



# ORDINARY MEETING OF COUNCIL

## Agenda

Tuesday, 10 June 2014 at 7:00 pm

## **CONFLICTS OF INTEREST**

A conflict of interest arises when Councillors or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain.

A non-pecuniary interest can arise as a result of a private or personal interest which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

Any councillor or staff member who considers they may have a conflict of interest should read Council's Code of Conduct policy.

The responsibility of determining whether or not a Councillor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of Council's Mayor, General Manager, nor other Councillor nor another Council employee to determine whether or not a person may have a conflict of interest.

Should you be unsure as to whether or not you have a conflict of interest you should err on the side of caution and either declare a conflict of interest or, you should seek the advice of the Director General of Local Government. The contact number for the Director General of Local Government is 02 4428 4100.

## **COUNCIL CODE OF CONDUCT**

The Council Code of Conduct is a requirement of section 440 of the Local Government Act 1993. The Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions.

The Code of Conduct has been developed to assist council officials to:

- understand the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in the integrity of local government.

Councillors, administrators, members of staff of council, independent conduct reviewers, members of council committees including the conduct review committee and delegates of the council must comply with the applicable provisions of council's code of conduct in carrying out their functions as council officials. It is the personal responsibility of council officials to comply with the standards in the code and regularly review their personal circumstances with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the Act. The Act provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office.

Council's Code of Conduct is available for viewing on Council's website.

## STAFF RESPONSIBILITY AND REPORT AUTHOR CODES

### REPORT AUTHORS

POSITION	NAME	CODES
General Manager	Brett Stonestreet	GM
Manager Executive Services	Shireen Donaldson	MES
Public Officer/Right to Information Officer	Shireen Donaldson	MES
Director Business, Cultural & Financial Services	Max Turner	BCF
Director Utilities	David Tull	DU
Director Infrastructure and Operations	Dallas Bibby	DIO
Director Sustainable Development	Neil Southorn	DSD
Governance Coordinator	Wendy Krzus	GC
Compliance Coordinator	Michael Toohey	CC
Finance Manager	Vanessa Edwards	FM
Tourism & Economic Development Manager	Greg Lawrence	TEDM
Engineering Design & Approvals Manager	Graham Gordon	EDAM
Planning & Environment Manager	Carel Potgieter	PEM
Coordinator Landuse Planning and Compliance	Kelly McNicol	LPC
Senior Development Assessment Planner	Stephen Parisotto	SDAP
Principal Planner (UDSP)	Peter Badenhorst	PPUDSP
Development Assessment Planner	Linden Foster	DAP
Building Certification Coordinator	Ben Lang	BCC
Environment and Health Coordinator	Vacant	EHC
Environment Planner	Joanne Tarbit	EP
Corporate Property Officer	Daphne Bruce	CPO
Parks & Gardens Manager	Peter Craig	PGM
Works Manager - Maintenance	Manjit Chugha	WMM
Works Manager - Construction	Shree Shrestha	WMC
Senior W&S Engineer - Operations	Steven Oosthuysen	SWSE
Asset Management Coordinator	Andrew Keith	AMC
Library Manager	Pam Young	LM1
Library Manager	Christine Del Gigante	LM2
Griffith Regional Theatre & Art Gallery Manager	Sarah Boon	GRTAG
Data Information Officer	Wendy Vaccari	DIO
Economic Development Coordinator	Nicola James	EDC
Fleet & Depot Manager	Steve Croxon	FDM
Pioneer Park Manager	Bernadette Flynn	PPM

## **PUBLIC QUESTION TIME**

Public Question time is to be conducted according to the guidelines set out in Griffith City Council's Code of Meeting Practice:

### **34. Question time – members of public**

- 34.1 Time is to be set aside at Ordinary Meetings of Council during which members of the public may ask questions of the Council via the chair. Any person in attendance may ask one (1) question only (with any additional questions to be at the discretion of the chair) and speak on it for a MAXIMUM of two (2) minutes.
- 34.2 Council shall provide a question time at each Council meeting, during which members of the public may ask questions of the Council. Written notice of the question is to be given during the meeting in the period prior to question time.
- 34.3 Each person may ask one question following which he or she may speak to it for a maximum period of two minutes.
- 34.4 Questions are to be directed to the Chairman who may choose to:
- (a) answer the question;
  - (b) refer it to another Councillor or senior staff member to answer; or
  - (c) arrange for the question to be researched and the answer supplied at a later date.
- 34.5 Normally if a person to whom a question is put does not answer the questions at that meeting or during that meeting, they should do so at the next meeting, or alternatively via direct communication (e.g. letter, e-mail, telephone call etc) with the person asking the question. The Councillors will be provided with a copy of the response via Council's information sheet.
- 34.6 No resolutions are to be put at the meeting as a result of the questions raised, answers to be provided at the following meeting unless the matter raised comes under the consideration of Clause 241(3) of the Regulation, if:
- (i) A motion is passed to have the matter brought before the meeting; and
  - (ii) The matter is ruled by the chairperson to be of great urgency.
- 34.7 Question time is to be reserved as an opportunity for members of the public to ask genuine questions of Council. It is not to be a forum for making statements or expressing points of view.
- 34.8 Any person making use of question time is required to observe the same standards required of a Councillor. Specifically he or she must:
- (a) obey the directions of the Chairman;
  - (b) not use any behaviour or language inconsistent with good order and decorum;
  - (c) not make personal reflections or impute improper motives to Councillors or staff; and
  - (d) not raise a question having the same effect (albeit differently worded) within a period of three months following the time the original question was answered.

## **COUNCILLOR QUESTION TIME**

Councillor question time will follow public question time. Councillors must adhere to the guidelines set out in Griffith City Council's Code of Meeting Practice as follows:

### **33. Questions may be put to Councillors and Council employees (Councillors Question Time)**

- 33.1 A councillor:
- (a) may, through the chairperson, put a question to another councillor; and
  - (b) may, through the chairperson and the General Manager, put a question to a Council employee.
- 33.2 However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.
- 33.3 The Councillor must put every such question directly, succinctly and without argument.
- 33.4 The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or Council employee under this clause.
- 33.5 Normally if a person to whom a question is put does not answer the questions at that meeting or during that meeting, they should do so at the next meeting, or alternatively via direct communication (e.g. letter, e-mail, telephone call etc) with the person asking the question. The Councillors will be provided with a copy of the response via Council's information sheet.
- 33.6 To assist with the recording of minutes, a councillor will put the question in writing prior to putting the question.
- 33.7 Councillors may ask one (1) question only (with any additional questions to be at the discretion of the chair).
- 33.8 Where possible, the terms of a question to be put to a council employee should be conveyed to the employee prior to the meeting.
- 33.9 No resolutions are to be put at the meeting as a result of the questions raised, answers to be provided at the following meeting unless the matter raised comes under the consideration of Clause 241(3) of the Regulation, that is if:
- (i) A motion is passed to have the matter brought before the meeting; and
  - (ii) The matter is ruled by the chairperson to be of great urgency.



**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
TO BE HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON  
10 JUNE 2014 AT 7.00 PM**

Griffith City Council  
PO Box 485  
GRIFFITH NSW 2680

Mayor and Councillors:

**NOTICE OF MEETING**

I have to inform you that an **ORDINARY MEETING** of the Council will be held in the **Council Chambers, Griffith** at **7.00 pm** on **TUESDAY, 10 JUNE 2014**.

The agenda for the meeting is:

- 1 Acknowledgement and Council Prayer
  - 2 Apologies
  - 3 Confirmation of Minutes
  - 4 Matters Arising from the Minutes
  - 5 Declarations of Interest
  - 6 Presentations
  
  - 7 Mayoral Minutes
  
  - 8 General Manager's Report
- 
- |      |      |   |
|------|------|---|
| CL01 | p 15 | Renewal of Licence Agreement of Part Drainage Reserve 159011 to Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust |
| CL02 | p 20 | Access Committee - Adoption of Terms of Reference   |
| CL03 | p 26 | Local Government Remuneration Tribunal - 2014/15  |
| CL04 | p 41 | Rural Fire Service Budget Estimates 2014/15   |
| CL05 | p 52 | Road Naming Request - Vico  |
| CL06 | p 55 | Road Naming Request - Beltrame  |
| CL07 | p 58 | Submission Crown Lands Legislation White Paper  |

- CL08 p 62 Review of Community Donations Policy and Budget 2014/15
- CL09 p 71 Senior Staff Contracts
- 9 Information Reports
- 10 Adoption of Committee Minutes
- p 73 Minutes of the Griffith Community Private Hospital Committee Meeting held on 22 April 2014
- p 75 Minutes of the Communities Committee Meeting held on 20 May 2014
- p 86 Minutes of the Business Development and Major Projects Committee Meeting held on 26 May 2014
- p 94 Minutes of the Pioneer Park Museum Committee Meeting held on 27 May 2014
- 11 Business with Notice - Rescissions Motions
- 12 Business with Notice - Other Motions
- p 98 Notice of Motion - Councillor Rossetto
- 13 Question Time
- 14 Outstanding Action Report
- 15 Matters to be dealt with by Closed Council
- p 110 Tender for Auditorium Seating at Griffith Regional Theatre (Tender No 4-13/14) - Commercial Advantage 10A(2)(d)

Yours faithfully

**LEANNE AUSTIN**  
**SENIOR GOVERNANCE OFFICER**



**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON 27 MAY 2014 COMMENCING AT 7.01 PM**

**PRESENT**

The Mayor, John Dal Broi in the Chair; Councillors, Alison Balind, Pat Cox, Simon Croce, Doug Curran, Bill Lancaster, Anne Napoli, Mike Neville, Paul Rossetto, Christine Stead, Leon Thorpe and Dino Zappacosta.

**STAFF PRESENT**

General Manager, Brett Stonestreet; Director Infrastructure and Operations, Dallas Bibby; Director Sustainable Development, Neil Southorn; Director Utilities, David Tull; Director Business, Cultural & Financial Services, Max Turner; Manager Executive Services, Shireen Donaldson and Minute Secretary, Leanne Austin.

**MEDIA**

Jack Morphett, The Area News

The Meeting opened with Councillor Zappacosta reading the Council prayer and the Acknowledgment of Country.

**PROCEDURAL MATTERS**

**APOLOGIES**

There were no apologies.

**CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD 13 MAY 2014**

0159

**RESOLVED** on the motion of Councillors Thorpe and Napoli that the minutes of the Ordinary Meeting of Council held in the Council Chambers, Griffith held 13 May 2014, having first been circulated amongst all members of Council, be confirmed.

**BUSINESS ARISING FROM THE ORDINARY MEETING OF COUNCIL HELD 13 MAY 2014**

There was no Business Arising.

**DECLARATIONS OF INTEREST**

**NON-PECUNIARY INTERESTS**

The following Councillors declared non-pecuniary interests in the following clauses:

Councillor Alison Balind

CL06 - Consideration of Future dates for City to Lake Fun Run and Clean Up Australia Day

Reason - Councillor Balind is a member of the Private Hospital Fundraising Committee which organises the City to Lake Event.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

Councillor Alison Balind

Minutes of the Transport Committee Meeting held 12 May 2014 and Traffic Committee Meeting held 13 May 2014

Reason - Councillor Balind's husband is employed by Griffith City Council as the Road Safety Officer.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

Councillor Simon Croce

CL05 - NSW State Masters Road Cycle Championships

Reason - Councillor Croce has spoken to a representative of the Griffith Cycle Club.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

Councillor Doug Curran

CL05 - NSW State Masters Road Cycle Championships

Reason - Councillor Curran has been involved in meetings with the Cycle Club and staff.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

Councillor Anne Napoli

CL06 - Consideration of Future Dates for City to Lake Fun Run and Clean Up Australia Day

Reason - Councillor Napoli is the Chairperson of the Fundraising Committee.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

Councillor Dino Zappacosta

Minutes of the Traffic Committee Meeting held 13 May 2014 - CL03 - 3.3 Winery Tourism Signage

Reason - Councillor Zappacosta owns a winery.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*(Non Significant Non Pecuniary Interest Declaration)*

## PECUNIARY INTERESTS

There were no Pecuniary Interests declared.

## MAYORAL MINUTES

### **MM01 ADDENDUM TO THIRD QUARTER PERFORMANCE REPORT 2013/14 - BUDGET REVIEW AND OPERATIONAL PLAN**

(M)

0160

**RESOLVED** on the motion of Councillors Neville and Thorpe that:

- (a) Council adopt an additional variation to Financial Assistance Grant income, being a reduction of \$2,430,078 for the quarter ended 31 March 2014.
- (b) The revised Financial Review for the quarter ended 31 March 2014 be adopted.

## GENERAL MANAGER'S REPORT

### **CL01 THIRD QUARTER PERFORMANCE REPORT 2013/14 - BUDGET REVIEW AND OPERATIONAL PLAN**

(FM)

0161

**RESOLVED** on the motion of Councillors Thorpe and Cox that:

- (a) Council note the variations to the 2013/14 original budget for the quarter ended 31 March 2014 as presented in this report, except as amended and updated in the Mayoral Minute.
- (b) The Financial Review for the quarter ended 31 March 2014 be adopted, except as amended and updated in the Mayoral Minute.
- (c) Council adopt the 31 December 2013 Operational Plan Review advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.
- (d) Council endorse minor amendments to the Organisational Structure as per this report.

### **CL02 INVESTMENTS AT 30 APRIL 2014**

(FM)

0162

**RESOLVED** on the motion of Councillors Neville and Stead that Council note the investment report at the end of April 2014.

### **CL03 EXTENSION TO CONTRACT - TENDER 2-11/12 SPRAYED BITUMINOUS SURFACING**

(WMM)

0163

**RESOLVED** on the motion of Councillors Thorpe and Balind that Council offer Downer EDI Works an extension to the current contract (Tender 2-11/12) for a further 12 months from 24 October 2014 in accordance with the relevant annual CPI movements

and bitumen rise and fall clauses in the tender documentation with an additional 2% (above CPI) for the aggregate component only.

**CL04 EXPRESSION OF INTEREST (EOI) FOR ITALIAN CULTURAL SISTER CITY TRIP**

(EDC)

0164

**RESOLVED** on the motion of Councillors Thorpe and Stead that:

- (a) Councillors wishing to be involved in the delegation to the Comunita' Montana del Grappa should confirm their interest to the General Manager.
- (b) Subject to Councillor response, a letter be sent to the President of the Comunita' Montana del Grappa to request assistance with an itinerary, transit, guidance in relation to accommodation and the dates which would be convenient for a City of Griffith delegation.
- (c) An Action Group be formed to establish dates, duration of trip and indicative costs.
- (d) All costs will be at the delegates own expense other than civic gifts.
- (e) Subject to (c) Council advertise an EOI for a travel agency to coordinate travel and accommodation arrangements for the delegation.

**CL05 NSW STATE MASTERS ROAD CYCLE CHAMPIONSHIPS**

(MTED)

The Mayor recognised the contribution made by Mr Peter Budd in facilitating this event being held in Griffith.

0165

**RESOLVED** on the motion of Councillors Rossetto and Stead that Standing Orders be suspended to allow Mr Budd to address Council.

Mr Budd provided Council with an overview of the NSW State Masters Road Cycle Championships being held in Griffith in September 2014.

0166

**RESOLVED** on the motion of Councillors Neville and Thorpe that:

- (a) Council provide in kind support for holding the NSW State Masters Road Cycle Championships to the value of \$15,000.
- (b) An amendment to the Draft 2014/15 Operational Budget be prepared to increase the budget for Council funded contributions by \$15,000.

**CL06 CONSIDERATION OF FUTURE DATES FOR CITY TO LAKE FUN RUN AND CLEAN UP AUSTRALIA DAY**

(MES)

0167

**RESOLVED** on the motion of Councillors Cox and Zappacosta that Council note this report and that it be forwarded to the Environment and Sustainability Committee for

their consideration and that representatives from the Private Hospital Fundraising Committee and Utilities Committee be invited to attend the Environment and Sustainability Committee meeting when this item is being discussed.

## **MINUTES FROM COMMITTEES**

### **MINUTES OF THE COMMUNITIES COMMITTEE MEETING HELD ON 15 APRIL 2014**

0168

**RESOLVED** on the motion of Councillors Napoli and Balind that the minutes of the Communities Committee meeting held on 15 April 2014, having first been circulated amongst members, be adopted.

### **MINUTES OF THE FESTIVAL OF GARDENS COMMITTEE MEETING HELD ON 1 MAY 2014**

0169

**RESOLVED** on the motion of Councillors Cox and Curran that the minutes of the Festival of Gardens Committee meeting held on 1 May 2014, having first been circulated amongst members, be adopted.

### **MINUTES OF THE GENERAL FACILITIES COMMITTEE MEETING HELD ON 6 MAY 2014**

0170

**RESOLVED** on the motion of Councillors Stead and Neville that the minutes of the General Facilities Committee meeting held on 6 May 2014, having first been circulated amongst members, be adopted.

### **MINUTES OF THE TOURISM AND EVENTS COMMITTEE MEETING HELD ON 8 MAY 2014**

0171

**RESOLVED** on the motion of Councillors Stead and Zappacosta that the minutes of the Tourism and Events Committee meeting held on 8 May 2014, having first been circulated amongst members, be adopted.

### **MINUTES OF THE TRANSPORT COMMITTEE MEETING HELD ON 12 MAY 2014**

0172

**RESOLVED** on the motion of Councillors Croce and Curran that the minutes of the Transport Committee meeting held on 12 May 2014, having first been circulated amongst members, be adopted.

### **MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 13 MAY 2014**

0173

**RESOLVED** on the motion of Councillors Croce and Curran that the minutes of the

Traffic Committee meeting held on 13 May 2014, having first been circulated amongst members, be adopted.

Councillor Zappacosta requested that the Traffic Committee consider safety options for pedestrians at Jondaryan Avenue, such as a pedestrian refuge, providing access to Griffith Central. Requests for a pedestrian crossing have previously been refused due to not meeting the required criteria.

0174

**RESOLVED** on the motion of Councillors Zappacosta and Cox that Council staff investigate options for pedestrian safety including installation of a pedestrian refuge at Jondaryan Avenue / Yambil Street.

Councillor Rossetto requested that Council staff investigate moving the pedestrian crossing at the Jondaryan Avenue / Banna Avenue roundabout halfway between that roundabout and the Jondaryan Avenue / Yambil Street roundabout.

Councillors Rossetto and Neville **MOVED** the following **MOTION** that the Traffic Committee consider pedestrian safety along Jondaryan Avenue between the Banna Avenue roundabout and the Yambil Street roundabout and investigate moving the pedestrian crossing at the Jondaryan Avenue / Banna Avenue roundabout halfway between the two roundabouts along Jondaryan Avenue.

The **MOTION** was **PUT** and **LOST**.

Councillor Stead requested that recently installed 30 minute timed parking signage at East Griffith Shopping Centre be reviewed as she has had feedback from a business owner requesting that the signage be evenly distributed throughout the length of the parking area. Councillor Stead further requested that the area be patrolled by Compliance Officers.

0175

**RESOLVED** on the motion of Councillors Stead and Zappacosta that the Traffic Committee review the location of the timed parking signage at East Griffith Shopping Centre.

## **BUSINESS WITH NOTICE**

### **NOTICE OF MOTION - AMENDMENT TO GRIFFITH LOCAL ENVIRONMENT PLAN (GLEP) 2014**

(C)

0176

**RESOLVED** on the motion of Councillors Lancaster and Balind that:

(a) The General Manager or his delegate prepare a Planning Proposal and a draft amendment to the Griffith Local Environment Plan 2014 (GLEP 2014) for community consultation proposing to remove "shop" or "shops" as prohibited development within Zone B7 Business Park.

(b) A report be presented to Council before the 30 July 2014 outlining what steps have been taken and if there are any outstanding requirements to bring the resolution outlined in paragraph (a) above, into effect.

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to this matter.

<b>Councillor</b>	<b>For</b>	<b>Against</b>
Cr Dal Broi	X	
Cr Napoli	X	
Cr Lancaster	X	
Cr Thorpe		X
Cr Balind	X	
Cr Zappacosta		X
Cr Neville	X	
Cr Croce		X
Cr Curran	X	
Cr Cox	X	
Cr Rossetto	X	
Cr Stead		X

## **QUESTION TIME**

### **PUBLIC QUESTION TIME**

There were no questions from the public.

