & Recruitment Manager

Wendy Krzus
Michael Toohey
Bron Glover
Nick DeMartin

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Library Manager
Griffith Regional Theatre & Art Gallery Manager
Leisure Services Manager
Data Information Officer

Vanessa Edwards
Andrew Keith
Christine Del Gigante
Pam Young
Sarah Boon
Alan Anderson
Wendy Vaccari

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Airport Coordinator
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Bob Campbell
Steve Croxon

Sustainable Development

Planning & Environment Manager
Coordinator Landuse Planning and Compliance
Senior Development Assessment Planner
Development Assessment Planner
Principal Planner
Project Planner
Environment, Health & Sustainability Coordinator
Environment Planner
Corporate Property Officer
Tourism & Economic Development Manager
Building Certification Coordinator

Carel Potgieter
Kelly McNicol
Stephen Parisotto
Linden Foster
Pete Badenhorst
Nathan Farnell
Fiona de Wit
Joanne Tarbit
Daphne Bruce
Greg Lawrence
Vacant

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Senior W&S Engineer – Operations

Joe Rizzo
John Roser
Steven Oosthuysen

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 22 SEPTEMBER 2015 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers, 1 Benerembah Street, GRIFFITH NSW 2680 on **Tuesday, 22 September 2015**.

Persons in the gallery are advised that the proceedings of the meeting will be recorded for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other recording is permitted without the authority of the Council or Committee. Recording includes a video camera and any electronic device capable of recording speech.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on (02) 6962 8100 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Prayer and Acknowledgment of Country
 - 2 Apologies and Requests for Leave of Absence
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
-
- | | | |
|------|-----|---|
| CL01 | p15 | Election of Deputy Mayor - 2015 |
| CL02 | p18 | Review of Policy (GC-CP-702) "Animal Adoptions from Pound" |
| CL03 | p26 | Proposed Council Meeting and Workshop Dates 2016 |
| CL04 | p29 | Assignment of Lease from Elanor Funds Management Limited to Shopping Centres Australasia Property Group Limited re Lot 2 DP 1003564 |

- 9 Information Reports
- CL05 p47 Pecuniary Interest Returns 2014/15
- 10 Adoption of Committee Minutes
- p50 Minutes of the Griffith Community Private Hospital Committee Meeting held on 1 September 2015
- p52 Minutes of the Festival of Gardens Committee Meeting held on 3 September 2015
- p57 Minutes of the Transport Committee Meeting held on 7 September 2015
- p63 Minutes of the Traffic Committee Meeting held on 8 September 2015
- p66 Minutes of the General Facilities Committee Meeting held on 8 September 2015
- p73 Minutes of the Internal Audit Committee Meeting held on 8 September 2015
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Councillor Question Time
- 14 Outstanding Action Report
- p76 Outstanding Action Report
- 15 Matters to be dealt with by Closed Council
- CC01 Revised Tender Costing for the Construction of the Tharbogang Waste Transfer Station
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)
- CC02 Tenders 1-15/16 to 5-15/16 - Proposed New Mechanical Workshop for Griffith City Council, 32 Jensen Road, Griffith
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

CC03

Review of Remuneration Package and Annual Performance Review
for General Manager, Mr Brett Stonestreet

- personnel matters concerning particular individuals (other than
councillors) 10A(2) (a)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS
1 BENEREMBAH STREET, GRIFFITH NSW 2680 ON
TUESDAY, 8 SEPTEMBER 2015 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, John Dal Broi in the Chair; Councillors, Alison Balind, Simon Croce, Bill Lancaster, Mike Neville, Paul Rossetto, Christine Stead, Leon Thorpe and Dino Zappacosta.

STAFF

Manager Executive Services, Shireen Donaldson; Director Sustainable Development, Neil Southorn; Acting Director Infrastructure & Operations, Manjit Chugha; Acting Director Utilities, Steve Oosthuysen and Minute Secretary, Wendy Krzus.

MEDIA

Stephen Mudd, The Area News.

1 COUNCIL PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting opened with Councillor Balind reading the Council prayer and the Acknowledgment of Country.

The Chair acknowledged the passing of Mrs Shirley Grey, a former Wade Shire Councillor in 1960 and requested Council observe one minute silence in respect of Mrs Grey's passing.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

15/262

RESOLVED on the motion of Councillors Stead and Thorpe that an apology be received from Councillors Cox, Curran and Napoli and leave of absence be granted.

15/263

RESOLVED on the motion of Councillors Neville and Rossetto that an apology be received from the General Manager, Brett Stonestreet; Business Cultural & Financial Services, Max Turner; Director Infrastructure & Operations, Dallas Bibby and Director Utilities, Graham Gordon.

3 CONFIRMATION OF MINUTES

15/264

RESOLVED on the motion of Councillors Thorpe and Rossetto that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers, Griffith on 25 August 2015, having first been circulated amongst all members of Council, be confirmed with the following amendment:

CL03 – Murray Darling Association – 2015 AGM and National Conference – Berrigan

Replace the word 'Berrigan' with 'Barooga'.

4 BUSINESS ARISING

Griffith Easter Party

Councillor Neville advised that in relation to Clause 2 of the Minutes – Griffith Easter Party, Minute numbers 15/252 and 15/253 that he and Council's Manager Tourism and Economic Development, Greg Lawrence have met with the Treasurer of La Festa and that a subsequent brief will be provided to Councillors.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Simon Croce

CL01 – DA36/2009(4) – Section 96(1A) Modification to the Hours of Operation of an Existing Rural Industry (Olive Processing)

Reason – Councillor Croce declared a pecuniary conflict as he does direct business with the applicants.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Dino Zappacosta

Minutes of the Tourism and Events Committee Meeting held on 26 August 2015.

Reason – A relative of Councillor Zappacosta has applied for membership on this Committee.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

Councillor Croce having declared a Pecuniary Interest left the Chamber, the time being 7.07 pm.

CL01 DA 365/2009 (4) - SECTION 96 (1A) MODIFICATION TO THE HOURS OF OPERATION OF AN EXISTING RURAL INDUSTRY (OLIVE PROCESSING)

15/265

RESOLVED on the motion of Councillors Stead and Neville that Standing Orders be suspended to allow Ms Michelle Devery and Mrs Teresa Reginato to address Council in regard to the proposed modification to the hours of operation of the olive processing plant (DA 365/2009(4)).

Mrs Reginato addressed Council the time being 7.08 pm.

Ms Devery addressed Council the time being 7.13 pm.

Representative from Tree Tops Plantations Pty Ltd, Mr Abhay Mehta, answered a number of questions from Councillors Balind and Rossetto.

15/266

RESOLVED on the motion of Councillors Stead and Neville that Standing Orders be resumed.

15/267

RESOLVED on the motion of Councillors Lancaster and Balind that:

- (a) Council pursuant to the provisions of Sections 80(1)(b) and Section 96(1A) of the Environmental Planning and Assessment Act, 1979, refuse the modification of Development Consent 365/2009 in relation to extended operating hours for a rural industry involving olive processing at Lot 415 DP 751709, Murray Road, Yoogali for the following reasons:
 - (i) That the proposed modification is considered unsatisfactory in terms of Section 79C(1)(b) of the Environmental Planning and Assessment Act, 1979 in that it will have an unacceptable impact on the amenity on neighbouring properties in terms of noise from the operation of the premises.
- (b) The application be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Councillor Alison Balind
Councillor Bill Lancaster
Councillor Paul Rossetto
Councillor Christine Stead
Councillor Leon Thorpe

Against
Councillor John Dal Broi
Councillor Mike Neville
Councillor Dino Zappacosta

The division was declared PASSED by 5 votes to 3.

Councillor Croce returned to the Chamber, the time being 7.26 pm.

CL02 LICENCE AGREEMENT OVER PART ROAD RESERVE WITH DOM'S MOTORS PTY LIMITED

15/268

RESOLVED on the motion of Councillors Neville and Stead that:

- (a) Council enter into a licence agreement with Dom's Motors Pty Limited for 16 car parking spaces over that part of the road reserve adjoining 1 Banna Avenue, Griffith for a term of 10 years commencing 1 July 2015.
- (b) Dom's Motors Pty Limited pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee of \$381.
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$50 per car park space, in addition to rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.

CL03 RECYCLED WATER USE AT GRIFFITH LIVESTOCK MARKETING CENTRE - REVIEW OF ENVIRONMENTAL FACTORS

15/269

RESOLVED on the motion of Councillors Neville and Zappacosta that:

- (a) Council note the information in the attached report (Addendum Review of Environmental Factors for the Proposed Use of Tertiary Treated Sewage and Disinfected Sewage Effluent at Griffith Livestock Marketing Centre – August 2015).
- (b) Council endorse the public exhibition of the Review of Environmental Factors from 14 September 2015 to 12 October 2015 and invite feedback from the public prior to the commencement of operation.

The Chair commended Council staff on their involvement in the approval process in obtaining conditional Department of Primary Industry Section 60 approval to use of recycled water at the Griffith Livestock Marketing Centre and highlighted that this has involved a very lengthy process.

Councillor Neville commended staff on the project and the ability to save 22 Megs of water.

Councillor Lancaster also commended staff and stated that this initiative could in the future be extended to perhaps include the watering of parks.

9 INFORMATION REPORTS

CL04 INVESTMENTS AT 30 JUNE 2015

15/270

RESOLVED on the motion of Councillors Thorpe and Balind that the report be noted by Council.

Councillor Thorpe enquired about Heritage Bank Bonds listed in the Consultant's Report where suggestion was made that the bonds be sold.

The Mayor advised that the question would be taken on notice and referred to the Director of Business Cultural & Financial Services.

CL05 INVESTMENTS AT 31 JULY 2015

15/271

RESOLVED on the motion of Councillors Neville and Stead that the report be noted by Council.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE FESTIVAL OF GARDENS COMMITTEE MEETING HELD ON 2 JULY 2015

15/272

RESOLVED on the motion of Councillors Zappacosta and Stead that the recommendations as detailed in the Minutes of the Festival of Gardens Committee meeting held on 2 July 2015 be adopted.

MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 6 AUGUST 2015

15/273

RESOLVED on the motion of Councillors Rossetto and Lancaster that the recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 6 August 2015 be adopted with the following amendment:

Councillors Dal Broi and Napoli be added to the list of members present.

15/274

RESOLVED on the motion of Councillors Rossetto and Lancaster that Council write to Katrina Hodgkinson MP, Member for Cootamundra to seek funding for metering devices to be installed on the five bridges that cross over the Mirrool Creek between Ardlethan and Binya.

MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 25 AUGUST 2015

15/275

RESOLVED on the motion of Councillors Thorpe and Zappacosta that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 25 August 2015 be adopted.

Councillor Stead made reference to Business Arising, point 3.1 Australia Day Citizenship Ceremony and advised that a meeting had not yet been held with Pioneer Park Committee and enquired if the Australia Day Celebrations were still going to take place at Pioneer Park Museum.

Councillor Zappacosta advised that Pioneer Park would be hosting the Australia Day Breakfast and will be conducting activities during the day irrespective of whether or not the Citizenship Ceremony is held there and that further discussion will take place with the Australia Day Committee.

MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING HELD ON 26 AUGUST 2015

15/276

RESOLVED on the motion of Councillors Stead and Thorpe that the recommendations as detailed in the Minutes of the Tourism and Events Committee meeting held on 26 August 2015 be adopted.

Councillor Croce advised that irrespective of receiving a grant or not to undertake the replacement of the pontoon funding has been made available in the 2015/16 budget for this project.

MINUTES OF THE COMMUNITIES COMMITTEE MEETING HELD ON 18 AUGUST 2015

15/277

RESOLVED on the motion of Councillors Balind and Neville that the recommendations as detailed in the Minutes of the Communities Committee meeting held on 18 August 2015 be adopted.

MINUTES OF THE CULTURAL FACILITIES COMMITTEE MEETING HELD ON 31 AUGUST 2015

15/278

RESOLVED on the motion of Councillors Thorpe and Neville that the recommendations as detailed in the Minutes of the Cultural Facilities Committee meeting held on 31 August 2015 be adopted.

Councillor Thorpe commended the concept of the Library Youth Space and enquired if additional detail of the project is available.

Councillor Neville advised that Joint Library Manager, Mrs Young had provided a detailed report to the Cultural Facilities Committee and that he would pass the information on to Councillor Thorpe.

Councillor Balind enquired about the condition of the mosaics outside the Griffith Regional Theatre and asked if any action was being taken in regard to fixing the broken tiles.

Mr Southorn advised that the matter is currently with the community development team and that it is currently being assessed and that a report will be presented to Council via either the Communities Committee or another committee of Council.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

RESCISSION MOTION - CL01 RENAMING IOOF PARK - ORDINARY MEETING OF COUNCIL 25 AUGUST 2015 MINUTE NO: 15/251

15/279

RESOLVED on the motion of Councillors Zappacosta and Rossetto that Council rescind the following resolution from the Ordinary Meeting of Council held 25 August 2015, CL01 Renaming IOOF Park, Minute No: 15/251:

RESOLVED on the motion of Councillors Anne Napoli and Alison Balind that:

- (a) Council support the renaming of Willow Park to Centenary Park.*
- (b) Council place the renaming proposal on public exhibition for 28 days.*
- (c) If no public submissions are received, the renaming be formally adopted and appropriate new signage be developed for Council's review and implementation, and*
- (d) If any public submissions are received then a further report be provided to Council for determination.*

15/280

RESOLVED on the motion of Councillor Balind and Rossetto that the walkway that links City Park, IOOF Park and Willow Park be named 'Centenary Walk' and that the walk be a representation of the City's progression over 100 years.

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 COUNCILLOR QUESTION TIME

The following question was raised by Councillor Thorpe:

"With the fruit fly spraying programme that was conducted by the State Government in some years past within the urban areas of Griffith City Council being very relevant and successful can we urge our Government representatives to urgently bring back the spraying for fruit fly on an annual basis for this area, with a letter to Hon. A Piccoli MP and copies to Hon. McCormack MP and State and Federal Agriculture Ministers seeking their support and action?

The spraying programme is a win win with many pluses for Griffith residents including our orchardists who can present their profile of a totally fruit fly free zone when marketing their fruit."

The Mayor advised that he would take the question on notice.

The following question was raised by Councillor Balind:

“Could Councillors be provided with an update on the construction of the student accommodation to be developed on Council land in Koorringal Ave?”

Mr Southorn advised that a new development application for a modified design was approved by Council on 21 August 2015.

The following question was raised by Councillor Croce:

“Can we have a brief update as to the status of the new depot workshop?”

Mr Southorn advised that a meeting of the Mechanical Services Workshop and Depot Upgrade Working Group is to be held tomorrow, Wednesday, 9 September 2015 to assess a new set of tenders and new cost estimates and that the outcomes from the meeting will be reported to Council.

14 OUTSTANDING ACTION REPORT

15/281

RESOLVED on the motion of Councillors Neville and Stead that the report be noted by Council.

28 July 2015 – Construction of Waste Transfer Station – Tender 4-14/15

Councillor Croce enquired if fees would be charged once the transfer station is operational.

Councillor Zappacosta advised that charges will apply based on the type and volume of waste disposed of.

15 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

Nil

There being no further business the meeting terminated at 8.07 pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
TITLE	Election of Deputy Mayor - 2015
FROM	Shireen Donaldson, Manager Executive Services
TRIM REF	15/50454

SUMMARY

At the Ordinary Meeting of Council held 23 September 2014, Council resolved to elect a Deputy Mayor for a period of 12 months in accordance with Section 231 of the Local Government Act 1993.

Under Section 231(2) the Deputy Mayor can be elected for either the same term as the Mayor (one year remaining) or a shorter term.

RECOMMENDATION

- (a) Council resolve to elect the Deputy Mayor for a period of 12 months.**
- (b) In the event that more than one nomination is received, Council determine the format of the election for the office of Deputy Mayor, either by**
 - Ordinary Ballot (as per previous elections held),**
 - Open Voting - show of hands or**
 - Preferential Ballot**
- (c) The General Manager conduct the election for Deputy Mayor.**

REPORT

Councillors may elect a person from among their number to be the Deputy Mayor. Under Section 231(2) of the Local Government Act 1993. The person may be elected for the mayoral term, or a shorter term determined by the Council. The Deputy Mayor may exercise the functions of the Mayor if the Mayor is prevented by illness, absence or otherwise from exercising the function.

Under Local Government (General) Regulation 2005 - Regulation 394 - the election is to be carried out in accordance with Schedule 7 of the General Regulation, with the Returning Officer to be the General Manager. The nomination for election as Deputy Mayor is to be made in writing by two or more Councillors and the nominee must indicate consent to the nomination in writing. If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by ordinary ballot, by open voting or by preferential ballot.

Nomination Forms

Nomination forms have been distributed to Councillors. A blank nomination form has also been enclosed separately with this business paper. Nominations must be handed to the General Manager (returning officer) prior to the commencement of the Ordinary Meeting of Council, 22 September 2015 at 7.00 pm.

OPTIONS

- (a) Council can resolve not to appoint a Deputy Mayor. In the event of any absence of the Mayor the Councillors would need to elect a Deputy Mayor at that time of the absence in accordance with Section 231 of the Local Government Act 1993.
- (b) Council can determine the term of the appointment of the Deputy Mayor.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

LOCAL GOVERNMENT ACT 1993 - SECT 231

Deputy Mayor

231 Deputy Mayor

- (1) The councillors may elect a person from among their number to be the deputy mayor.
- (2) The person may be elected for the mayoral term or a shorter term.
- (3) The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.
- (4) The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C5 - To provide a governance role in the continuous development of the City of Griffith.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Deputy Mayor Nomination Form

17



NOMINATION FOR POSITION OF DEPUTY MAYOR

We hereby nominate Councillor _____ for the position of Deputy Mayor of Griffith City Council for the period September 2015 – September 2016.

