

## (WS-FO-240) WATER APPLICATIONS

I/we make application to have the following works/services carried out and pay any applicable fees and ongoing annual charges as set out in Councils Revenue Policy.

Water Meter Connection ☐  
Water Meter Relocation ☐  
Water Main Extension ☐

Water Meter Disconnection ☐  
Water Meter Resizing ☐

Is this application part of a D/A? ☐ Yes ☐ No D/A No. \_\_\_\_\_/\_\_\_\_\_

### DETAILS OF PROPERTY / PREMISES:

Owners Name(s): \_\_\_\_\_

House/Farm Number: \_\_\_\_\_ Street/Road Name: \_\_\_\_\_

Town/Village: \_\_\_\_\_

Lot No: \_\_\_\_\_ Section No: \_\_\_\_\_ DP No: \_\_\_\_\_

Parcel No: \_\_\_\_\_ Assessment No: \_\_\_\_\_

### APPLICANTS DETAILS:

Applicants Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

### TYPE OF WATER SUPPLY: (Tick only one)

☐ Potable (drinking water) ☐ Non-Potable (raw water)  
☐ Size Requested \_\_\_\_\_ mm (If > 20mm, see Notes c, d & j below)

### TYPE OF CONNECTION: (Tick only one)

☐ Residential ☐ Commercial ☐ Industrial ☐ Irrigation only ☐ Fire Service (See Note d, g & J below)  
☐ Other (please state) \_\_\_\_\_

### TYPE OF PREMISES: (Tick only one)

☐ House ☐ Units/Flats ☐ Farm ☐ Commercial ☐ Industrial  
☐ Other (please state) \_\_\_\_\_

WATER APPLICATIONS

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### RESIZING OF METER: ☐

Current Size \_\_\_\_\_ mm

Size Requested \_\_\_\_\_ mm

☐ Domestic ☐ Commercial ☐ Industrial ☐ Non-Potable ☐ Fire Service (See Note d, g) & j below)

☐ Other (please state) \_\_\_\_\_

### DISCONNECTION OF METER ☐

Meter Number: \_\_\_\_\_

Meter Size: \_\_\_\_\_ mm

Reason for Disconnection: \_\_\_\_\_

Note: Once the meter has been disconnected & removed, any future application to have it reconnected will be charged at the full cost as if a new meter was being installed

### RELOCATION OF METER: ☐ (By Quotation Only)

Meter to be relocated: (See c & j below)

Meter Number: \_\_\_\_\_

Meter Size: \_\_\_\_\_

### **GENERAL SITE SKETCH PLAN TO SHOW:**

Site plan must include position of all buildings, pathways and drives and road names. (Please mark with an **X** where you require the meter.

Nearest Side Road/Street

Nearest Side Road/Street

House / Farm / Lot No.....

Street/ Road Name.....

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Note:

- a) Clause 12 of Water, Sewerage and Drainage Regulations Local Government Act, 1993: *The only persons permitted to tap a Council main under this clause are Council staff acting in the course of their duty.*
- b) Clause 47 of Water, Sewerage and Drainage Regulations Local Government Act, 1993: *A person must not begin carrying out water supply, sewerage or drainage work unless the person is holder of a permit issues in accordance with the Plumbing and Drainage Code of Practice.*
- c) Water Services must be sized in accordance with Australian Standards AS 35001: Water Supply under the National Plumbing and Drainage Code.
- d) Where the requested service is greater than 20mm and for provision of fire services, the application is to be accompanied by hydraulic calculations prepared by an appropriately qualified hydraulic engineer.
- e) The site plan overleaf is to be completed to indicate the position of meter. This is only an indication & may need to be amended.
- f) A connection may take up to 21 days to be completed.
- g) An application will be returned if all required information is not provided.
- h) Council is required to administer a backflow prevention program in accordance with the National Plumbing and Drainage Code AS 3500.1 and as such a Backflow Prevention Device maybe required to be installed with your meter (fees applicable).
- i) The water meter must be accessible to Council staff & contractors at all times.
- j) Where requested service is > 25mm, prices are to be quoted.

### OFFICE USE ONLY

Installation Fee: \$ \_\_\_\_\_

Checked by: \_\_\_\_\_

Receipt No. \_\_\_\_\_

(CSO Print Name)

Date Paid: \_\_\_\_\_

Signature: \_\_\_\_\_

CRM No \_\_\_\_\_  
(Records)

### TO BE COMPLETED BY WATER & WASTEWATER CO-ORDINATOR

#### Hazard Level:

- ☐ High  
☐ Medium  
☐ Low

#### Connection Material:

- ☐ Copper  
☐ HDPE  
☐ Other \_\_\_\_\_

#### Supply Type:

- ☐ Domestic  
☐ Industrial  
☐ Irrigation  
☐ Other \_\_\_\_\_
- ☐ Fire  
☐ Commercial

Job No. \_\_\_\_\_

Authorised by \_\_\_\_\_

Print Name: \_\_\_\_\_

Comments: \_\_\_\_\_