### **COUNCILLOR QUESTION TIME**

**Councillor Rossetto asked the following question:**

**"Will Council write to the local MP Adrian Piccoli expressing community concerns over the regular and often vicious violence occurring in Griffith."**

Councillor Rossetto advised he would provide a Notice of Motion in relation to the above question.

**Councillor Rossetto asked the following question on behalf of Mr Raymond Chilvers - telephone message to be read out:**

**"1. Mr Chilvers believes the dirt being removed from stage 1b drainage works North Avenue Yenda should be deposited on the town side of the drain along Railway Parade to prevent drainage water backing up into houses in the lower end of Leaver and Henry Streets if the siphon at Dredge Street can't cope.**

**2. Mr Chilvers believed Murrumbidgee Irrigation Pty Ltd should be fined for blocking Mirrool Creek at the Mirrool Creek/Main Canal junction known as the EMR. He cited similar examples of landholders being fined for less obstructive practises along Mirrool Creek.**

**3. Mr Chilvers believes his friend Noelene Hill, whom is currently very ill with cancer, has been treated very poorly by Council engaged contractor, named Ledwidge, when the contractor did some work on the Yenda sewerage pump near Noelene's house several years ago, covering her garden with clay and**

ruining her driveway. He would like some assistance from Council to rectify his very ill friends garden.

The Mayor advised these issues would be referred to Council staff.

**Councillor Balind asked the following question:**

**"I note that advertisements have appeared in the local newspaper seeking stakeholder and community representatives for two specific Committees. Does this mean that Council Committees have a full complement of representatives or have some Committees been overlooked?"**

Mr Stonestreet advised there were a number of Council Committees where resignations on Committees require to be filled. The Access Committee will also require Committee members and will be need to be advertised following a further report to Council. Council staff will provide a status report to Councillors regarding vacancies on Committees.

**Councillor Neville asked the following question:**

**"Has there been any interruption to CCTV coverage of Banna Avenue and/or Yambil Street in the past month. In particular 8 May 2014 at or around 1:30 am 9 May 2014."**

Mr Stonestreet advised that Council staff will provide a response to Councillors once this issue has been investigated.

**Councillor Zappacosta asked the following question:**

**"Could Mr Tull give Council a brief report on the current water main pipes problem of bursting".**

Mr Tull addressed Council and provided an explanation of the processes undertaken by Council staff during the recent burst water main.

## **OUTSTANDING ACTION REPORT**

0177

**RESOLVED** on the motion of Councillors Neville and Stead that the Action Report be noted.

The Mayor thanked Councillor Cox for her efforts in relation to the CWA Conference held in Griffith last week.

There being no further business the meeting terminated at 8:20 pm.

Confirmed: .....  
CHAIRPERSON

## GRIFFITH CITY COUNCIL REPORT

**CL01**

**SUBJECT: RENEWAL OF LICENCE AGREEMENT OF PART DRAINAGE RESERVE 159011 TO JONDARYAN INVESTMENTS PTY LIMITED AS TRUSTEE FOR JONDARYAN PROPERTY TRUST**  
**FROM: Daphne Bruce, Corporate Property Officer**

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### SUMMARY

Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust have requested Council to renew their licence agreement over part drainage reserve 159011 (Lot 7319 DP1156824) Jondaryan Avenue.

Crown reserve 159011 consists of various drainage reserves throughout Griffith with Council appointed Trustee to manage those reserves on behalf of the Crown.

The current agreement is due to expire on the 26 August 2014 with an option available to renew the agreement for a further 10 year period giving 3 months notice prior to the expiry of the original agreement.

The area is used for storage of pipes and materials in association with the licensees business.

### RECOMMENDATION

**(a) Council approve the renewal of the licence agreement over part drainage reserve 159011 being Lot 7319 DP1156824 to Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust for a further term of 10 years (27 August 2014 - 26 August 2024).**

**(b) Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust be required to pay all applicable costs and charges associated with the renewal of the licence agreement together with Council's Administration Fee of \$359.**

**(c) The annual licence fee be charged in accordance with the original agreement, currently \$1731.49 excluding GST for 2013/2014, to increase annually thereafter with the Consumer Price Index for the last quarter before the due date, plus rates and charges.**

**(d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of Council under the common seal.**

### BACKGROUND

Council has received a request from Jondaryan Investments Pty Limited as Trustee for Jondaryan Property Trust to renew their licence agreement for a further 10 years as per the option available in their current licence agreement which is due to expire on the 26 August 2014.

The Directors of Jondaryan Investments Pty Ltd are Giovanni, Guisepppe and Marcello Casella.

The permitted use of the land is for the storage of pipes and materials, being materials readily removable in the event of any need for inspection, repair or other need of Council to access the drainage reserve.

Crown Reserve 159011, which was gazetted for the public purpose of Urban Service, consists of various drainage reserve throughout Griffith of which Griffith City Council was appointed Trustee in 1992 to manage on behalf of the Crown.

## **OPTIONS**

(a) The above option is preferred as Council still has control over the drainage reserve and only structures that can be removed are permitted within the reserve.

(b) Council may determine not to renew the licence agreement but as Jondaryan Investments have exercised their option not more than six months but not less than three months before the end of the current licence, as per Schedule 2 Special Conditions of the agreement, Council must grant a renewal of the licence.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

Not Applicable

### **b) Financial Implications**

The drainage reserve was valued by the State Valuation Office for leasing purposes in 2004. The market rental as at the 20 May 2004 was \$1260 per annum and has thereafter annually increased each year by the movements in the Consumer Price Index. The current rental is \$1731.49 excluding GST for 2013/2014 plus rates. Council's Administration Fee of \$359 shall also be charged to renew the agreement.

### **c) Legal/Statutory Implications**

As the drainage reserve is Crown land the licence agreement will need to be approved and signed off by the Crown.

### **d) Environmental Implications**

There are considered no environmental issues with the continuation of the licence agreement over the drainage reserve.

### **e) Community Implications**

The community would expect Council to support business where possible whilst returning an acceptable income from their assets.

## **CONSULTATION**

Senior Management Team  
Department of Trade & Investment - Crown Lands Division.

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Not Applicable

### **b) Corporate/Business Plan**

Growing Griffith 2030: D6 - Develop policies that encourage sustainable growth.

Council's Delivery Program 2013/14-2016/17: D7.2 - All new developments comply with the existing and future development strategies.

## **ATTACHMENTS**

- (a) Letter from Jondaryan Investments Pty Ltd
- (b) Plan of the licensed area

(a) Letter from Jondaryan Investments Pty Ltd

**JONDARYAN INVESTMENTS PTY LTD ATF  
JONDARYAN PROPERTY TRUST**

193 Yambil Street, Griffith NSW 2680

Ph: (02) 6964 4400

Fax: (02) 6964 4477

ABN: 13 789 461 891

1 May 2014

Att: Daphne Bruce  
Corporate Property Officer  
Griffith City Council  
PO Box 485  
GRIFFITH NSW 2680



Dear Daphne,

**RE: Renewal of licence agreement for occupation of Part Drainage Reserve 159011 –  
Jondaryan Avenue**

We refer to your letter dated 29 April 2014 regarding the renewal of licence agreement for occupation of part drainage reserve 159011 Jondaryan Avenue.

We acknowledge the licence agreement will expire on the 26 August 2014 and wish to exercise our option of renewing the agreement for a further 10 years.

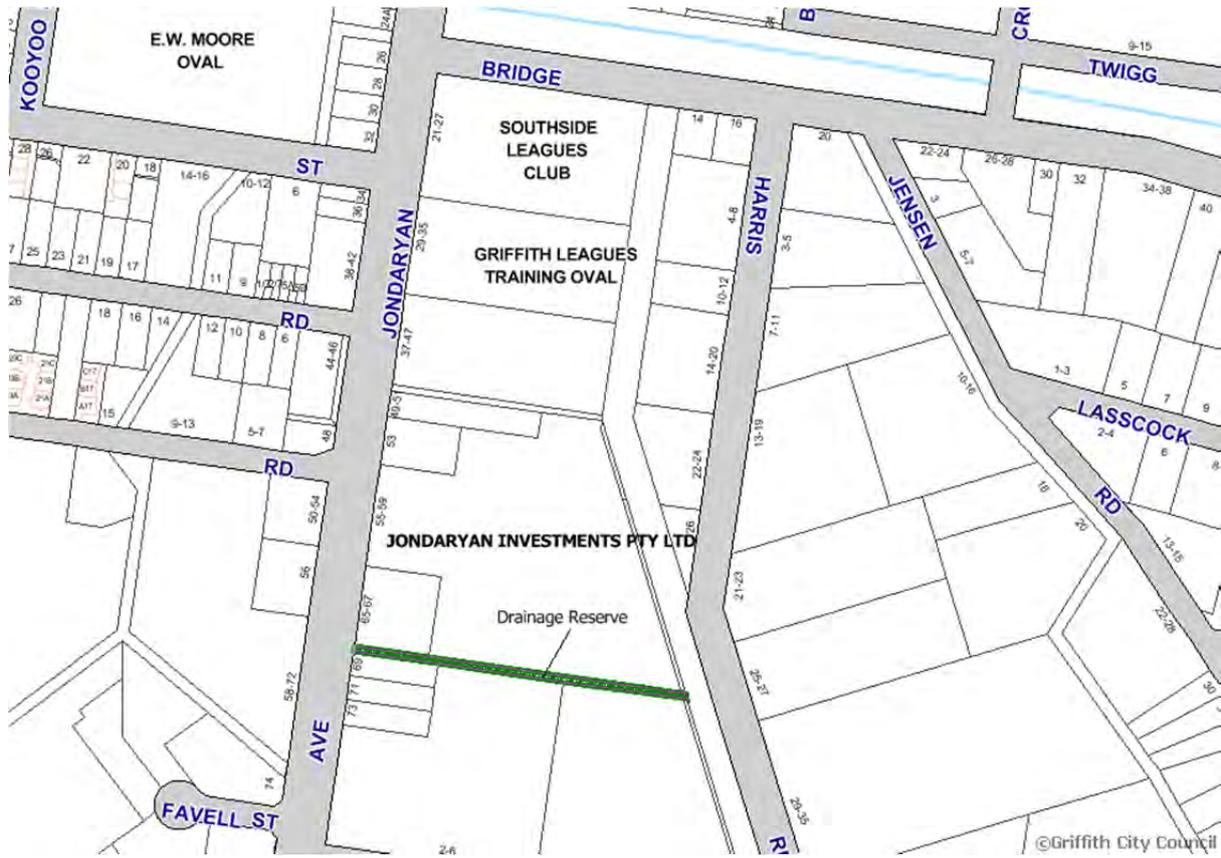
If you require anything further please do not hesitate to contact us.

Yours sincerely,

A handwritten signature in black ink, appearing to be "CG".

Director

(b) Plan of the licensed area



## GRIFFITH CITY COUNCIL **REPORT**

**CL02**

**SUBJECT: ACCESS COMMITTEE - ADOPTION OF TERMS OF REFERENCE**  
**FROM: Shireen Donaldson, Manager Executive Services**

---

### **SUMMARY**

Council recently resolved to establish an Access Committee to the Council Committee structure. Terms of Reference for this Committee have been developed to enable its establishment. Once adopted by Council, community representation on this Committee will be sought by way of advertisement.

### **RECOMMENDATION**

- (a) Council adopt the attached Terms of Reference for the Access Committee.**
- (b) Council appoint three Councillors, being Councillor .....,  
..... and ..... as Council representatives on this  
Committee.**
- (c) Council advertise for four community representatives for the Access  
Committee.**

### **BACKGROUND**

Following a restructure of the Council Committee structure, the former Access Committee was absorbed into the Transport Committee. Following Councillor and community concern that access and mobility issues would not be significantly addressed, reinstatement of this Committee as a separate entity was supported.

### **OPTIONS**

Council has resolved to establish this Committee.

### **STATUTORY IMPLICATIONS**

#### **a) Policy Implications**

Access Committee will have a Terms of Reference to operate under.

#### **b) Financial Implications**

Not Applicable

#### **c) Legal/Statutory Implications**

Established under Section 355 of the Local Government Act 1993

### **CONSULTATION**

Council  
Senior Management Team

**STRATEGIC LINKS**

**a) Growth Strategy Plan**

Not Applicable

**b) Corporate/Business Plan**

Growing Griffith 2030 - L1 - Create accessible and safe, liveable places.

**ATTACHMENTS**

(a) Terms of Reference for the Access Committee

## (TOR-016) Access Committee

<b>Growing Griffith 2030 – Community Strategic Plan Alignment: ECONOMIC</b>
---

### 1. Responsible Directorate:

1.1 Sustainable Development

### 2. Establishment and Guidelines:

2.1 The Access Committee is established under section 355 of the Local Government Act 1993 which states:

*A function of Council may, subject to this Chapter, be exercised:  
(b) By a committee of the council*

2.3.1 The Access Committee, as a Committee of Council is bound by practices as established in Council policies, including:

- Code of Conduct
- Meeting Code of Practice
- Council Committees Policy
- Media contact

2.4 It is the responsibility of all Committee members to familiarise themselves with and follow practices as contained in the above. This includes responsibilities pertaining to declarations of interest, contact with the media in relation to Council business and awareness of confidentiality obligations.

### 3. Authority to Act:

3.1 The Access Committee has no powers to commit or expend any Council funds that are not contained within an adopted budget unless approval has been received via resolution from Council.

3.2 Any recommendation for expenditure other than within an adopted budget must be endorsed by Council through adoption of Committee minutes at the next Ordinary Meeting of Council and cannot be acted upon until the adoption of Committee Minutes at the next Ordinary Meeting of Council.

### 4. Purpose & Scope:

4.1 To advise and make recommendations to Council on matters relating to access and mobility issues with particular emphasis on issues for people with disabilities;

4.2 To advise Council on issues relating to the Pedestrian Access and Mobility Plan (PAMP), Bicycle Plan, CBD Strategy, Development Control Plans, Tourism and Economic Development Strategy or other Plans of Council and their implementation;

4.3 To prepare advice to Council during planning and design of public buildings, open space and recreation facilities;

4.4 To prepare submissions following public notification of Development Applications or significant development proposals in the public domain;

4.5 To advise Council on access issues relating to public events.

<b>Approved:</b> Senior Governance Officer	<b>Group / System:</b> Sustainable Development	<b>Document ID:</b> TOR-016	<b>Version:</b> 1
<b>Relevant To:</b> Error! Unknown document property name.	<b>Date Issued:</b> 12 Mar 2013	<b>Revised:</b>	<b>Status:</b> Current
			<b>Page:</b> 1 of 4

## (TOR-016) Access Committee

### 5. Frequency of Meetings:

- 5.1 Meetings are held on a **quarterly** basis. The Committee may also call a special meeting in extraordinary circumstances where a majority of members believes this to be necessary (suggested - in the lead up to an event).
- 5.2 Meetings will be held on the **xxx xxday of every quarter at xxpm** in the Murray Room, Griffith City Council unless otherwise notified.

### 6. Membership:

The membership of the Access Committee will be:

- 1 Mayor (Cr Dal Broi)**
- 3 Councillors (Crs ) (Alternate Cr )**
- 2 Community Representative (1 Alternate)**

- 6.1 Membership shall be appointed by resolution of Council.
- 6.2 The Mayor, by virtue of holding the office of Mayor, is appointed as a member to all Committees established by Council.

### 7. Quorum:

- 7.1 Minimum number for quorum will be half the above membership plus one (not including the Mayor). *(Note: In calculating the initial required quorum when establishing the Terms of Reference, the Mayor will not be taken into account when determining a Quorum as the attendance of the Mayor may vary from Committee to Committee.)*
- 7.2 Voting members will be **5** thus the quorum will be **3**
- 7.3 A quorum is not required for meetings to take place. However, for a decision to be made at a meeting, a quorum of members must be present. If a quorum is not reached, the meeting can be held for information purposes only and discussion recorded as a Report of the meeting (in lieu of Minutes of the Meeting).

### 8. Voting:

- 8.1 For the vote to be carried, a majority (more than half) of the above membership is required.
- 8.2 In the event of a tied vote, the Chair will have the casting vote.
- 8.3 The Mayor will have a voting right at any meeting the Mayor attends. (In accordance with Council's Code of Meeting Practice, Council Committees are to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council. As such the Mayor will have a voting right at any meeting the Mayor attends).
- 8.4 Council staff do not have the authority to move or second motions nor vote on issues.

### 9. Chairperson:

- 9.1 Councillor appointed Chairperson is **Councillor xx**

Approved: Senior Governance Officer	Group / System: Sustainable Development	Document ID: TOR-016	Version: 1
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## **(TOR-016) Access Committee**

### **9.2 Duties of the Chairperson:**

- 9.2.1 Chair meetings and ensure agenda items are discussed, decisions are made and action to be taken, as appropriate.
- 9.2.2 Ensure preparation of agenda before the meeting.
- 9.2.3 Approve meeting minutes prior to distribution.
- 9.2.4 Represent the Committee as spokesperson.
- 9.2.5 Comment to the media on minor matters only. Media contact on larger projects are to be channelled through the Mayors Office.
- 9.2.6 The Chairperson can cancel scheduled meetings if there are no scheduled Agenda items for consideration

### **10. Directorate and Staff Support**

- 10.1 The **Director Sustainable Development** will determine Directorate staff support to the Access Committee

### **10.2 Duties of the Director Sustainable Development:**

- 10.2.1 Approve items for inclusion in the Agenda.
- 10.2.2 Provide appropriate Council staff support to Access Committee Meetings and coordination of the program of events.

- 10.3 The Access Committee will be coordinated by the xx Officer:

### **10.4 Duties of the XX Officer (to be determined by the Director Sustainable Development):**

- 10.4.1 Be the nominated contact officer for the Committee.
- 10.4.2 Be the main conduit between the Committee and Council.
- 10.4.3 Be the custodian of information required for the Committee.
- 10.4.4 Coordinate meetings.
- 10.4.5 Provide and or collect reports for inclusion in the Agenda.
- 10.4.6 Monitor and follow-up the Action Report.

### **11. Secretary:**

- 11.1 Griffith City Council Governance staff will provide a secretary and administrative support to the Committee.

### **11.2 Duties of the Secretary:**

- 11.2.1 Preparation and distribution of agendas.
- 11.2.2 Issuing notices for meetings (at least three (3) days prior to the meeting), ensuring all necessary documents requiring discussion or comment are attached to the agenda.

<b>Approved:</b> Senior Governance Officer	<b>Group / System:</b> Sustainable Development	<b>Document ID:</b> TOR-016	<b>Version:</b> 1
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## **(TOR-016) Access Committee**

11.2.3 Taking minutes and notes of proceedings and preparing and distributing minutes of the meeting. *Minute taking at Meetings may be shared among Governance staff and technical staff attending the meeting depending on staff loads.*

11.2.4 Update Action Report

### **12. Responsibility of Committee Members:**

12.1 Attend meetings and be punctual.

12.2 Send an apology if unable to attend a meeting.

12.3 Read Business Papers in advance and undertake necessary research.

12.4 Raise issues and concerns, and report on initiatives and issues which may be relevant to or of interest to other members.

12.5 Participate in discussions and decision making.

12.6 Follow through actions minuted and decided at the meetings.

### **13. Management of Business:**

13.1 The Committee may invite appropriate persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.

### **14. Term of Office:**

14.1 The term of office for Section 355 committees will be the same term as the current Council, with addition of an extra three months after the General Election of Councillors, unless as a sunset committee i.e. with a finite time specified.

### **15. Reporting Framework:**

15.1 The Access Committee will report to Griffith City Council via minutes presented to Ordinary Council Meetings.

### **16. Governing Policies:**

GC-CP-402 – Council Committees

GC-CP-413 – Code of Meeting Practice

GC-CP-404 – Code of Conduct

Griffith Community Strategic Plan – Growing Griffith 2030

### **17. Amendments:**

17.1 The Terms of Reference may be amended in the following way:

17.1.1 Any amendment to the Terms of Reference as accepted by the Committee shall be forwarded to Council for consideration but cannot be applied until adopted by Council.