Councillor

Councillor



I hereby consent to my nomination for the position of Deputy Mayor of Griffith City Council for the period September 2015 – September 2016.

Councillor

CLAUSE **CL02**

TITLE **Review of Policy (GC-CP-702) "Animal Adoptions from Pound"**

FROM **Shireen Donaldson, Manager Executive Services**

TRIM REF **15/60571**

SUMMARY

The Policy (GC-CP-702) "Animal Adoptions from Pound " was reviewed and adopted in June 2015, but has since been reviewed to incorporate and recognise the importance of animal rescue agencies in the process of rehoming and relocating companion animals from the Pound. As such, the Policy has been renamed to "Rehoming and Adoption of Companion Animals from Griffith City Pound" to acknowledge that the majority of suitable companion animals not claimed from the Pound are actually rehomed by animal rescue agencies rather than adopted directly from the Pound.

RECOMMENDATION

- (a) Council place the draft "Rehoming and Adoption of Companion Animals from Griffith City Pound" Policy (GC-CP-702) on public display for 28 days.**
- (b) If any submissions are received, a further report be prepared for Council.**
- (c) If no submissions are received, the draft policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.**

REPORT

Following a meeting with Council and representatives of a local animal rescue group, it was decided the recently adopted "Animal Adoptions from Pound" Policy be reviewed to incorporate procedures to be undertaken in the rehoming and rescue of companion animals from the Pound. This Policy provides procedures to ensure transparency to all agencies of Council processes for advertising and subsequently releasing animals from the Pound facility.

This Policy was presented to the General Facilities Committee at its meeting held 8 September 2015 for comment and is presented to Council with its endorsement. The minutes of this meeting are included in the Council Business Paper for 22 September 2015.

It is acknowledged the General Facilities Committee and the affiliated Griffith City Pound Working Group have expressed the impounding facility be renamed during completion of the facility. The new name, when determined, will be reflected in future revisions of this Policy.

OPTIONS

- (a) As recommended.**
- (b) Council could choose to make amendments to the draft Policy prior to placing the policy on public display.**

POLICY IMPLICATIONS

This policy will form the framework for the rehoming and adoption of companion animals from Griffith City Pound and defines the relationship between Council and rehoming agencies.

FINANCIAL IMPLICATIONS

Council operates rehoming and adoption processes on a cost recovery basis and endeavours to make microchipping of companion animals as competitively priced as possible.

LEGAL/STATUTORY IMPLICATIONS

This Policy relies on provisions of the Companion Animals Act 1998.

ENVIRONMENTAL IMPLICATIONS

Council is obliged to provide a facility for the management of lost or unwanted companion animals.

COMMUNITY IMPLICATIONS

The community has expectations on Council's commitment to ensuring as many suitable companion animals as possible are returned to owners, rehomed or adopted.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item L2 - Provide, maintain and monitor safe assets, facilities and services.

This item links to Council's Strategic Plan item C1- Provide clear and transparent communication to the local community on matters in which it is concerned.

CONSULTATION

Senior Management Team

General Facilities Committee

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Draft Policy "Rehoming and Adoptions of Companion Animals from Griffith City Impounding Facility" | 20 |
| (b) | Current Animal Adoptions from Pound Policy | 24 |

Rehoming and Adoption of Companion Animals from Griffith City Companion Animal Impounding Facility - POLICY – GC-CP-702



Directorate	Executive Services	
TRIM Ref	14/15205	
Status	Draft	
Adopted	9 June 2015	Minute No: 15/161

Policy Objective

This policy will provide clear protocols for the rehoming and adoption of companion animals which are impounded or surrendered to the Griffith City Companion Animal Impounding Facility (ie the Pound).

The objectives will be to

1. Return as many microchipped and/or registered Companion Animals as possible to their original owners and
2. Rehome as many as possible unclaimed suitable Companion Animals from the Griffith City Companion Animal Impounding Facility (Pound) through either the sale of the companion animal to the general public or by the use of approved rehoming/rescue agencies for the animal's further care and rehoming process.

Policy Scope

The policy applies to all animals which are impounded or surrendered to the Griffith City Companion Animal Impounding Facility (Pound).

Griffith City Companion Animal Impounding Facility is a pound established under the provisions of the Companion Animal Act 1998. The facility is committed to responsible rehoming and minimal euthanasia of companion animals and cannot be viewed as an animal shelter for companion animals to inhabit for indefinite periods of times.

Policy Statements

At all times, the capture and hold procedures set by the Companion Animals Act 1998 and Regulations 2008 shall be observed.

The only times that Council Compliance Staff will not take a found animal directly to the Griffith City Council Animal Impounding Facility is when it can be readily returned to its residence and owner in the field, or the animal is injured or considered too sick to enter the facility. In these cases, the animal will be taken to a Griffith veterinary hospital for assessment and treatment.

1. Un-Microchipped Companion Animals

When Compliance staff locate or retrieve a stray, seized or unwanted companion animal, the animal is scanned for a microchip. If the companion animal is not microchipped or has no other distinguishing mark, collar, tag or the like, it will be taken to the impounding facility where it will be held for **7 days**, after which it can be legally sold, rehomed or euthanased.

Rehoming and Adoption of Companion Animals from Griffith City Companion Animal Impounding Facility - POLICY – GC-CP-702



Council may hold any companion animal for up to 48 hours in excess of the minimum legislated hold periods if likely rehoming or sale is foreseeable.

2. Microchipped Companion Animals

If an animal is identified as having a microchip number, staff will attempt to contact the owner to arrange return of the animal to its home. This may attract a release fee under Council's fees and charges and any fines as may be applicable.

Staff may also advise the owner via by writing or telephone calls that the animal is in the Council Impounding Facility.

After being held for **14 days**, the animal becomes the property of Council, ceasing to be that of the registered owner. The animal can then be legally sold, rehomed or euthanased.

Council may hold any companion animal for up to 48 hours in excess of the minimum legislated hold periods if likely rehoming or sale is foreseeable.

3. Surrendered Animals

Animals surrendered by their owners become the property of Council and will be rehomed as soon as possible. The exception will be animals known to have dangerous dog declarations or recent dangerous activities and these will be disposed of via euthanasia.

4. Euthanasia

Companion Animals are only to be euthanased if they are not considered suitable for rehoming (and after the timeframes described above). In these cases, it is either considered more humane to have the animal euthanased rather than holding indefinitely in the impounding environment when rehoming is not likely or if there has been known dangerous activity presented by the animal. Determination of suitability for rehoming is at the discretion of Council Compliance staff.

In accordance with Section 64(2) of the Companion Animals Act 1998, feral and infant companion animals seized or surrendered to Council's impounding facility may be able to be euthanased prior to the standard holding period as set out in Section 64(1) of the Act. (Refer to Council Policy GC-CP-704 - Infant & Feral Animals at Griffith Pound)

Euthanasia procedures will be carried out by either a local veterinarian or Council Compliance staff who are suitably trained and hold certification in this procedure.

5. Animal Adoption and Re-Homing and Foster Care – Specific Provisions

Pursuant to the provisions of the Companion Animals Act 1998 for identifying an animal as suitable for sale or re-homing, the following procedure will be observed:

1. The Council shall regularly publish a list of companion animals held that are suitable for rehoming. Members of the public wishing to adopt an animal and all rescue groups wishing to view animals held in the Griffith impounding facility should utilise this pathway. Publishing of available animals can take place in various forums – local newspaper,

Rehoming and Adoption of Companion Animals from Griffith City Companion Animal Impounding Facility - POLICY – GC-CP-702



- Council website and Facebook and via publicly accessible animal rehoming websites such as "Dogzonline" - <http://www.dolforums.com.au/topic/264203-griffithpoundnsw/>
2. "Dogzonline" <http://www.dolforums.com.au/topic/264203-griffithpoundnsw/> will be the default website for all dogs available for rehoming. Dogs may be also listed on other websites in addition to a listing on Dogzonline.
 3. Cats available for rehoming are also listed on social media outlets and websites, including "Dogzonline".
 4. The list published shall include animal type, 'most probable' breed, approximate age and sex and closing date of availability.
 5. Council will permit the sale of a companion animal to a member of the public; however that person must sign a waiver and indemnify Council that they take the animal in an "as is" condition. The sale will require payment of the cost of microchipping and registration if not already applicable to the animal.
 6. New owners will be recommended that a vet check, vaccinations, heart and intestinal worming treatment of the animal be undertaken (these all to be paid by the owner). *Council and vets cannot guarantee the animal's health and behaviour as Council and vets do not know the animal's background.*
 7. The new owner will be required to pay the appropriate fees for microchipping and registration, if not already done. Under the Companion Animals Act, dogs and cats are required to be microchipped and registered before release. The animal will only be released following the payment of microchipping fees and registration fees at the Council's main building.
 8. Animals requiring microchipping will be "chipped" by Council Compliance staff.
 9. A rehoming agency will be an organisation approved by Council and will hold an exemption from the Minister under Section 16 (d) of the Companion Animal Regulation. The rehoming agency will provide Griffith City Council with its policy for rehoming and a list of approved persons to act on their behalf. A copy of the rehoming agency's public liability insurance which identifies Griffith City Council as an interested party should be available on request.
 10. Council may enter into agreement with more than one rehoming agency.
 11. Council will be the sole arbitrator in all rehoming matters and all decisions made by Council will be final.
 12. First contact to Council will be the reasonable grounds as to why one person or agency claims an animal over another.
 13. In certain circumstances, such as young, aged or frail animals, foster care arrangements may be organised with rehoming agencies. This will be at the discretion of Council Compliance staff who will contact rehoming agencies to seek interim foster care arrangements.
 14. All animals leaving the Griffith City Companion Animal Impounding Facility must be microchipped and registered as per the legislation. Registration is exempted to approved section 16(d) compliant organisations and after claiming the animal, this function becomes the responsibility of the agency prior to adopting the animal out.
 15. Griffith City Council reserves the right to not re-home any animal.
 16. No animal may be adopted by or rehomed to any person without identification and proof of age to be over 18 years old.
 17. No animal may be adopted or rehomed if doing so would be illegal or create undue risks to humans or other animals.

Definitions

None

Rehoming and Adoption of Companion Animals from Griffith City Companion Animal Impounding Facility - POLICY – GC-CP-702



Exceptions

None

Legislation

Companion Animals Act 1998
Companion Animals Regulations 2008

Related Documents

Council Policy GC-CP-704 - Infant & Feral Animals at Griffith Pound

Policy History

Revision Number	Date of Adoption/Amendment	Minute Number
1	28/09/04	0702
2	14/03/06	92
3	11/05/10	0139
4	09/06/15	15/161

Animal Adoptions from Pound POLICY – GC-CP-702



Directorate	Executive Services	
TRIM Ref	14/15205	
Status	Current	
Adopted	9 June 2015	Minute No: 15/161

Policy Objective

To provide for the adoption of good-natured, healthy animals surrendered to the Griffith City Council Pound to responsible owners.

Policy Statement

1. The Council will promote the adoption of animals surrendered to Griffith City Pound.
2. Under the Companion Animals Act 1998 (section 64) Council is required to retain an animal for a period of seven days before releasing or euthanising or 14 days if already micro chipped. Currently, viewing times are between 8.00 am and 8.30 am Monday to Friday. Pick-up times will be arranged with the Ranger and new owner.
3. Where an animal is to be adopted, a vet check will be recommended to prospective new owner/s along with vaccination, heart worming and intestinal worming (to be paid by the prospective owner) of the animal, to ascertain the pet's health and suitability for adoption. *Council and vets cannot guarantee the animal's health and behaviour as Council and vets do not know the animal's background.*
4. The new owner will be required to pay the appropriate fees for micro chipping and registration, if not already done. Under the Companion Animals Act, dogs and cats are required to be micro chipped and registered before release. The animal will only be released following the payment of micro chipping fees for the animal, whether by a Council Ranger or by a vet, and registration fees at the Council's main building (unless otherwise approved by the Compliance Coordinator).
5. Griffith City Council reserves the right to choose not to re-home an animal.

Definitions

None

Exceptions

None

Legislation

Companion Animals Act

Related Documents

None

Animal Adoptions from Pound POLICY – GC-CP-702



Policy History

Revision Number	Date of Adoption/Amendment	Minute Number
1	28/09/04	0702
2	14/03/06	92
3	11/05/10	0139
4	09/06/15	15/161

CLAUSE **CL03**

TITLE **Proposed Council Meeting and Workshop Dates 2016**

FROM **Shireen Donaldson, Manager Executive Services**

TRIM REF **15/61052**

SUMMARY

It is customary for Council to consider a report each year to adopt the Council Meeting and Workshop Schedule for the ensuing 12 months. The proposed Council Meeting and Council Workshop Schedule for 2016 is attached to this report for the endorsement of Council.

RECOMMENDATION

Council adopt the proposed Council Meeting and Workshop Schedule for 2016 as per Attachment (A).

REPORT

Ordinary Meetings of Council are currently held on the second and fourth Tuesday of every month, with Council Workshops being held on the third Tuesday of every month. The proposed meeting schedule for Ordinary Council Meetings and Workshops has been drafted for the coming calendar year for the endorsement of Council.

This report proposes that no Ordinary Meeting of Council be held on 26 January 2016 due to the Australia Day public holiday and 27 December 2016 due to the Christmas/New Year holiday period. The Workshop scheduled to be held 20 December 2016 has been moved to 6 December due to the proximity to Christmas.

OPTIONS

Council could choose to amend the proposed Council Meeting and Workshop schedule for 2016.

POLICY IMPLICATIONS

Code of Meeting Practice states the following:

PART 2 - CONVENING OF, AND ATTENDANCE AT, COUNCIL MEETINGS

5. Frequency of meetings of the Council

- 5.1 The Council is required to meet at least 10 times each year, each time in a different month.
- 5.2 The Council shall, by resolution, set the time, date and place of Ordinary Meetings of the Council.
- 5.3 The Council may, by resolution, set the time, date and place of special meetings of the Council.

FINANCIAL IMPLICATIONS

There are no additional budget requirements in relation to this report.

LEGAL/STATUTORY IMPLICATIONS

Under Section 9 of the Local Government Act 1993 Council must give notice to the public of the times and places of its meetings. The adopted Schedule of Council Meetings will be advertised in the local media and on Council's website.

In addition, the Mayor continues to have the discretion to convene a special meeting of Council in accordance with Council's Code of Meeting Practice and the Local Government Act, 1993.

ENVIRONMENTAL IMPLICATIONS

Nil.

COMMUNITY IMPLICATIONS

Nil.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C5 - To provide a governance role in the continuous development of the City of Griffith.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Proposed Council Meeting and Workshop Schedule for 2016

28

Meeting/Workshop	Date
Ordinary Meeting of Council	Tuesday, 12 January 2016
Workshop	Tuesday, 19 January 2016
Ordinary Meeting of Council (To be cancelled)	Tuesday, 26 January 2016
Ordinary Meeting of Council	Tuesday, 9 February 2016
Workshop	Tuesday, 16 February 2016
Ordinary Meeting of Council	Tuesday, 23 February 2016
Ordinary Meeting of Council	Tuesday, 8 March 2016
Workshop	Tuesday, 15 March 2016
Ordinary Meeting of Council	Tuesday, 22 March 2016
Ordinary Meeting of Council	Tuesday, 12 April 2016
Workshop	Tuesday, 19 April 2016
Ordinary Meeting of Council	Tuesday, 26 April 2016
Ordinary Meeting of Council	Tuesday, 10 May 2016
Workshop	Tuesday, 17 May 2016
Ordinary Meeting of Council	Tuesday, 24 May 2016
Ordinary Meeting of Council	Tuesday, 14 June 2016
Workshop	Tuesday, 21 June 2016
Ordinary Meeting of Council	Tuesday, 28 June 2016
Ordinary Meeting of Council	Tuesday, 12 July 2016
Workshop	Tuesday, 19 July 2016
Ordinary Meeting of Council	Tuesday, 26 July 2016
Ordinary Meeting of Council	Tuesday, 9 August 2016
Workshop	Tuesday, 16 August 2016
Ordinary Meeting of Council	Tuesday, 23 August 2016
Ordinary Meeting of Council	Tuesday, 13 September 2016
Workshop	Tuesday, 20 September 2016
Ordinary Meeting of Council	Tuesday, 27 September 2016
Ordinary Meeting of Council	Tuesday, 11 October 2016
Workshop	Tuesday, 18 October 2016
Ordinary Meeting of Council	Tuesday, 25 October 2016
Ordinary Meeting of Council	Tuesday, 8 November 2016
Workshop	Tuesday, 15 November 2016
Ordinary Meeting of Council	Tuesday, 22 November 2016
Workshop	Tuesday, 6 December 2016
Ordinary Meeting of Council	Tuesday, 13 December 2016
Ordinary Meeting of Council (To be cancelled)	Tuesday, 27 December 2016

CLAUSE **CL04**

TITLE **Assignment of Lease from Elanor Funds Management Limited to Shopping Centres Australasia Property Group Limited re Lot 2 DP 1003564**

FROM **Carel Potgieter, Planning and Environment Manager**

TRIM REF **15/61244**

SUMMARY

A lease is currently in place with Elanor Funds Management Limited for car parking and vehicular access adjoining Griffin Plaza Shopping Centre, over Council land Lot 2 DP 1003564.

Council has been advised (Attachment A) that the trustee for Griffin Plaza Syndicate, Elanor Funds Management Limited, wishes to retire as the Trustee on sale of the property and has advised of the appointment of Australasia Property Group RE Limited as the new Trustee for this scheme.

Elanor Funds Management Limited has requested the transfer of the lease over Lot 2 DP 1003564 to the new Trustee, Australasia Property Group RE Limited (see plan of road reserve attachment B).

