



(ICT-FO-201) Change of Address

Please return completed form in person or by post, fax or email.
Contact details appear at the bottom of this form.
Failure to complete all relevant sections may cause delays in processing.

Customer Details

Surname: _____ Title: Mr Mrs Miss Ms
(or company name) Given names: _____ NAR No Office Use Only

Person 1 _____
Person 2 _____

Current Residential Address: _____
(or company office)

Telephone numbers: Home: _____ Mobile: _____
Work: _____ Fax: _____

Email address: _____

New Postal Address

Postal address: _____
(ie: mailing address) _____

Council Accounts / Records

Please list all of your Council rate accounts, licences, permits, debtor accounts and any active development applications. Note: the NSW Companion Animals Register has a separate change of address form.

RATE ACCOUNTS

Assessment No.	All owners agree	Property address:	Use new postal address
_____	<input type="checkbox"/> Yes	_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes	_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes	_____	<input type="checkbox"/> Yes

DEBTOR & CREDITOR ACCOUNTS

Account No.	Description of Account	
_____	_____	<input type="checkbox"/> Yes

APPLICATIONS CURRENTLY ACTIVE (eg development applications)

Application No.	Application No.	Application No.	
_____	_____	_____	<input type="checkbox"/> Yes

Authorisation Please select one of the following options:

- Please use new postal address for all Council correspondence
- Please use new postal address only for the accounts indicated above

****If signing on the property owners behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (ie: power of attorney, executor, trustee, company director).****

Full name: _____ (print) Date: _____
Signature: _____ Capacity: _____

Office Use:
Received By: _____ Date: _____