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Adopted: Council Meeting –

<b>Approved:</b> Senior Governance Officer	<b>Group / System:</b> Sustainable Development	<b>Document ID:</b> TOR-016	<b>Version:</b> 1
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# GRIFFITH CITY COUNCIL REPORT

**CL03**

**SUBJECT:** LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 2014/15  
**FROM:** Wendy Krzus, Governance Coordinator

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## SUMMARY

Pursuant to Section 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines in each category of Council, the maximum and minimum amount of fees to be paid to Mayors and Councillors of councils.

The Tribunal recently determined the 2014/15 fees payable to Councillors and Mayors and this report seeks a Council decision on the fees payable for the next financial year.

## RECOMMENDATION

**For Council's determination.**

## BACKGROUND

The Local Government Remuneration Tribunal is required to make an annual determination on the amount payable to Mayors and Councillors. A copy of the Report and Determination of the Local Government Remuneration Tribunal for 2014 is attached.

In determining the minimum and maximum fees payable the Tribunal is required, (pursuant to section 242A of the Local Government Act) to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the Industrial Relations Act 1996, when making or varying Awards or orders relating to the conditions of employment of public sector employees.

The current policy on wages (pursuant to section 146(1)(a) of the Industrial Relations Act 1996) is articulated in the Industrial Relation (Public Sector Conditions of Employment) Regulation 2011. The effect of the Regulation is that public sector wages cannot increase by more than 2.5 per cent, and this includes the minimum and maximum fees payable to councillors and mayors.

The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index and has determined the full increase of 2.5 per cent be applied.

The Tribunal report recommends an increase in Councillor/Mayoral fees for a council of our size (Category - Regional Rural) as follows:

	<b>Minimum</b>	<b>Maximum</b>	<b>Current Fees</b>
<b>Councillor</b>	\$8,130	\$17,930	\$16,904
<b>Mayor (Additional Fee)</b>	\$17,310	\$39,110	\$36,903

The purpose of this report is to determine whether Council wishes to amend the adopted Councillor/Mayoral fees.

As determined at the Ordinary Meeting of Council held 25 June 2013 (Minute No. 0202), the current fee payable to Councillors is \$16,904.50 (Maximum allowable at 1 July 2013 was \$17,490). The maximum allowable from 1 July 2014 is now \$17,930.

In addition, the fee payable to the Mayor, as determined at the Ordinary Meeting of Council 25 June 2013 (Minute No. 0202), is \$36,903 (Maximum at 1 July 2013 was \$38,160). The maximum allowable from 1 July 2014 is now \$39,110.

## **OPTIONS**

Council has a number of options including:

- (a) Retain the Councillor fees for 2014/15 financial year at the current figure of \$16,904.50 per annum.
- (b) Increase the Councillor fees for 2014/15 financial year to an amount anywhere between \$16,904.50 (current 2013/14 allowance) and \$17,930 (maximum fee allowable 2014/15) per annum.
- (c) Retain the Mayoral allowance for 2014/15 financial year at the current figure of \$36,903 per annum (being the current allowance).
- (d) Increase the Mayoral allowance for 2014/15 financial year to anywhere between \$36,903 (current 2013/14 allowance) and \$39,110 (maximum fee allowable 2014/15) per annum.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

Not Applicable

### **b) Financial Implications**

Council's Draft Operational Plan for 2014/15 estimated an increase of 2.5% above last year's adopted allowances. Following Council's resolution, an adjustment will be undertaken in the September 2014 quarterly budget review to reflect the adopted allowances.

### **c) Legal/Statutory Implications**

The determinations of the Tribunal are in accordance with the Local Government Act 1993, Chapter 9, Division 4 - Local Government Remuneration Tribunal - s. 235 - 249.

## **CONSULTATION**

Senior Management Team  
Determination of the Local Government Remuneration Tribunal  
Office of Local Government

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Not Applicable

### **b) Corporate/Business Plan**

Growing Griffith 2030: C1 Provide clear and transparent communication to the local community on matters in which it is concerned

## **ATTACHMENTS**

- (a) OLG Circular to Councils dated 19 May 2014
- (b) Report & Determination of The Local Government Remuneration Tribunal, 24 April 2014

<b>Circular Details</b>	14-12 / 19 May 2014 / A377953
<b>Previous Circular</b>	<i>Circular 13/27 – Determination of the Local Government Remuneration Tribunal</i>
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Council Governance Team - 4428 4100
<b>Action required</b>	Council to Implement

## **2014/15 Determination of the Local Government Remuneration Tribunal**

### **What's new or changing**

- The Local Government Remuneration Tribunal has determined an increase to mayoral and councillor fees of 2.5 per cent for the 2014/15 financial year, with effect from 1 July 2014.

### **What this will mean for your council**

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2014/15 financial year.

### **Key points**

- The level of fees paid will depend on what category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.
- The Tribunal has not reviewed the categories of councils during the 2014 review. It will next consider this in 2015.

### **Where to go for further information**

- The Tribunal's report and determination is available on the Office of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)



**Ross Woodward**  
**Chief Executive**  
**Office of Local Government**

**REPORT**

and

**DETERMINATION**

of

**THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

under

**SECTIONS 239 AND 241**

of the

**LOCAL GOVERNMENT ACT 1993**

**24 April 2014**

# Local Government Remuneration Tribunal

## 2014 Report

### Introduction

The role of Assessor to the Tribunal (pursuant to section 236(1)(b) of the *Local Government Act 1993*) was undertaken by Ms Helen L'Orange from 1 March 2004 until the expiration of her appointment on 11 December 2013. The Tribunal wishes to express its appreciation of Ms L'Orange's contributions over the last several years. This position is currently vacant.

### Section 1                      Background

1. Pursuant to Section 241 of the *Local Government Act 1993* (the LG Act) the Local Government Remuneration Tribunal hereby determines in each category of council, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
2. The Tribunal is also required, pursuant to section 239 of the LG Act, to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a fundamental review of the categories of councils in 2012 and will next consider this matter in 2015.
3. In determining the minimum and maximum fees payable to each of the categories, the Tribunal is required, pursuant to section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996*, when making or varying awards or orders relating to the conditions of employment of public sector employees.
4. The current policy on wages pursuant to section 146(1)(a) of the *Industrial Relations Act 1996* is articulated in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2011. The effect of the Regulation is that public sector wages cannot increase by more than 2.5 per cent, and this includes the minimum and maximum fees payable to councillors and mayors.

# Local Government Remuneration Tribunal 2014 Report

## **Section 2            2013 Review**

5. In undertaking the 2013 review the Tribunal noted that a number of initiatives were under way to improve the strength and effectiveness of local government in NSW.

These included:

- the work of the Independent Local Government Review Panel to drive key strategic directions identified in the Destination 2036 initiative
- the work of the Local Government Acts Taskforce to review the *Local Government Act 1993* and the *City of Sydney Act 1988*
- the engagement of the NSW Treasury Corporation (TCorp) to report on the financial sustainability of Local Government in NSW.

6. Given the significant work being undertaken by both the NSW Government and local councils to drive and deliver local government reform, the Tribunal did not call for general submissions from individual councils as part of the 2013 Annual Review.

7. The Tribunal's Report and Determination of 2013 provided a general increase of 2.5 per cent which was consistent with the NSW Wages Policy. The Tribunal advised that it would monitor the progress of these initiatives over the coming year.

## **Section 3            2014 Annual Review**

8. On 20 January 2014, the Tribunal wrote to all mayors advising of the commencement of the 2014 Annual Review.

9. In writing to mayors the Tribunal noted that the final reports of the Independent Local Government Review Panel and the Local Government Acts Taskforce were released on 8 January 2014. These reports make a series of recommendations for reform, some of which address remuneration for councillors and mayors.

## Local Government Remuneration Tribunal 2014 Report

10. At the time of commencing the annual review it was not expected that a decision on, or implementation of, any proposed reforms would be finalised prior to the Tribunal making its determination on or before 30 April 2014. For that reason the Tribunal, as it did in 2013, did not call for general submissions from individual councils for the 2014 review.
11. While general submissions were not requested, councils were welcome to raise with the Tribunal any issues of concern. The Tribunal received two submissions from individual Councils. The submissions sought consideration of the following matters:
- the Tribunal to determine the maximum statutory increase of 2.5 percent as permitted by the legislation
  - the Tribunal to benchmark mayoral and councillor fees with that of a State Member of Parliament
  - the Tribunal to introduce a professional remuneration structure for councillors to improve accountability and performance.
12. The Tribunal also received a submission and met with representatives of Local Government NSW (LGNSW). Given the statutory limitations in place LGNSW has requested that councillor and mayoral remuneration should be increased by the full 2.5 per cent for 2013-14.
13. In addition to requesting the maximum increase of 2.5 percent, LGNSW has sought a professional remuneration structure to ensure that local government attracts appropriately qualified people. LGNSW continues to advocate that elected representatives face increasing challenges, associated with managing council workload, family responsibilities and paid work, and that the significant time involvement is not appropriately recompensed through the current remuneration levels.
14. LGNSW also provided the Tribunal with an overview of the current reform initiatives and their expected impact on the role and responsibilities of councillors and mayors. The anticipated changes will, in the opinion of LGNSW, warrant a review of the remuneration structure, and a subsequent increase in fees.

## Local Government Remuneration Tribunal 2014 Report

15. The Tribunal wishes to place on record its appreciation to LGNSW for its participation and assistance during the 2014 Annual Review process.

### **Section 4    Comments**

16. The Independent Local Government Review Panel and the Local Government Acts Taskforce make a broad range of recommendations which, if adopted in full or in part, could deliver significant reforms across local government in NSW.
17. The Government has called for public submissions and Councils have been encouraged to provide comment on the final reports of the Panel and the Taskforce by 4 April 2014. The Government has indicated that it will consider the final reports, including submissions received, and prepare its response. That response has not been available to the Tribunal at the date by which it must make its determination for 2014.
18. The Tribunal notes that the Panel has made a number of comments in relation to the adequacy of the existing remuneration arrangements and has proposed structural changes which may have an impact on the roles and responsibilities of councillors and mayors. Suggested changes include amendments to the LG Act to provide greater clarity in relation to the role of councillors and mayors. It has been proposed that in larger councils and in major regional councils, the role of mayor, and in some instances that of the deputy mayor, should be expanded to a full time office and remunerated accordingly. The Panel has also suggested that professional development programs be made available to councillors and that remuneration should be increased in recognition of enhanced skills.
19. In making its determinations the Tribunal is required to have regard to the provisions of the existing LG Act. The LG Act prevents the Tribunal from determining any fees for Deputy Mayors and also requires that the Tribunal apply the Government's wages policy, which currently provides for a cap on increases of 2.5 per cent.

## Local Government Remuneration Tribunal 2014 Report

20. The Tribunal currently has regard to the role of councillors and mayors in determining the fees that apply to each of the categories of councils. The existing remuneration model is based on that first determined by the Tribunal in 1995. While there have been adjustments in both the categories of councils and the level of fees, these have not been significant. This in part recognises that the roles and responsibilities of councillors and mayors, as outlined in the legislation, have also not changed significantly since the commencement of the LG Act in 1993, notwithstanding any increases in workload.
21. The Panel has proposed that the roles and responsibilities of councillors and mayors be broadened. These additional functions, if introduced, are likely to have an impact upon the workload, and the skills and capabilities required of elected representatives.
22. The Tribunal continues to support initiatives which will bring about improvements in the local government sector. Further reforms such as council amalgamations and steps to increase resource sharing and joint planning, have previously received and will continue to receive the support of the Tribunal, in that those reforms should result in greater structural efficiencies and should contribute to the long term viability of local government in NSW.
23. The Tribunal will continue to monitor the progress of reform.

### **Fees**

24. The Tribunal is required to have regard to the Government's wages policy when determining the increase to apply to the minimum and maximum fees that apply to councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
25. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and finds that the full increase of 2.5 per cent available to it is warranted. On that basis, having regard to the above, and after taking the views of the Assessor into account, the Tribunal considers that an increase

Local Government Remuneration Tribunal  
2014 Report

of 2.5 per cent in the fees for councillors and mayors is appropriate and so determines.

**Local Government Remuneration Tribunal**

(signed)

**Helen Wright**

Dated: 24 April 2014

Determinations of the Local Government Remuneration Tribunal effective on and from 1 July 2014

**Determination No 1- Pursuant to Section 239 of Categories of Councils and County Councils Effective From 1 July 2014**

**Category - Principal City (1)**

Sydney

**Category - Major City (3)**

Newcastle

Parramatta

Wollongong

**Category - Metropolitan Major (2)**

Blacktown

Penrith

**Category - Metropolitan Centre (16)**

Bankstown	Hurstville	Sutherland
Campbelltown	Lake Macquarie	Warringah
Fairfield	Liverpool	Willoughby
Gosford	North Sydney	Wyong
The Hills	Randwick	
Hornsby	Ryde	

**Category – Metropolitan (21)**

Ashfield	Holroyd	Marrickville
Auburn	Hunters Hill	Mosman
Botany	Kogarah	Pittwater
Burwood	Ku-ring-gai	Rockdale
Camden	Lane Cove	Strathfield
Canada Bay	Leichhardt	Waverley

Determinations of the Local Government Remuneration Tribunal effective on and  
from 1 July 2014

Canterbury	Manly	Woollahra
<b>Category - Regional Rural (32)</b>		
Albury	Dubbo	Orange
Armidale Dumaresq	Eurobodalla	Port Macquarie-Hastings
Ballina	Great Lakes	Port Stephens
Bathurst	Goulburn Mulwaree	Shellharbour
Bega Valley	Queanbeyan	Shoalhaven
Blue Mountains	Greater Taree	Tamworth
Broken Hill	Griffith	Tweed
Byron	Hawkesbury	Wagga Wagga
Cessnock	Kempsey	Wingecarribee
Clarence Valley	Lismore	Wollondilly
Coffs Harbour	Maitland	

<b>Category - Rural (77)</b>		
Balranald	Gloucester	Narromine
Bellingen	Greater Hume	Palerang
Berrigan	Gundagai	Parkes
Bland	Gunnedah	Oberon
Blayney	Guyra	Richmond Valley
Bogan	Gwydir	Singleton
Bombala	Harden	Snowy River
Boorowa	Hay	Temora
Bourke	Inverell	Tenterfield
Brewarrina	Jerilderie	Tumbarumba
Cabonne	Junee	Tumut
Carrathool	Kiama	Upper Hunter
Central Darling	Kyogle	Upper Lachlan
Cobar	Lachlan	Uralla
Conargo	Leeton	Urana

Determinations of the Local Government Remuneration Tribunal effective on and  
from 1 July 2014

Coolamon	Lithgow	Wakool
Cooma-Monaro	Liverpool Plains	Walcha
Coonamble	Lockhart	Walgett
Cootamundra	Mid-Western	Warren
Corowa	Moree Plains	Warrumbungle
Cowra	Murray	Weddin
Deniliquin	Murrumbidgee	Wellington
Dungog	Muswellbrook	Wentworth
Forbes	Nambucca	Yass Valley
Gilgandra	Narrabri	Young
Glen Innes Severn	Narrandera	

**TOTAL GENERAL PURPOSE COUNCILS                      152**

**Category - County Councils Water (5)**

Central Tablelands	Riverina Water
Goldenfields Water	Rous
MidCoast	

**Category - County Councils Other (9)**

Castlereagh – Macquarie	Richmond River
Central Murray	Southern Slopes
Far North Coast	Upper Hunter
Hawkesbury River	Upper Macquarie
New England Tablelands	

**TOTAL COUNTY COUNCILS                                      14**

Determinations of the Local Government Remuneration Tribunal effective on and from 1 July 2014

**Determination 2 - Pursuant to Section 241 of Fees for Councillors and Mayors**

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils effective on and from 1 July 2014 are determined as follows:

Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
	Minimum	Maximum	Minimum	Maximum
Principal City	\$24,430	\$35,820	\$149,460	\$196,660
Major City	\$16,280	\$26,880	\$34,600	\$78,300
Metropolitan Major	\$16,280	\$26,880	\$34,600	\$78,300
Metropolitan Centre	\$12,210	\$22,800	\$25,950	\$60,580
Metropolitan	\$8,130	\$17,930	\$17,310	\$39,110
Regional Rural	\$8,130	\$17,930	\$17,310	\$39,110
Rural	\$8,130	\$10,740	\$8,640	\$23,440
County Council – Water	\$1,620	\$8,960	\$3,460	\$14,710
County Council - Other	\$1,620	\$5,360	\$3,460	\$9,780

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

**Local Government Remuneration Tribunal**

(signed)

Helen Wright

Dated: 24 April 2014

## GRIFFITH CITY COUNCIL REPORT

**CL04**

**SUBJECT: RURAL FIRE SERVICE BUDGET ESTIMATES 2014/15**  
**FROM: Max Turner, Director Business, Cultural & Financial Services**

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### SUMMARY

This report discusses and recommends the endorsement by Council of the 2014/15 budget estimates bid prepared by the Rural Fire Service (RFS) Zone Manager, Kevin Adams. This estimate provides the basis for the 2014/15 budget for the RFS which is then included in Council's Operational Plan.

The total 2014/15 RFS Fund Estimates of \$865,614 has decreased by \$43,996 or 5% from the 2013/14 estimates of \$909,610. The net contribution of Council is \$105,991 which is up \$9,921 from \$96,070 in 2013/14 (which represents a net 10% increase after taking into account the 2012/13 reimbursement amount of \$82,404. The 2013/14 reimbursement is only \$68,205 being some \$14,199 lower). The net increase to Council is deemed to be satisfactory overall as the total funding contribution is down on the average contribution over the past few years, except 2013/14.

### RECOMMENDATION

**(a) Council endorse the provision of funds in the 2014/15 Council Operational Plan and Budget for an amount of \$105,991 for the Rural Fire Service expenditure for the 12 month period commencing from 1 July 2014 to 30 June 2015.**

**(b) Council authorise the General Manager to sign the 2014/15 Rural Fire Fighting Fund Estimates summary page.**

### BACKGROUND

The RFS has undertaken their annual forward budgeting for 2014/15 and now require this report seeking an endorsement of their bid for the next financial year.

The MIA Zone Manager Kevin Adams has prepared a bid document detailing costs in the order of \$865,614 (see attachment - (a)).

In addition to the attached expenditure of \$865,614, the Council will also contribute towards; Volunteer and State Support expenditure of \$623,242 resulting in a total anticipated expenditure of \$1,488,857 (compared to \$1,525,416 for 2013/14 or a 2.4% decrease).

Council's contribution at 11.7% of the total expenditure works out to be \$174,196 (compared to an amount of \$178,474 for 2013/14, Council can expect reimbursements for the current financial year (2013/14) totalling \$68,205 (compared to \$82,404 in the previous year) which leaves Council requiring to fund an amount of \$105,991. This results in an overall **increase** of approximately \$9,921 or 10% on the previous financial year's estimate of \$96,070.

A summary of the main differences between the 2013/14 year and 2014/15 are supplied below.

<b>Expenditure type</b>	<b>2014/15 Estimates</b>	<b>2013/14 Estimates</b>	<b>Variance</b>	<b>Commentary on main variances</b>
Annual Maintenance & Repairs, Insurance & Sundry Expenses	\$88,907	\$81,907	\$7,000	i) Costs to general vehicle maintenance have increased from the previous year.
Appliances (need to read in conjunction with Other Vehicles category below)	\$406,966	\$324,625	\$82,341	i) 1 x Cat 1 Crew Cab Multi Purpose @ \$301,366 plus 1 x Cat 9 Striker Mop Up Unit @ \$105,000 in 2014/15 compared to 1 x Tanker Cat 6 allowed for in 2013/14 for \$324,625.
Other Equipment	\$21,748	\$19,000	\$2,748	i) Similar costs required as per previous year.
Brigade Stations/MIA Zone Administration Building	\$7,500	\$120,000	(\$112,500)	i) Only \$7,500 for MIA Fire Control Centre in 2014/15 compared to \$120,000 for a transportable Brigade Station at a cost of \$120k for Kooba in 2013/14.
Reimbursable Items	\$68,205	\$82,404	(\$14,199)	i) Program charge reimbursement was \$82k last year and \$68k this year.
District Staff Costs Estimate & Salaries	\$272,288	\$281,674	(\$9,386)	Staff salaries of \$171k in 2013/14 v \$160k for 2014/15. Main difference is in the allocation of Government Regulated Network (GRN) costs which have reduced from \$57k in 2013/14 to \$41k in 2014/15. Insurance has increased from \$17k in 2013/14 to \$24k in 2014/15.
<b>Total</b>	<b>\$865,614</b>	<b>\$909,610</b>	<b>(\$43,996)</b>	<b>Net reduction of \$44k overall or 5%</b>

### OPTIONS

- (a) Adopt the recommendation as printed.
- (b) Alter the funding commitment from that recommended in this report if possible and advise the RFS accordingly.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

The recommendation is in line with current arrangements with RFS and in accordance with State Government legislative requirements for councils to meet a percentage of the RFS operating costs.