The lease is due to expire on the 31 August 2018 with a further option of 20 years available.

RECOMMENDATION

- (a) Council approve the assignment of the lease of Lot 2 DP 1003564 from Elanor Funds Management Limited to Australasia Property Group RE Limited who will be bound by the terms of the existing lease**
- (b) Australasia Property Group RE Limited be required to pay all applicable costs and charges in relation to the assignment of the lease for Lot 2 DP 1003564 together with Council's Administration Fee of \$381.**
- (c) The Mayor and General Manager be authorised to sign and seal all documents in relation to this matter under the common seal.**

REPORT

In 2012 Council assigned the lease of the road reserve, Twigg Road, Griffith being Lot 2 DP 1003564 adjoining Griffin Plaza, from BNY Trust Company of Australia Limited to Moss Capital Pty Limited. The lease originally commenced on the 30 September 1998 and is due to expire on the 31 August 2018, with one further option available of 20 years.

Moss Capital Pty Limited Trustee for Griffin Plaza Syndicate then requested the assignment of the lease to Elanor Funds Management Limited (Directors being Glenn Willis, William Moss, Paul Bebrook and Nigel Ampherlaw) as the new Trustee of the Scheme. Council have now received a request from Elanor Funds Management Limited for assignment of the lease to Australasia Property Group RE Limited. An Australian Security & Investments Commission (ASIC) extract which lists company officers, shareholders and members of the

Australasia Property Group RE Limited has been obtained and is attached to the report (see attachment C).

OPTIONS

- (a) The above option is preferred as the current Trustee, Elanor Funds Management Limited is the Retiring Trustee with the new Trustee, Australasia Property Group RE Limited to continue on with management of the Scheme.
- (b) Any other option as determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The current lease fee charged for 2015/2016 was \$8,688.66 (Inc. GST) increasing annually with CPI.

All cost associated with the assignment of the lease together with Council's Administration Fee of \$381 is payable by the applicant, Elanor Funds Management Limited.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

All environmental factors were considered during the development approvals process and any future development will also need to meet this requirement.

COMMUNITY IMPLICATIONS

The community would expect Council to support business that creates employment and provides goods and services to meet the needs of the community.

LINK TO STRATEGIC PLAN

D1 - Develop Griffith as a centre of choice for trade, business, health, recreation and employment.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | |
|--|----|
| (a) Request from Elanor Funds Management | 31 |
| (b) Plan of road reserve | 32 |
| (c) ASICS Extract | 33 |



27 August 2015

The General Manager
Griffith City Council
1 Benerambah Street
GRIFFITH NSW 2680

Level 8 Angel Place
123 Pitt Street Sydney NSW 2000
Australia
GPO Box 983 Sydney NSW 2001
DX 101 Sydney
T +61 2 8233 9500
F +61 2 8233 9555

Dear Sir

**Assignment of Lease - Elanor Funds Management Limited to Shopping
Centres Australasia Property Group RE Limited
Premises: Lot 2, Twigg Street, Griffith**

Our Ref: DJS:SJA:LXD:4220182

We act for Elanor Funds Management Limited (EFML) who is the current lessee under the lease from Griffith City Council for the Premises.

Our client is selling Griffin Plaza Shopping Centre (**Griffin Plaza**) to Shopping Centres Australasia Property Group RE Limited ACN 158 809 851 (**Purchaser**) and wishes to transfer its interest in the lease to the Purchaser. Like EFML, the Purchaser is a publicly listed company. The ASIC extract is **attached** for your perusal.

The proposed sale of Griffin Plaza is being completed in a short timeframe. Accordingly, the intention is that a letter of consent from Council be provided on or before completion to enable the sale to complete while formal deeds of consent are being signed. Our client would be grateful if Council would provide a letter addressed to our client consenting to the transfer of the lease to the Purchaser. It is the intention of our client and the Purchaser to have the terms of the deed of consent agreed before completion of the proposed sale so that execution is a formality going forward.

Can you please confirm the **attached** deed of consent is acceptable to send to the Purchaser for their approval and provide us with a proposed formal letter of consent for our client and the Purchaser to approve to satisfy our client's obligations under the contract for sale.

Please let us know if you require anything further from us as a matter of urgency.

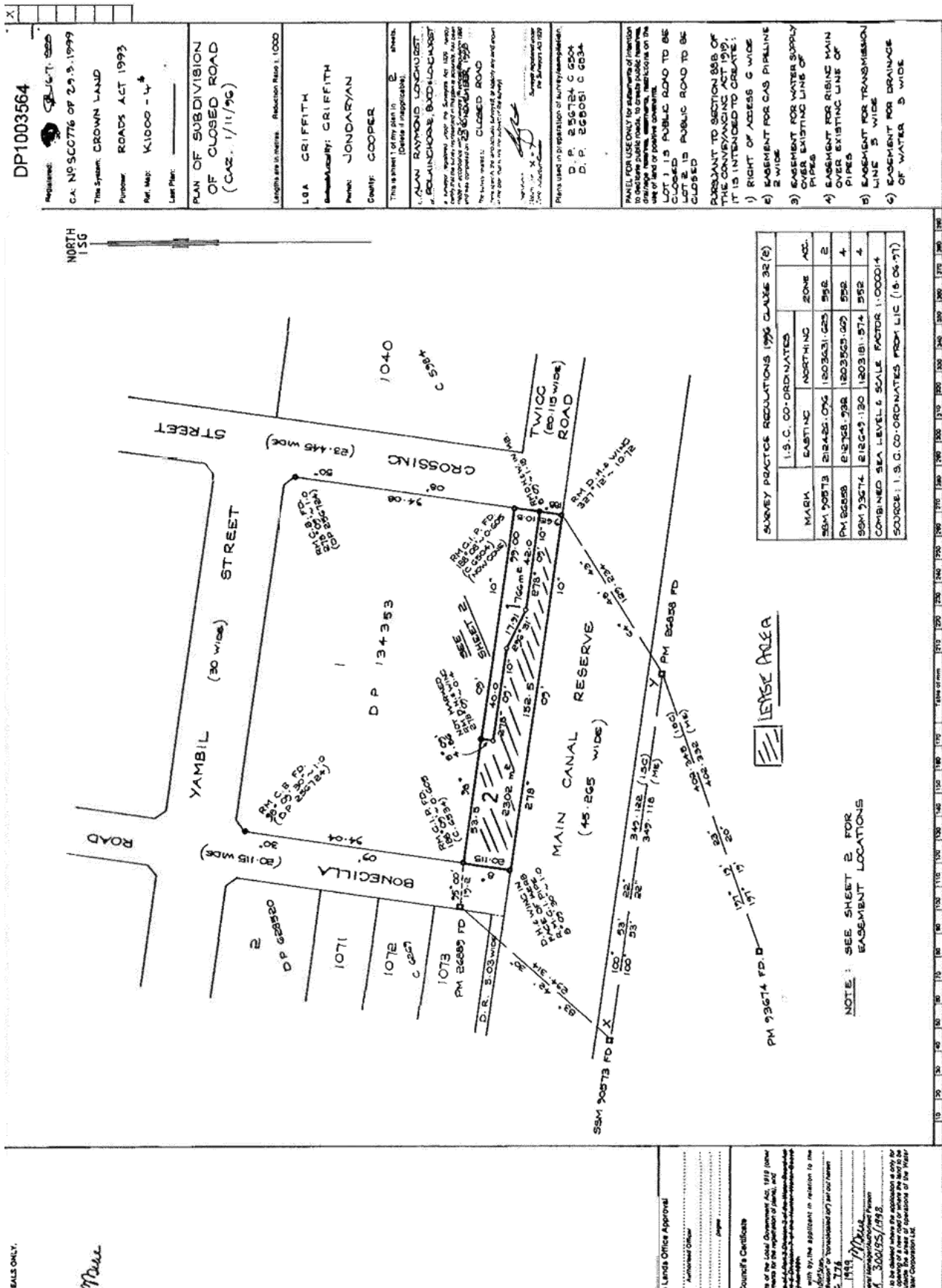
We look forward to hearing from you.

Yours faithfully
DibbsBarker

A handwritten signature in blue ink, appearing to read "Steven Askew", written over the printed name.

Steven Askew
Senior Associate
D +61 2 8233 9737 M +61 427 232 578
steven.askew@dibbsbarker.com

Partner Responsible: David Sharpe





Order number: 31155844
Your Reference: 4220182
27/08/15 11:32

SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE LIMITED 158 809 851

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE LIMITED ACN: 158 809 851

This extract contains information derived from the Australian Securities and Investment Commission's (ASIC) database under section 1274A of the Corporations Act 2001.
Please advise ASIC of any error or omission which you may identify.

IDENTIFICATION

ACN: 158 809 851
ABN: 47 158 809 851
Current Company Name: SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE LIMITED
Registered in: Victoria
Place of Registration:
Registration Date: 04/06/2012
Previous State Number:
Governance Type: Constitution
Review Date: 04/05/2016

CURRENT COMPANY DETAILS

Name: SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE LIMITED
Period from: 26/11/2012
Name Start: 02/10/2012
Status: REGISTERED
Type: AUSTRALIAN PUBLIC COMPANY
Class: LIMITED BY SHARES
Subclass: LISTED PUBLIC COMPANY
Disclosing Entity: Y

Doc# 5E3175879

CURRENT COMPANY ADDRESS

Address Type: Registered Office
Address: SCA PROPERTY OPERATIONS PTY LTD
LEVEL 5
50 PITT STREET
SYDNEY NSW 2000
Period from: 31/03/2014
Address Type: Principal Place of Business
Address: LEVEL 5
50 PITT STREET
SYDNEY NSW 2000
Period from: 24/03/2014

Doc# 7E5930585

Doc# 7E5930585

CURRENT COMPANY OFFICERS

Role: Director
Name: CLARK, PHILIP MARCUS
Address: 28 JOUBERT STREET
HUNTERS HILL NSW 2110
Date of Birth: 06/01/1942
Place of Birth: QUIRINDI NSW
Appointment Date: 19/09/2012
Cease Date:

Doc# 7E4758714

Role: Director
Name: REDMOND, PHILIP JOHN
Address: 50 BLUES POINT ROAD
MCMAHONS POINT NSW 2060
Date of Birth: 05/05/1960

Doc# 7E4758714

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE
LIMITED ACN: 158 809 851 (cont'd)

Page 2 of 14

Place of Birth: SYDNEY NSW	
Appointment Date: 26/09/2012	
Cease Date:	
Role: Director	Doc# 7E4758714
Name: HODGKINSON, JAMES	
Address: 3 CROSS STREET MOSMAN NSW 2088	
Date of Birth: 14/08/1966	
Place of Birth: SYDNEY NSW	
Appointment Date: 26/09/2012	
Cease Date:	
Role: Director	Doc# 7E4758714
Name: POLLARD, IAN ALFRED	
Address: 23 ILLIWA STREET CREMORNE NSW 2090	
Date of Birth: 14/06/1953	
Place of Birth: SYDNEY NSW	
Appointment Date: 26/09/2012	
Cease Date:	
Role: Director	Doc# 7E4758714
Name: ROBSON, BELINDA	
Address: 60 HASTINGS PARADE NORTH BONDI NSW 2026	
Date of Birth: 21/01/1969	
Place of Birth: SYDNEY NSW	
Appointment Date: 27/09/2012	
Cease Date:	
Role: Director	Doc# 1F0483007
Name: MELLOWES, ANTHONY MICHAEL GRAINGER	
Address: 10 AVONA CRESCENT SEAFORTH NSW 2092	
Date of Birth: 19/06/1967	
Place of Birth: SYDNEY NSW	
Appointment Date: 02/10/2012	
Cease Date:	
Role: Director	Doc# 7E6644964
Name: FERGUSON, KIRSTIN IRENE	
Address: 1 MOORE STREET MILTON QLD 4064	
Date of Birth: 04/04/1973	
Place of Birth: SYDNEY NSW	
Appointment Date: 01/01/2015	
Cease Date:	
Role: Director	Doc# 7E6982557
Name: FLEMING, MARK JAMES	
Address: 4 WANDELLA AVENUE ROSEVILLE NSW 2069	
Date of Birth: 19/11/1969	
Place of Birth: CARINGBAH NSW	
Appointment Date: 26/05/2015	
Cease Date:	
Role: Secretary	Doc# 7E6409176

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE LIMITED ACN: 158 809 851 (cont'd)

Page 3 of 14

Name: LAMB, MARK JOHN
 Address: 88 BRAESIDE STREET
 WAHROONGA NSW 2076
 Date of Birth: 16/06/1962
 Place of Birth: SYDNEY NSW
 Appointment Date: 26/09/2012
 Cease Date:

Doc# 028 693 283 (FR 2013))

Role: Appointed Auditor
 Name: DELOITTE TOUCHE TOHMATSU
 Number: 139 252 396
 Address: GROSVENOR PLACE
 225 GEORGE STREET
 SYDNEY NSW 2000
 Appointment Date: 04/06/2012
 Cease Date:

Role: Ultimate Holding Company
 Name: SHOPPING CENTRES AUSTRALASIA PROPERTY HOLDINGS PTY LTD
 ACN: 161 343 031
 Address:
 Appointment Date:
 Cease Date:

Doc# 5E3226900

CURRENT SHARE CAPITAL

Class: ORD ORDINARY SHARES
 Number of Issued "Shares" : 2
 Amount Paid: \$2.00
 Amount Due: \$0.00

Doc# 028 065 265

Note: For each class of shares issued by a proprietary company, ASIC records the details of the twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked amongst the twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.

SHAREHOLDERS/MEMBER

No record

DOCUMENTS RELATING TO EXTERNAL ADMINISTRATION AND/OR APPOINTMENT OF CONTROLLER

Note: This extract may not list all documents relating to this status. State and Territory records should be searched.

No record

SATISFIED CHARGES

Note: On January 30, 2012 the Personal Property Securities Register (PPS Register) has commenced. The details of current charges will only be available from the PPS Register and the details of satisfied charges (as at 30th January 2012) can be obtained from ASIC. Further information can be obtained from www.ppsr.gov.au.

No record

ASIC DOCUMENTS (except charges)

Notes:

- A date or address shown as UNKNOWN has not been updated since the ASIC took over the records in 1991.
- Data from Documents with no Date Processed are not included in the Extract.
- Documents with **** pages have not yet been imaged and are not available via DOCIMAGE. Imaging takes approximately 2 weeks from date of lodgement.
- Documents already listed under charges are not repeated here.

Form Type	Date Received	Date Processed	Effective Date	Pages	Doc No
7053A	24/08/2015	24/08/2015	24/08/2015	2	5E3850503
Disclosure Notice - Ex Australian Stock Exchange ASX Change of Director's Interest Notice					
7053A	18/08/2015	18/08/2015	18/08/2015	103	5E3845877
Disclosure Notice - Ex Australian Stock Exchange ASX Preliminary - Final Report ASX Full Year Accounts ASX Full Year Audit Review ASX Full Year Directors' Statement ASX Full Year Director's Report					

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE
LIMITED ACN: 158 809 851 (cont'd)

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ASX Dividend Record Date ASX Dividend Pay Date ASX Dividend Rate					
7053A	18/08/2015	18/08/2015	18/08/2015	6	5E3845878
Disclosure Notice - Ex Australian Stock Exchange ASX Preliminary - Final Report					
7053A	18/08/2015	18/08/2015	18/08/2015	41	5E3845879
Disclosure Notice - Ex Australian Stock Exchange ASX Preliminary - Final Report					
7053A	22/07/2015	22/07/2015	22/07/2015	4	5E3826445
Disclosure Notice - Ex Australian Stock Exchange ASX Issued Capital - Other ASX Letter to Shareholders					
7053A	16/07/2015	16/07/2015	16/07/2015	1	5E3823480
Disclosure Notice - Ex Australian Stock Exchange ASX Dividend Reinvestment Plan					
7053A	06/07/2015	06/07/2015	06/07/2015	2	5E3817565
Disclosure Notice - Ex Australian Stock Exchange ASX Change of Director's Interest Notice					
7053A	03/07/2015	03/07/2015	03/07/2015	12	5E3816457
Disclosure Notice - Ex Australian Stock Exchange ASX - Appendix 3b					
7053A	26/06/2015	26/06/2015	26/06/2015	2	5E3811816
Disclosure Notice - Ex Australian Stock Exchange ASX Change of Director's Interest Notice					
7053A	25/06/2015	25/06/2015	25/06/2015	2	5E3811311
Disclosure Notice - Ex Australian Stock Exchange ASX Change of Director's Interest Notice					
7053A	25/06/2015	25/06/2015	25/06/2015	2	5E3810998
Disclosure Notice - Ex Australian Stock Exchange ASX Change of Director's Interest Notice					
7053A	18/06/2015	18/06/2015	18/06/2015	2	5E3806143
Disclosure Notice - Ex Australian Stock Exchange ASX Periodic Reports - Other					
7053A	18/06/2015	18/06/2015	18/06/2015	1	5E3806145
Disclosure Notice - Ex Australian Stock Exchange ASX Issued Capital - Other ASX Cleansing Notice					
7053A	18/06/2015	18/06/2015	18/06/2015	8	5E3806149
Disclosure Notice - Ex Australian Stock Exchange ASX - Appendix 3b					
7053A	18/06/2015	18/06/2015	18/06/2015	2	5E3806130
Disclosure Notice - Ex Australian Stock Exchange ASX Dividend Reinvestment Plan ASX Dividend Record Date ASX Dividend Pay Date ASX Dividend Rate					
7053A	12/06/2015	12/06/2015	12/06/2015	2	5E3802868
Disclosure Notice - Ex Australian Stock Exchange ASX Periodic Reports - Other ASX Placement ASX Trading Halt Lifted					
7053A	12/06/2015	12/06/2015	12/06/2015	17	5E3802879
Disclosure Notice - Ex Australian Stock Exchange ASX Profit Guidance ASX Placement ASX Asset Acquisition ASX Trading Halt Lifted ASX Dividend - Other					
7053A	11/06/2015	11/06/2015	11/06/2015	3	5E3802145
Disclosure Notice - Ex Australian Stock Exchange ASX Profit Guidance ASX Placement					

