



SPLASH SWIM SCHOOL ENROLMENT FORM

5 Wayeela Street, GRIFFITH NSW 2680
PH: (02) 6962 8228
FAX: (02) 6964 7072
E-mail: vanessa.lanza@griffith.nsw.gov.au

FAMILY DETAILS

Parent/Guardian (full) Name:.....
Title: Miss/Ms/Mrs/Mr/Dr
Postal Address:.....
Phone: (HM):.....(WK):.....(MOBILE):
E-mail Address:.....
Would you like to receive swim school information via e-mail? YES NO
Have you had other children enrolled with us? YES NO

ENROLMENT DETAILS

CHILD 1	Student Number	CHILD 2	Student Number
Child's (full) name: <input type="checkbox"/> Male <input type="checkbox"/> Female Age:..... Date of birth: Medical Conditions (if any): ASSESSMENT By:..... Date: Level:		Child's (full) name: <input type="checkbox"/> Male <input type="checkbox"/> Female Age:..... Date of birth: Medical condition (if any): ASSESSMENT By:..... Date:..... Level:.....	
CHILD 3	Student Number	CHILD 4	Student Number
Child's (full) name: <input type="checkbox"/> Male <input type="checkbox"/> Female Age:..... Date of birth: Medical Conditions (if any): ASSESSMENT By:..... Date: Level:		Child's (full) name: <input type="checkbox"/> Male <input type="checkbox"/> Female Age:..... Date of birth: Medical Conditions (if any): ASSESSMENT By:..... Date:..... Level:.....	

SPLASH SWIM SCHOOL FEE STRUCTURE 2016-2017

At least one child must be paid in full at time of enrolment to secure all positions. Other children to be paid in full by the first week of the term. Enrolments will not be accepted without payment. Direct Debit options are available.

All levels:	\$13.70 per lesson (Mon-Fri)	\$14.70 per lesson (Sat)
Private lessons:	\$38.50 per half hour lesson	\$49.50 per half hour lesson (Sat)

FAMILY DISCOUNTS

10% discount – on 2nd child 20% discount – on 3rd and subsequent children
Family discounts will only apply if all children are paid in full at time of enrolment. Discount does not apply to private lessons.

OFFICE USE ONLY

- Assessment completed (if required)
- Children enrolled & payment made
- Policy read & declaration signed by parent
- Childs file created and information entered
- Children cards printed and handed to parent

Cashier:..... Date:.....

POLICIES

RE-ENROLMENTS:

Your enrolment does not automatically carry on to the following term unless on Direct Debit. During the term you will have the opportunity to re-enrol for the next term.

FAMILY DISCOUNTS

Family discounts will only be given when ALL children are paid for upon enrolments.

RECEIPTS FOR CLAIMING THROUGH PRIVATE HEALTH

Lessons may be claimed through some private health funds, they will require a written receipt. A \$5 fee may apply. Your original receipt is required if you need a written receipt from us. Please tell reception at time of enrolling.

MEDICAL POLICY

If a child is enrolled in the splash swim school and has a medical condition, the parent must list the type of condition in the enrolment details on the front of this form. Only your child's instructor and the swim school IC on the day of your child's lesson will see this information.

MAKE UP LESSON POLICY

Make up lesson are only available if the absence is notified at least 3 hours prior to the lesson. Make up lessons can only be taken during the current term and cannot be carried to any other term.

If a make up is booked and the child doesn't turn up, that make up is then forfeited. Make up lessons can only be taken if your child's account payments are up-to-date.

CREDITS

Credits are only issued in extenuating circumstances or for extended period of absences in conjunction with a doctor's certificate. Credits will not be issued for single missed lessons during the term. Make ups are for this purpose.

REFUNDS

No refunds will be given for classes missed during the term. Management will use its discretion in exceptional circumstances. All refunds granted will incur a \$10.00 administration fee.

CAMERAS / VIDEO CAMERAS

The use of cameras and video cameras to film lessons or part thereof is strictly at the management's discretion. Please request permission from Centre Management before commencing of filming.

PRIVACY ACT

All personal information provided on this application form is treated as confidential. The information will not be passed on to any other person or company. However there will be occasions when administration staff may contact you or your family / home / work / mobile phone in case of emergency or regarding individual requests for needs concerning you for family members.