### **b) Financial Implications**

The upcoming years estimates (\$865,614 for 2014/15) are \$43,996 lower than the previous year (2013/14 of \$909,610).

### **c) Legal/Statutory Implications**

This is in accordance with the relevant Act (namely the Rural Fires Act).

## **CONSULTATION**

RFS Zone Manager  
Senior Management Team

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Not Applicable

### **b) Corporate/Business Plan**

Not Applicable

## **ATTACHMENTS**

(a) 2014/15 Griffith RFS Bids and Estimates pages & summary

**NSW RFS District Bids and estimates for 2014/2015**

**REGION:** South

**DISTRICT:** MIA ZONE (GRIFFITH)

**YEAR:** 2014/2015

<b>GL Code</b>	<b>Account</b>	<b>Amount</b>
	<b>District Staff Estimates</b>	
513120	Network Provision	\$3,691
	Vehicle New	\$0
	Vehicle changeover	\$0
511010	Fuel	\$0
521000	Repairs and Maintenance (WF)	\$0
511000	Registration	\$0
511015	CTP	\$0
511020	Insurance White Fleet	\$0
511030	Other MV Charges	\$0
518005	Freight/Transport	\$0
514100	Travel	\$2,900
513111	Telephone	\$1,500
560145	Equipment General	\$2,500
560150	Equipment Computers	\$2,500
515010	Information Services	\$17,272
513205	GRN Fees	\$40,832
560510	Red Fleet Insurance	\$24,046
560160	Radio Base Station Site Fees	\$0
516005	Photocopying	\$0
518060	DSE - Other	\$16,575
	<b>Total:</b>	<b><u>\$111,816</u></b>
	<b>Equipment</b>	
560100	AED Maintenance	\$748
560100	Other Fire Fighting Equipment	\$12,000
560105	PPE-Personal Protective Equipment	\$8,000
560155	Community Safety	\$1,000
	<b>Total:</b>	<b><u>\$21,748</u></b>
	<b>Maintenance/Repairs</b>	
	Maint/Repairs/Running	\$63,000
	Telephone Charges	\$6,500
	Utility Charges	\$7,500
	Insurance	\$4,000
	Other	\$7,907
560310	<b>Total:</b>	<b><u>\$88,907</u></b>

**NSW RFS District Bids and estimates for 2014/2015**

**REGION:** South

**DISTRICT:** MIA ZONE (GRIFFITH)

**YEAR:** 2014/2015

<b>GL Code</b>	<b>Account</b>	<b>Amount</b>
	<b>Hazard Reduction</b>	
	Hazard Reduction	\$0
560130	<b>Total:</b>	<b><u>\$0</u></b>
	<b>Reimbursable Items</b>	
	VASS Reimbursement	\$68,205
560135	<b>Total:</b>	<b><u>\$68,205</u></b>
	<b>Brigade Stations</b>	
	FCC	\$7,500
	Stations	\$0
	Water Tanks	\$0
560125	<b>Total:</b>	<b><u>\$7,500</u></b>
	<b>Appliances</b>	
560115	New	\$406,966
560120	Used	\$0
560140	Other	\$0
	<b>Total:</b>	<b><u>\$406,966</u></b>
560120	Trade/Dispose	<u>\$0</u>
560510	Salaries Trainees	\$0
560510	Salaries (Inc oncosts)	\$160,472
	<b>Total:</b>	<b><u>\$160,472</u></b>
	<b>Equipment Total (net of Trade/Disposal)</b>	<b><u>\$705,142</u></b>
	<b>Grand Total:</b>	<b><u>\$865,614</u></b>

I hereby certify that above figures are true and fair estimate of the anticipated expenditure from the Rural Fire Fighting Fund in respect of this council for this financial year. The council will comply with Section 109 and 110 of the Rural Fires Act, when meeting its statutory contribution.

Date:

\_\_\_\_\_  
General Manager

**NSW RF5 District Bids and estimates for 2014/2015**

**REGION:** South  
**DISTRICT:** MIA ZONE (GRIFFITH)  
**YEAR:** 2014/2015

**Appliances New**

GL Code	Item No	Item Description	Qty	Price	Amount
560115	301001	APPLIANCE - CAT 1 CREW CAB MULTI PURPOSE	1	\$299,600	\$299,600

**Accessories**

GL Code	Item No	Item Description	Qty	Price	Amount
560115	301001K	PUMP, FAST FILL FOR CAT 1 CREW CAB MUTIPURPOSE APPLIANCE	1	\$1,766.00	\$1,766

**Accessories Total: \$1,766**

**Appliance Total: \$301,366**

560115	309000	APPLIANCE - CAT 9 STRIKER / MOP UP UNIT	1	\$105,600	\$105,600
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**Accessories**    **\*\* No accessories in Bid**

**Appliance Total: \$105,600**

**New Appliance Total: \$406,966**

**Appliances 2nd Hand**

**Total Appliances: \$406,966**

NSW RFS District Bids and estimates for 2014/2015

REGION: South  
 DISTRICT: MIA ZONE (GRIFFITH)  
 YEAR: 2014/2015

**Maintenance and Repairs**

GL Code	Account	Amount
560310	Stations/Equipment Sheds	\$7,500
560310	Vehicles	\$32,000
560310	Pumps	\$5,500
560310	Radio	\$6,500
560310	Petrol/Oil	\$11,000
<b>Sub Total</b>		<b>\$62,500</b>

**MR Other**

Fire extinguisher refill	\$500.00
<b>SubTotal M and R Other</b>	<b>\$500.00</b>

**Sub Total M and R: \$63,000**

**Telephone Charges**

GL Code	Account	Amount
560310	Telephone Fixed	\$6,500
560310	Telephone Mobile	\$0
560310	Data Cards	\$0
<b>Sub Total</b>		<b>\$6,500</b>

**Sub Total Telephone: \$6,500**

**Utility Charges**

GL Code	Account	Amount
560310	Electricity	\$7,500
560310	Gas	\$0
<b>Sub Total</b>		<b>\$7,500</b>

**Sub Total Utility: \$7,500**

**Insurance**

GL Code	Account	Amount
560310	Ins Vehicles	\$0
560310	Ins Sheds	\$4,000
560310	Ins Radio Site Sheds	\$0
560310	Ins Other (e.g. Boat)	\$0
<b>Sub Total</b>		<b>\$4,000</b>

**InsuranceOther**

**Sub Total Insurance: #Error**

**M and R Other**

GL Code	Account	Amount
560310	Radio Base Station Site Fees	\$0
560310	Training Brigade	\$2,757
560310	Cleaning	\$1,125
560310	Security	\$875
560310	Servicing Contracts (e.g. Pest Removal)	\$0
<b>Sub Total</b>		<b>\$4,757</b>

**M and R Other Misc**

Printing & Post	\$3,000.00
Freight	\$150.00
<b>SubTotal M and R Other</b>	<b>\$3,150.00</b>

**Sub Total M and R Other \$7,907**

**Total M and R: #Error**

NSW RFS District Bids and estimates for 2014/2015

REGION: South

DISTRICT: MIA ZONE (GRIFFITH)

YEAR: 2014/2015

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Equipment

GL Code	Account	Amount
560100	AED Maintenance	\$748
560100	Other Fire Fighting Equipment	\$12,000
	<b>Equipment Total</b>	<b>\$12,748</b>

Equipment Other

GL Code	Account	Amount
560105	PPE-Personal Protective Equipment	\$8,000
560155	Community Safety	\$1,000
	<b>Equipment Other Total</b>	<b>\$9,000</b>

**Total Equipment: \$21,748**

NSW RFS District Bids and estimates for 2014/2015

REGION: South

DISTRICT: MIA ZONE (GRIFFITH)

YEAR: 2014/2015

Brigade Stations

GL Code	Brigade	Building Category	Building Type	Land Require	Plans Submitted	Design	I/O	Amount
560125	MIA FCC	FCC	UpGrade	Yes	Yes	No	0	\$7,500
							<b>Total:</b>	<b>\$7,500</b>

NSW RFS District Bids and estimates for 2014/2015

REGION: South  
 DISTRICT: MIA ZONE (GRIFFITH)  
 YEAR: 2014/2015

Administration

GL Code	Account	Amount
513120	Network Provision	\$3,691
511010	Fuel	\$0
521000	Repairs and Maintenance (WF)	\$0
511000	Registration	\$0
511015	CTP	\$0
511020	Insurance White Fleet	\$0
511030	Other MV Charges	\$0
514100	Travel	\$2,900
513111	Telephones (Fixed)	\$0
513111	Telephones (Mobile)	\$1,500
513111	Telephones (Data Cards)	\$0
560145	Equipment General	\$2,500
560150	Equipment Computers	\$2,500
515010	Information Services	\$17,272
513205	GRN Fees	\$40,832
560510	Red Fleet Insurance	\$24,046
560160	Radio Base Station Site Fees	\$0
516005	Photocopying	\$0
560510	Salaries Trainees	\$0
560510	Salaries (Inc oncosts)	\$160,472
Sub Total		\$255,713

Sub Total DSE Admin: \$255,713

(GL 518005) Freight / Transport: \$0

Approved No of Vehicles: 0  
 Est. No of Changeovers: 0  
 ChangeoverCost: 0  
 NewVehicles: \$0

White Fleet Vehicles -

DSE Other

GL Code	Details	Amount
518060	White Fleet Maintance	\$9,325
518060	White Fleet Replacment	\$7,250
Total:		\$16,575

Sub Total DSE Other: \$16,575

Total DSE: \$272,288

**GRIFFITH DISTRICT**

**2014-15 ESTIMATES**

ITEM No	DESCRIPTION	ESTIMATE	PROP PROG	
			ESTIMATE	TOTAL
	Maintenance Station Sheds	7,500.00	7,500.00	
	Maintenance Vehicles	32,000.00	39,500.00	
	Maintenance Pumps	5,500.00	45,000.00	
	Maintenance Radio	6,500.00	51,500.00	
	Maintenance Petrol oil	11,000.00	62,500.00	62,500.00
	Maintenance Others	500.00	63,000.00	
	Freight Cartage	150.00	63,150.00	650.00
	Telephone Fixed	6,500.00	69,650.00	
	Telephone Mobile	0.00	69,650.00	
	Telephone Data Card	0.00	69,650.00	6,500.00
	Electricity	7,500.00	77,150.00	
	Gas	0.00	77,150.00	7,500.00
	Insurance Vehicles	0.00	77,150.00	
	Insurance Sheds	4,000.00	81,150.00	
	Insurance Radio Site Sheds	0.00	81,150.00	
	Insurance Others		81,150.00	4,000.00
	Radio Base Station Fees		81,150.00	
	Training Brigades	2,757.00	83,907.00	
	Cleaning	1,125.00	85,032.00	
	Security	875.00	85,907.00	
	Servicing Contracts		85,907.00	
	Others Printing Post	3,000.00	88,907.00	7,757.00
	AED Maintance	748.00	89,655.00	
	Other Firefighting Equipment	12,000.00	101,655.00	
	Personnel Protective Equipment	8,000.00	109,655.00	
	Community Education	1,000.00	110,655.00	21,748.00
	Tanker New Cat 1 Wiggelli	406,966.00	517,621.00	
	Tanker Second hand		517,621.00	
	Tanker Trade ins		517,621.00	
	Brigade Stations	7,500.00	525,121.00	
	Hazard Reduction		525,121.00	
	District Network Provision	3,691.00	528,812.00	
	District Vehicle maintenance	9,325.00	538,137.00	
	District travel	2,900.00	541,037.00	
	District Telephone Fixed		541,037.00	
	District Telephone Mobiles	1,500.00	542,537.00	
	District Telephones Data card		542,537.00	
	District Equipment	2,500.00	545,037.00	
	District Equipment Computers	2,500.00	547,537.00	
	Information Services	17,272.00	564,809.00	
	GRN Radios	40,832.00	605,641.00	
	Red Fleet Insurance	24,046.00	629,687.00	
	Radio Base Station Fees		629,687.00	
	Salaries Trainees		629,687.00	
	District Staff - salaries	160,472.50	790,159.50	
	District Vehicle Changover	7,250.00	797,409.50	
	Reimbursement Volunteer & State Support	68,205.00	865,614.50	
	Volunteer & State Support	623,242.44	1,488,856.94	
	Ledger Balance	0.00	1,488,856.94	
		0.00		
	<b>Council Contribution</b>		<b>174,196.26</b>	
	<b>Less Reimbursement</b>		<b>68,205.00</b>	
	<b>Net to Council</b>		<b>\$105,991.26</b>	

## **GRIFFITH CITY COUNCIL** **REPORT**

**CL05**

**SUBJECT: ROAD NAMING REQUEST - VICO**  
**FROM: Wendy Vaccari, Data Information Officer**

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### **SUMMARY**

A request has been received from Begonia Vico for the name of Vico to be used for road naming purposes.

### **RECOMMENDATION**

**That the name of Vico be added to Council's approved list of names.**

### **BACKGROUND**

An email has been received from Begonia Vico requesting that Council approve the use of the name of Vico for future road or park naming purposes to honour her father in law Pietro (Peter) Vico.

Pietro was born in Italy 20 March 1902 he came to Australia in 1924 and lived in Ayr Queensland, married and had a daughter before moving and settling in Griffith in 1939. His son Ray was born in Griffith in 1943.

Pietro purchased Farm 1687 in 1950 and saw the potential in the surrounding vacant land, he started the process and was instrumental in the successful application for additional land to be released which was granted in 1958.

Pietro lived with his family on the citrus and apple farm until he passed away 30 November 1979.

### **OPTIONS**

- (a) No Action
- (b) Council approve the use if the name of Vico for road or park naming purposes.

### **STATUTORY IMPLICATIONS**

#### **a) Policy Implications**

Policy ICT-CP-201 Roads & Parks - Naming & Renaming of sets the procedure.

#### **b) Financial Implications**

Not Applicable

**c) Legal/Statutory Implications**

Not Applicable

**CONSULTATION**

Senior Management Team

**STRATEGIC LINKS**

**a) Growth Strategy Plan**

Not Applicable

**b) Corporate/Business Plan**

Not Applicable

**ATTACHMENTS**

(a) Email from Begonia Vico

(a) Email from Begonia Vico



RE: Griffith City Council - Street/Park Naming

Begonia Vico

to:

wendy.vaccari

21/05/2014 02:07 PM

[Hide Details](#)

From: Begonia Vico <mariabvico@hotmail.com>

To: <wendy.vaccari@griffith.nsw.gov.au>,

Hi Wendy,

Thanks for your reply. I've been putting some info together about PIETRO VICO (better know as PETER VICO)

Peter Vico was born in the Piedmont region in Italy on the 20/3/1902. At 22 yrs of age in 1924 he arrived in Ayr Queensland, married and had a daughter, then they came to Griffith in 1939. In 1943 they had a son, Ray.

Peter was share farming for a few years and then decided he would like to buy a farm of his own, so he and his wife decided to buy the farm at Farm 1687 on Beelbanger Road in 1950.

There was vacant land at the back of the farms so Peter thought it would be a good idea now to add to the existing farm, so Peter was the Prime Mover in applying for the release of this additional land. He talked to the other 13 farmers along Beelbanger Rd to become a united front in acquiring the land.

Peter Vico and Nico Salvestro represented all 14 farmers. After much time and effort all ended up well and the Land Release was granted in 1958.

This was a very excitable time for Peter and he soon started to plant the land with citrus and apples.

Peter lived on and worked the farm until he passed away. The farm is still owned by Peter Vico's son, Ray Vico.

We hope those looking at the street names will see just how much it meant to Peter then and how much it still means to his family now.

Thank you so much, for letting you know a little of our past.

Hope to hear from you soon

Regards Mrs Begoña Vico. ( Ray's wife)

## **GRIFFITH CITY COUNCIL** **REPORT**

**CL06**

**SUBJECT: ROAD NAMING REQUEST - BELTRAME**  
**FROM: Wendy Vaccari, Data Information Officer**

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### **SUMMARY**

A letter has been received requesting the name of Beltrame be approved for future road or park naming purposes.

### **RECOMMENDATION**

**Council approve the use of Beltrame for future road or park naming purposes.**

### **BACKGROUND**

A letter has been received from Lucy Beltrame requesting Council approve the use of Beltrame to honour Severino and George Beltrame.

Severino was born in Italy in 1926 and came to Australia in the 1950s and settled in Griffith in 1969. He lived with his wife and family on the property developing it into a successful rice and wheat farm. Severino was tragically killed in a farming accident last year at the age of 87.

Severino's son George was born 10 April 1955 and worked along side his father on the family farm before buying his own. George's farm at Warrawidgee prospered and he became a successful farmer like his father before him. Sadly George died 20 days after his father on 1st January, 2014.

### **OPTIONS**

- (a) No Action
- (b) Council approve the use of Beltrame for road and park naming purposes.

### **STATUTORY IMPLICATIONS**

#### **a) Policy Implications**

Policy ICT-CP-201 Roads & Parks - Naming & Renaming of sets the procedure.

#### **b) Financial Implications**

Not Applicable

#### **c) Legal/Statutory Implications**

Not Applicable

## **CONSULTATION**

Senior Management Team

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Not Applicable

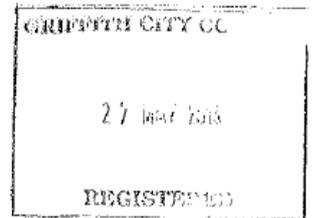
### **b) Corporate/Business Plan**

Not Applicable

## **ATTACHMENTS**

(a) Letter from Lucy Beltrame

(a) Letter from Lucy Beltrame



Dear Wendy Vaccari

Here is a short Bibliography of Severino and Geoerge.

Severino and George Beltrame

Severino emigrated from Italy to Australia in the 1950 where he worked several jobs .Cane cutting in Queensland, Dairy farming in Victoria and the Holden Factory in South Australia.

Made enough money to bring over Azella from Italy where he settled with his wife in Gippsland Victoria. In 1969 he bought a farm in Griffith where he diversified in farming growing carrots, melons onions ect. Seeing the opportunity in Griffith he went on to grow rice, wheat ect. He died on Dec 9th 2013 at the age of 87 where he was involved in a tragic farming accident and died from a crushing accident. He had just completed the wheat harvest. His tenacity and vision saw George my brother to join him on the farm at the age of 16. George went on to be a very successful farming and bought a farm at Warrawidgee. George died on New Year's Day 2014 after losing his battle with cancer. Twenty days after dad. They were both well known for their humour and strength even through the drought. I would like them recognized as they were both colourful characters which show the diversity of Griffith and what you can achieve as father and son. We miss them both dearly as they where the foundation of our family. I'm sure many council members new them both and it would be an honour to have something named after them both.

Thank You

Lucy Beltrame

A handwritten signature in black ink, appearing to read "Lucy Beltrame".

23/05/2014

## **GRIFFITH CITY COUNCIL** **REPORT**

**CL07**

**SUBJECT: SUBMISSION - CROWN LANDS LEGISLATION WHITE PAPER**  
**FROM: Daphne Bruce, Corporate Property Officer**

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### **SUMMARY**

In June 2012 the NSW Government initiated a review of NSW Crown Lands Management which has recommended a number of reforms to improve Crown land management in NSW.

The review included legislative reform, restructuring Crown Lands Division as a Public Trading Enterprise and allowing local government the management of local lands that are significant to the local community.

As part of the review, a White Paper has been released for consultation on the proposed legislative changes.

Comments are being invited on the proposals outlined in the White Paper with submissions closing on 20 June 2014.

### **RECOMMENDATION**

**Council make the submission in Attachment D of this report in response to the Crown Lands Legislation White Paper.**

### **BACKGROUND**

A review of NSW Crown Lands Management commenced in June 2012 which resulted in preparation of the Crown Lands Legislation White Paper for review and comment. Attachments A and B are the Review documents and Attachment C is the White Paper.

The proposals cover Crown land administered by NSW Trade & Investment - Crown Lands Division, including Crown reserves managed by Local council's, community trusts and Crown roads network.