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE
LIMITED ACN: 158 809 851 (cont'd)

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ASX Asset Acquisition					
7053A	11/06/2015	11/06/2015	11/06/2015	17	5E3802147
Disclosure Notice - Ex Australian Stock Exchange ASX Placement ASX Asset Acquisition					
7053A	11/06/2015	11/06/2015	11/06/2015	2	5E3802115
Disclosure Notice - Ex Australian Stock Exchange ASX Trading Halt					
484	26/05/2015	26/05/2015	26/05/2015	2	7E6982557
Change to Company Details Appointment or Cessation of A Company Officeholder					
7053A	26/05/2015	26/05/2015	26/05/2015	2	5E3792365
Disclosure Notice - Ex Australian Stock Exchange ASX Initial Director's Interest Notice					
7053A	26/05/2015	26/05/2015	26/05/2015	21	5E3792361
Disclosure Notice - Ex Australian Stock Exchange ASX Director Appointment/resignation					
7053A	16/04/2015	16/04/2015	16/04/2015	2	5E3763001
Disclosure Notice - Ex Australian Stock Exchange ASX Form 604 - Change in a Substantial Shareholder					
7053A	14/04/2015	14/04/2015	14/04/2015	1	5E3761127
Disclosure Notice - Ex Australian Stock Exchange ASX Asset Acquisition					
7053A	14/04/2015	14/04/2015	14/04/2015	1	5E3760973
Disclosure Notice - Ex Australian Stock Exchange ASX Issued Capital - Other					
7053A	09/04/2015	09/04/2015	09/04/2015	1	5E3758899
Disclosure Notice - Ex Australian Stock Exchange ASX Asset Disposal					
7053A	09/04/2015	09/04/2015	09/04/2015	2	5E3758900
Disclosure Notice - Ex Australian Stock Exchange ASX CHANGE OF DIRECTOR'S INTEREST NOTICE					
7053A	09/04/2015	09/04/2015	09/04/2015	13	5E3758155
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX - APPENDIX 3B					
7053A	01/04/2015	01/04/2015	01/04/2015	2	5E3754922
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER ASX SECURITY PURCHASE PLAN					
7053A	10/03/2015	10/03/2015	10/03/2015	17	5E3737953
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROSPECTUS ASX SECURITY PURCHASE PLAN					
7053A	06/03/2015	06/03/2015	06/03/2015	12	5E3735878
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX - APPENDIX 3B					
7053A	06/03/2015	06/03/2015	06/03/2015	1	5E3735874
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX SECURITY PURCHASE PLAN					
7053A	20/02/2015	20/02/2015	20/02/2015	38	5E3725577
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 605 - CEASING TO BE A SUBSTANTIAL SHAREHOLDER					
7053A	10/02/2015	10/02/2015	10/02/2015	51	5E3716412
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND REINVESTMENT PLAN ASX HALF-YEARLY REPORT ASX HALF-YEARLY AUDIT REVIEW ASX HALF-YEARLY DIRECTOR'S STATEMENT ASX HALF YEAR ACCOUNTS ASX HALF YEAR DIRECTORS' REPORT ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE					

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7053A	10/02/2015	10/02/2015	10/02/2015	5	5E3716413
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX HALF-YEARLY REPORT				
7053A	10/02/2015	10/02/2015	10/02/2015	35	5E3716414
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX HALF-YEARLY REPORT				
7053A	10/02/2015	10/02/2015	10/02/2015	3	5E3716415
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DAILY SHARE BUY-BACK NOTICE				
7053A	06/02/2015	06/02/2015	06/02/2015	6	5E3714756
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 605 - CEASING TO BE A SUBSTANTIAL SHAREHOLDER				
7053A	05/02/2015	05/02/2015	05/02/2015	112	5E3714403
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER				
7053A	30/01/2015	30/01/2015	30/01/2015	2	5E3709170
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	30/01/2015	30/01/2015	30/01/2015	8	5E3709161
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX - APPENDIX 3B				
7053A	19/01/2015	19/01/2015	19/01/2015	1	5E3701590
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND REINVESTMENT PLAN				
484	13/01/2015	13/01/2015	13/01/2015	2	7E6644964
	CHANGE TO COMPANY DETAILS APPOINTMENT OR CESSATION OF A COMPANY OFFICEHOLDER				
7053A	05/01/2015	05/01/2015	05/01/2015	2	5E3694123
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX INITIAL DIRECTOR'S INTEREST NOTICE				
7053A	22/12/2014	22/12/2014	22/12/2014	1	5E3690550
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER ASX ASSET ACQUISITION				
7053A	19/12/2014	19/12/2014	19/12/2014	5	5E3689412
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 605 - CEASING TO BE A SUBSTANTIAL SHAREHOLDER				
7053A	17/12/2014	17/12/2014	17/12/2014	3	5E3687595
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER				
7053A	17/12/2014	17/12/2014	17/12/2014	1	5E3687601
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIRECTOR APPOINTMENT/RESIGNATION				
7053A	17/12/2014	17/12/2014	17/12/2014	2	5E3687572
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	27/11/2014	27/11/2014	27/11/2014	6	5E3674452
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER				
7053A	05/11/2014	05/11/2014	05/11/2014	3	5E3661012
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX RESULTS OF MEETING				
7053A	05/11/2014	05/11/2014	05/11/2014	31	5E3660754
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHAIRMAN'S ADDRESS TO SHAREHOLDER				
7053A	05/11/2014	05/11/2014	05/11/2014	8	5E3660737
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE				

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ASX DIVIDEND REINVESTMENT PLAN					
7053A	05/11/2014	05/11/2014	05/11/2014	1	5E3660738
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND REINVESTMENT PLAN					
7053A	21/10/2014	21/10/2014	21/10/2014	8	5E3648849
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
7053A	20/10/2014	20/10/2014	20/10/2014	1	5E3648177
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER					
7053A	17/10/2014	17/10/2014	17/10/2014	1	5E3647299
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ASSET ACQUISITION					
484	01/10/2014	01/10/2014	01/10/2014	2	7E6409176
CHANGE TO COMPANY DETAILS CHANGE OFFICEHOLDER NAME OR ADDRESS					
388	29/09/2014	30/09/2014	30/09/2014	41	029 086 303 ((FR 2014))
FINANCIAL REPORT FINANCIAL REPORT - PUBLIC COMPANY OR DISCLOSING ENTITY					
7053A	29/09/2014	29/09/2014	29/09/2014	117	5E3632171
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ANNUAL REPORT ASX TOP 20 SHAREHOLDERS ASX ASC ANNUAL AUDITED ACCOUNTS ASX ASC ANNUAL AUDIT REVIEW ASX ASC ANNUAL DIRECTOR'S STATEMENT ASX FULL YEAR DIRECTOR'S REPORT					
7053A	29/09/2014	29/09/2014	29/09/2014	12	5E3632173
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX NOTICE OF ANNUAL MEETING ASX PROXY FORM					
7053A	16/09/2014	16/09/2014	16/09/2014	2	5E3622480
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE					
7053A	01/09/2014	01/09/2014	01/09/2014	7	5E3610660
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
7053A	28/08/2014	28/08/2014	28/08/2014	2	5E3607498
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE					
7053A	28/08/2014	28/08/2014	28/08/2014	7	5E3607000
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER ASX LETTER TO SHAREHOLDERS					
7053A	21/08/2014	21/08/2014	21/08/2014	101	5E3594916
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PRELIMINARY - FINAL STATEMENT ASX ASC ANNUAL AUDITED ACCOUNTS ASX ASC ANNUAL AUDIT REVIEW ASX ASC ANNUAL DIRECTOR'S STATEMENT ASX FULL YEAR DIRECTOR'S REPORT					
7053A	21/08/2014	21/08/2014	21/08/2014	5	5E3594918
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE PROFIT GUIDANCE ASX PRELIMINARY - FINAL STATEMENT					
7053A	21/08/2014	21/08/2014	21/08/2014	36	5E3594919
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PRELIMINARY - FINAL STATEMENT					
FS02	28/07/2014	28/07/2014	28/07/2014	25	0L0202147
COPY OF AFS LICENCE					
FR11	03/07/2014	03/07/2014	03/07/2014	6	024 765 080
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF EXEMPTION S992B					

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7053A	30/06/2014	30/06/2014	30/06/2014	9	5E3561196
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND REINVESTMENT PLAN				
7053A	18/06/2014	18/06/2014	18/06/2014	1	5E3554189
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE ASX DIVIDEND ALTERATION				
7053A	18/06/2014	18/06/2014	18/06/2014	1	5E3553692
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RECORD DATE ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	18/06/2014	18/06/2014	18/06/2014	2	5E3553694
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER				
7053A	13/06/2014	13/06/2014	13/06/2014	1	5E3551328
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CREDIT RATING ASX PLACEMENT ASX ISSUED CAPITAL - OTHER				
5120	22/04/2014	23/06/2014	22/04/2014	1	026 087 155
	NOTICE OF EXEMPTION RE MANAGED INVESTMENT SCHEME				
7053A	15/04/2014	15/04/2014	15/04/2014	24	5E3520066
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 605 - CEASING TO BE A SUBSTANTIAL SHAREHOLDER				
7053A	02/04/2014	02/04/2014	02/04/2014	382	5E3513858
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER				
7053A	24/03/2014	24/03/2014	24/03/2014	1	5E3508308
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DETAILS OF REGISTERED OFFICE ADDRESS				
484	24/03/2014	24/03/2014	24/03/2014	2	7E5930585
	CHANGE TO COMPANY DETAILS CHANGE OF REGISTERED ADDRESS CHANGE OF PRINCIPAL PLACE OF BUSINESS (ADDRESS)				
281	19/02/2014	04/03/2014	19/02/2014	2	028 912 244
	NOTICE THAT COMPANY INTENDS TO CARRY OUT BUY-BACK				
7053A	19/02/2014	19/02/2014	19/02/2014	2	5E3486043
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE				
7053A	14/02/2014	14/02/2014	14/02/2014	51	5E3482725
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX HALF-YEARLY REPORT ASX HALF-YEARLY AUDIT REVIEW ASX HALF-YEARLY DIRECTOR'S STATEMENT ASX ASC HALF-YEARLY AUDITED ACCOUNTS HALF YEARLY REPORT AND HALF YEAR ACCOUNTS ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	14/02/2014	14/02/2014	14/02/2014	5	5E3482727
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE PROFIT GUIDANCE ASX HALF-YEARLY REPORT MARKET BUY BACK				
7053A	14/02/2014	14/02/2014	14/02/2014	33	5E3482730
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX HALF-YEARLY REPORT				
7053A	14/02/2014	14/02/2014	14/02/2014	5	5E3482732
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE MARKET BUY BACK				

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7053A	30/01/2014	30/01/2014	30/01/2014	2	5E3472384
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	18/12/2013	18/12/2013	18/12/2013	2	5E3456177
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER				
7053A	18/12/2013	18/12/2013	18/12/2013	1	5E3456165
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
7053A	29/11/2013	29/11/2013	29/11/2013	1	5E3443086
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PLACEMENT ASX ISSUED CAPITAL - OTHER				
7053A	29/11/2013	29/11/2013	29/11/2013	8	5E3443088
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX - APPENDIX 3B				
7053A	26/11/2013	26/11/2013	26/11/2013	3	5E3439145
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER ASX PLACEMENT ASX ASSET ACQUISITION ASX ASSET DISPOSAL				
7053A	26/11/2013	26/11/2013	26/11/2013	15	5E3439146
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER ASX ASSET ACQUISITION ASX ASSET DISPOSAL ASX COMPANY ADMINISTRATION - OTHER				
7053A	22/11/2013	22/11/2013	22/11/2013	4	5E3437435
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER				
7053A	21/11/2013	21/11/2013	21/11/2013	1	5E3436336
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND RATE DEBT FACILITY				
7053A	07/11/2013	07/11/2013	07/11/2013	2	5E3427985
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX RESULTS OF MEETING				
7053A	06/11/2013	06/11/2013	06/11/2013	8	5E3427583
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX RESULTS OF MEETING				
7053A	06/11/2013	06/11/2013	06/11/2013	32	5E3427269
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHAIRMAN'S ADDRESS - OTHER ASX CHAIRMAN'S ADDRESS				
7053A	23/10/2013	23/10/2013	23/10/2013	41	5E3417116
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROGRESS REPORT - OTHER				
7053A	02/10/2013	02/10/2013	02/10/2013	19	5E3403538
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX NOTICE OF ANNUAL MEETING ASX PROXY FORM ASX LETTER TO SHAREHOLDERS				
7053A	01/10/2013	01/10/2013	01/10/2013	2	5E3402593
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ANNUAL REPORT ASX TOP 20 SHAREHOLDERS				
7053A	25/09/2013	25/09/2013	25/09/2013	98	5E3398574
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE				

ASX ANNUAL REPORT ASX ASC ANNUAL AUDITED ACCOUNTS ASX ASC ANNUAL AUDIT REVIEW ASX ASC ANNUAL DIRECTOR'S STATEMENT FULL YEAR ACCOUNTS					
7053A	11/09/2013	11/09/2013	11/09/2013	4	5E3389865
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER					
388	04/09/2013	10/10/2013	30/06/2013	34	028 693 283 ((FR 2013))
FINANCIAL REPORT COMPANY - APPOINT CHANGE NAME/ADDRESS OF AUDITOR FINANCIAL REPORT - PUBLIC COMPANY OR DISCLOSING ENTITY					
7053A	02/09/2013	02/09/2013	02/09/2013	2	5E3383905
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
7053A	28/08/2013	28/08/2013	28/08/2013	1	5E3381460
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND - OTHER					
7053A	28/08/2013	28/08/2013	28/08/2013	77	5E3381096
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PRELIMINARY - FINAL STATEMENT ASX ASC ANNUAL AUDITED ACCOUNTS ASX ASC ANNUAL AUDIT REVIEW ASX ASC ANNUAL DIRECTOR'S STATEMENT FULL YEAR ACCOUNTS ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND RATE					
7053A	28/08/2013	28/08/2013	28/08/2013	5	5E3381098
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PRELIMINARY - FINAL STATEMENT					
7053A	28/08/2013	28/08/2013	28/08/2013	36	5E3381099
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PRELIMINARY - FINAL STATEMENT					
7053A	28/08/2013	28/08/2013	28/08/2013	1	5E3381100
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND PAY DATE ASX DIVIDEND RATE					
484	22/08/2013	23/08/2013	23/08/2013	3	1F0454674
CHANGE TO COMPANY DETAILS APPOINTMENT OR CESSATION OF A COMPANY OFFICEHOLDER					
7053A	19/08/2013	19/08/2013	19/08/2013	2	5E3374933
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX INITIAL DIRECTOR'S INT. NOTICE X5& FINAL DIRECTOR'S INT.					
7053A	19/08/2013	19/08/2013	19/08/2013	2	5E3374922
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX COMPANY ADMINISTRATION - OTHER					
7053A	09/07/2013	09/07/2013	09/07/2013	1	5E3348373
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ASSET ACQUISITION SECURITY PURCHASE PLAN					
7053A	01/07/2013	01/07/2013	01/07/2013	3	5E3340698
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PERIODIC REPORTS - OTHER					
7053A	28/06/2013	28/06/2013	28/06/2013	7	5E3340497
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
7053A	26/06/2013	26/06/2013	26/06/2013	2	5E3337167
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE					
7053A	25/06/2013	25/06/2013	25/06/2013	2	5E3337021
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					

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7053A	25/06/2013	25/06/2013	25/06/2013	2	5E3336988
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE				
7053A	20/06/2013	20/06/2013	20/06/2013	2	5E3333020
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER ASX COMPANY ADMINISTRATION - OTHER				
7053A	19/06/2013	19/06/2013	19/06/2013	2	5E3332655
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX DIVIDEND BOOKS CLOSING ASX DIVIDEND PAY DATE ASX DIVIDEND RATE				
FR11	18/06/2013	19/06/2013	18/06/2013	2	021 686 724
	NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F				
FR11	18/06/2013	19/06/2013	18/06/2013	2	021 686 725
	NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F				
7053A	14/06/2013	14/06/2013	14/06/2013	2	5E3328560
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PLACEMENT ASX TRADING HALT LIFTED				
7053A	14/06/2013	14/06/2013	14/06/2013	8	5E3328561
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX - APPENDIX 3B				
7053A	13/06/2013	13/06/2013	13/06/2013	4	5E3327712
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE PROFIT GUIDANCE ASX PLACEMENT ASX ASSET ACQUISITION SECURITY PURCHASE PLAN				
7053A	13/06/2013	13/06/2013	13/06/2013	31	5E3327713
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE PROFIT GUIDANCE ASX PLACEMENT ASX ASSET ACQUISITION ASX PROGRESS REPORT - OTHER				
7053A	13/06/2013	13/06/2013	13/06/2013	2	5E3327659
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX TRADING HALT				
7053A	04/06/2013	04/06/2013	04/06/2013	7	5E3321268
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER				
7053A	16/05/2013	16/05/2013	16/05/2013	26	5E3306746
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX COMPANY ADMINISTRATION - OTHER				
484	15/05/2013	15/05/2013	15/05/2013	3	1F0503072
	CHANGE TO COMPANY DETAILS CHANGE OFFICEHOLDER NAME OR ADDRESS				
7053A	09/05/2013	09/05/2013	09/05/2013	3	5E3302623
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE				
7053A	07/05/2013	07/05/2013	07/05/2013	6	5E3300664
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER				
484	06/05/2013	06/05/2013	06/05/2013	3	1F0483007
	CHANGE TO COMPANY DETAILS CHANGE OFFICEHOLDER NAME OR ADDRESS				
7053A	24/04/2013	24/04/2013	24/04/2013	2	5E3291109
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER				
7053A	08/04/2013	08/04/2013	08/04/2013	7	5E3275708
	DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER				
7053A	22/03/2013	22/03/2013	22/03/2013	17	5E3266088