ENTRY

Children under the age of 10 are not permitted to use the facility on their own, this includes swimming lessons. Children require parental supervision. The spectator fee is waived for parents entering to watch their child's lessons.

MEMBERSHIP CARDS

The child's swimming membership card must be swiped prior to each lesson at time of entry (at reception). This is for proof of enrolment. A \$2.50 fee will be charged for issuing of a replacement card if your card is lost.

When enrolling please note:

Due to the possibility of unforeseen circumstances the instructor may change from the time of enrolment and therefore can not be guaranteed.

We understand that you maybe limited in your availability, however due to the high demand of enrolments, places do fill up quickly. We may not be able to provide you with the day, time or instructor you prefer.

Your current class enrolment (day/time) is not guaranteed for the following term.

DECLARATION

I acknowledge that participation in the splash swim school lessons is undertaken by myself, other family members and or visitors at own risk.

I acknowledge and comply with Griffith Regional Aquatic Leisure Centres policies as listed on the enrolment form.

I acknowledge that during the course of my child lessons it will be necessary for the students to be handled by their swimming instructor.

Signed:
(parent / guardian)

Date:.....



Customer Copy

RE-ENROLMENTS:

Your enrolment does not automatically carry on to the following term unless on Direct Debit. During the term you will have the opportunity to re-enrol for the next term.

FAMILY DISCOUNTS

Family discounts will only be given when ALL children are paid for upon enrolments.

RECEIPTS FOR CLAIMING THROUGH PRIVATE HEALTH

Lessons may be claimed through some private health funds, they will require a written receipt. A \$5 fee may apply. Your original receipt is required if you need a written receipt from us. Please tell reception at time of enrolling.

MEDICAL POLICY

If a child is enrolled in the splash swim school and has a medical condition, the parent must list the type of condition in the enrolment details on the front of this form. Only your child's instructor and the swim school IC on the day of your child's lesson will see this information.

MAKE UP LESSON POLICY

Make up lesson are only available if the absence is notified at least 3 hours prior to the lesson. Make up lessons can only be taken during the current term and cannot be carried to any other term.

If a make up is booked and the child doesn't turn up, that make up is then forfeited. Make up lessons can only be taken if your child's account payments are up-to-date.

CREDITS

Credits are only issued in extenuating circumstances or for extended period of absences in conjunction with a doctor's certificate. Credits will not be issued for single missed lessons during the term. Make ups are for this purpose.

REFUNDS

No refunds will be given for classes missed during the term. Management will use its discretion in exceptional circumstances. All refunds granted will incur a \$10.00 administration fee.

CAMERAS / VIDEO CAMERAS

The use of cameras and video cameras to film lessons or part thereof is strictly at the management's discretion. Please request permission from Centre Management before commencing of filming.

PRIVACY ACT

All personal information provided on this application form is treated as confidential. The information will not be passed on to any other person or company. However there will be occasions when administration staff may contact you or your family / home / work / mobile phone in case of emergency or regarding individual requests for needs concerning you for family members.

ENTRY

Children under the age of 10 are not permitted to use the facility on their own, this includes swimming lessons. Children require parental supervision. The spectator fee is waived for parents entering to watch their child's lessons.

MEMBERSHIP CARDS

The child's swimming membership card must be swiped prior to each lesson at time of entry (at reception). This is for proof of enrolment. A \$2.50 fee will be charged for issuing of a replacement card if your card is lost.

When enrolling please note:

Due to the possibility of unforeseen circumstances the instructor may change from the time of enrolment and therefore can not be guaranteed.

We understand that you maybe limited in your availability, however due to the high demand of enrolments, places do fill up quickly. We may not be able to provide you with the day, time or instructor you prefer.

Your current class enrolment (day/time) is not guaranteed for the following term.

DECLARATION

I acknowledge that participation in the splash swim school lessons is undertaken by myself, other family members and or visitors at own risk.

I acknowledge and comply with Griffith Regional Aquatic Leisure Centres policies as listed on the enrolment form.

I acknowledge that during the course of my child lessons it will be necessary for the students to be handled by their swimming instructor.