The following key points are from the Review and White Paper and are for consideration:

- Reduction from the current three tier Crown reserve management system to two tiers;
- Crown lands to transition to a public trading enterprise;
- Legislation to be consistent with other legislative frameworks, particularly the local government and planning frameworks, and will not include provisions that duplicate other legislation, allowing councils to manage Crown land under the Local Government Act rather than the Crown Lands Act;
- Reduction in red tape and duplication of processes;
- The Minister will retain certain powers, including the power to deal with and do work

on land, enter into commercial contracts, grant leases, licences, create easements and grant any interest over a Crown reserve provided it is in the public interest;

- Commercial leases/licences would operate outside the Crown lands legislation and be similar to commercial agreements granted in the private sector;
- Retain existing provisions for the sale or other disposal of Crown land where it is in the public interest, including transparent and streamlined requirements for notification and advertising of proposed sales, leases and other disposals;
- Continue with the Public Reserves Management Fund (PRMF) to raise funds to provide loans and grants for improvements on reserves. This would result in the repeal of the PRMF Act;
- Compliance and enforcement tools will be included in the legislation with appropriate offences, penalties and commencing court action. Compliance sharing with other NSW Government agencies or other bodies taking on compliance functions under the Crown lands legislation;
- Simplify land ownership and bring all land to be managed under the new legislation into a single, simplified framework. The new legislation will rationalise the options for land ownership and provide that the management arrangements for Crown reserves will be the same regardless of the type of ownership;
- Abolish land assessment requirements and have Crown land assessment as part of the process of developing local plans under the new planning framework, meaning separate statutory process under the Crown lands legislation would not be necessary. The Minister would still be required to provide consent for any proposed change of use;
- Include broad provisions in the new legislation to facilitate all forms of carbon sequestration activities, which will benefit tenure holders;
- Disposing of commons to commoners, adjoining landowners or otherwise;
- Where public land is already managed by councils, it be offered to those councils. Other public land should be consolidated into the Crown estate;
- Proposed where councils are trustee or are managing private land under the Act, the land be offered to those councils. The vesting of private trust land is already provided for by section 54B of the Local Government Act 1993. Other private land could continue to be held by the existing trustees under the provisions of the Trustee Act 1925, or those trustees could be given the land outright;
- Conduct a pilot program to investigate and identify land parcels that would be suitable for transfer to local ownership. A State land stock take will run parallel to the Pilot;
- Amend the Roads Act 1993 so that the Minister is no longer a roads authority;
- Crown roads required for future local needs will be transferred to Council;
- A review of Travelling Stock Routes across NSW;

The review of the legislation is welcome and the proposals that are contained in the White Paper have potential to create opportunities for Council, noting that the Griffith Local Government Area contains a large number of Crown reserves. In particular, there is a possibility that Crown land can be transferred to Council in freehold title, it become operational land under the Local Government Act and thereby create opportunity for a greater commercial return, even sale of land surplus to community needs.

However, there is also concern that several of the proposals will place further burden on Council's financial and staff resources, and that part or all of the revenue potentially realised will be transferred outside the LGA.

A draft submission has been prepared and is included in this report (Attachment D for the consideration of Council.

## **OPTIONS**

(a) The preparation of a submission is preferred, outlining councils response in relation the Crown Lands Legislation White Paper. The draft submission in Attachment D has been prepared for Council's consideration and may be accepted as is or amended.

(b) Council may determine not to prepare a submission.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

Not Applicable

### **b) Financial Implications**

The financial implications are unknown at this stage but may be significant with the proposed transfer of Crown roads and local land to the control of councils.

### **c) Legal/Statutory Implications**

d) Environmental Implications

The review is considering the option that all Crown land be available for use, for all forms of carbon sequestration activities.

e) Community Implications

The community expects that Council would review the White Paper and make appropriate response to the proposals that are being consider. There are opportunities for Council to take ownership of Crown reserves of which they are currently maintaining but this may have a negative offset by further financial implications in the transfer of Crown roads to Council.

## **CONSULTATION**

Senior Management Team

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Growing Griffith 2030 - Strategic Plan

C4 - To advocate on behalf of the community with State and Federal authorities.

**b) Corporate/Business Plan**

Council's Delivery Program 2012-2017

C4.1 - Actively engage with State and Federal agencies/governments to develop and maintain ongoing dialogue on issues of local importance.

**ATTACHMENTS**

**UNDER SEPARATE COVER**

- (a) Crown Lands Management Review
- (b) Crown Lands Management Review Summary and Government Response
- (c) Crown Lands Legislation White Paper
- (d) Draft White Paper Submission

## **GRIFFITH CITY COUNCIL** **REPORT**

**CL08**

**SUBJECT: REVIEW OF COMMUNITY DONATIONS POLICIES AND BUDGET  
2014/15**  
**FROM: Neil Southorn, Director Sustainable Development**

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### **SUMMARY**

This report has been prepared with the assistance of Council's Community Development staff and Communities Committee. It includes a number of recommended changes to the suite of Council policies that relate to funding assistance to the community, as well as a recommendation to rationalise the budget allocation for same, commencing 2014/15 financial year.

The review has been undertaken to:

- improve community benefits by maximising the pool of available funds for community donations;
- engage with Council's best value practices by ensuring that the limited funds that are available are provided to the areas of greatest need;
- comply with relevant legislation and maximise transparency in the allocation of monetary grants;
- align with Council's recently resolved position on community grant allocation over two rounds;
- maximise equity in the allocation of funds across the community;
- improve accountability;
- manage any risk to Council.

A number of recommendations have been included in an amended overarching Policy with the proposed title of Community Grant Program. A copy of a draft amended Policy is at Attachment A, together with a copy of the current Policy it is proposed it replace at Attachment B.

### **RECOMMENDATION**

**(a) That draft amendments to Council Policy FS-CP-601 as contained in Attachment A to this report, including a change in the title of the Policy to Community Grant Program, be exhibited for 28 days and a further report be presented to Council on submissions received.**

**(b) Policy FS-CP-603 Requests for Financial Assistance for Sporting Achievements and its budget allocation be deleted by incorporating its provisions and budget into the draft Community Grant Program.**

**(c) Policy FS-CP-604 Requests for Financial Assistance be deleted.**

**(d) Funding for Fee Rebate to Community Organisations, Griffith Town Band Operating Expenses, Bush Bursary, Graduate Medical Student Program Support and Community FM Radio be considered under the Community Grant Program.**

**(e) The following charitable organisations be pre approved to receive funding assistance to the amount listed from the 2014/15 and on going Community Grant Program budget:**

<b>Organisation</b>	<b>Purpose</b>	<b>Amount</b>
(insert details)		

**(f) The draft Promotion, Advertising and Sponsorship of Events Policy as presented in Attachment F to this report be placed on public exhibition for 28 days and a further report be presented to Council on submissions received.**

### **BACKGROUND**

A review of community donations was initiated as a result of the following resolution of Council in June 2012.

*(a) Council continue the Community Grants Program in its current format for the 2012-13 financial year as laid out in the draft Operational Plan.*

*(b) Council amend its processes of providing financial assistance for ensuing years commencing 2013-14 financial year to include:*

*1. Advertising for Expressions of Interest from Community Organisations in February of each year for activities/events requiring financial Assistance at a major level (ie. amounts in excess of \$5,000).*

*2. Advertise for applications from Community Organisations and Individuals in July of each year for activities/events requiring financial assistance at a minor level (ie amounts of less than \$5,000).*

*(c) Council establish a combined pool of funding for the specific purpose of meeting community requests for financial assistance commencing in the 2013-14 financial year budgeting process.*

*(d) All requests for financial assistance that fall outside the two advertising rounds be advised of Council's program of assistance and encouraged to submit an application to the next round.*

This resolution was partly implemented for the 2013/14 financial year, which included input from the Communities Committee in redrafting the merit criteria staff apply when preparing recommendations to Council for award of community grants (Attachment C). Further changes were foreshadowed and with the draft 2014/15 budget ready to be adopted, the opportunity has been taken to make further recommendations in this report. These relate primarily to incorporating the majority of community assistance grants into the one funding pool and requiring competitive bids. In this way, Council can apply its limited funds to the services, activities and projects of greatest need and do so in a way which is transparent and open to public scrutiny. It will also result in improved accountability and acquittal of grants.

It is further recommended that Council retain the practice of two rounds of funding per year but to remove the point of difference between rounds relating to the size of the grant as this has proven to be more restrictive than necessary.

### **Legislative context**

There are certain restrictions in the way a Council can grant money to another party, as specified under section 356 of the Local Government Act.

#### *LOCAL GOVERNMENT ACT 1993 - SECT 356*

*(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*

*(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

*(3) However, public notice is not required if:*

*(a) the financial assistance is part of a specific program, and*

*(b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*

*(c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*

*(d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*

*(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

**Note:** Part 4 of the [Graffiti Control Act 2008](#) deals with graffiti removal work.

Council's Community Grants Program qualifies under part 3 of the above and most other financial assistance grants, such as to the Griffith Town Band, are included in Council's budget, exhibited as a draft budget, do not directly contribute to a recipients private gain and form part of Council's Operational Plan, thereby satisfying s356.

### **Policy overview and considerations**

#### *FS-CP-601 Donations/Subsidies/Financial Assistance by Council*

This is the master policy covering community assistance grants and donations. The overarching purpose is to "bring available Council funds in line with best practice and ensure that donations are transparent and strategic in nature". The policy is generally consistent with other councils surveyed. The amount of funding available is relatively limited, and it will be recommended that funds be transferred into this budget item by aggregating other community assistance funds. There are also some operational and governance issues that have emerged during this review, discussed later in this report, and some changes to this Policy are recommended, including a change of title to *Community Grant Program*.

#### *FS-CP-603 Requests for Financial Assistance for Sporting Achievements*

Although this policy is rarely accessed, it elevates sporting achievement above other types of community achievement and is a source of funds that might have better use. It is recommended this policy and its budget allocation of \$5,000 be incorporated into Policy 601 with each application for achievement assistance, sporting or otherwise, addressed on its own merit with other applications.

#### *FS-CP-604 Requests for Financial Assistance*

This policy, originally adopted in 2008, is designed to manage and respond to requests that occur from time to time from not for profit incorporated bodies and charities for financial assistance outside the other policies of Council. Given there are now two calls per year for applications under Policy 601 and there is no budget item to enable Council to respond otherwise, it is recommended that policy FS-CP-604 be deleted. Requests for funding that might have previously been considered under this policy can be channelled through the Community Grant Program.

#### *FS-CP-702 Loans for Community Organisations and Sporting Bodies*

This policy allows for Council to provide loans to organisations for the purpose of capital works on community facilities. There are several organisations utilising these loans successfully and no changes to this Policy are proposed. However, some consideration should be given to organisations that have received multiple sources of Council funding. Council also needs to be mindful of its capacity and appetite to lend and the associated risk, with applications considered on a case by case basis and determined by Council.

#### *FS-CP-202 Rates – Payment by Community Organisation*

This policy allows Council to subsidise the cost of rates otherwise payable by sporting and community organisations, representing a 2014/15 draft budget amount of \$43,840. It is standard practice that eligible organisations be pre approved and seek the relevant subsidy by application on an annual basis. It is proposed these principles be applied to other sources of financial assistance provided by Council.

#### *FS-WI-601 Grants Administration Procedures*

This policy applies to Council for acquittal of incoming grants but has relevance to outgoing grants and funding. FS-CP-601 states that all monies given will be subject to acquittal accountability before any further applications will be addressed, but the application of this requirement has previously been inconsistent or lacking. It is recommended that Policy FS-CP-601, which is recommended be renamed Community Grant Program, be amended to reinforce this requirement.

#### *CC-CP-701 Sponsorship and Acknowledgement of Assistance*

There is no procedure in place to ensure consistency of compliance with this policy, designed to recognise Council's contribution and protect and advertise its brand. In conjunction with improved grant administration and accountability procedures, the acquittal process can trigger recognition of Council's assistance. It is recommended that recipients of in kind assistance from Council also abide by this Policy.

### **Exhibited 2014/15 draft budget items representing financial assistance to community groups and proposed changes**

Attachment D summarises the various allocations of funding in Council's 2013/14 and draft 2014/15 budget for financial assistance to community groups.

It is apparent that only a proportion of the total funding is made available by competitive application under the Community Grant Program. For a number of other activities funded by Council, there is some doubt about their effectiveness or value in the current climate and the way an application for assistance is determined. It is recommended that the following five items and their budget allocation be aggregated into the Community Grant Program.

### *Fee Rebate for Community Organisations*

This is used to refund DA fees or fees for use of Council facilities, with \$5,000 budgeted. It is recommended that such requests for fee assistance be considered under the Community Grant Program and considered on merit with applications for other types of assistance.

### *Town Band Operating Expenses*

Funds of \$7,000 were taken from the Community Grant Program in 2013/14 to provide for the recurring cost of Town Band Operating Expenses. It is recommended that this be returned to the Community Grant Program and an annual request for funding be considered with other applications for assistance.

### *Bush Bursary*

Council resolved in 2005 to participate in the Bush Bursary / CWA Scholarship Scheme at a cost of \$3,000 p.a. The program supports first or second year medical student to Griffith for a two week placement. Council arrange placements at a range of health and allied health service providers, accommodation with a local family or individual and social outings for the length of their stay. Organising these requirements is time consuming and requires commitment after hours to ensure the student has a positive experience whilst in Griffith.

The scheme has been well received by health and allied health service providers in previous years but with increased numbers of students undertaking medical placement in Griffith, finding placements has become more difficult. The University of NSW and University of Wollongong are now located in Griffith supporting their students on one and two year placements. Numerous other facilities have students on short term placements in Griffith, for example Charles Sturt clinical placements for nurses and the Griffith Campus of TAFE NSW Riverina Institute.

### *University of Wollongong Graduate Medical Student Program Support*

This partnership between Griffith Base Hospital and Murrumbidgee General Practice Network (now Murrumbidgee Medicare Local) was the subject of a report to Council in 2010 following a request to provide financial support for three years of the five year project, used to provide pastoral care and support for medical students who undertake a twelve month placement in Griffith. This involved providing a social and cultural experience for students as an encouragement to return to Griffith. Whilst the partnership intends to continue in its current format, there are regular other requests for similar assistance made of Council, including for short term residential accommodation, and it is recommended that all such requests be considered on merit via the Community Grant Program.

### *Community FM Radio*

In 2013/14, funding assistance to Community FM Radio was increased to \$10,650. The draft 2014/15 budget proposes that this be reduced back to a previous funding level of \$3,000. Consistent with other recommendations, it is proposed that this also be aggregated into the Community Grant Program so that this funding can be considered on merit with other applications on an annual basis.

## **History of Community Grants by Council**

The previous 5.5 years history of financial assistance grants under the Community

Grant Program or its predecessors is summarised in Attachment E, together with some comments on particular items.

### **Typical grant funded annual events/programs**

Council also undertakes community events that are externally funded, as follows. These are expected to continue and add to the total amount of community support provided by Council.

Youth Week	\$1,000
Seniors Week	\$1,000
International Women's Day	\$1,000
NAIDOC Week	\$500
Citizenship Expenses	\$1,000

### **Other issues**

#### *Fundraising Organisations*

Past practice has seen Council award community assistance grants to fundraising organisations, including Vision Australia and Country Hope, possibly so that they can engage in further fundraising. The Policy (FS-CP-601) states that Council's intention for assistance is to "provide seed funding for new initiatives and to enable programs to be delivered". Although not excluding the possibility of allocating funds from Council's budget, the implication of Local Government Act s356 is that the funds should be geared towards specific programs if separate public notification is to be avoided. Additionally, some members of the public may question the practice of granting money through the Community Grant Program to institutions which have the capacity to raise their own funds. It is recommended that Policy FS-CP-601 and the merit criteria be reinforced to reflect this outcome.

#### *Economic Development*

Council has a separate recurring budget (\$35,000 in draft 2014/15 budget) for promotion and advertising of the local area. Occasionally, these funds are awarded to requests for sponsorship and the like as they arise, which might be a payment to the organisation or the provision of services by Council "in kind". A new draft policy has been prepared to guide how these funds might be best applied, given the potential for overlap with other funding sources for community assistance. The draft Policy contains merit criteria that include:

- the contribution of the activity to the local economy
- the need for one off start up assistance
- the value add the Council contribution might make
- the credibility of the organisation seeking the funds
- the extent that volunteers are engaged compared to salaried persons
- the capacity of the organisation to raise its own funds by control of gate takings, entry fees and sale of food, liquor and merchandise, etc.
- any risks to Council.

The intention is that Council would approve these types of requests following a recommendation from staff or Committee of Council. The proposed draft Policy is at Attachment F and it is recommended that it be exhibited with the other Policy amendments summarised in this report.

*Occasional requests for funding assistance by charities and other organisations, outside the Community Grant Program*

Council is frequently requested to provide funds to charities and other worthy organisations. At present, these are considered on a case by case basis as they arise and there is no policy framework to judge their merit. It is recommended that Council approve a pre-determined list of charitable organisations at the adoption of the budget each financial year, allowing Council Officers to manage the granting of funds accordingly. This is a similar process as the rebate of rates to sporting organisations, a process that requires each organisation to request assistance each year. New requests for assistance are reported to Council for determination either as they arise (for urgent matters) or as part of the next financial year budget deliberations.

The following list is of the organisations that Council is aware of seeking funding assistance and it is recommended this or a similar list be pre approved for the 2014/15 budget with the Community Grant Program budget as the source of funds.

<b>Organisation</b>	<b>Purpose</b>	<b>Amount</b>
Rotary Club of South Wagga	Circus Quircus; activity for needy children from Griffith	\$550
Southern Sports Academy	Support for two participants from Griffith	\$400
NSW Police	Police Officer of the Year Award Dinner Dance	\$1,500
Snowy Hydro Southcare	Emergency evacuation helicopter	Unspecified request
NSW TAFE Riverina Institute	Graduation Award	\$150
Griffith Business Chamber	Outstanding Business Awards	\$2,000

Council sponsored the Italian Rugby League team in 2013/14 with a budget allocation of \$10,000 (budget allowed for \$10,000 but actual support requested and given was \$5,000). This was a one off grant and this amount has been returned to the Community Grant Program for 2014/15.

*Council in kind contribution to community events*

Council is increasingly being asked to provide in kind assistance to community based and commercial events. It is recommended this budget item be increased by \$5,000 to \$25,000 for 2014/15 to meet the increasing demand on Council's services. Even so, given the limited budget that is available, such requests will also need to be considered on merit and occasionally declined. Organisations receiving in kind assistance should abide by Council's policy on recognition of sponsorship.

*Other sources of funds*

Council officers frequently provide assistance to community organisations making application for grants from other funding sources, including State funding such as Community Partnership Grants. Council officers also participate in the allocation of

Clubs Grants. Applicants for financial assistance from Council are regularly referred to these alternatives.

### **Selection of successful grant applications**

It is current practice that staff have made a preliminary ranking of applications received utilising the assessment criteria determined by the Communities Committee. Councillors are then briefed at workshop with respect to the preliminary ranking. A report is then presented to Council for consideration and determination of final allocations.

In the interests of maximum transparency, it is recommended that the future procedure be that the preliminary ranking of applications by staff be considered at a meeting of the Communities Committee, with their recommendation forwarded to an Ordinary Meeting of Council for determination. It would be preferable for the dates of Committee and Council meetings be known in advance to add certainty for applicants in regard to the timing of a grant.

### **Adjustment to the format of the journal of accounts for community assistance**

In addition to the recommended changes suggested throughout this report to the quantum of funds directed into the Community Grant Program, it is also recommended that the format of the journal of accounts be structured so that all community assistance type job numbers be presented together to highlight the significant funding Council provides for community assistance. A suggested format is in Attachment G, which also incorporates the recommended changes to funding described in this report.

## **OPTIONS**

- (a) As recommended, increase the funding pool available for the Community Grant Program by rationalisation of the 2014/15 budget for community assistance, and make changes to the budget journal to better reflect the level of community assistance provided by Council. Council is at liberty to alter the detail nominated by Council staff on which activities and organisations are supported.
- (b) Make no or other changes to the exhibited draft budget for the Community Grant Program and other items of community funding assistance.
- (c) Make no or other changes to Policy content or format.
- (d) Any other decision of Council based on a mix of these factors.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

This report recommends significant changes to Policy FS-CP-601, deletion of Policies FS-CP-603 and 604 and creation of a new Policy, as a package designed to increase the funding pool for competitive allocation of funds for community assistance and to strengthen policy guidelines for the allocation of limited resources to areas of greatest need.