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DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER					
FS02	05/03/2013	05/03/2013	05/03/2013	23	0L0310717
COPY OF AFS LICENCE					
7053A	28/02/2013	28/02/2013	28/02/2013	2	5E3245330
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROGRESS REPORT					
7053A	28/02/2013	28/02/2013	28/02/2013	10	5E3245331
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROGRESS REPORT - OTHER					
7053A	12/02/2013	12/02/2013	12/02/2013	2	5E3227999
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
484	08/02/2013	08/02/2013	08/02/2013	2	5E3226900
CHANGE TO COMPANY DETAILS CHANGE TO ULTIMATE HOLDING COMPANY					
7053A	07/02/2013	07/02/2013	07/02/2013	19	5E3226204
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ISSUED CAPITAL - OTHER ASX LETTER TO SHAREHOLDERS					
7053A	31/01/2013	31/01/2013	31/01/2013	2	5E3219907
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 604 - CHANGE IN A SUBSTANTIAL SHAREHOLDER					
7053A	22/01/2013	22/01/2013	22/01/2013	2	5E3214241
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER					
FR10	22/01/2013	12/03/2014	22/01/2013	4	021 686 791
NOTICE OF EXEMPTION/DECLARATION NOTICE OF EXEMPTION S911A					
5120	22/01/2013	12/03/2014	22/01/2013	4	021 686 792
NOTICE OF EXEMPTION RE MANAGED INVESTMENT SCHEME					
5120	22/01/2013	12/03/2014	22/01/2013	4	021 686 793
NOTICE OF EXEMPTION RE MANAGED INVESTMENT SCHEME					
FR11	22/01/2013	12/03/2014	22/01/2013	4	021 686 794
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF EXEMPTION S1020F					
FR10	22/01/2013	12/03/2014	22/01/2013	4	021 686 795
NOTICE OF EXEMPTION/DECLARATION NOTICE OF EXEMPTION S911A					
FR11	22/01/2013	12/03/2014	22/01/2013	4	021 686 796
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F					
5120	16/01/2013	12/03/2014	16/01/2013	2	021 686 797
NOTICE OF EXEMPTION RE MANAGED INVESTMENT SCHEME					
5120	16/01/2013	12/03/2014	16/01/2013	2	021 686 798
NOTICE OF EXEMPTION RE MANAGED INVESTMENT SCHEME					
7053A	14/01/2013	14/01/2013	14/01/2013	2	5E3208247
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX INTEREST RATE					
7053A	27/12/2012	27/12/2012	27/12/2012	2	5E3202791
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX FORM 603 - BECOMING A SUBSTANTIAL SHAREHOLDER					
7053A	14/12/2012	14/12/2012	14/12/2012	1	5E3194865
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROGRESS REPORT					
7053A	14/12/2012	14/12/2012	14/12/2012	8	5E3194424
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX CHANGE OF DIRECTOR'S INTEREST NOTICE					
7053A	12/12/2012	11/01/2013	12/12/2012	3	5E3192453
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX ASSET ACQUISITION ASX PROGRESS REPORT ASX DETAILS OF COMPANY ADDRESS					

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE
LIMITED ACN: 158 809 851 (cont'd)

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ASX OTHER					
7053A	11/12/2012	11/12/2012	11/12/2012	1	5E3192042
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ISSUED CAPITAL - OTHER					
ASX STOCK EXCHANGE ANNOUNCEMENT - OTHER					
7053A	11/12/2012	11/12/2012	11/12/2012	3	5E3191995
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX TOP 20 SHAREHOLDERS					
ASX ISSUED CAPITAL - OTHER					
7053A	11/12/2012	11/12/2012	11/12/2012	149	5E3191902
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ARTICLES OF ASSOCIATION					
FR11	10/12/2012	12/03/2014	10/12/2012	2	021 686 803
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F					
FR11	10/12/2012	12/03/2014	10/12/2012	2	021 686 804
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F					
7053A	03/12/2012	03/12/2012	03/12/2012	15	5E3183965
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX SECTION 205G NOTICE - DIRECTOR'S INTERESTS					
484	29/11/2012	29/11/2012	29/11/2012	2	5E3181239
CHANGE TO COMPANY DETAILS					
CHANGE OF REGISTERED ADDRESS					
CHANGE OF PRINCIPAL PLACE OF BUSINESS (ADDRESS)					
7053A	26/11/2012	26/11/2012	26/11/2012	13	5E3175911
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
TRADING POLICY					
7053A	26/11/2012	26/11/2012	26/11/2012	8	5E3175912
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX DIVIDEND REINVESTMENT PLAN					
7053A	26/11/2012	26/11/2012	26/11/2012	32	5E3175879
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ADMISSION TO OFFICIAL LIST					
7053A	26/11/2012	26/11/2012	26/11/2012	2	5E3175853
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX STOCK EXCHANGE ANNOUNCEMENT - OTHER					
7053A	26/11/2012	26/11/2012	26/11/2012	21	5E3175857
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX STOCK EXCHANGE ANNOUNCEMENT - OTHER					
ASX COMPANY ADMINISTRATION - OTHER					
7053A	26/11/2012	26/11/2012	26/11/2012	22	5E3175861
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ADMISSION TO OFFICIAL LIST					
7053A	26/11/2012	26/11/2012	26/11/2012	74	5E3175866
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ARTICLES OF ASSOCIATION					
7053A	26/11/2012	26/11/2012	26/11/2012	74	5E3175869
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ARTICLES OF ASSOCIATION					
7053A	26/11/2012	26/11/2012	26/11/2012	1	5E3175835
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ADMISSION TO OFFICIAL LIST					
ASX COMMENCEMENT OF OFFICIAL QUOTATION					
7053A	23/11/2012	23/11/2012	23/11/2012	3	5E3174627
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE					
ASX ADMISSION TO OFFICIAL LIST					
ASX COMMENCEMENT OF OFFICIAL QUOTATION					
205	21/11/2012	05/12/2012	14/11/2012	42	024 573 749
NOTIFICATION OF RESOLUTION ALTERING THE CONSTITUTION					
355	02/11/2012	12/11/2012	02/11/2012	39	028 377 087
REVOCATION DEED RELATING TO CLASS ORDER					

ASIC - Current Extract - SHOPPING CENTRES AUSTRALASIA PROPERTY GROUP RE
LIMITED ACN: 158 809 851 (cont'd)

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7053A	18/10/2012	18/10/2012	18/10/2012	158	5E3139901
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROSPECTUS					
7053A	12/10/2012	15/10/2012	12/10/2012	160	5E3135117
DISCLOSURE NOTICE - EX AUSTRALIAN STOCK EXCHANGE ASX PROSPECTUS					
878	05/10/2012	05/10/2012	05/10/2012	3	027 958 095
NOTICE OF AUSTRALIAN OFFER UNDER FOREIGN RECOGNITION SCHEME					
764K	05/10/2012	05/10/2012	13/10/2012	202	027 958 093
PDS LODGEMENT					
5122	04/10/2012	12/03/2014	04/10/2012	4	021 686 801
NOTICE OF DECLARATION RE MANAGED INVESTMENT SCHEME					
5122	04/10/2012	12/03/2014	04/10/2012	4	021 686 802
NOTICE OF DECLARATION RE MANAGED INVESTMENT SCHEME					
FR11	04/10/2012	12/03/2014	04/10/2012	2	021 686 805
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F					
FR11	04/10/2012	12/03/2014	04/10/2012	2	021 686 806
NOTICE OF EXEMPTION/DECLARATION FSR LICENSEES NOTICE OF DECLARATION S1020F					
484	03/10/2012	03/10/2012	03/10/2012	6	7E4758714
CHANGE TO COMPANY DETAILS APPOINTMENT OR CESSATION OF A COMPANY OFFICEHOLDER					
FS02	03/10/2012	03/10/2012	03/10/2012	25	0L0310316
COPY OF AFS LICENCE					
205	02/10/2012	02/10/2012	02/10/2012	2	7E4755125
NOTIFICATION OF RESOLUTION CHANGING COMPANY NAME					
389	01/10/2012	19/10/2012	01/10/2012	5	027 683 433
ANNUAL NOTICE BY WHOLLY-OWNED ENTITY ANNUAL NOTICE BY WHOLLY-OWNED ENTITY - COMPANIES					
352	29/06/2012	02/07/2012	29/06/2012	9	028 104 218
ASSUMPTION DEED RELATING TO CLASS ORDER					
218	04/06/2012	04/06/2012	04/06/2012	36	028 065 266
CONSTITUTION OF COMPANY					
201	04/06/2012	04/06/2012	04/06/2012	9	028 065 265
APPLICATION FOR REGISTRATION AS A PUBLIC COMPANY					

PRE-ASIC DOCUMENTS

No record

ANNUAL RETURNS

No record

FINANCIAL REPORTS

Outstanding	Balance Date	Report Due Date	AGM Due Date	Extended AGM Due Date	AGM Held Date	Doc No
N	30/06/2013	30/09/2013	Unknown	Unknown	Unknown	028 693 283
N	30/06/2014	30/09/2014	Unknown	Unknown	Unknown	029 086 303

CURRENT CONTACT ADDRESS FOR ASIC USE ONLY

Note: Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company.'

Address Type: Contact address for ASIC use only

Address: LEVEL 5
50 PITT STREET
SYDNEY NSW 2000

Period from: 27/05/2013

CLAUSE	CL05
TITLE	Pecuniary Interest Returns 2014/15
FROM	Shireen Donaldson, Manager Executive Services
TRIM REF	15/50448

SUMMARY

Section 449 of the Local Government Act 1993 requires that a Councillor or designated person holding that position at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed in Schedule 3 of the Local Government (General) Regulation 2005.

RECOMMENDATION

For the information of Council.

REPORT

Pecuniary interest returns have been lodged by the due date by all councillors and designated persons in the appropriate format. Returns for the period 1 July 2014 to 30 June 2015 are tabled for information as required by Section 449 of the Local Government Act 1993.

Council's Internal Policy - Designated Persons Under Section 449 of the Local Government Act 1993 - specifies Council's designated persons are as follows:

- General Manager
- Senior Staff (Senior Staff at Griffith City Council are defined as the Directors)
- Manager Executive Services
- Staff delegated to issue Development Applications or other certificates e.g. construction, subdivision, compliance
- Staff involved in the Strategic Planning process
- All Compliance Officers
- Staff authorised to order goods/services of \$25,000 or more.

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

LOCAL GOVERNMENT ACT 1993 - SECT 449

Returns disclosing interests of councillors and designated persons

449 Returns disclosing interests of councillors and designated persons

(1) A councillor or designated person must complete and lodge with the general manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations.

(1A) A person must not lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.

(2) A person need not lodge a return within the 3-month period after becoming a councillor or designated person if the person lodged a return in that year or the previous year or if the person ceases to be a councillor or designated person within the 3-month period.

(3) A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date a return in the form prescribed by the regulations.

(4) A person need not lodge a return within the 3-month period after 30 June in a year if the person lodged a return under subsection (1) within 3 months of 30 June in that year.

(5) Nothing in this section prevents a councillor or designated person from lodging more than one return in any year.

(6) Nothing in this section or the regulations requires a person to disclose in a return lodged under this section an interest of the person's spouse or de facto partner or a relative of the person.

LOCAL GOVERNMENT ACT 1993 - SECT 441

Who are "designated persons"?

441 Who are "designated persons"? For the purposes of this Chapter,

"designated persons" are:

- the general manager
- other senior staff of the council
- a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest
- a person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

LOCAL GOVERNMENT ACT 1993 - SECT 450A

Register and tabling of returns

450A Register and tabling of returns

(1) The general manager must keep a register of returns required to be lodged with the general manager under section 449.

(2) Returns required to be lodged with the general manager under section 449 must be tabled at a meeting of the council, being:

(a) in the case of a return lodged in accordance with section 449 (1)-the first meeting held after the last day for lodgement under that subsection, or

(b) in the case of a return lodged in accordance with section 449 (3)-the first meeting held after the last day for lodgement under that subsection, or

(c) in the case of a return otherwise lodged with the general manager-the first meeting after lodgement.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C5 - To provide a governance role in the continuous development of the City of Griffith.

CONSULTATION

Senior Management Team

ATTACHMENTS

Returns to be Tabled.

**GRIFFITH COMMUNITY PRIVATE HOSPITAL COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 1 SEPTEMBER 2015 COMMENCING AT 6:00 PM**

PRESENT

Councillor John Dal Broi (Chair), Councillor Anne Napoli, Councillor Mike Neville

Quorum = 2

STAFF

General Manager, Brett Stonestreet, Director Sustainable Development, Neil Southorn, Director Business, Cultural & Financial Services, Max Turner, Manager Executive Services and Minute Secretary, Shireen Donaldson

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Mike Neville and Councillor Anne Napoli that the minutes of the previous meeting held on 28 July 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

There was no Business Arising.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Napoli
CL01

Reason – A member of Councillor Napoli's family is one of the Directors that was awarded a subcontract for work at the Griffith Community Private Hospital.

5 ITEMS OF BUSINESS

CL01 ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH UPDATE REPORT

Mr Turner presented the update report. Mr Southorn advised the DA for student accommodation was anticipated to be determined shortly. Mr Turner advised the Special Purpose Statements for the Commonwealth Government acquittal was to be forwarded to Council's auditor.

RECOMMENDED on the motion of Councillor Anne Napoli and Councillor Mike Neville that the information be received.

6 GENERAL BUSINESS

Councillor Napoli advised Monique Paterson had joined the GHFL Fundraising Committee as a replacement for an outgoing member.

7 NEXT MEETING

The next meeting of the Griffith Community Private Hospital Committee is to be held on Tuesday, 22 September 2015 at 6:00 pm.

There being no further business the meeting terminated at 6.40 pm.

Confirmed:

CHAIRPERSON

**FESTIVAL OF GARDENS COMMITTEE
HELD IN COUNCIL CHAMBERS ON
THURSDAY, 3 SEPTEMBER 2015 COMMENCING AT 1:01 PM**

PRESENT

Councillor Patricia Cox (Chair), Councillor Doug Curran, Councillor Dino Zappacosta, Anne (Lyn) Brown (Community Rep), Gaynor Clements (Community Rep), June Devery (Community Rep - Alternate), Eleanor Hancock (Community Rep), Rina Mercuri (Community Rep), Ellen Kelly (Non-Voting)

Quorum = 7

STAFF

Manager Tourism & Economic Development, Greg Lawrence, Marketing & Promotions Officer, Paige Campbell, Visitor Information Centre Coordinator, Mirella Guidolin, Tourism & Economic Development Officer, Sarah Collis, School Based Trainee – Governance, Alicia Bradley, Minute Secretary, Melanie Hebrok

1 APOLOGIES

RECOMMENDED on the motion of June Devery and Eleanor Hancock that apologies be received from Rosa Mackenzie, Tara Gunn, Maryanne Mitchell, Bruno Plos, Joy Plos, David Spence and Glenis Spence.

Councillor Cox introduced Sarah Collis, who has recently been appointed Tourism & Economic Development Officer, and welcomed her to the meeting.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of June Devery and Eleanor Hancock that the minutes of the previous meeting held on 6 August 2015, having first been circulated amongst all members, be confirmed.

RECOMMENDED on the motion of June Devery and Gaynor Clements that the minutes of the previous meeting held on 2 July 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Eleanor Hancock

All Clauses

Reason – Garden Entry in the Festival of Gardens

5 ITEMS OF BUSINESS

CL01 PROGRAM

The Committee studied and discussed the final printed program and thanked Ms Campbell and Ms Guidolin for their work on the program.

Mr Lawrence congratulated the Committee, Ms Guidolin, Ms Campbell and the other Visitor Information Centre staff on their group effort in designing a great brochure and planning another successful Festival.

CL02 COSTA'S SCHEDULE

Councillor Cox informed the Committee that Wade High School has won the Environment & Sustainability Award and would be the school visited by Costa on the Thursday afternoon.

The Committee discussed the dinner scheduled for Thursday night. Ms Guidolin advised that it was a private dinner booked by Griffith Retirement Estate as part of their Gold Sponsorship and was not to be confused with the ticketed Italian Long Table dinner on Saturday night.

Councillor Cox acknowledged Rex Airlines for sponsoring Costa's flights and Pebbles Bed & Breakfast for sponsoring his accommodation.

CL03 DISPLAY COMPETITION

Ms Guidolin informed the Committee that the aim of the display competition was to attract as many different businesses as possible. The Committee suggested that competition flyers should be dropped off to businesses together with the programs. Ms Guidolin asked members to take home flyers and programs and pass on to local businesses.

CL04 LIBRARY DISPLAY

Councillor Cox reported that Ms Gunn and Ms Mitchell have selected photos for the posters to be displayed at the Library. Ms Guidolin said the display will feature the front cover of the brochure for each year's Festival of Gardens, as well as pictures of the various garden owners over the years and special guests. The Committee thanked Ms Gunn & Ms Mitchell for their work on the project.

CL05 PAELLA

Ms Guidolin reported that planning was well and truly underway and all going according to plan.

Ms Guidolin and Ms Campbell have a meeting scheduled with Mark Macedone and Livio Mazzon to discuss the running sheet and entertainment for the Paella event.

At this stage, it was suggested that Yanco Agricultural High School's march and drumming band would start the event, followed by the North Griffith Primary School Choir and local band Metro.

Councillor Cox advised that at the next meeting, the Committee would need to discuss details such as how they can assist with setting up and managing the stalls.

CL06 ITALIAN LONG TABLE DINNER

Ms Guidolin advised that Marian Catholic College students were available to set up and serve at the dinner.

Mrs Mackenzie has confirmed that Luccia Vitucci and Joan Forlico were available to make crostoli.

Anyone who has dinner tickets reserved has been given until the week of the 14 September to pay as there is already a waiting list.

There is a good balance of visitors and locals so far booked in for the dinner.

Councillor Cox advised that raffle prizes this year would consist of vouchers which would also make it easier for travellers to take their prizes home.

Ms Guidolin reported that so far confirmed continuous raffle prizes are: 1 x \$250 Bunnings voucher and a beautiful framed silk embroidery donated by Eleanor Hancock.

Ms Guidolin asked the Committee to get back to her if they knew anyone who could donate vouchers for the continuous raffle.

CL07 CITRUS SCULPTURES

Ms Guidolin reported that currently there were 63 sculptures booked, with new ones being erected by Griffith City Council, Sarah Brown Photography, Star FM Radio and Wade High School.

Installation of permanent lighting has taken place following approval from SMT in front of Woolworths, near the State Office block and McDonald's. The other two lights in the centre median strip opposite the Visitor Information Centre which require underground boring are to be referred as a bid to Council's capital budget next year.

This year, good quality A4 size steel signs will be made for the citrus sculptures. Ms Guidolin has ordered the coreflute signs and Trevor Ceccato has offered to secure the signs onto a steel backing and weld posts accordingly.

CL08 BANNERS & FLAGS

Ms Hancock enquired if it was possible to place a pole through the banners in order to keep them straight in windy conditions. Ms Guidolin advised that this was unlikely due to safety issues but she would follow up with the supplier (Design & Signs) if it was possible to use other methods.

Ms Guidolin informed the Committee that 24 more flags have been ordered, with Council staff to install flags on roundabouts and street poles as confirmed with Essential Energy.

The Committee agreed that the flags would need to be taken down in a timely manner after the end of the Festival.

CL09 REMEMBRANCE OF NORA CECCATO

Ms Kelly reported that the locations she and Ms Devery had identified for the memorial have been deemed unsuitable by Council's Urban Design department, who have allocated an alternative spot for the tree, however the seat would have to be placed in a different location.

The quote obtained by Ms Kelly was \$1,200 for the seat, \$250 for the plaque, not including the cement block for the seat and Council installation.

The Committee discussed this and other options for the memorial.

RECOMMENDED on the motion of Eleanor Hancock and Rina Mercuri that an olive tree be planted and a dedicatory plaque be placed in the location allocated by Urban Design, and that the tree not be placed too close to existing trees so as to allow for optimal growth.

The Committee discussed the wording for the plaque to be ordered.

RECOMMENDED on the motion of Lyn Brown and Eleanor Hancock that the wording on the plaque shall be: In memory of Nora Ceccato, for her contribution to these gardens and the Festival of Gardens, 2015.

Councillor Zappacosta left the meeting, the time being 1:49 pm.

6 OUTSTANDING ACTION REPORT

The Committee noted the Action Report.

7 GENERAL BUSINESS

7.1 Showbags

The Committee discussed packing of the showbags.

The following items have been confirmed to date:

Straw hats and red bags from Bunnings
Muesli bars from Freedom Foods
Almonds from Cr Paul Rossetto
Seeds from South Pacific Seeds
Small bottles of juice from Real Juice Company

Councillor Curran to follow up on sourcing walnuts to include in the bags. Ms Campbell to follow up with Sunrice.

The Committee agreed to keep the purchase price for showbags at \$5.

7.2 Marketing

Ms Campbell advised that posters will be available next week, with Committee members welcome to take some home to distribute to their networks.

Ms Campbell also advised that last year's Festival of Gardens will be featured in the *Sydney Weekender* program airing this Sunday on Channel 7 and that the new *My Griffith Guide* includes a Festival of Gardens spread starting on page 10.

7.3 Committee Sculpture

The Committee discussed the Festival of Gardens sculpture. Ms Brown updated the Committee on the status of setting up the frame. Councillor Curran to assist.

7.4 Gardens

Ms Guidolin advised that all garden owners and charities have received their induction packs.

8 NEXT MEETING

The next meeting of the Festival of Gardens Committee is to be held on Thursday, 1 October 2015 at 1:00 pm

There being no further business the meeting terminated at 2:09 pm.

Confirmed:

CHAIRPERSON

**TRANSPORT COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
MONDAY, 7 SEPTEMBER 2015 COMMENCING AT 5:30 PM**

PRESENT

Councillor Simon Croce (Chair), Councillor Doug Curran, Councillor Christine Stead, Christine Tomlinson (Stakeholder)

Quorum = 4

STAFF

Engineering Designs & Approvals Manager, Joe Rizzo, Traffic Engineer, Mathew Vitucci, Road Safety Officer, Greg Balind, Airport Coordinator, Bob Campbell, Works Manager Maintenance, Manjit Chugha, Manager Tourism & Economic Development, Greg Lawrence, Marketing Coordinator, Paige Campbell and Minute Secretary, Leanne Austin

Absent: James Jackson

1 APOLOGIES

RECOMMENDED on the motion of Councillor Christine Stead and Christine Tomlinson that apologies be received from Councillor Anne Napoli, Gerry Wilcox (Stakeholder), Ray Ellis (Stakeholder), Director Infrastructure & Operations, Dallas Bibby and General Manager, Brett Stonestreet.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Doug Curran and Christine Tomlinson that the minutes of the previous meeting held on 13 July 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Signage Volkswagen Car dealership

Councillor Croce advised the obstructive signage had been removed.

Manjit Chugha entered the meeting the time being 5:32 pm.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 AIRPORT WALL GRAPHIC CONCEPT

The Committee considered a report in relation to the installation of a vinyl graphic on the large blank internal wall at the airport terminal. Mr Lawrence presented a concept design advising that the artwork would possibly be floor to ceiling behind the hire car counter. Ms Campbell advised the vinyl could be applied to the wall for a period of 5 years then could be replaced with another artwork.

Councillor Stead enquired if the small television in the terminal could be replaced with a larger one. Mr Campbell advised that a new 60 inch television had been installed this week.

Councillor Curran suggested the graphic be configured so that the information will not be obscured by the counter. Councillor Curran also suggested accompanying brochures be made available for visitors to take. Ms Campbell suggested placing the link to Council's website on the design and advised that the "My Griffith is Your Griffith Too" concept will be incorporated in the design.

Councillor Croce requested that the Committee be provided with a picture showing the graphic displayed behind the counter. Mr Campbell stated that it would be preferable not to move the hire car counter.

Councillor Croce advised that Council would have the opportunity to consider the concept design at a future Workshop prior to adoption of the final design.

Mrs Tomlinson suggested the graphic start from above the bench top so information is not obstructed by the counter.

Councillor Croce enquired where the funding for the graphic was coming from. Mr Lawrence advised that this initiative would come out of the Tourism & Economic Development budget with sponsorship opportunities also being investigated.

RECOMMENDED on the motion of Councillor Doug Curran and Christine Tomlinson that the Committee supports the concept of a vinyl graphic on the large blank internal wall at the airport. The wall graphic will reflect the Tourism and Economic Development My Griffith Is Your Griffith Too branding and key message and be colourful, eye-catching with strong images, statistics and interesting facts. The images selected will reflect the industry investment and will be a five year proposition, after which time it will be removed and replaced with an updated concept.

Attachments (Click on below link)

[\(a\) Airport Wall Graphic Concept design](#)

CL02 NSW GRAIN HARVEST MANAGEMENT SCHEME

The Committee considered a report providing an overview of the NSW Grain Harvest Management Scheme operation for the 2014 harvest.

Councillor Croce advised the Mayor had requested that the Committee consider including wine grapes to the scheme.

RECOMMENDED on the motion of Councillor Doug Curran and Councillor Christine Stead that:

- (a) The Transport Committee notes the NSW Grain Harvest Management Scheme report for the 2014 harvest.
- (b) Council write to Transport NSW & RMS requesting that wine grapes be included in the NSW Grain Harvest Management Scheme.

CL03 CONCEPT DESIGNS - EBERT STREET RAILWAY CROSSING BOOM GATES

Mr Balind provided an overview of the concept designs presented for the Ebert Street Railway Crossing boom gates. Mr Chugha explained the design options to the Committee.

Councillor Curran stated his concerns that trucks may want to turn left from the right lane in Option 1.

Mr Vitucci suggested that Council's Variable Message Board (VMB) be placed at the crossing at the completion of the works for a period of time advising truck drivers of correct usage of the turning movement to be performed at the intersection.

RECOMMENDED on the motion of Councillor Doug Curran and Councillor Christine Stead that:

- (a) The Transport Committee supports the design for the Ebert Street rail crossing as per Option 1 with an amendment to reflect the provision of Traffic Control Signals facing west bound vehicles proposing to turn right from Mackay Avenue into Ebert Street. These amendments should then be referred back to Roads and Maritime Services for consideration and consultation.
- (b) The design be sent to GHD with an amendment to reflect the provision of Traffic Control Signals facing west bound vehicles proposing to turn right from Mackay Avenue into Ebert Street.

CL04 ADOPTION OF ROAD SERVICES REVIEW

The Committee considered the Road Services Review undertaken by Complete Urban.

RECOMMENDED on the motion of Councillor Doug Curran and Councillor Christine Stead that the recommendations as outlined in the Road Services Review be adopted.

Attachments (Click on below link)

[\(a\) Road Services Review Report](#)

CL05 MR321 KIDMAN WAY MIROOL BRANCH CANAL ROAD INTERSECTION – RMS PROPOSED TREATMENT CONCEPT PLAN

Mr Vitucci advised that the RMS has provided Council with a concept design layout for the intersection treatment of the Kidman Way (MR321) and Mirrool Branch Canal Road.

RECOMMENDED on the motion of Councillor Christine Stead and Christine Tomlinson that:

- (a) The Transport Committee recommend that Griffith City Council accepts the intersection treatment proposed by the RMS until such time as funding becomes available for a full channelised intersection treatment.
- (b) The Transport Committee recommends that Griffith City Council accepts the intersection treatment proposed by the RMS with the following changes:
 - i. Access to the Powers Corner Rest Area is to be retained off the Kidman Way.
 - ii. Traffic lanes on the Kidman Way are to be a minimum of 3.5 metres wide.
 - iii. The proposed design incorporate Channelised Right Turn - Short (CHR(s)) and Auxiliary Left Turn (AUL) treatments intersection treatments as a minimum.

SENIOR MANAGEMENT TEAM COMMENT:

By way of clarification, Part (a) is interpreted to mean that acceptance of the intersection treatment proposed by the RMS is conditional upon the conditions as listed in Part (b). The full channelized intersection treatment referred to in Part (a) accommodates access to Powers Rest Area via Millis Road and treatment of the Millis Road intersection with Kidman Way.

6 OUTSTANDING ACTION REPORT

The report was updated and noted.

7 GENERAL BUSINESS

7.1 Trucks Parking Beelbanger

Councillor Stead raised the issue of trucks parking overnight at Beelbanger following numerous complaints from residents.

The Committee discussed various options including signage and compliance issues. Mr Rizzo advised he has consulted with the Manager Executive Services regarding implementing solutions to the compliance concerns. The Manager Executive Services is working on a policy for compliance which will be presented to Senior Management Team and Council. Mr Rizzo stated signage will not be effective unless it is enforced.

Councillor Curran suggested installing non-regulatory signage such as “trucks in this area are limited to 1 hour parking” as this would not require RMS approval

Mr Vitucci suggested a VMB could be placed in the area, notifying noncompliant vehicle owners that parking in built up areas is limited to 1 hour parking and that fines would be issued.

Councillor Curran also suggested that Council obtain a copy of the noncompliant owner's details and advise them in writing.

RECOMMENDED on the motion of Councillor Christine Stead and Councillor Doug Curran that:

- (a) Variable Message Board be erected as soon as practicable to notify noncompliant truck drivers of the 1 hour parking limit and possible fine.

- (b) Letters be sent to noncompliant vehicle owners advising them they are not to park in a built up area over 1 hour.
- (c) Staff to investigate non regulatory signage options.

7.2 Sealing Jones Road

Mr Chugha advised sealing of Jones Road would be rescheduled to this Wednesday due to inclement weather. The roadworks should be completed by 23 September 2015.

7.3 Boorga Road

Mr Chugha advised Council is investigating water lying over Boorga Road. This is to be rectified and repaired.

7.4 Advertising Signs

Mr Rizzo advised the Committee a number of businesses were using VMBs for advertising purposes without having DA approval. Mr Rizzo stated that from a traffic point of view, this signage may detract from other important traffic messages. Council staff are addressing this with business owners. Mr Chugha advised that VMBs on main roads need RMS approval.

7.5 Yoogali Intersection Incident

Mr Balind advised the Committee there had been a crash at the Yoogali Intersection last Monday. He stated that RMS statistics indicate that the latest crash was the fifth reported crash at the site in the past in the past 5 years - 2 of which were injury crashes. He advised that a funding application submitted by the RMS during the 2014 Heavy Vehicle Safety and Productivity Program for an upgrade of that intersection was unsuccessful. Mr Balind further stated that due to the intersection taking into account two RMS managed roads, Council is continuing their support for the RMS to seek funding for an upgrade the site - be it via the Blackspot Program or similar funding streams.

7.6 Canal Street

Mrs Tomlinson advised that Canal Street has become very busy with the opening of Griffith City Hire in the old Mitre 10 building. Mr Rizzo advised Council officers have addressed the issue of trucks and cars parking in Canal Street with Griffith City Hire personnel advising that the internal parking will be available in few weeks' time which should resolve the issue.

7.7 Airport Update

Mr Campbell advised a new television had been installed in the Airport Terminal and the runway had required crack sealing in readiness for the grant funding project. Mr Campbell stated that 2 light aircraft had bumped into one another whilst taxiing out to the runway last week. Damage was relatively minor and appropriate notifications had been made.

7.8 Blumer Avenue

Councillor Curran advised he had witnessed cars doing u-turns heading south Blumer Avenue past Livefit and Ferraros and requested that a No U-turn sign be erected and the road be swept to allow greater visibility of the double lines.

8 NEXT MEETING

The next meeting of the Transport Committee is to be held on Monday, 12 October 2015 at 5:30 pm. There being no further business the meeting terminated at 6:40 pm.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 8 SEPTEMBER 2015 COMMENCING AT 10:30 AM**

PRESENT

Councillor Simon Croce (Chair), Sergeant Mathew Carroll (Police), John Bonetti (representing Adrian Piccoli).

Quorum = 3

STAFF

Engineering Design & Approvals Manager, Joe Rizzo, Traffic Engineer, Mathew Vitucci, Road Safety Officer, Greg Balind and Minute Secretary, Marisa Martinello.

1 APOLOGIES

RECOMMENDED on the motion of John Bonetti and Sergeant Mathew Carroll apologies be received from Councillor Doug Curran, Leading Senior Constable Colin Lonsdale and Michael Buckley, RMS representative.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of John Bonetti and Sergeant Mathew Carroll that the minutes of the previous meeting held on 11 August 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 ITEMS OF BUSINESS

CL01 RIVERINA NURSERY ACCESS - SAFETY CONCERNS ALONG PILLONI ROAD

Mr Rizzo advised that Council has recently been contacted by Mr Kevin Torresan from Riverina Nursery regarding the safety of current access arrangements for both the nursery and the Patrick's depot. The main concern is lack of vision for vehicles leaving Riverina Nursery's carpark to see trucks approaching the Patrick's depot from the east. Council staff have met with Mr Torresan onsite on a number of occasions and discussed options outlined within the report who has been forthcoming to assist with the proposals, only to change his

position after the meeting and leave the options up to Council and the RMS. Mr Bonetti expressed his concerns over the recommendation outlined within the report as Mr Bonetti believes Mr Torresan will not be satisfied with the outcome, and that Option 4 which is outlined within the report should be implemented. However Council staff advised that works onsite regarding Option 4 had previously been rejected by Mr Torresan. As such Mr Bonetti accepted the recommendation outlined in the report but predicted that this matter would most likely be raised again in the future.

RECOMMENDED on the motion of John Bonetti and Sergeant Matthew Carroll that the Traffic Committee recommend the installation of truck warning signage together with the removal of the four trees to the east of the intersection.

CL02 2016 BACCHUS FUN RUN TRAFFIC CONTROL PLAN

Mr Balind advised that Council has received notification from Griffith Feral Joggers who are proposing to hold the 2016 Bacchus Fun Run on Saturday 26th March 2016 at Lake Wyangan. The Bacchus Fun Run event is held yearly.

The Certificate of Currency with Griffith City Council and Roads and Maritime Services has been submitted.

RECOMMENDED on the motion of John Bonetti and Sergeant Mathew Carroll that the Committee approve the Traffic Management Plan for the 2016 Bacchus Fun Run.

6 OUTSTANDING ACTION REPORT

The report was noted.

7 GENERAL BUSINESS

7.1 Rae Road

Mr Bonetti enquired when the roadworks would be completed on Rae Road. Mr Rizzo advised that the contractors engaged by the Sikh Temple had contacted him and advised once the weather improves the road works will continue. Mr Bonetti raised that he had been contacted in regards to the lack of signage advising motorists of the road closure along Rae Road. Council staff to contact contractors to ensure traffic control is implemented onsite as per the approved Traffic Control Plan.

7.2 Flag Poles

Mr Vitucci advised that a DA for the installation of flag poles is being submitted for approval for the 2016 Centenary Celebrations. Flag poles to be installed along Jondaryan Avenue adjacent to Central Plaza and another set of flag poles to be installed along Banna Ave west of Lenehan Road.