### **b) Financial Implications**

Not Applicable

### **c) Legal/Statutory Implications**

Section 356 of the NSW Local Government Act applies and has been referenced in the report.

### **CONSULTATION**

Senior Management Team  
Communities Committee

### **STRATEGIC LINKS**

#### **a) Growth Strategy Plan**

Not Applicable

#### **b) Corporate/Business Plan**

C5.2 - Ensure accountability measures for good governance are in place and adhered to.

L3.2 - Continue support of existing medical students programs.

D1.5 - Promote the value of tourism and its economic benefits to the community.

D7.1 - Develop and sufficiently resource a cross-organisational marketing and promotion strategy that presents a unified and cohesive image of Griffith.

### **ATTACHMENTS**

#### **UNDER SEPARATE COVER**

- (a) Draft Amendment to Community Grant Program Policy
- (b) Current Policy - Donations/Grants/Financial Assistance by Council
- (c) Community Grant Program Assessment Matrix
- (d) Current and draft exhibited Community Assistance Budget
- (e) Five year history of Community Grants
- (f) Draft Policy - FS-CP-606 Promotion, Advertising and Sponsorship of Events
- (g) Proposed Budget Journal

## **GRIFFITH CITY COUNCIL** **REPORT**

**CL09**

**SUBJECT: SENIOR STAFF CONTRACTS**  
**FROM: Brett Stonestreet, General Manager**

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### **SUMMARY**

Section 339 of the Local Government Act 1993 provides that the General Manager must, at least once annually, report to the Council on the contractual conditions of senior staff. This matter was last reported to Council on 25 June 2013.

The Local Government Act 1993 specifies that the position of General Manager is a "senior staff" position. Council may by resolution in accordance with Section 332 determine other positions as "senior staff".

This report addresses the contractual conditions of the following "senior staff".

General Manager - Brett Stonestreet  
Director Business, Cultural and Financial Services - Max Turner  
Director Infrastructure and Operations - Dallas Bibby  
Director Sustainable Development - Neil Southorn  
Director Utilities - David Tull

### **RECOMMENDATION**

**The General Manager's report of senior staff contractual conditions, as required under Section 339 of the Local Government Act 1993, be received and noted.**

### **BACKGROUND**

In accordance with Section 339 of the Local Government Act 199, the following is provided in relation to the contractual conditions of "senior staff" at Griffith City Council. The positions classified as "senior staff" positions in accordance with Section 332 of the Local Government Act 1993 are as follows:

General Manager - Brett Stonestreet  
Director Business, Cultural and Financial Services - Max Turner  
Director Infrastructure and Operations - Dallas Bibby  
Director Sustainable Development - Neil Southorn  
Director Utilities - David Tull

The following contractual agreements are currently in place in relation to the above "senior staff":

<b>Name</b>	<b>Position</b>	<b>Date Current Contract Commenced</b>	<b>Date Current Contract Expires</b>	<b>Last Performance Assessment Undertaken</b>
Brett Stonestreet	General Manager	22/08/2011	21/08/2016	13/08/2013
Max Turner	Director Business, Finance and Cultural Services	07/05/2012	06/05/2017	02/05/2014
Dallas Bibby	Director Infrastructure and Operations	08/05/2012	07/05/2017	02/05/2014
Neil Southorn	Director Sustainable Development	13/08/2012	12/08/2017	09/07/2013
David Tull	Director Utilities	08/05/2012	07/05/2017	14/05/2014

## **OPTIONS**

The Local Government Act 1993 requires the General Manager to report to Council.

## **STATUTORY IMPLICATIONS**

### **a) Policy Implications**

Not Applicable

### **b) Financial Implications**

Not Applicable

### **c) Legal/Statutory Implications**

In accordance with Section 339 of the Local Government Act 1993

## **CONSULTATION**

Senior Management Team

## **STRATEGIC LINKS**

### **a) Growth Strategy Plan**

Not Applicable

### **b) Corporate/Business Plan**

Growing Griffith 2030: C5 - To provide a governance role in the continuous development of the City of Griffith.



**MINUTES OF THE GRIFFITH COMMUNITY PRIVATE HOSPITAL COMMITTEE  
MEETING HELD IN THE MURRAY ROOM, GRIFFITH CITY COUNCIL ON TUESDAY,  
22 APRIL 2014 COMMENCING AT 6.16 PM**

**PRESENT**

Councillor John Dal Broi (Chairperson), Councillor Anne Napoli & Councillor Mike Neville

**STAFF PRESENT**

General Manager, Brett Stonestreet; Director Business, Cultural & Financial Services, Max Turner; Director Sustainable Development, Neil Southorn and Manager Executive Services, Shireen Donaldson (Minute Taker)

**CL01 APOLOGIES**

There were no apologies.

**CL02 CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDED** on the motion of Councillors Neville and Napoli that the minutes of the previous meeting held on 25 March 2014, having first being circulated amongst members, be confirmed.

**CL03 BUSINESS ARISING**

**3.1 Project Control Group Meeting**

Councillor Dal Broi and Council staff attended the Project Control Group Meeting via teleconference. The concept design has been approved and design work is proceeding with schematic design to be completed by end of June 2014 to enable the Project Control Group to progress to the tender process.

**3.2 Schematic Designs**

Mr Stonestreet has emailed Owen Judge requesting that Bernadette Keenan present schematic designs to a Councillor Information Workshop prior to commencement to the tender process.

**3.3 Signing of Lease**

The date of signing of the lease is still to be confirmed.

**CL04 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**CL05 UPDATE REPORT**

Mr Turner provided an update on the project with the following being noted:

- The ongoing signing of the lease matter is reliant on St Vincent's resolving potential third party service arrangements.
- The Project Control Group has released concept designs.
- The Deed of Variation has been emailed to Owen Judge and Emma Jowsey so as to align dates with St Vincent's.

**CL06 GENERAL BUSINESS**

There was no General Business.

**CL07 NEXT MEETING**

The next meeting is to be held on Tuesday, 27 May 2014 at 6.30 pm.

There being no further business the meeting closed at 6.32 pm.

**COMMITTEE RECOMMENDATION**



**MINUTES OF THE COMMUNITIES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBERS, GRIFFITH ON 20 MAY 2014  
COMMENCING AT 4.08 PM**

**PRESENT**

Councillor Anne Napoli (Chair), Councillor Alison Balind, Councillor Pat Cox, Sue Reynolds (Community), Jenna Thomas (Stakeholder), Robert Carroll (Community).

**STAFF PRESENT**

Director Sustainable Development, Neil Southorn; Community Development Coordinator, Peta Dummett; Minute Secretary, Jennifer O'Donnell-Priest; Aboriginal Liaison Officer, Roger Penrith  
Quorum = 6

The Chair, Councillor Napoli, welcomed and introduced Robert Carroll from Griffith Lands Council as a member of the Communities Committee. The Committee introduced themselves to Mr Carroll.

**CL01 APOLOGIES**

**RECOMMENDED** on the motion of Sue Reynolds and Councillor Cox that apologies be received from Susan Delves (Community), Michelle Druitt (Community), Anita Naidoo (Community), Lexi King (Community).

**Absent:** Hifo Loseli (Community).

**CL02 CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDED** on the motion of Councillor Cox and Jenna Thomas that the minutes of the previous meeting held on 15 April 2014, having first been circulated amongst members, be confirmed.

**CL03 BUSINESS ARISING**

**3.1 Griffith Blood Bank Closure**

The Committee discussed the status of the Blood Bank. Mr Southorn advised that a Media Release has been published. The mobile van will be commencing operations in June with plasma collection available in September. They will be attending Griffith on a fortnightly basis.

### 3.2 Anzac Day Wreath Ceremony

Mr Penrith advised that two members of the Aboriginal community participated in the wreath laying ceremony on Anzac Day which was a very proud moment for indigenous people. Discussion took place on the proposed Memorial plaque to recognise local/regional aboriginal people that served for Australia in War time. It was noted that a steering committee was being formed to research/investigate this initiative. Funding will be required for the project to be undertaken.

#### **CL04 DECLARATIONS OF INTEREST**

Nil.

#### **CL05 ARRANGEMENTS FOR REPLACEMENT OF COMMUNITY SERVICES OFFICER**

Ms Thomas raised the query of what Council's process is to replace the FTE vacant position in the Community Development Department. Mr Southorn advised that it was Council's Standard Operating Practice to have all vacant positions re-evaluated by the Senior Management Team prior to advertising the vacancy. It has been noted that the position is still being contemplated as there has been an identified need for Council to resource other community projects and a diversion of tasks may be required from this position. Alternatively, to meet identified Community Development targets, resources will need to be identified and accounted for in Council's budget.

The Committee discussed resources, workloads and focus on Community KPI's. Ms Thomas queried where Council's focus is for this committee and if it is to oversee the Community Strategic Plan, what resources is Council allocating to deliver this plan. The Committee agreed that a lot of the current Coordinator's work was consumed with administrative functions rather than tackling identified projects.

It was agreed that Council's contribution to the development of the community requires strategic direction and focus. Ms Thomas stated that there were issues and needs in our community that require long term and strategic development. Mr Carroll stated that the Griffith Land Council has a long term strategy and was hopeful that with Council and interagency assistance that they could progress to bring outcomes to fruition. Mr Southorn advised that it was timely for the Communities Committee to identify community development priorities and provide future strategies.

**RECOMMENDED on the motion of Councillor Balind and Jenna Thomas that an extraordinary meeting be called for the Committee to review the Community Development Roadmap (Community Strategic Plan) to determine Community Development Focus.**

The extraordinary meeting of the Communities Committee is to be held this Thursday, 22 May at 6.00 pm in the Council Chambers.

#### **CL06 KEY FOCUS AREAS (NEXT 6 MONTHS) - COMMUNITY DEVELOPMENT**

With the above item discussed and resolution made, this item will be discussed Thursday.

## **CL07 MEMBERSHIP REVIEW - ALTERNATE MEMBERS**

Councillor Cox requested that an alternate aboriginal member be identified to represent the aboriginal community when Mr Carroll was unavailable to attend. Mr Carroll will make enquiry with the Chairperson of the Aboriginal Lands Council to see if Board Members would be available.

Ms Dummett advised that she had spoken to a CALD community member who expressed an interest on nominating for the committee but had not received confirmation.

## **CL08 GENERAL BUSINESS**

### **8.1 Outstanding Land Claim**

Mr Carroll advised that the Aboriginal Lands Council had previously proposed to acquire land through the Regional Land Acquisition Program. The land is situated in Brayne Road and was to be used to negotiate for Crown Land on the corner of Noorla Street and Dickson Road (Frogs Hollow). The land was to be used for building an Aboriginal Elders Retirement Village.

The Lands Council has decided to resurrect the project for an Aboriginal Elders Retirement Village and Mr Carroll has requested that the Communities Committee be a connection to discuss and make recommendations to Council.

Mr Southorn requested that Mr Carroll supply the concept plans, claim and blueprint for the project to Council so that Development staff can evaluate and give advice prior to Communities Committee meeting.

### **8.2 Yenda Progress Association**

Mrs Reynolds advised that she had not attended the Yenda Progress Association's meeting held recently so did not have an update. Mr Southorn advised that toilet amenity building in Yenda Memorial Park was being progressed. Council's Planning officers have liaised with stakeholders and have agreed on the site of the toilet block.

### **8.3 Indigenous Advancement Strategy**

Mr Penrith advised that the General Manager, Mr Stonestreet had requested that information received from the Minister of Indigenous Affairs, Nigel Scullion regarding the 2014/15 budget be forwarded to the Committee. Initial correspondences suggests that 150 individual programs will be replaced and the Indigenous Advancement Strategy to come into effect by July 2014. A copy of the correspondence is attached to these minutes for the Committees information.

### **8.4 Aboriginal Liaison Officer (ALO) Updates**

Councillor Napoli made comment on the ALO updates that Mr Penrith sends to the Committee prior to the Communities Committee meetings and thanked him for keeping them informed.

## 8.5 Headspace4Griffith

Ms Dummett advised the current Headspace4Griffith strategy included postcards addressed to six key stakeholders and politicians outlining the Regions need for a local service. The first bundle of signed postcards were presented to Michael McCormack MP during the Youth Well-being forum held in Leeton.

## 8.6 Griffith Neighbourhood House

The Committee was informed that Sione Nosa is currently volunteering at Griffith Neighbourhood House on Tuesdays between 10 am to 2 pm to assist persons in the CALD community to complete forms.

## 8.7 Community Expo

Ms Dummett advised that Wednesday 28th and Thursday 29th of May, there is a Community Expo being held at Griffith Central Plaza. A community survey will be undertaken to identify gaps in service provision.

*Robert Carroll left the meeting the time being 5.08 pm.*

## 8.8 Update from Director of Sustainable Development

Mr Southorn advised the Committee on the following items:

- Crown Land - White Paper reform.

Government has the ability to take ownership of Crown Land that the State does not want.

- Neighbourhood House Multipurpose Centre

A Development Application has been lodged for the Neighbourhood House Multipurpose Centre. An application for funding is being prepared, key stakeholders are meeting with ministers.

- Griffith Community Private Hospital

Development is progressing.

- CBD Strategy

Council's Project Planner, Nathan Farnell (Urban Design Team) is in the process of developing a broader CBD strategy. Mr Farnell has stated that he would be happy to present the strategy to the Committee.

- Higher Education - Deakin University

Deakin Vice-Chancellor Professor Jane den Hollander and Riverina Institute Director Kerry Penton have signed a MOU to provide Guaranteed Entry into Deakin degrees for Riverina Institute students.

Designed to help build the skills, qualifications and employability of students living in the region, the Deakin-Riverina Pathways Program will make obtaining a tertiary qualification even more affordable and accessible. In a first for Deakin, students who complete a nominated Diploma with TAFE NSW Riverina Institute are guaranteed entry into

corresponding Deakin University degrees.

- Community Road Map

The percentage of unemployed youth is higher than other demographics therefore the community needs to provide an environment that supports building skills and educational opportunities that align with local employment and business needs. Local agencies such as GetSet and Campbell Page have been informed their funding will cease this year leaving many young people with support services.

### **8.9 Murrumbidgee Medicare Local (MML)**

Ms Thomas advised that in the 2014 budget the MML initiative will be discontinued with 12 months funding remaining. The number of regional boards will reduce considerably and future contracts will be tendered.

At this point in the meeting, Councillor Napoli declared an interest in this item as she is in the Stakeholders Reference Group for Murrumbidgee Medicare Local.

### **8.10 Aboriginal History Information Day**

Mr Penrith advised that an Aboriginal History Information Day was being held at Westend Stadium next Wednesday (28 May). Mr Penrith to send an email with date to the Committee for their distribution to various stakeholders.

### **8.11 Celebration of Anniversary of the Apology**

Mr Penrith advised that a celebration for the anniversary of the Apology will be held on Monday 26 May at the Griffith Lands Council Community Hall commencing at 1.30 pm.

## **CL09 NEXT MEETING**

The workshop/extraordinary meeting is to be scheduled for Thursday 22 May 2014 in the Council Chambers commencing at 6.00 pm.

The next Ordinary Meeting of the Communities Committee is to be held on 17 June 2014 in the Council Chambers, Griffith commencing at 4.00 pm.

Councillor Napoli, Jenna Thomas, Sue Delves and Jennifer O'Donnell-Priest tendered their apologies for this meeting.

There being no further business the meeting closed the time being 5.36 pm.

## **ATTACHMENT**

(a) Correspondence from Minister for Indigenous Affairs



MINISTER FOR INDIGENOUS AFFAIRS



534 019

Mr Brett Stone  
Manager  
Griffith City Council  
PO Box 485  
Griffith NSW 2680



Dear Mr Stone,

I am writing about how the 2014-15 Budget will deliver better results from Indigenous programmes and services and how the Government will work with Aboriginal and Torres Strait Islander people.

The Government's priorities are getting children to school, adults into work and making communities safer. Addressing these priorities will, over time, go a long way to closing the gap in Indigenous disadvantage.

From 1 July 2014, we will begin replacing more than 150 individual programmes and activities with five simple, streamlined programmes under an Indigenous Advancement Strategy.

The five new streamlined programmes are:

- Jobs, land and economy
- Children and schooling
- Safety and wellbeing
- Culture and capability
- Remote Australia strategies.

We will transform the way services are delivered by establishing a new, less bureaucratic Remote Community Advancement Network that will work with communities to deliver results in the priority areas.

We are making these changes because, in too many areas, we are continuing to fail to deliver – particularly in life expectancy, employment and education. Most Closing the Gap targets are not on track to be met.

There has also been far too much waste for far too long in Indigenous Affairs. More of the resources need to 'hit the ground.'

It is reasonable that Indigenous programmes, like other areas of spending, contribute to reducing government debt. However, by getting rid of unnecessary red tape and duplication, Indigenous programmes can make this contribution without reducing our impact on the ground. In fact, we can do much better by focusing on what works in priority areas.

We will honour all current funding agreements and most organisations whose funding is due to expire by June 2014 will receive an extension of six to twelve months to allow for a smooth transition.

More detailed information on the new programme arrangements can be found at: [www.dpmc.gov.au](http://www.dpmc.gov.au).

If you have any questions please email: [ias@dpmc.gov.au](mailto:ias@dpmc.gov.au) or phone: 1800 088 323.

Yours sincerely



NIGEL SCULLION

14 May 2014



### Indigenous Advancement Strategy

#### *What is the Strategy?*

The Government is committed to working more closely with Indigenous Australians on the priority areas of getting children to school, adults to work and making communities safer.

A new Indigenous Advancement Strategy to begin on 1 July 2014 will replace more than 150 individual programmes and activities with five simple, streamlined programmes all focused on achieving results in the priority areas:

- Jobs, Land and Economy
- Children and Schooling
- Safety and Wellbeing
- Culture and Capability
- Remote Australia Strategies

The new arrangements will reduce red tape and duplication to make sure that resources hit the ground.

The Strategy and its programmes will be managed by the Department of the Prime Minister and Cabinet (PM&C). Communities will have opportunities to contribute to the design and delivery of local solutions to local issues. Programmes will be implemented through the Remote Community Advancement Network in PM&C which will work with communities to produce long-term transformational change.

#### ***Next Steps?***

The Strategy will begin on 1 July 2014 with a transition period to allow continuity of frontline services and time for communities and service providers to adjust to the new arrangements. The Government will honour all current funding agreements and many organisations who have received long term funding, and whose funding is due to expire in the near term, will receive an extension of six to 12 months to allow for a smooth transition. Further advice on funding processes for 2014-15 will be provided to interested communities and service providers shortly.

### **Further Information?**

Further information on the Indigenous Advancement Strategy and programmes is available at [www.dpmc.gov.au](http://www.dpmc.gov.au) or by calling your funding agreement contract manager.

#### **Jobs, Land and Economy Programme**

This programme aims to get adults into work, foster Indigenous business and assist Indigenous people to generate economic and social benefits from effective use of their land, particularly in remote areas. The programme will fund a range of activities including those that support:

- Employment and training (including vocational education and training)
- Participation and work readiness
- Land rights including under native title processes and other legislation
- Land and sea management

#### **Children and Schooling Programme**

This programme focuses on getting children to school, improving education outcomes and improving access to further education as well as supporting families to give children a good start in life. The programme will fund a range of activities including those that support:

- Early childhood and parenting
- Schooling and attendance
- Improving access to further education
- Child, youth, families and community
- Scholarships and educational support and assistance

#### **Safety and Wellbeing Programme**

This programme is about ensuring the ordinary law of the land applies in Indigenous communities, and that Indigenous people enjoy similar levels of physical, emotional and social wellbeing enjoyed by other Australians. The programme will fund a range of activities including those that support:

- Health, social and emotional wellbeing
- Drug, alcohol and substance misuse prevention
- Community safety and violence prevention
- Legal services and access to justice, including interpreter services
- Diversionary programmes

#### **Remote Australia Strategies Programme**

This programme will support flexible solutions based on community and government priorities and support for remote housing strategies. The programme will fund a range of activities including those that support:

- Regional and place-based initiatives and remote service delivery
- Communications
- Housing, infrastructure and services

#### **Culture and Capability Programme**

This programme will support Indigenous Australians to maintain their culture, participate equally in the economic and social life of the nation and ensure that Indigenous organisations are capable of delivering quality services to their clients. The programme will fund a range of activities including those that support:

- Constitutional recognition
- Indigenous heritage protection
- Broadcasting and communications
- Leadership, organisational strengthening and engagement initiatives
- Community and organisational capacity building
- Support for Indigenous cultural matters.