7.3 Vehicles Blocking Access To Footpath

Mr Balind advised that correspondence has been received regarding vehicles parking across pedestrian laybacks on Jondaryan Avenue (outside AMS.) The letter asked for No Stopping signs to be considered however the Committee is not in favour of installing signs in areas where existing legislation can be relied upon for enforcement. Mr Balind advised that the letter will be forward on to the Compliance Department for actioning.

7.4 Disused Driveways

Councillor Croce advised the Committee that disused driveways are an issue regarding parking. Mr Rizzo advised that there are numerous driveways that may appear redundant – but are still in use for access to properties. Some redundant driveways are being removed in line with the conditions of new development applications.

7.5 Parking Beelbanger Store

Mr Balind advised that the issue of heavy vehicles parking beyond legislated time periods near the Beelbanger Store was raised again by Councillor Stead at the recent Traffic Committee meeting. In the interim a variable message board will be installed at the site to reinforce the one hour heavy vehicle time limit.

7.6 Rest Areas for Truck Drivers

Mr Bonetti suggested that Council should have a rest area for truckies. There are insufficient rest areas that sustain toilets/showers and such in the Griffith LGA for truckies to stop as per their fatigue management obligations. Council to come up with a concept plan and run it by RMS. Mr Balind will write to the RMS with a view of seeking a response to the issue.

7.7 Intersection of Stokes Road and Hanwood Avenue

Councillor Croce advised that the intersection of Stokes Road and Hanwood Avenue needs to be looked at and that it needs a give way sign to advise drivers to slow down on entering Hanwood Avenue.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 13 October 2015 at 10:30 am.

Mr Balind advised that he will be an apology at the next meeting.

There being no further business the meeting terminated at 11:05 am.

Confirmed:

CHAIRPERSON

**GENERAL FACILITIES COMMITTEE
HELD IN THE MURRAY ROOM ON
TUESDAY, 8 SEPTEMBER 2015 COMMENCING AT 4:08 PM**

PRESENT

Councillor Bill Lancaster (Acting Chair), Councillor Mike Neville, Ronald Anson (Community Representative), Greg Collier (Stakeholder), Denis Conroy (Stakeholder), Wilfred (Ginge) Davies (Community Rep), Daniel Purchase (Community Rep), Wayne Spencer (Stakeholder)

Quorum = 7

STAFF

Manager Executive Services, Shireen Donaldson, Parks & Gardens Manager, Peter Craig, Team Leader Saleyards, Les Warren; Team Leader Cemetery, Tony Box; Project Planner, Nathan Farnell; Governance Coordinator & Minute Secretary, Wendy Krzus,

ABSENT Gavin Brady (Stakeholder)

In the absence of the Chair Councillor Doug Curran, Councillor Lancaster assumed the role of Acting Chairperson.

1 APOLOGIES

RECOMMENDED on the motion of Ron Anson and Wayne Spencer that apologies be received from Councillor Doug Curran, Councillor Patricia Cox, Marilyn Hams (Stakeholder), Judy Kroek (Stakeholder), Director Utilities, Graham Gordon; Director Infrastructure & Operations, Dallas Bibby; Senior Engineer – Operations, Steve Oosthuysen; Waste Operations Manager, John Roser;

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Ginge Davies and Wayne Spencer that the minutes of the previous meeting held on 7 July 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Nil

5 ITEMS OF BUSINESS

CL01 GRIFFITH CITY POUND WORKING GROUP MINUTES

Mr Conroy sought clarification of the formation of the Griffith City Pound Working Group.

Mrs Donaldson advised the Working Group was established to oversee the design and construction of the new Pound and that the Working Group could be considered as a sub-committee of the General Facilities Committee (parent Committee).

Mrs Donaldson further advised that once the new Pound is completed the Working Group will be dissolved.

The Acting Chair advised that when Council determined that a new Pound facility was to be built the Pound facility was added to the scope of the General Facilities Committee following which the Griffith City Pound Working Group was formed.

RECOMMENDED on the motion of Denis Conroy and Dan Purchase that:

- (a) General Facilities Committee adopt the Minutes of the Pound Working Group.
- (b) General Facilities Committee adopt the draft design of the proposed new Pound facility.

Mr Collier entered the meeting, the time being 4.20 pm.

CL02 ARRANGEMENTS WITH ANIMAL RESCUE GROUPS AT GRIFFITH CITY POUND

Mrs Donaldson advised that following a meeting held on 7 August 2015 with Needy Paws representatives a procedure for the handling of companion animals for rescue was formulated (attached to the Agenda) and that the procedure highlighted the requirement for the Council policy dealing with Animal Adoptions from the Pound to be reviewed.

RECOMMENDED on the motion of Ron Anson and Dan Purchase that the General Facilities Committee note the report and current procedure for the handling of companion animals for rescue and that the Draft 'Animal Adoptions from Pound Policy' be distributed to members of the General Facilities Committee for review and comment.

CL03 PRELIMINARY PLANNING OF A DOG OFF-LEASH AREA

The Chair called on Council's Project Planner, Nathan Farnell to inform members of the preliminary planning of a dog off-leash area.

Mr Farnell advised the following:

- Has been quite a bit of interest from the community in establishing an off-leash area for dogs.
- Current location of off-leash area is inappropriate.
- No funds allocated in the 2015/16 budget for this project.
- Community has an expectation for some infrastructure to be included in the off-leash area for example fencing, seating, amenities.
- Cost estimate and concept plan provided in the report.

Discussion took place on the proposed location, being the western portion of the Community Gardens.

Mr Tony Box entered the meeting, the time being 4.26 pm.

The following locations were suggested as suitable sites for an off-leash area and worthy of consideration:

- Dalton Park
- Land between Central Plaza and the Car Wash (Yambil Street)
- Land next to the Rural Fire Services building.

RECOMMENDED on the motion of Ron Anson that the matter lay on the table until the next meeting of the General Facilities Committee pending further information.

Mrs Donaldson left the meeting, the time being 4.30 pm.

Mr Farnell left the meeting, the time being 4.31 pm.

CL04 GRIFFITH LIVESTOCK MARKETING CENTRE

Mr Warren provided an update on financial and operational issues at the Griffith Livestock Marketing Centre.

- Strong financial position at the end of June 2015.
- Council has received the Section 60 conditional approval from the Department Primary Industries Water for the use of recycled water at the Livestock Marketing Centre.
- The following projects have been completed: concreting of sheep selling pens, completion of an additional shelter, sheep loading ramps have been repaired and the new air conditioner for the saleyard office has been installed.
- Sheep yarded for the first 2 months of the financial year is in excess of 80,000.

RECOMMENDED on the motion of Wayne Spencer and Dan Purchase that the Committee note the information in the report and the strong financial position as at the end of June 2015.

CL05 GRIFFITH, YENDA & BAGTOWN CEMETERIES

Mr Craig reported the following:

- Operational expenditure for the Griffith Cemetery was \$72,388 YTD versus year to date budget of \$400,444.
- Operational expenditure for the Yenda Cemetery was \$3,026 YTD versus budget of \$29,800.
- Mr Louie Forner and Mr George Santalucia have assisted Cemetery staff in the construction and installation of new gates at the Yenda Cemetery entrance.
- Additional steel panels consistent with the gate structure will be manufactured and installed adjacent to the new gates which will then have the existing chain mesh boundary fence attached.
- Community feedback on the gates has been good.
- Staff are to be complimented on the gates.
- Additional steel panels will add to the security of the Cemetery.
- Maintenance at Bagtown Cemetery is ongoing – spraying to control weeds.

Mr Collier commented on how good the gates and the Yenda Cemetery look and commended those involved in the project.

Following discussion on the naming of the section of the Cemetery dedicated to interment of a foetus less than 20 weeks gestation, Mr Craig advised that he would carry out some research to see what other cemeteries do in this regard and would also contact the Cemeteries and Crematoria Association of NSW and report back to the next meeting of the General Facilities Committee.

RECOMMENDED on the motion of Councillor Neville and Dan Purchase that the Committee note the information in the report and the financial position as at the end of August 2015.

CL06 NORWOOD PARK LTD - CREMATORIUM & CEMETERY - CANBERRA

Mr Craig advised the following:

- Report previously presented to the General Facilities Committee meeting held on 5 May 2015.
- Prompted to bring back to the Committee following an article in The Area News regarding a request from the Indian community to consider a crematorium.

Discussion took place on the feasibility of a crematorium in Griffith.

Mr Collier stated that it was time to consider this matter, especially if Council is looking at a new Cemetery site and that in light of this, this would be an appropriate time to begin the education process of cremations/crematoriums.

Mr Conroy enquired if there would be any funding available from the Government for the construction of a crematorium with the Chair advising that any funding would possibly be through the Department of Community Relations.

RECOMMENDED on the motion of Ron Anson and Dan Purchase that:

- (a) The information in the report be noted.
- (b) The matter be referred to a Councillor workshop for discussion.

CL07 RESERVATIONS AT GRIFFITH & YENDA CEMETERIES

Mr Craig advised that this matter was being raised as a result of Mr Collier's question at the General Facilities Committee meeting held on 7 July 2015 where clarification was sought on fees and charges when reserving a cemetery plot.

Mrs Donaldson returned to the meeting, the time being 4.58 pm.

The process of reservations was discussed in length with the following being noted:

- Reservations are permitted in the both the Griffith and the Yenda Cemeteries.
- When reserving a plot in any section of the Cemetery (except for the Lawn Section) Cemetery staff will provide a section and lot number (ie the location of the reserved plot).
- Reservation in the Lawn Section is permitted however, a specific plot is not allocated at the time of reservation, the plot will be allocated at the time of burial).

- A person (applicant) can reserve a plot for a single interment only or for a double interment (two burials - also referred to as a re-open).
- If the applicant is reserving a plot for a single interment only, the fee payable will be for a 'New Grave' 1st interment as listed in Council's Schedule of Fees and Charges. This fee will vary depending on the section of the Cemetery in which the reservation is being made (eg General Section, Lawn Section etc).
- If the applicant is reserving a plot for a double interment (ie two burials) the fee payable will be for 'New Grave' 1st interment plus 'Re-Open 2nd Interment' as listed in Council's Schedule of Fees and Charges.
- Where a reserved plot has been utilised (ie a single burial has taken place) a 2nd interment is permissible with the consent of the next of kin, the fee payable will be 'Re-Open 2nd Interment' and will be payable at the time of interment.

Note: In accordance with the Council's Cemetery Management Plan the plot depth will be as stated: Reservation Tenure – Point 3 "*Reservations can be accepted in the lawn section for single, double and triple depth graves. The cost of each reservation can vary and is included in the revenue policy each year as applicable. Regardless of whether a single interment reservation is made, the minimum plot depth will be that of a double depth grave to cater for a future interment if necessary.*"

Right of Burials

- A Right of Burial gives the holder exclusive right of burial in an allotment.
- A Right of Burial will be issued for each reservation, ie. for a single reservation, one Right of Burial will be issued, for a first interment and re-open reservation in the same plot, two Rights of Burial will be issued (one for the first interment and one for the second interment).
- The person named on the Right of Burial can transfer to another person by surrendering the original Right of Burial and payment of the appropriate administration fee, as per Council's Schedule of Fees and Charges.

Mr Craig advised that he would meet with the customer service team to explain and clarify the process of reservations.

RECOMMENDED on the motion of Greg Collier and Ron Anson that the information be received.

CL08 SENIOR CITIZENS CENTRE UPDATE

Mr Anson provided an update on the day to day operation of the Senior Citizens Centre and the status of the proposed storeroom development, with the following being noted:

- Centre continues to be hired on a regular basis – during August the Centre was hired on 46 occasions (some days 3 hirers).
- Chris Gonzo (Concreter) recently laid a concrete path leading to the BBQ area.
- Hirer in arrears – Working Group members support Council taking further action.
- Support for the storeroom development has been good with a number of persons being added to the team of project helpers.
- Still waiting on engineer's drawings to enable the Construction Certificate application to be lodged with Council. This should occur within the next week.

RECOMMENDED on the motion of Ron Anson and Ginge Davies that the Committee note the report.

CL09 DALTON PARK

Mr Craig reported the following:

- Financials are tracking well.
- Road upgrade has been completed.
- Sealing of another 40 metres of the entrance off Remembrance Drive will be undertaken which will alleviate a lot of the corrugation.
- Electrical upgrade of circuit breakers scheduled to be completed by 12 September 2015 Race Meeting.
- Signage has been placed on Lease held lots.
- Painting is progressing well, should be completed prior to Race Meeting.

Mr Conroy enquired if the Dalton Park report could include a comment on the timeframe for example on drainage works, fencing – when this could be budgeted for and when works would be carried out. Mr Conroy stated that there needs to be a strategy in place and some forward planning.

Mr Craig advised that the drainage plan has been presented to the Committee along with financial figures and enquired if Mr Conroy would like him to obtain quotations for fencing.

Mr Conroy to submit a plan for fencing (perhaps where sections could be prioritised) and to indicate the type of fencing required for the site.

RECOMMENDED on the motion of Denis Conroy and Dan Purchase that the Committee note the information in the report and the financial position as at the end of August 2015.

6 OUTSTANDING ACTION REPORT

Meeting of 06.08.13 – CL06 – Senior Citizens Centre Update

Remove “Detailed plans to be drawn up and DA submitted” – Development Application has been approved by Council.

Meeting of 07.07.15 – CL07 – General Business – Cemetery Reservations

Reservations have been dealt with at today’s meeting – matter to remain on the Outstanding Action Report until after the next meeting.

RECOMMENDED on the motion of Ron Anson and Greg Collier that the report be noted by the Committee.

7 GENERAL BUSINESS

7.1 Dalton Park Hire – Bond

Mr Conroy enquired if a report could be brought back to the next meeting of the General Facilities Committee reporting on the impact/effect of the increase in bond fee on the hire usage of the facility.

7.2 New Water Main

Mr Anson advised that Council recently installed a new raw watermain which runs past his property and commended Council staff on works performed and the way in which staff reinstated the nature strip following the completion of works. Mr Anson requested that his thanks be conveyed to the relevant staff members.

7.3 Review of the Cemetery Management Plan

Councillor Neville asked how long it would take to review the Cemetery Management Plan with Mr Craig advising that the Management Plan is due for review prior to the next Councillor Election which is to be held in September 2016.

Mr Craig advised that he would discuss the review process with the Director of Infrastructure and Operations, Mr Dallas Bibby and report back on the timeframe to the next meeting.

8 NEXT MEETING

The next meeting of the General Facilities Committee is to be held on Wednesday, 4 November 2015 at 4:00 pm.

There being no further business the meeting terminated at 5.36 pm.

Confirmed:

CHAIRPERSON

**INTERNAL AUDIT COMMITTEE
HELD IN KEENAN ROOM, GRIFFITH ON
TUESDAY, 8 SEPTEMBER 2015 COMMENCING AT 1:00 PM**

PRESENT

Councillor Leon Thorpe (Chair), Councillor Dino Zappacosta, Bill Lancaster (Councillor - Alternate), Stuart Heffer (Community Rep), Keith Coates (Internal Auditor)

Quorum = 3

STAFF

Manager Executive Services, Shireen Donaldson (Minute Secretary)

1 APOLOGIES

RECOMMENDED on the motion of Councillor Dino Zappacosta and Councillor Bill Lancaster that an apology be received from David Davidge and a leave of absence granted

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Bill Lancaster and Stuart Heffer that the minutes of the previous meeting held on 26 March 2015, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared

5 ITEMS OF BUSINESS

CL01 INTERNAL AUDIT REPORTS - 1. COUNCILLOR EXPENSES, 2. INVENTORY MANAGEMENT (STORE AND DEPOT), 3. COMPLIANCE REVIEWS - PECUNIARY INTEREST RETURNS, GIFTS AND BENEFITS, CORPORATE CREDIT CARDS

The Internal Auditor presented the Internal Audit reports and explained resulting recommendations to the Internal Audit Committee. Recommendations to be included in Action Plan and forwarded to actioning officers.

RECOMMENDED on the motion of Councillor Dino Zappacosta and Councillor Bill Lancaster that:

- (a) The Internal Audit Committee recommends adoption of the attached Internal Audit Reports - 1. Councillor Expenses, 2. Inventory Management (Store and Depot), 3. Compliance Reviews - Pecuniary Interest Returns, Gifts and Benefits, Corporate Credit Cards.
- (b) The Internal Audit Reports be presented to Council accompanied by resultant Action Plans to achieve Internal Audit recommendations.

CL02 INTERNAL AUDIT STRATEGIC PLAN 2015/16, 2016/17, 2017/18 AND INTERNAL AUDIT & RISK UNIVERSE

Councillor Zappacosta and Stuart Heffer moved the following **MOTION** that:

- (a) The Internal Audit Committee adopt the proposed 3 Year (2015/16, 2016/17, 2017/18) Strategic Plan
- (b) The Internal Audit Committee adopt the proposed Internal Audit and Risk Universe

The Committee discussed the possibility of incorporating a review of purchasing and procurement procedures at the Griffith City Library and the Parks and Garden Department. The Strategic Plan was amended to include a review of these. The scheduled reviews of Social Media in 2015/16 and Events Coordination in 2016/17 were adjusted be undertaken in the following years to accommodate the new reviews.

RECOMMENDED on the motion of Councillor Dino Zappacosta and Stuart Heffer that:

- (a) The Internal Audit Committee adopt the proposed 3 Year (2015/16, 2016/17, 2017/18) Strategic Plan with amendments.
- (b) The Internal Audit Committee adopt the proposed Internal Audit and Risk Universe.