### 2014-15 Budget at a Glance

#### **Indigenous Advancement Strategy**

The Australian Government is replacing more than 150 individual programmes and activities with five simple, needs-based programmes under an Indigenous Advancement Strategy. These streamlined programmes will drive the Government's focus on the key priorities of getting children to school, adults into work, and making communities safer.

#### **Indigenous Advancement – Jobs, Land and Economy Programme**

\$2.5 billion over four years to get adults into work, foster Indigenous business and assist Indigenous people to generate economic and social benefits from effective use of their land.

#### **Indigenous Advancement – Children and Schooling Programme**

\$916.9 million over four years to get children to school, improve education outcomes and support families to give children a good start in life including:

- \$13.4 million over four years to provide ongoing funding for an additional 3,000 student places for the Clontarf Foundation's operations under the Sporting Chance Programme.

#### **Indigenous Advancement – Safety and Wellbeing Programme**

\$993.5 million over four years to ensure that Indigenous people are healthy and enjoy the emotional and social wellbeing experienced by other Australians including:

- \$53.0 million over four years to deliver police infrastructure to support a permanent police presence in some larger remote Indigenous communities.
- \$2.5 million over four years to engage Community Engagement Police Officers to assist Northern Territory Police to facilitate operational and cultural change.
- Providing the Australian Federal Police with \$3.8 million over four years to extend Commonwealth support for the Northern Territory Child Abuse Taskforce.

#### **Indigenous Advancement – Culture and Capability Programme**

\$140.3 million over four years to support Indigenous Australians to maintain their culture, participate in the economic and social life of the nation and ensure that organisations are capable of delivering quality services to their clients.

#### **Indigenous Advancement – Remote Australia Strategies Programme**

\$258.3 million over four years for strategic investment in local, flexible solutions based on community priorities and remote housing including:

- \$10.6 million over four years for the repair and maintenance of around 250 existing solar energy systems in more than 200 remote Indigenous communities in Qld, WA and the NT.



Programme	2014-15 \$m	2015-16 \$m	2016-17 \$m	2017-18 \$m	4-year total \$m*
Indigenous Advancement – Jobs, Land and Economy	599.9	654.4	645.6	617.0	2516.9
Indigenous Advancement – Children and Schooling	226.9	225.7	231.7	232.6	916.9
Indigenous Advancement – Safety and Wellbeing	234.6	246.1	250.8	261.9	993.5
Indigenous Advancement – Culture and Capability	35.4	35.7	36.3	32.9	140.3
Indigenous Advancement – Remote Australia Strategies	64.9	64.3	63.6	65.5	258.3
<b>Total Indigenous Advancement Strategy</b>	<b>1161.7</b>	<b>1226.1</b>	<b>1228.0</b>	<b>1209.9</b>	<b>4825.8</b>
Special Appropriations	178.8	204.0	194.6	193.1	770.4
<b>Total with Special Appropriations</b>	<b>1340.5</b>	<b>1430.1</b>	<b>1422.6</b>	<b>1403.1</b>	<b>5596.2</b>

\*The four-year total in this table excludes funding for PM&C Indigenous portfolio bodies and funding for national partnership agreements (NPAs) and special purpose payments transferred to PM&C (funding for all NPAs and SPPs is appropriated to the Treasury). Including these items brings the four-year total to approximately \$8.5 billion.



**MINUTES OF THE BUSINESS DEVELOPMENT AND MAJOR PROJECTS  
COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON  
26 MAY 2014 COMMENCING AT 5.30 PM**

**PRESENT**

Councillor John Dal Broi (Chair), Councillor Anne Napoli, Councillor Paul Rossetto,  
Councillor Christine Stead, Councillor Leon Thorpe (Alternate), Paul Snaidero  
(Community), Steven Murray (Stakeholder), Paul Pierotti (Stakeholder)

**STAFF PRESENT**

General Manager, Brett Stonestreet; Director Sustainable Development, Neil Southorn;  
Tourism & Economic Development Officer, Nicola James,  
Minute Secretary, Leanne Austin  
Quorum = 5

**CL01 APOLOGIES**

**RECOMMENDED** on the motion of Paul Snaidero and Councillor Rossetto that  
apologies be received from Peter Bonaventura (Stakeholder), Allan Bennett  
(Community alternate), Marilyn Green (Community alternate), Manager Tourism &  
Economic Development, Greg Lawrence and Damien Bell (Community).

**CL02 CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDED** on the motion of Councillors Rossetto and Stead that the minutes of  
the previous meeting held on 17 March 2014, having first been circulated amongst  
members, be confirmed.

**CL03 BUSINESS ARISING**

**3.1 Friendship Relationship with Jinzhong City Shanxi Province**

Paul Pierotti entered the meeting the time being 5.34 pm.

Mr Stonestreet advised that the Draft Budget had been on public exhibition and that the  
Committee recommendation for \$10,000 for the International Relations budget had not yet  
been included in the draft budget figures, however this will be addressed in the final budget  
report.

### 3.2 Informal Workshop/Meeting

Councillor Rossetto enquired when the next Informal Workshop/meeting for the Business Development and Major Projects Committee would be held.

Nicola James entered the meeting the time being 5.35 pm.

#### **CL04 DECLARATIONS OF INTEREST**

##### **NON PECUNIARY INTERESTS**

Councillor Anne Napoli - CL08 - Draft Policy - Use of Farm Dams for Commercial Aquaculture

Councillor Napoli declared a Non-Pecuniary Interest as a family member of her daughter-in-law has commenced a fish farming business.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*Non-significant non-pecuniary interest declaration.*

Steven Murray - CL07 - Proposal for a Griffith Local Economic Development Assistance Program

Mr Murray declared a Non-Pecuniary Interest as he is a practicing architect, he has clientele that may benefit from the positive outcome of the proposed program as set out in CL07. Mr Murray shall not gain financially (or otherwise) from this program as set out in CL07.

*Make a declaration, stay in the Chamber and participate in the debate and vote.*

*Non-significant non-pecuniary interest declaration.*

##### **PECUNIARY INTERESTS**

Paul Snaidero - CL10 - Proposal for a Development Review Panel

Mr Snaidero declared a Pecuniary Interest as he is involved in a current legal issue with Council that may be a pecuniary interest.

#### **CL05 TERMS OF REFERENCE BUSINESS DEVELOPMENT AND MAJOR PROJECTS COMMITTEE**

Mr Southorn advised that Council had recently endorsed new Terms of Reference for Council Committees. Committee members will no longer be required to submit annual pecuniary interest returns. The duty to declare conflicts of interest on matters as they arise remains in place.

**RECOMMENDED on the motion of Councillors Rossetto and Napoli that the Committee notes the revised Terms of Reference and continues to represent the business community in driving business and investment opportunities which lead to employment growth and innovation.**

#### **CL06 PAR AVION AIR SERVICES GRIFFITH MELBOURNE**

The Manager Tourism & Economic Development in conjunction with the Corporate Communications Officer have developed a Media & Marketing strategy to assist in the continued success and growth of the Par Avion Air Service to Melbourne.

Mr Southorn advised that Council is looking at ways of encouraging members of the community to

utilise the air service to Melbourne.

Mr Pierotti advised that he had recently used the service to fly to Melbourne and the flight was very enjoyable with easy access into the City. Mr Pierotti stated his concerns about the viability of the service and added that he would be happy to promote the service and endorse this initiative.

**RECOMMENDED on the motion of Councillors Rossetto and Stead that the Business Development and Major Projects Committee endorse the Media and Marketing Strategy for Par Avion and that the report be noted.**

**CL07 PROPOSAL FOR A GRIFFITH LOCAL ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM**

**RECOMMENDED on the motion of Councillors Stead and Napoli that the report be raised from the table.**

Mr Southorn advised the Committee that informal discussion at the previous Committee workshop favoured the introduction of a moratorium on s94A contributions. Investigations revealed that a moratorium is administratively difficult to implement, so an alternative approach is proposed - a Griffith Local Economic Development Assistance Program that refunds section 94A contributions to developments that proceed to occupation or other final approval within two years of commencement of the program.

Mr Southorn further stated that Council will lose income as a result of the recent Federal Budget and this initiative will also decrease income to Council.

Mr Murray stated it was important to also consider the financial impact to Council by the introduction of this program.

Mr Pierotti suggested that part (a) (iii) of the recommendation be amended to read 'developments receive the following percentage rebates of the value of section S94A contributions specified in the conditions of consent for the development as follows: 30% of the value of section 94A contributions for developments approved and either commenced or not yet commenced but have not been issued with a final occupation certificate or other certificate of completion; 60% of the value of section 94A contributions for developments lodged and not yet determined; and 100% for new applications made after July 1st or commencement of this Griffith Local Economic Development Assistance Program which ever is the latter'.

Mr Southorn advised he would investigate the number and value of DAs in the 30% and 60% category and any available information would be provided to the Committee and Council.

Mr Snaidero stated a benchmark is required and that the program should continue until development is back on track and the economy has improved.

Mr Southorn stated he was happy to work with Committee members to establish the trigger point whereby the scheme continues past the sunset period. Mr Southorn added that the benefit of having a sunset period was to ensure developers acted in a timely manner to ensure development was progressing.

**RECOMMENDED on the motion of Paul Pierotti and Paul Snaidero that:**

**(a) The Griffith City Council Local Economic Development Assistance Program be created with the following features, applicable to a significant group of people in the planning,**

development, construction, employment and service industries:

- i) to commence on 1 July 2014, or as soon as possible thereafter pending exhibition;
- ii) all types of development are eligible;
- iii) developments receive the following percentage rebates of the value of section S94A contributions specified in the conditions of consent for the development as follows: 30% of the value of section 94A contributions for developments approved and either commenced or not yet commenced but have not been issued with a final occupation certificate or other certificate of completion; 60% of the value of section 94A contributions for developments lodged and not yet determined; and 100% for new applications made after July 1st or commencement of this Griffith Local Economic Development Assistance Program, whichever is the latter;
- iv) the rebate is available only to developments which receive final approval for occupation or other certificate of completion by close of business 30 June 2016;
- v) the program is available to all existing and new development applications that have not yet received final approval for occupation or other certificate of completion for the development;
- vi) the rebate be made to the entity that holds the benefit of the consent at the time of occupation or completion.

(b) The Program be advertised for 28 days and considered in conjunction with Council's exhibited Operational Plan.

(c) The level and value of development activity be monitored and reported annually to this Committee and Council with a view to determining the success of the program and if continuance past the sunset period should be warranted.

#### **CL08 DRAFT POLICY - USE OF FARM DAMS FOR COMMERCIAL AQUACULTURE**

The Committee considered a report in relation to existing and potential new aquaculture projects that seek to use farm dams as the growing pond for the fish. In some cases, these dams are existing farm water supply dams that were not designed or built for the purpose and have an uncertain construction history that means there is no guarantee they do not leak. Even newly constructed farm dams need to be sited and built in a way that provides reasonable certainty they will not leak.

Given that commercial aquaculture can be a source of potentially contaminated water, and that these dams may be in proximity to irrigation and groundwater systems, a draft policy based on pollution risk has been prepared for public exhibition and was presented to the Committee for consideration.

**RECOMMENDED on the motion of Paul Snaidero and Steven Murray that:**

(a) The draft Policy "Risk Profile and Assessment Criteria for earth dams used for commercial aquaculture production in the Griffith Local Government Area" be placed on public exhibition for 28 days.

**(b) Should there be adverse submissions to the draft Policy during the exhibition period, they be reported to Council following exhibition.**

**(c) Should there be no adverse submissions during the exhibition period, the Policy be adopted and placed into Council's Policy Register.**

### **CL09 PROPOSED SEALING OF PARKING AND MANOEUVRING AREAS POLICY**

Griffith City Council Sustainable Development Staff have prepared a draft "Sealing of Parking and Manoeuvring Areas" policy and requested initial comments from the Business and Development and Major Projects Committee in conjunction with further internal review prior to public exhibition of a final draft.

Mr Murray complimented Council staff on an excellent report. Mr Murray requested that the recommendations in the policy be incorporated in the Engineering Guidelines document which is currently being prepared to be placed on public exhibition.

Mr Southorn advised Council staff are still working on the Engineering Guidelines. The Onsite Detention Policy also requires amendment and will be placed on exhibition in the near future.

Mr Southorn advised that due to staff resourcing issues, further work is still required with the Engineering Guidelines document prior to it being placed on exhibition, however should the "Sealing of Parking and Manoeuvring Areas" policy be adopted it would supersede the Engineering Guidelines document in relation to sealing of car parks.

Mr Murray requested that the policy be placed on public exhibition in conjunction with the Engineering Guidelines which have already been approved to be placed on exhibition.

Mr Stonestreet reinforced Mr Southorn's staff resource limitation concerns but he will endeavour to explore options to have amendments to the Engineering Guidelines expedited such that the Draft policy and updated Engineering Guidelines can be exhibited concurrently.

**RECOMMENDED on the motion of Steven Murray and Paul Pierotti that the report be noted and that the Proposed Sealing of Parking and Manoeuvring Areas policy be placed on public exhibition in conjunction with amendments to the Engineering Guidelines.**

*Mr Snaidero left the Chamber the time being 6:21 pm.*

### **CL10 PROPOSAL FOR A DEVELOPMENT REVIEW PANEL**

The Committee considered a report in relation to the proposal for a Development Review Panel (DRP).

Mr Southorn stated that Council staff remain opposed to a Development Assessment Panel (DAP) and see no need for any other sort of review process given the options presently available to an applicant and objector, the strong track record of Council staff in development assessment in recent years, the fact that most disputes arise only as a result of Council officers applying Council policy and the costs and time taken to develop and implement an additional layer in the assessment process.

However, there may be scope for a review process on rare occasions when there are genuine reasons to dispute conditions of consent and it is a matter of substance. Options

include an additional mechanism for such disputes to be referred to Council or to a formally constituted panel.

Mr Murray was in favour of the recommendation that the concept of a Development Review Panel be referred to a Councillor Workshop and requested that a member or members of this Committee be included in the Workshop. Mr Murray stated that a DRP may have been effective in considering a recent controversial Development Application.

Mr Pierotti requested further information in relation to DRPs be provided to Committee members for a balanced view of the issue.

The Committee also discussed financial implications, what would trigger the need for a DRP, the fact that this would be a rare occurrence, it would allow Councillors to have an independent and informed view and would possibly avoid conflicts of interest and confrontation.

Mr Southorn agreed that there may be some situations where it would be of value however most DAPs and DRPs are established where Councils do not have an internal assessment process.

Councillor Stead stated that the Committee should not be commenting on a recent DA process as an example as this is currently a legal issue.

Councillor Dal Broi suggested that the proposal be presented at a Councillor Workshop.

Councillor Napoli was in favour of presenting the proposal to a Council Workshop however questioned the appropriateness of having Committee members present during the initial presentation.

Councillor Dal Broi clarified that Committee members could attend the Workshop for the initial part of discussion then leave, so Councillors could discuss the issue further.

Councillor Rossetto stated he was disappointed in the quality of information Councillors received in relation to the most recent controversial DA, specifically his request for a Traffic Management Plan.

Councillor Napoli raised a Point of Order in relation to discussion of a recent DA which is currently a legal issue.

*Councillors Stead and Napoli left the Chamber the time being 6.36 pm*

Mr Stonestreet instructed the Committee that it is not appropriate to criticise staff during the course of the meeting.

Councillor Rossetto stated that he would be in favour of a DRP if it provides more information to Council.

Mr Southorn stated that the Joint Regional Planning Panel has always applauded Council staff for the quality of assessment and reporting.

**RECOMMENDED on the motion of Steven Murray and Paul Pierotti that the concept of a Development Review Panel be referred to a Councillor Workshop, which shall include a member or members of the Business Development & Major Projects Committee at the discretion of the Mayor, together with this report and the draft Terms of Reference.**

*Councillors Napoli and Stead and Mr Snaidero returned to the Chamber the time being 6:42 pm.*

**CL11 GENERAL BUSINESS****11.1 Action Report Update****Comunita' Montana Del Grappa Sister City Trip 2014**

Ms James advised that a report in relation to the Comunita' Montana Del Grappa Sister City Trip will be presented to Council on 27 May 2014.

**Friendship Relationship with Jinzhong City Shanxi Province**

Ms James advised that a cultural delegation will be visiting in July. The Friendship Agreement is to be signed later in the year. The International Relations budget will be amended pending the provision of more specific details and Council concurrence.

**Informal Workshop/Meeting**

Ms James stated that the Informal Workshop/Meeting held in April was a positive move to further progress items.

The Committee discussed the need for a further Informal Workshop with Mr Southorn suggesting that the Committee may wish to provide feedback on preliminary work being done in relation to the CBD Strategy.

Mr Stonestreet advised the Committee could meet informally prior to the commencement of the next Committee meeting, that is at 5.30 pm on 21 July 2014.

**RECOMMENDED on the motion of Councillors Stead and Napoli that the Action Report be noted.**

**11.2 Assistance for Altina Wildlife Park**

Councillor Rossetto advised the Committee that Altina Wildlife Park is trying to source two Rhinos. Councillor Rossetto has suggested the Park apply for grants to assist with this and requested that Committee members advise of any other assistance which would be available to assist the Park.

**11.3 White Paper on Crown Land Reforms**

Mr Southorn advised Council staff are preparing a submission to the White Paper on Crown Land reforms. The submission will form part of a report to Council which needs to be considered before the next Committee meeting.

**11.4 Federal Budget Implications**

Mr Pierotti enquired about the implications of the recently released Federal Budget to rolling grants.

Councillor Napoli left the meeting the time being 6.49 pm.

Mr Stonestreet advised in the current Council budget there will be an impact of approximately \$2.4 million due to the Federal Government removing the advance FAG payment provision. From 1 July this year, for the next four years, the existing grant funding will be frozen. The

financial impact on future budgets is approximately \$700,000 over the next four years. The budget is being reviewed accordingly.

**SENIOR MANAGEMENT TEAM COMMENT:**

The Federal Budget has frozen indexation of the Financial Assistance Grants for the next three years up to the year ending 2016/17 with no further indication of what will occur after that time. Over the past three years, Council has received approximately \$700,000 in additional FAG grant funding as a result of indexation and population growth.

Council's budget is currently being amended to take a more conservative view of the indexation of the FAG grant funding as a result of the Federal Government's position. The anticipated effect on Council's revenue over the next three years will be significantly higher than \$700,000.

**CL12 NEXT MEETING**

The next meeting of the Business Development and Major Projects Committee is to be held on 21 July 2014 at 5.30 pm.

There being no further business the meeting closed the time being 6:55 pm.



**MINUTES OF THE PIONEER PARK MUSEUM COMMITTEE MEETING HELD IN  
THE COUNCIL CHAMBERS, GRIFFITH ON 27 MAY 2014  
COMMENCING AT 1.30 PM**

**PRESENT**

Councillor John Dal Broi (Chair), Councillor Pat Cox, Councillor Dino Zappacosta, Doreen Stephens (Community), June McGrane (Community), Steven Murray (Community), Frank Perosin (Community), Allan Bennett (Community).

**STAFF PRESENT**

Director Sustainable Development, Neil Southorn; Pioneer Park Manager, Bernadette Flynn; Pioneer Park Curator, Shirley Norris, Pioneer Park Technical Officer; Javier Terrazas; Minute Secretary, Jennifer O'Donnell-Priest  
Quorum = 7

**CL01 APOLOGIES**

**RECOMMENDED** on the motion of June McGrane and Doreen Stephens that apologies be received from Gordon McCaw (Community), Rhonda Romagnolo (Community), John Bisetto (Community), Manager Tourism and Economic Development, Greg Lawrence.

It was advised and noted that Mr John Bisetto has tendered his resignation from the Pioneer Park Museum Committee.