CL03 PROPOSED REVIEW OF MOTOR VEHICLE POLICY

RECOMMENDED on the motion of Stuart Heffer and Councillor Bill Lancaster that:

- (a) The revised draft policies be circulated to the Internal Audit Committee for review
- (b) A meeting of the Internal Audit Committee be held within the next two months to progress revised Policies to Council.

CL04 PULSE - INTERNAL AUDIT FUNCTION AND RISK MANAGEMENT SOFTWARE

RECOMMENDED on the motion of Stuart Heffer and Councillor Dino Zappacosta that the Committee note the new software and Internal Audit Action Plan management.

6 GENERAL BUSINESS

The Committee moved into Closed Committee to review proposed contracts and quotations from two providers of Internal Audit Services.

Internal Auditor, Keith Coates left the meeting, the time being 2:05pm.

Reason Report is Closed to the Public - Commercial Advantage - Section 10A(2)(d)

The Committee was required to review tabled quotations and contracts to enable the continuation of Internal Audit services due to the cessation of current contractual arrangements with Leeton Shire Council for the provision of Internal Audit Services.

RECOMMENDED on the motion of Stuart Heffer and Councillor Bill Lancaster that the Committee accept in principle the contract and quotation from Keith Coates for the provision of Internal Audit services for 2015/16 and 2016/17.

7 NEXT MEETING

The next meeting of the Internal Audit Committee is to be held at a date to be determined

There being no further business the meeting terminated at 2.30pm.

Confirmed:

CHAIRPERSON

1.

TITLE Outstanding Action Report

TRIM REF 15/58520

RECOMMENDATION

The report be noted by Council.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting - 22 Sep 2015

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Council Meeting Date	Meeting Item	Action Officer	CRM No.	Minute No.		Additional Information
11 August 2015	DRAFT POLICY "VANDALISM - REWARD FOR INFORMATION GC-CP-314" FOR PUBLIC EXHIBITION	MES	15866	15/005	<p>RESOLVED on the motion of Councillors Bill Lancaster and Doug Curran that:</p> <p>(a) Council endorse the Vandalism, Graffiti and Rubbish Dumping – Reward for Information Policy for public exhibition for a period of 28 days.</p> <p>(b) Amend the ‘Eligibility for Rewards’ to state that Council staff, Councillors and Law Enforcement are excluded from rewards in the Draft Policy prior to placing on public exhibition.</p> <p>(c) If any submissions are received, there be a report back to Council.</p> <p>(d) If no submissions are received, the policy be considered adopted as at the date of the close of the submission period.</p>	14/08/2015: Draft policy placed on public exhibition until 11 September 2015.
11 August 2015	REVIEW OF POLICY (GC-CP-407) - COUNCILLOR PAYMENT OF EXPENSES AND PROVISION OF FACILITIES	MES	15867	15/006	<p>RESOLVED on the motion of Councillors Patricia Cox and Simon Croce that:</p> <p>(a) Council place the draft Councillors Payment of Expenses and Provision of Facilities Policy (GC-CP-407) on public display for 28 days.</p> <p>(b) If any submissions are received a</p>	14/08/2015: Draft policy placed on public exhibition until 11 September 2015.

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					<p>further report be prepared for Council.</p> <p>(c) If no submissions are received, the draft policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	
11 August 2015	COUNCIL SPONSORED SCHOLARSHIPS	DSD	15868	15/007	<p>RESOLVED on the motion of Councillors Paul Rossetto and Christine Stead that:</p> <p>(a) Council consider a funding allocation of \$1,000 in the 2016/17 budget process for a University scholarship program.</p> <p>(b) Council's Communities Committee be requested to nominate the criteria upon which scholarships might be awarded, including eligibility, types of courses and any particular conditions that might apply.</p>	<p>31/08/2015: To be referred to the Communities Committee.</p> <p>14/09/2015: Committee has requested further information from staff.</p>
28 July 2015	LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2015	GM	15276	15/001	<p>RESOLVED on the motion of Councillors Anne Napoli and Alison Balind that:</p> <p>(a) The Mayor and General Manager (or their delegates) attend the 2015 Local Government NSW Conference at Rosehill.</p> <p>(b) Expenses for attendance at the</p>	<p>17/08/2015: Draft motions in preparation.</p>

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					<p>2015 Local Government NSW Conference be paid in accordance with Council Policy.</p> <p>(c) Any draft motions by Councillors for inclusion in the Conference business paper be submitted to the General Manager by 31 July 2015 and that these motions be reported to Council for consideration.</p> <p>Councillor Cox requested that issues regarding availability, management and supply of irrigation water, implications for the community and ongoing sustainability be considered as a motion for the conference. General Manager to draft a suitable motion. Councillor Napoli requested that a motion be drafted objecting to any exploration and mining of Coal Seam Gas in agriculturally productive land. Councillor Neville raised the issue of trading town water to raise revenue for infrastructure projects. The Mayor advised discussions had been held with the Minister for Local Government, the Hon Paul Toole, who advised Council should lobby the Member for Murray, the Hon Adrian Piccoli in relation to this issue. General Manager to draft a suitable motion.</p>	

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28 July 2015	CONSTRUCTION OF WASTE TRANSFER STATION - TENDER 4-14/15	WOM	15279	15/002	<p>RESOLVED on the motion of Councillors Mike Neville and Doug Curran that:</p> <p>(a) Council reject all tenders submitted for Tender 4-14/15 Construction of Waste Transfer Station for Griffith City Council at Tharbogang Waste Management Centre, due to all tenders being significantly above the adopted budget for the project.</p> <p>(b) Council not call fresh tenders for Tender 4-14/15 as a sufficient pool of tenderers with which to negotiate is available.</p> <p>(c) Council authorise the General Manager to negotiate with Joss Construction, being the preferred tenderer following evaluation, with a further report to be presented to Council within 60 days. The reason for selecting Joss Construction is that they scored the highest in the tender evaluation process.</p>	<p>30/07/2015: DU & WOM are currently negotiating with Joss Construction; report will be prepared for Council once negotiations are concluded.</p> <p>14/09/2015: Report to Council 22 September 2015.</p>
14 July 2015	GRIFFITH CBD STRATEGY RECOMMENDATIONS FOLLOWING PUBLIC EXHIBITION	PP	14780	15/194	<p>Councillors Dino Zappacosta and Christine Stead MOVED the following MOTION that:</p> <p>(a) The draft Griffith CBD Strategy be adopted with minor edits as per Attachment (a) to this report.</p>	<p>16/07/2015: Cr Rossetto to take a concept of exploring a partnership between business and Council to fund projects detailed in the Griffith CBD Strategy to Business Development and Major Projects</p>

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					<p>(b) Council allocate \$100,000 annually to reserve in relation to the CBD Strategy.</p> <p>RESOLVED on the motion of Councillor Rossetto that the matter LAY ON THE TABLE pending further information to be reported to Council and that the Mayor and General Manager to have discussions with representatives of the business community to explore potential partnership(s) and funding options in delivering actions identified in the draft Griffith CBD Strategy.</p>	<p>Committee -</p> <p>20/07/2015: Item laid on the table pending Mayor and GM discussions with business community re possible partnerships /funding sources.</p> <p>03/8/2015: Letter written to Business Chamber inviting Executive to meet with Mayor and GM to discuss Council's resolution.</p> <p>31/08/2015: Meeting has been held with Business Chamber and further workshop with Councillors on 15 September 2015.</p>
14 July 2015	239 BANNA AVENUE, GRIFFITH - EXPRESSIONS OF INTEREST TO LEASE THE PREMISES	CPO	14790	15/213	<p>RESOLVED on the motion of Councillors Mike Neville and Christine Stead that:</p> <p>(a) Council accept Submission 1 as described in this report, subject to agreement to terms and conditions of the lease.</p> <p>(b) The Mayor and General Manager be delegated authority to negotiate the lease terms and conditions with the proponents of Submission 1, with a rental in the range noted in this report. Should negotiations fail with the proponents of submission 1</p>	<p>24/07/2015: Negotiations with Submission 1 have commenced on agreement to terms and conditions of the proposed leasing of 239 Banna Avenue.</p> <p>31/08/2015: Information report to be presented to Council Meeting 22 September 2015.</p> <p>14/09/2015: Report to Council delayed whilst final negotiations awaiting conclusion.</p>

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					<p>Council be able to enter into negotiations with the proponents of submission 2.</p> <p>(c) Subject to (b), Council enter into a lease agreement with the proponents of Submission 1 (or Submission 2) for 239 Banna Avenue Griffith, setting out all terms and conditions as negotiated and for a term of 3 years.</p> <p>(d) Council authorise the Mayor and General Manager to execute the lease agreement on behalf of Council under the common seal.</p> <p>(e) A further report including costings be provided to Council for information following execution of the lease.</p>	
23 June 2015	ARDLETHAN TIN MINE REHABILITATION SOLID WASTE LANDFILL PROJECT	DSD	13971	15/174	<p>RESOLVED on the motion of Councillors Napoli and Stead that:</p> <p>(a) Council write to the Department of Planning expressing opposition to the proposed development of the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project.</p> <p>(b) Council organise a community meeting regarding the Ardlethan Tin Mine Rehabilitation Solid Waste Landfill Project and invite Ms Renee Doyle to give a</p>	<p>09/07/2015: Contact has been made with persons to be invited to present to the meeting. Initial tentative date of 15 July cannot be achieved. Meeting date postponed until August, subject to availability of the Mayor.</p> <p>31/08/2015: the Mayor advising that a date will be determined depending on the availability of the Hon. Katrina Hodgkinson MP, the Hon. Adrian Piccoli MP and the Hon. Michael</p>

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					<p>presentation. Invitations to be extended to all commodity groups, local associations, farming organisations and a general invitation to all community members.</p> <p>(c) Experts to be invited to speak at the community meeting regarding the effects of Phylloxera, aquifers, fruit fly and other biosecurity issues.</p>	McCormack MP.
26 May 2015	MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD 30 APRIL 2015	DU	13001	15/145	<p>RESOLVED on the motion of Councillors Rossetto and Neville that</p> <p>(a) The recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 30 April 2015 be adopted.</p> <p>(b) Griffith City Council write to the Local State Government Member, Mr Adrian Piccoli, MP seeking funding for Council's one third share of the possible reconstruction costs of the EMR given the State Government's involvement in reconfiguring the EMR's flood mitigating operations referred to in the 2014 Griffith Main Drain J & Mirrool Creek Flood Study and Murrumbidgee Irrigation's CEO Mr Peter Borrows letter dated 27 April 2015.</p>	<p>15/06/2015: Workshops being held 16 June 2015 at Griffith, Yoogali and Yenda.</p> <p>22/06/2015: Submissions close 7 July 2015, report presented to the Floodplain Management Committee Meeting in August and a report to be presented to Council September 2015.</p> <p>17/08/2015: Further discussion of the attached priorities to be undertaken by the Floodplain Management Committee prior to presentation to Council in November 2015.</p> <p>31/08/2015: Report to be presented to the 8 September 2015 Council Meeting.</p>

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28 April 2015	BUSINESS ARISING - QUESTION TIME – COOPER ROAD	WMM	11891		Councillor Rossetto requested that Council obtain a comparative quote for the required works along Cooper Road. The Mayor advised this would be referred to the Senior Management Team with information to be provided to Councillors.	<p>07/05/2015: Rigid Specifications to be drafted to ensure accurate information is provided to potential quoter/tenderer. Determination required of whether to request quotation or Tender as in excess of the \$150,000 LGD tender requirement.</p> <p>18/05/2015: Draft Roads Services Review report will propose that Cooper Road construction be released for tender.</p> <p>20/07/2015: Draft report to be considered at August Transport Committee meeting.</p> <p>17/08/2015: August meeting postponed, to be held in September.</p> <p>14/09/2015: Tenders for the project will be called once budget for the project is confirmed.</p>
14 April 2015	PROPOSED NEW MECHANICAL WORKSHOP FOR GRIFFITH CITY COUNCIL	PP-UDSP	11363	15/102	<p>RESOLVED on the motion of Councillors Thorpe and Zappacosta that:</p> <p>(a) Council not continue negotiations with Forlico Builders on the scope of the tender because savings</p>	<p>24/04/2015: Council is in the process of obtaining new quotes and possible tenders on separate portions of the project.</p> <p>01/06/2015: Proposed Advertising date - 10 July and</p>

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					<p>obtained were insufficient to meet the approved budget for the project.</p> <p>(b) Council authorise the General Manager to negotiate with other persons (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender, (as per Clause 178 (3) (e) of the Local Government Regulation under the Local Government Act), the reasons being that after conducting a vigorous tender process, it is unlikely any new tenders will be received within Council's allocated budget for the proposed project, and Council's only way of achieving this project within budget is to enter into negotiations with individual contractors.</p> <p>(c) In endorsing above recommendations, note that the Mechanical Services Workshop and Depot Upgrade Working Group meeting minutes of 8 April 2015 be considered adopted.</p>	<p>closing 31 July.</p> <p>03/08/2015: Tenders close 6/8/2015.</p> <p>17/08/2015: Working group meeting to be scheduled early September to consider tenders.</p> <p>14/09/2015: Report to Council 22 September 2015 following Working Group Meeting 9 September 2015.</p>

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14 April 2015	MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING 19 MARCH 2015	MTED	11358	15/096-097	RESOLVED on the motion of Councillors Croce and Thorpe that the jetty at the Lake Wyangan camping area be replaced with funding being made available in the 2015/2016 budget.	<p>4/5/2015: The final design to be considered by the Tourism & Events Committee with budget amendment to apply to a quarterly review of the 2015/16 budget.</p> <p>01/06/2015: Council staff to liaise with the fishing club re design of jetty.</p> <p>20/07/2015: Application to be submitted to community Building Partnerships to partly fund the jetty in early August 2015.</p> <p>14/09/2015: Grant application submitted.</p>
24 Feb 2015	GRIFFITH CITY COUNCIL ENTRY FOR THE CITRUS SCULPTURES	GM	9290/2015		Has worked commenced on a Griffith City Council structure for inclusion in the Citrus Sculptures? Mr Stonestreet advised that construction had not commenced as staff suggestions would be checked firstly for compliance with event management guidelines then reported to Council for decision.	<p>09/03/2015: Communications Dept. promoting for staff to submit concept designs.</p> <p>06/03/2015: Submissions close on 10 April 2015.</p> <p>07/04/2015: On close entries will be submitted to Council for consideration.</p> <p>01/06/2015: Draft design being completed.</p> <p>15/06/2015: Design being submitted to Festival of Gardens</p>

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						<p>Committee.</p> <p>20/07/2015: Design is being worked with Council's Metal Fabricator in conjunction with Trevor Ceccato (representative Citrus Sculpture/FOG).</p> <p>14/09/2015: The Citrus Sculpture is under construction.</p>
14 Oct 2014	BUSINESS ARISING - STATUS OF DEVELOPMENT COMPLIANCE, REAL JUICE COMPANY	DSD	6323	0330	<p>Council allow Real Juice three (3) months to comply with the DA conditions in relation to Waste Water Management and suspend further enforcement action against Real Juice with respect to non-compliance with conditions of consent in relation to their waste water management plan during this three (3) month period.</p>	<p>3/11/2014: To be reviewed January 2015.</p> <p>19/01/2015: Waste water management plan submitted in December 2014. Staff comments returned to Real Juice in December. Awaiting company response.</p> <p>16/03/2015: Council still waiting for final Waste Management Plan from Real Juice.</p> <p>18/05/2015: Revised draft concept plan submitted 15/05/2015.</p> <p>01/06/2015: Council staff met with consultant on 28 May 2015.</p> <p>20/07/2015: Council final comments submitted to Real Juice 15 June 2015.</p> <p>31/08/2015: Pollution incident</p>

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						under investigation. 14/09/2015: Direction to take corrective actions served.
8 Apr 2014	REVIEW OF SERVICES - GRIFFITH CITY COUNCIL	GM	2438	0112	<p>(a) Council endorse in principle the 'Review of Council Readiness for Best Value Reviews' Report inclusive of recommendations contained therein, subject to any amendments as determined by Council</p> <p>(b) The General Manager prepare a report for Council's consideration in terms of an implementation plan for the various recommendations referred to in (a) above.</p> <p>(c) (i) Council undertake the Customer Focus Review across the entire organisation commencing in the current financial year (2013/14) and a variation be made to the budget through the March 2014 quarterly review process to undertake this project.</p> <p>(ii) That Blackadder Associates be engaged to assist with this review using Best Value Review Methodology.</p> <p>(d) Council undertake the Roads Design, Construction,</p>	<p>Expression of Interest for roads design, construction and maintenance has been called. Review to commence March/April following Customer Focus Review.</p> <p>16/03/2015: Reviewer has been appointed.</p> <p>07/04/2015: Council Information Desk will be held monthly (Griffith Central Plaza) commencing Friday 8/05/2015.</p> <p>Community Budget Forum tentative date is Wednesday 13/05/2015.</p> <p>Roads Review – Consultant's first visit to GCC is week commencing Monday 13 April.</p> <p>18/05/2015: Consultants second visit Monday 11 and Tuesday 12 May 2015.</p> <p>01/06/2015: Final visit scheduled for July.</p> <p>20/07/2015: Draft report presented to Transport</p>

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					<p>Maintenance and Associated Services Best Value Review during the 2014/15 financial year and that provision be made in Council's draft 2014/15 budget (Operational Plan) for this purpose.</p> <p>(e) As a matter of Policy, Council undertake the Customer Focus Review and Roads - Design, Construction, Maintenance and Associated Services Review with the objective of achieving best practice. These two reviews will not result in outsourcing of these services provided performance is better or comparable to DLG benchmarks.</p>	<p>Committee August 2015.</p> <p>03/08/2015: Meeting postponed to September 2015.</p> <p>14/09/2015: Transport Committee recommendation to adopt the Road Services Review to be considered at the Ordinary Meeting of Council 22 September 2015.</p>