**Absent:** Andrew Calabria (Community).

**CL02 CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDED** on the motion of June McGrane and Councillor Zappacosta that the minutes of the previous meeting held on 25 March 2014 and 29 April 2014, having first been circulated amongst members, be confirmed.

**CL03 BUSINESS ARISING**

**3.1 Pioneer Park Web Site**

Mr Southorn reported that the new look website was operational and encouraged members to view.

### 3.2 Community Baptist Church Restoration

An update was requested on the progress of the restoration of the Community Baptist Church. Mr Terrazas advised that quotes had been sourced and he was going ahead with the proposed works. Ms Flynn stated that a final report for approval of the works had not been prepared but that it would be forthcoming.

**Action: Manager to present a report at the next meeting with costings and recommendations regarding the Baptist Community Church.**

### 3.3 Pioneer Park and Italian Museum

Councillor Cox advised the Committee that a meeting had been held the previous evening between the two entities which reviewed the mutual Memorandum of Understanding. It was advised that changes had been made to update the document which will be presented back to both parties prior to being submitted to the Pioneer Park Museum Committee for proposed endorsement.

**Action: Update on Action List.**

### 3.4 CWA Visit

Councillor Cox enquired as to how the CWA visit went the previous week. Ms Flynn stated that the Park received 65 executives for lunch and then 45 delegates for tours. The tours were specified tours for genealogical society and were received well. Ms Flynn stated that she had considered it to be a successful day.

### 3.5 Museums and Galleries Report

Mr Bennett enquired whether any recommendations from the Museums and Galleries Report had been presented to the Committee or followed up. Ms Flynn advised that she was to summarise documentation and bring a report back to the Committee but had not yet had the chance to do so. It was also advised that a number of recommendations were made but that they required significant resources and budget consideration.

**Action: Manager to present a report at the next meeting with a summary and recommendations from the Museums and Galleries Report.**

## **CL04 DECLARATIONS OF INTEREST**

### **Non Pecuniary Interest Declarations**

Mr Steven Murray - Entrance Facility Project

Reason - Mr Murray's professional service has been engaged for this project.

*Make a declaration, stay in the room and participate in the debate and vote.*

Mr Steven Murray - CL06 - Quote for Conservation Shed and The Todd Collection

Reason - Mr Murray is an architect and has offered his professional services for no fee to develop the Masterplan for Pioneer Park Museum.

*Make a declaration, stay in the room and participate in the debate and vote.*

**CL05 QUOTES FOR COMPUTERISED TILL AND MYOB SOFTWARE**

Ms Flynn summarised key points for procurement of a new till and software for Pioneer Park Museum entrance. The Committee discussed expenditure responsibility. Mr Southorn advised that he could request for the expenditure to be considered in Council's Quarterly Review process.

**RECOMMENDED on the motion of Councillor Cox and Allan Bennett that:**

- (a) The Committee accept the quote for the supply of cash draw, USB Trigger and standard slip printer from Griffith Document Print Solutions.**
- (b) The Committee accept the quotation from Council's IT Department for the OptiPlex 9020 under Dell Government Contract.**
- (c) A perpetual licence for MYOB Retail Manager be purchased with Council's IT Department to procure on behalf of Pioneer Park Museum.**
- (d) The request be forwarded to Council for funding consideration.**

**CL06 QUOTE FOR CONSERVATION SHED FROM JENSEN ROAD**

The Chair requested that the Committee make a conclusive resolution on this matter. Mr Murray advised that he had previously sought a quote on a new shed and again raised concern that cost of relocating the Mr Cheap shed had the propensity to escalate from the estimates given.

Ms Flynn stated that this was a good opportunity to create a unique visitor experience as opposed to just placing the Todd Collection into a shed. To be able to achieve this, Ms Flynn expressed the importance of having a conservation facility to categorise and prepare the collection to the desired standard.

**RECOMMENDED on the motion of Councillor Cox and June McGrane that Pioneer Park Museum not take the option to relocate the Mr Cheap Shed to the Museum.**

**RECOMMENDED on the motion of Steven Murray and Allan Bennett that the Todd Sub Committee liaise and seek options for a conservation facility at Pioneer Park Museum.**

**CL07 STANDING ITEM - THE TODD COLLECTION**

Councillor Dal Broi advised that he had met with Mrs Stedman recently. He commended Council's Urban Design team on the installation of the horse trough in Neville Place outside the Council Chambers.

The Committee discussed that once a conservation shed up and running, the collection can be obtained. Mr Southorn advised that Council, on instruction from Mrs Stedman, is setting up to transfer the funds by the end of the financial year.

*At this point of the meeting, Standing Orders were suspended to allow for a presentation by Council's Regional Theatre Technical Operations Coordinator, John Matkovic and Mr Mark Macedone from Pristine Productions on PA and sound system options.*

## **PRESENTATION ON PA AND SOUND SYSTEMS**

Mr Matkovic and Mr Macedone presented supplied quotes on three types of sound systems for the Committee to consider. The following is a summary of quotes:

1. Microsystems - Portable - 8 hr battery charge - portably operated - \$1,370
2. Evacuation System - incorporates music and announcements - \$6,846
3. Portable PA System - Performance system - \$6,725.

Quotes given do not include installation. The type of installation would need to be determined between running above ground cabling or trenching. Mr Bennett enquired as to the availability of WIFI as an option and was informed that this would not be suitable for an outdoor site. Ms Norris advised that previous overhead cabling had not been successful in the past and that trenching would be a better option. Mr Murray advised that if trenching was to be considered that undertaking the work in house would likely be a better economic option.

The project was deemed priority for fire mitigation purposes.

**RECOMMENDED on the motion of Councillor Cox and June McGrane that:**

- (a) **The public address evacuation system quote for \$6,846 be accepted with installation to be investigated.**
- (b) **The information be forwarded to Council for funding consideration.**

## **CL08 STANDING ITEM - UPCOMING EVENTS**

Nil advised.

## **CL09 ACTION REPORT**

**RECOMMENDED on the motion of Steve Murray and Doreen Stephens that the Action Report be noted.**

## **CL10 GENERAL BUSINESS**

No general business was discussed.

## **CL11 NEXT MEETING**

The next meeting of the Pioneer Park Management Committee is to be held on 24 June 2014 at Myall Park Hall, Pioneer Park Museum commencing at 1.30 pm.

There being no further business the meeting closed the time being 2.50 pm.

## **GRIFFITH CITY COUNCIL** **REPORT**

**SUBJECT: NOTICE OF MOTION - COUNCILLOR ROSSETTO**

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The following Notice of Motion was received from Councillor Rossetto on 3 June 2014.

### **RECOMMENDATION**

**Council write to the Local Member of Parliament, the Hon. Adrian Piccoli MP, Griffith LAC Crime Prevention Unit, Griffith Business Chamber, Griffith Liquor Accord, Griffith City Taxis, Youth Off The Streets Fr Chris Riley and other stakeholder organisations inviting them to a Council convened workshop forum for the purpose of:**

- (a) (i) updating Council on recent amendments to the Crimes Act and**
  - (ii) divisions of the Crimes Act and associated legislation that still need amending;**
- (b) (i) reviewing current strategies dealing with malicious assaults within Griffith and**
  - (ii) discussing the implementation and support of additional crime prevention strategies in the Griffith LGA;**

**for the purpose of assisting Council develop and implement its L.1.2 "Hands Off Griffith Community Crime Plan" mentioned on page 16 of Council's Strategic Plan".**

### **ATTACHMENTS**

Notice of Motion

Notice is hereby given that the undersigned will move the following Motion:-

"That Council write to the Local Member of Parliament, the Hon. Adrian Piccoli MP, Griffith LAC Crime Prevention Unit, Griffith Business Chamber, Griffith Liquor Accord, Griffith City Taxis, Youth Off The Streets Fr Chris Riley and other stakeholder organisations inviting them to a Council convened workshop forum for the purpose of

- a) i) updating Council on recent amendments to the Crimes Act and
- ii) divisions of the Crimes Act and associated legislation that still need amending.
- b) i) reviewing current strategies dealing with malicious assaults within Griffith and
- ii) discussing the implementation and support of additional crime prevention strategies in the Griffith LGA.

For the purpose of assisting Council develop and implement its L.1.2 "Hands Off Griffith Community Crime Plan" mentioned on page 16 of Councils Strategic Plan".

Dated : 3rd June 2014.  
Signed : Cr Paul Rossetto

**GRIFFITH CITY COUNCIL**  
**REPORT**

**SUBJECT:** QUESTION TIME  
**ACTION OFFICER:** Brett Stonestreet, General Manager

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**SUMMARY**

Public question time will be followed by Councillor question time.

**RECOMMENDATION**

(Council note: questions as recorded in the Minutes are exact copies of the material provided by the member of public asking the question).

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

<b>Council Meeting Date</b>	<b>Meeting Item</b>	<b>Action Officer</b>	<b>CRMS No.</b>	<b>Minute No.</b>	<b>Council Resolution</b>	<b>Additional Information</b>
13 May 2014	<b>REVIEW OF MOTOR VEHICLE POLICIES - INTERNAL AUDIT REPORT</b>	MES	3258/2014	0158	RESOLVED on the motion of Councillors Neville and Thorpe that: (a) The 'Review of Motor Vehicle Policies' Internal Audit report be adopted in principle and that the report be referred to the Consultative Committee and Senior Management Team for preparation of Draft Motor Vehicle Policies. (b) These draft revised policies will be reported to Council for consideration.	02/06/2014: Referred to Council's Fleet Manager to review policies and provide to SMT.
13 May 2014	<b>CL04 FINANCIAL ASSISTANCE REQUEST FROM THE GURDWARA SINGH SABHA SOCIETY, GRIFFITH RE SIKH TEMPLE</b>	DBCF	3253/2014	0151	RESOLVED on the motion of Councillors Zappacosta and Balind that: Council note the submission received and progress with the outstanding recommendations from the meeting on the 11 March 2014, namely to: (a) Provide a loan to the Gurdwara Singh Sabha Society, Griffith to the maximum amount of \$250,000 at 3% interest per annum over a period of 10 years. (b) Arrange for appropriate security to be provided on the loan by the Gurdwara Singh Sabha Society, Griffith, and (c) Assist the Gurdwara Singh Sabha Society, Griffith with other development issues including liaising with	02/06/2014: Council has written to the Society twice and met with 2 representatives on 13 May. Council is awaiting further details from the Society before the matter can be progressed.

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

<b>Council Meeting Date</b>	<b>Meeting Item</b>	<b>Action Officer</b>	<b>CRMS No.</b>	<b>Minute No.</b>	<b>Council Resolution</b>	<b>Additional Information</b>
					Murrumbidgee Irrigation and other matters pertaining to a proposed function at the Temple during construction.	
13 May 2014	<b>MM01 - ACTION TO REMOVE OR RELOCATE BATS (KNOWN AS LITTLE RED FLYING FOXES) - FROM 39 KOOKORA STREET GRIFFITH</b>	MES	3245/2014	0145	RESOLVED on the motion of Councillors Lancaster and Neville that Council provide information to the public regarding flying foxes and at the same time survey the extent of the problem and identify other flying fox camps in residential areas of Griffith.	02/06/2014: Liaising with Parks and Wildlife.
13 May 2014	<b>MM01 - ACTION TO REMOVE OR RELOCATE BATS (KNOWN AS LITTLE RED FLYING FOXES) - FROM 39 KOOKORA STREET GRIFFITH</b>	MES	3243/2014	0144	RESOLVED on the motion of Councillors Thorpe and Rossetto that: (a) Council lop the trees in front of 37 and 39 Kookora Street as soon as reasonably and legally possible as currently, this is the most likely deterrent for flying foxes camping in this location, subject to agreement of the property owners  (b) Council approach the relevant Minister with a view to the Minister granting immediate permission for steps to be taken in the elimination/removal of the bat/flying fox problem should local health authorities deem such extermination action is required to ensure the health and well-being of members of the community.	02/06/2014: Letter being prepared. Need to wait for bats to migrate. Communicating with Parks and Wildlife re strategy.

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					(c) Council work with the Community and National Parks and Wildlife Service to develop a strategy for future deterrent of flying fox camps.	
8 Apr 2014	<b>CL02 GRIFFITH REGIONAL AQUATIC LEISURE CENTRE REPORT</b>	DBCF	2437/2014	0111	<p>(a) Council adopt in principle the Griffith Regional Aquatic Leisure Centre options report as prepared by Tredwell Management Services and RPM &amp; Associates.</p> <p>(b) Council undertake a comprehensive community consultation process based on the Tredwell and RPM options report to;</p> <p>(i) obtain community feedback on the preferred management structure for GRALC in the future, and</p> <p>(ii) obtain community feedback on the type, scope, timing and cost of any future development of the facility.</p> <p>(c) Council adopt the draft GRALC Community Engagement Plan (as attached) and commences the consultation process.</p> <p>(d) A further report be prepared for Council, no later than 31 July 2014 on the various options after taking into account the submissions and feedback from the community and the</p>	05/05/2014: Community Engagement Process has commenced. One Committee workshop held today. A further community workshop is scheduled for 29 May and 6 June. Draft Community Survey being developed for future circulation.

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					<p>Consultant's report.</p> <p>Councillor Balind queried why the recommendation was to hold the public forum at the Griffith City Library and not at GRALC. Mr Turner advised that staff would have no issue changing the venue to GRALC.</p>	
8 Apr 2014	<b>CL03 REVIEW OF SERVICES - GRIFFITH CITY COUNCIL</b>	GM	2438/2014	0112	<p>(a) Council endorse in principle the 'Review of Council Readiness for Best Value Reviews' Report inclusive of recommendations contained therein, subject to any amendments as determined by Council</p> <p>(b) The General Manager prepare a report for Council's consideration in terms of an implementation plan for the various recommendations referred to in (a) above.</p> <p>(c) (i) Council undertake the Customer Focus Review across the entire organisation commencing in the current financial year (2013/14) and a variation be made to the budget through the March 2014 quarterly review process to undertake this project.</p> <p>(ii) That Blackadder Associates be engaged to assist with this review using Best Value Review Methodology.</p>	<p>05/05/2014: Customer Focus Service review scheduled to commence prior to 30 June.</p> <p>General Manager's report regarding implementation of various recommendations to be prepared in conjunction with Customer Focus Review.</p>

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					<p>(d) Council undertake the Roads Design, Construction, Maintenance and Associated Services Best Value Review during the 2014/15 financial year and that provision be made in Council's draft 2014/15 budget (Operational Plan) for this purpose.</p> <p>(e) As a matter of Policy, Council undertake the Customer Focus Review and Roads - Design, Construction, Maintenance and Associated Services Review with the objective of achieving best practice. These two reviews will not result in outsourcing of these services provided performance is better or comparable to DLG benchmarks.</p>	
8 Apr 2014	<b>NOTICE OF MOTION - GRIFFITH POUND - EOI FOR ANIMAL HOLDING FACILITY</b>	MES	2439/2014	0117	<p>Griffith City Council seek expressions of interest (EOI) submissions from interested and experienced parties for the provisions of an animal holding facility at Griffith.</p> <p>The EOI is an opportunity for parties who are able to provide facilities, or wish to lease facilities provided by Council, for keeping of dogs and cats that are surrendered to or impounded by Council.</p> <p>The services required may include, but is not limited to one or more of the</p>	<p>05/05/2014: Item being presented to the General Facilities Meeting to be held 06 May 2014.</p> <p>19/05/2014: presented to meeting and EOI approved to be advertised.</p> <p>02/06/2014: EOI to be advertised in the next week or so.</p>

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					<p>following:</p> <ol style="list-style-type: none"> <li>1. Accept impounded companion animals from Council Officers and members of the public.</li> <li>2. Assist Council Officers with microchipping procedures as required.</li> <li>3. Be responsible for the safe keeping, security, feeding, watering and shelter of impounded animals.</li> <li>4. Release animals within agreed hours.</li> <li>5. Assist Council Officers with euthanizing procedures as required.</li> </ol> <p>The expression of interest process could proceed in the short term with a view to any expressions of interests being considered during the design phase of Council's impounding facility for companion animals. In accordance with resolution 0092, Council staff will conduct the proposed expression of interest process via the General Facilities Management Committee.</p>	
25 Mar 2014	<b>GRIFFITH POUND</b>	MES	2015/2014	0092	<p>RESOLVED on the motion of Councillors Curran and Neville that:</p> <p>(a) Council include the estimated cost of a new Pound facility into the Draft</p>	31/03/2014: Subject to consideration in Council 2014/15 budget.

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

<b>Council Meeting Date</b>	<b>Meeting Item</b>	<b>Action Officer</b>	<b>CRMS No.</b>	<b>Minute No.</b>	<b>Council Resolution</b>	<b>Additional Information</b>
					<p>Ten Year Long Term Financial Plan which would include \$42,000 in the Draft 2014/15 budget for structural design and engineering fees and a further \$508,000 in the Draft 2015/16 year for the construction of a new Pound facility.</p> <p>(b) The concept plan be referred to the General Facilities Management Committee.</p>	
11 Mar 2014	<b>CLOSED COUNCIL - GENERAL BUSINESS - SIGNIFICANT SERVICE TO THE COMMUNITY - CIVIC RECOGNITION</b>	MES	1721/2014	0078	RESOLVED on the motion of Councillors Neville and Rossetto that Council bestow an award of civic recognition to a member of the Griffith Local Government Area community.	31/3/2014: Awaiting relevant information to be forthcoming.
23 Jul 2013	<b>OPTIONS FOR THE DELIVERY OF MECHANICAL SERVICES TO GRIFFITH CITY COUNCIL</b>	DSD	10366732	0239	<p>(a) Council construct a stand alone workshop on appropriate land and defer full redevelopment of the existing depot as the preferred option for continuation of mechanical and fabrication services.</p> <p>(b) Suitable accommodation to be made for the fuel supply.</p> <p>(c) Council consider a further report on the recommended means to implement part (a).</p> <p>(d) A Working Group of Council be established to guide the planning, design and construction of the facility.</p>	<p>05/08/2013: Due diligence of alternative sites under way. TORS for Working Group to be circulated.</p> <p>18/09/2013: Action: Finalised, Completed. Finalised CRMS as per SMT 16/09/13. Working Group has commenced operations. Proceeding with acquisition of land. Minutes of Working Group to be submitted to Council.</p> <p>14/10/2013: Meeting scheduled</p>

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					(e) Further redevelopment of the Depot site and costings for the implementation of the same; be subject to a further report to Council.	<p>for 16 October 2013 at 1 pm.</p> <p>15/11/2013: Next meeting scheduled for 19 November at 1 pm.</p> <p>06/01/2014: Concept Plans approved and endorsed for DA documentation at 10 Dec 2013 Council Meeting.</p> <p>17/03/2014: DA has been lodged.</p> <p>05/05/2014: Awaiting DA determination.</p> <p>19/05/2014: DA approved with conditions. Detailed design to be prepared.</p> <p>02/06/2014: Local contractor appointed for detailed design.</p>
23 Jul 2013	<b>NOTICE OF MOTION - COOPER ROAD</b>	DIO	10367017	0243	<p>(a) Council approve the allocation of \$11,500 towards the re-sheeting (gravel) and grading of Cooper Road.</p> <p>(b) Council investigates the drainage concerns of Cooper Road residents and prepare a report with options on the drainage problem for the consideration of Councillors.</p> <p>(c) Council add Cooper Road to the list of priority roads to be sealed as soon</p>	<p>05/08/2013: Site inspection scheduled. Surveys under way. Report to Council identifying any issues and full cost update.</p> <p>19/08/2013: Cooper Road is a priority listing for road sealing.</p> <p>16/09/2013 Update: (b) Drainage being investigated and report is being prepared.</p>

**OUTSTANDING ACTION REPORT**  
FOR THE ORDINARY MEETING OF COUNCIL 10 JUNE 2014

Council Meeting Date	Meeting Item	Action Officer	CRMS No.	Minute No.	Council Resolution	Additional Information
					as funds become available.	<p>30/09/2013: To be discussed at the next Councillor Workshop 15/10/2013.</p> <p>18/11/2013: Gravel sheeting/stabilising works are scheduled for 21/11/ 2013.</p> <p>06/01/2014: Gravel resheeting /stabilising works completed. Drainage issue investigations continuing.</p> <p>05/0520/14: Cooper Road drainage surveyed and listed for design program. Design for completion by 31 October 2014 for consideration with other capital projects in 2015/16 budget.</p>